

Meeting Minutes 2, Bidders Conference

GA-21109

Project Name: Garage Construction in Resolute Bay, Nunavut
Project No: Parks Canada Contract: 5P468-22-0210
 Guy Architects Project: 21109
Date: January 31, 2023, Time: 12:30 pm to 1:20 pm (MT) (2:30 pm to 3:20 pm ET)
Place: Video Conference Call
Attendees: Cloë Pelland-Tessier Contracting Officer, Parks Canada (PC)
 Thuc Nguyen Asset Manager, Parks Canada (PC)
 Channing McRae Project Manager, Parks Canada (PC)
 Chris Doucette Technical Services Coordinator, Parks Canada (PC)
 Richard Martin Project Manager, Pilitak Enterprises Ltd. (PEL)
 Alain Richard Construction Estimator, Pilitak Enterprises Ltd. (PEL)
 Lucas Meyer Project Manager, Guy Architects (GA)

Item	Description	Action by	Date
2.0	The purpose of this meeting is for the contractor to ask any questions that have arisen from the tender.	Info	
2.1	Introduction, Project Overview, General Meeting Items 1. Introductions were made. 2. PC indicated that only Inuit businesses listed on the Inuit Firm Registry (IFR) are eligible to submit bids. 3. PC indicated that the winning bidder will be based on highest combined rating of Inuit Benefit Plan (IBP) and price. The ratio will be 30% for IBP and 70% for price. 4. A brief overview of the project was given by PC.	Info	
2.2	Contractor Questions 1. PEL indicated that detail 1/S106 of F4 was not indicative of the conditions shown on 1/S102. GA to verify. 2. PEL noted that drawings 1/S102, 1/S105, and 2/S105 indicated heated F1 and F2 floor slabs, but no piping layout was provided in the mechanical drawings. GA indicated they would verify the presence of heated floor slabs. 3. PEL inquired about the bearing conditions of the mezzanine floor joists on both the steel beam and wall studs. GA indicated they would verify. 4. PEL asked GA to verify that the SW wall to the left of gridline 4 on page S103 was load-bearing due to the direction of the mezzanine floor joists. GA to verify. 5. PEL asked that the “perforated metal floor panel” otop of 16 mm plywood in the F2 floor assembly are confirmed. GA will confirm. 6. PEL indicated that no make or model was specified for the “premanufactured shelving units” and “work bench” items indicated on drawing A102. GA to specify standard of acceptance	GA GA GA GA GA GA	03/02/2023 03/02/2023 03/02/2023 03/02/2023 03/02/2023

	for both items. 7. PEL inquired if any finishing of the plywood in roof assembly R1 was required. GA to verify. 8. PEL indicated that spray foam as a method of insulation in Resolute Bay is difficult to achieve, and asked if another method of insulating the walls would be acceptable. GA to verify. 9. Once the items above are verified, an addendum will be issued with any modifications to the tender documents.	GA GA GA	03/02/2023 03/02/2023 03/02/2023
2.3	Future Milestones 1. Tender close: February 23, 2023. 2. Project completion: March 31, 2027.	Info	

If there are any errors or omissions, please contact us within two days of the date of these minutes.

Prepared by:



Lucas Meyer
Project Manager, Guy Architects