

## SUBMISSION OF INTEREST Form

By submitting this form, the Interested Bidder hereby certifies to Canada as follows:

1. Interested Bidder Information	
The Interested Bidder is the person or entity submitting the form. Interested Bidders that are part of a corporate group should clearly identify the corporation that is the actual Interested Bidder	
Name [BIDDER'S FULL LEGAL NAME]	
Business Name (if different from legal name)	
Procurement Business Number (PBN)  In the case of a joint venture or partnership, include the PBN of the joint venture or partnership, or the PBN for each member or partner.  [To create a PBN, visit <a href="http://Buyandsell.gc.ca">Register as a Supplier - Buyandsell.gc.ca</a> ]	
Mailing Address [BIDDER'S FULL ADDRESS INCLUDING: Street Number / Street Name, Unit / Suite / Apartment Number City, Province, Territory, Postal Code, Country]	
Civic (physical) address [BIDDER'S FULL ADDRESS INCLUDING: Street Number / Street Name, Unit / Suite / Apartment Number City, Province, Territory, Postal Code, Country]	
Telephone number	
E-mail Address [email to which the solicitation package will be sent in Phase 2]	
Preferred Language (English or French) [language in which to receive the solicitation package in Phase 2]	



**2. Authorized Representative of the Interested Bidder**

Name	
Title	
Business Telephone Number	
Cellular Telephone Number	
E-mail Address	

**3. Declaration and Signatures**

The Interested Bidder represents that the person identified above as the Interested Bidder's representative is fully authorized to represent the Interested Bidder in all matters related to its submission, including but not limited to providing clarifications and additional information that may be requested in association with its submission.

The Interested Bidder also hereby agrees and acknowledges that:

- a. This declaration form has been duly authorized and validly executed;
- b. The Interested Bidder has received, read, examined, understood and agrees to the entire NPP including all amendment(s) thereto;
- c. The Interested Bidder is bound by all statements and representations in its submission; and
- d. The Interested Bidder acknowledges that information provided above will be used to support the consideration of its submission.
- e. The Interested Bidder in Phase 1 will be the same entity in Phase 2, should it decide to submit a bid in response to the solicitation in Phase 2.

I, the undersigned, being a principal of the Interested Bidder have the authority to bind the corporation, partnership, sole proprietorship, or Joint Venture as applicable, and hereby certify that the information given on this form is accurate to the best of my knowledge.

Signature and Date of  
Representative authorized  
to sign on behalf of the  
Interested Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date



## **ANNEX B – NON-DISCLOSURE AND CONFIDENTIALITY OF INFORMATION AGREEMENT**

### NON-DISCLOSURE AND CONFIDENTIALITY OF INFORMATION AGREEMENT ("AGREEMENT")

Between: HER MAJESTY THE QUEEN IN RIGHT OF CANADA AS  
REPRESENTED BY THE MINISTER OF PUBLIC WORKS AND  
GOVERNMENT SERVICES CANADA ("CANADA")

And: *[NAME AND ADDRESS]* ("SUPPLIER")

The supplier recognizes that procurement number **202302057/B** (the solicitation) contains sensitive information subject to confidentiality requirements. For the purposes of this Agreement, "information" includes, but is not limited to: the solicitation itself, and any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically or otherwise, regarding the above mention solicitation, whether or not labeled proprietary, confidential or sensitive.

In order to receive the solicitation, the supplier understands and agrees that:

- 1) The supplier must not use the information for any purpose other than for the preparation of a response to the solicitation;
- 2) The supplier will not, without prior written permission of Canada, reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form (including but not limited to posting on the internet on a website, in social media or posting through any other means) any information to any person, except on a need to know basis to employees of its own company;
- 3) The supplier will undertake all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to protect the information and to prevent the disclosure of or access to such information in contravention of this Agreement;
- 4) In the event that the decision is made that the supplier is not interested in any further involvement with regards to the solicitation, the supplier must immediately advise the PSPC Contracting Authority of this decision in writing, and immediately deliver the information to such officer, as well as requiring any persons to whom it provided the information to do the same;
- 5) At close or early termination of the solicitation period or at any given time at the request of PSPC Contracting Authority, the supplier must immediately deliver the information to such officer and require any person to whom it provided the information to do the same;
- 6) The supplier agrees that if it fails to safeguard, releases without appropriate authority or uses information for unauthorized purposes, such action may be subject to legal action;
- 7) The release or the issuance of information is neither a commitment by Canada to enter into any agreement or award any contract nor an authorization to the supplier to undertake any work, which could be charged to Canada. Nothing obligates Canada to award any contract for any work whatsoever, and Canada's obligation to pay for any work is subject to execution of a written contract between the parties;
- 8) The terms of this Agreement shall survive a request by Canada to return the information or the award of a contract; and
- 9) The laws in force in the Province of British Columbia, Canada shall govern this Agreement.



IN WITNESS WHEREOF this Agreement has been duly signed and delivered this \_\_\_\_\_ day  
of \_\_\_\_\_, by our officers duly authorized in this respect.

*[Name of Supplier]*

Date: \_\_\_\_\_

By: \_\_\_\_\_  
(Name of Authorized Representative)

Witness: \_\_\_\_\_  
(Name of Witness)

Signatures: \_\_\_\_\_  
(Signature of Authorized Representative)

Witness: \_\_\_\_\_  
(Signature of Witness)

Title of Authorized Representative: \_\_\_\_\_

