



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

RETURN BIDS TO: RETOURNER LES SOUMISSIONS À:

Director Services Contracting 4 (D Svcs C 4)
Attention: Ryan Wong
By e-mail to:
DsvcsC4Contracting-DCSvcs4Contrats@forces.gc.ca

Proposal To: National Defence Canada

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à: Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaires

**THIS DOCUMENT DOES NOT CONTAIN A
SECURITY REQUIREMENT**

**CE DOCUMENT NE CONTIENT
AUCUNE EXIGENCE EN MATIÈRE DE
SÉCURITÉ**

Solicitation Closes – L'invitation prend fin

At: – à:

02:00 PM Eastern Standard Time (EST)

On: – le :

06 March 2023

Title – Titre Portable Telescoping Antenna Masts and Mast Kits	Solicitation No. – N° de l'invitation W6369-23-X030
Date of Solicitation – Date de l'invitation 17 February 2023	
Address Enquiries to: – Adresser toutes questions à: Ryan Wong by email at Ryan.Wong@forces.gc.ca	
Telephone No. – N° de téléphone	FAX No. – N° de fax
Destination National Defence Headquarters 101 Colonel By Drive Ottawa, Ontario K1A 0K2	

Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery Required – Livraison exigée	Delivery Offered – Livraison proposée
Vendor Name and Address – Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name – Nom _____	Title – Titre _____
Signature _____	Date _____

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There are no security requirements associated with this bid solicitation.

1.2 Statement of Requirement

The requirement is detailed in the Statement of Requirement at Annex "A".

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

This procurement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The **2003** (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 2, Procurement Business Number is deleted in its entirety.
- b) Section 5, Submission of Bids – Subsection 2. d is deleted in its entirety and replaced with the following:
 - d. send its bid only to the Department of National Defence organization receiving the bids as specified on page 1 of the bid solicitation;
- c) Section 05, Submission of bids, subsection 5.4 is amended as follows:

Delete: 60 days
Insert: 120 days
- d) Section 6, Late Bids is deleted in its entirety.
- e) Section 7, Delayed Bids is deleted and replaced by:

07 Delayed Bids

It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.

- f) Section 08, Transmission by facsimile is deleted in its entirety.
- g) Section 13, Communications-solicitation period, is deleted in its entirety and replaced with the following:

13 Communications—solicitation period

To ensure the integrity of the competitive bid process, enquiries and other communications regarding the bid solicitation must be directed only as indicated on page 1 of the bid solicitation. Failure to comply with this requirement may result in the bid being declared non-responsive.

Canada will send all significant enquiries received and their replies directly to invited suppliers by e-mail. For further information, consult subsection 3 of the Submission of bids section.

- h) Section 20, Further Information is deleted in its entirety.

2.1.1 **SACC Manual Clauses**

SACC Manual Clause [B3000T](#) (2006-06-16), Equivalent Products

2.2 **Submission of Bids**

Bids must be submitted only to the Department of National Defence (DND) by the date, time, and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

Electronic Submissions: Individual e-mails that may include certain scripts, formats, embedded macros and/or links, or those that exceed five (5) megabytes may be rejected by Canada's e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority. Larger bids may be submitted through more than one e-mail. Canada will confirm receipt of documents. It is the Bidder's responsibility to ensure that their entire submission has been received. Bidders should not assume that all documents have been received unless Canada confirms receipt of each document. In order to minimize the potential for technical issues, bidders are requested to allow sufficient time before the closing date and time to confirm receipt. Bid documents submitted after the closing time and date will not be accepted.

2.3 **Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 **Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 **Bid Challenge and Recourse Mechanisms**

- a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)

- Canadian International Trade Tribunal (CITT)
- c) Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that the Bidder submits its bid in separate sections as follows:

Section I: Technical Bid – one (1) soft copy submitted by email;

Section II: Financial Bid – one (1) soft copy submitted by email;

Section III: Certifications – one (1) soft copy submitted by email; and

Section IV: Additional Information – one (1) soft copy submitted by email.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

SACC Manual Clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

3.1.3 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

Section IV: Additional Information

In Section IV of their bid, bidders should provide:

- a) A completed, signed, and dated Page 1 of this solicitation; and
- b) The name of the contact person (provide also this person’s title, mailing address, phone number, and email address) authorized by the Bidder to enter into communications with Canada with regards to their bid, and any contract that may result from their bid.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Bidders must demonstrate that they meet all of the following mandatory criteria. Supporting technical documentation is requested, including, but not limited to, specification sheets, technical brochures, photographs or illustrations to be cross-referenced below for each Mandatory Criteria to outline where in the supporting technical documentation it demonstrates compliance.

If published supporting technical documents are not available, the Bidder should prepare a written narrative, complete with a detailed explanation of how its bid demonstrates technical compliance.

Failure to meet all of the mandatory criteria will render the bid non-compliant and it will be given no further consideration.

Criteria No.	MANDATORY CRITERIA	MET Criteria Y/N	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documentation.
Will-Burt 10m AM2 Antenna Mast 71570000 with Accessories (or Equivalent)			
M1	Mast height when deployed - 10 m or more		
M2	Mast total payload when deployed - 22.7 kg or more		
M3	Mast deployment technique - Hand-operated lift winch/crank with automatic safety brake		
M4	Azimuth control when deployed - Manual from the ground		
M5	Maximum angular twist when deployed (i.e., pointing accuracy) - 5 degrees or less		
M6	Mast weight when stowed for transportation - 39 kg or less		
M7	Mast accessories weight when stowed and packed for transportation - 5 kg or less		
M8	Mast height when stowed for transportation - 2.4 m or less		
M9	Exploitation environmental requirements - MIL-STD-810		

Criteria No.	MANDATORY CRITERIA	MET Criteria Y/N	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documentation.
Will-Burt 10m AM2 Antenna Mast 71570000 with Accessories (or Equivalent)			
M10	2 or less people needed to deploy the mast		
M11	Maximum operational wind speed when deployed - 25 km/h or more @ 6 SQFT of area		
M12	Maximum survival wind speed when deployed - 113 km/h or more @ 6 SQFT of area		
M13	Guy lines marking - Color coded		
M14	Number of antennas/payloads supported simultaneously including via the extension arms - 3 or more		
M15	Horizontal separation between multiple antennas/payloads on the extension arms relative to the base of the payload mounted on top of the mast - Variable, 0.5 m to 1.2		
M16	Vertical separation between multiple antennas/payloads on the extension arms relative to the base of the payload mounted on top of the mast - Variable, -1 m to 0 m		
M17	Roller bag or Carrying Case		
M18	Hammer		
M19	Guy Stakes		
M20	Manual Lift		
M21	Rope Stays		
M22	Guy Accessories Bag		
M23	Stake Puller		
M24	Lift Winch		
M25	Base Plates		
M26	Tripod		
M27	Technical Manual		

Criteria No.	MANDATORY CRITERIA	MET Criteria Y/N	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documentation.
Will-Burt 10m AM2 Antenna Mast 71570000 with Accessories (or Equivalent)			
M28	Product warranty for one (1) year		
M29	Product user support through email for one (1) year		
Mast Kit			
M30	Bolster Plate – Mounting support for devices with U or Long Bolts		
M31	Cup Holder Assembly – Able to mount poles		
M32	Blank 6” by 8” Mounting Plates – Able to be machined and customized		
M33	Arm Collar Assembly, 2 or more arms to be securely added arbitrarily on the mast		
M34	Antenna Stub of 2” Diameter to hold devices at top of mast, or mast ability to hold devices at top of mast		
M35	Extension arm of 36” or 1 M to be securely added arbitrarily to the mast		
M36	Extension arm of 44” or 1.25M to be securely added arbitrarily to the mast		
M37	¾-10 Tread Mount Adapter to allow an antenna with this thread to be attached to an assembly		
M38	Written confirmation that items M30-M37 are compatible with the proposed mast		

4.1.2 Financial Evaluation

SACC Manual Clause [A0222T](#) (2014-06-26), Evaluation of Price-Canadian/Foreign Bidders

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to the Contract.

6.2 Statement of Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2022-12-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract, with the following modification:

In section 01, **Interpretation**, the definition of "Canada", "Crown", "His Majesty" or "the Government" is amended as follows:

Delete: Minister of Public Works and Government Services
Insert: Minister of National Defence

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from the date of Contract to fourteen (14) months later **[date to be specified in the resulting contract]**.

6.4.2 Delivery Date

All the deliverables must be received within two (2) months after Contract award **[date to be specified in the resulting contract]**.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Ryan Wong
Title and designation: Procurement Officer, D Svcs C 4-3-3-2
Organization: Department of National Defence, Director Services Contracting (D Svcs C 4)

Address: National Defense Headquarters
Attention: D Svcs C 4-3-3-2
101 Colonel By Drive
Ottawa, Ontario
K1A 0K2

E-mail address: Ryan.Wong@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is: **[to be specified in the resulting contract]**

Name: _____
Title and designation: _____
Organization: _____
Address: _____
Attention: _____

Telephone: _____ - _____ - _____
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Procurement Authority

The Procurement Authority for the Contract is: **[to be specified in the resulting contract]**

Name: _____
Title and designation: _____
Organization: _____
Address: _____
Attention: _____

Telephone: _____ - _____ - _____
E-mail address: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.4 Contractor's Representative

The Contractor's Representative for the Contract is: **to be specified in the resulting contract**

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____ - _____ - _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in the contract for a cost of \$_____ **to be specified in the resulting contract**. Custom duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Single Payment

SACC Manual Clause [H1000C](#) (2008-05-12), Single Payment

6.6.3 SACC Manual Clauses

SACC Manual Clause [C2000C](#) (2007-11-30), Taxes – Foreign-based Contractor

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a) The original and one (1) copy must be forwarded by e-mail to the address shown on page 1 of the Contract for certification and payment.
- b) One (1) copy must be forwarded by e-mail to Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2022-12-01), General Conditions – Goods (Medium Complexity);
- (c) Annex "A" - Statement of Requirement;
- (d) Annex "B" – Basis of Payment;
- (e) Annex "C" – Electronic Payment Instruments; and
- (f) the Contractor's bid dated _____ [to be specified in the resulting contract].

6.11 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

6.12 SACC Manual Clauses

SACC Manual Clause [B1501C](#) (2018-06-21), Electrical equipment

SACC Manual Clause [B7500C](#) (2006-06-16), Excess Goods

SACC Manual Clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirement

6.13 Shipping Instructions

Goods must be shipped DAP – Delivered at Place (specified in Annex "A" – Statement of Requirement).

The Contractor is responsible for export clearance, delivery charges, administration, costs and risks of transport. Canada is responsible for all import clearance, including the payment of applicable duties and taxes.

6.14 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.15 Dispute Resolution

The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.

The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.

If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.

Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A" - STATEMENT OF REQUIREMENT

1. TITLE

Portable Telescoping Antenna Masts and Mast Kits

2. BACKGROUND

Defence Research and Development Canada (DRDC) has a requirement for six (6) Portable Telescoping Antenna Masts, and six (6) mast kits comprised of components compatible with the Antenna Mast. The equipment will be used for in-field military navigation and communications exercises and operations.

3. ACRONYMS

DRDC Defence Research and Development Canada
DND Department of National Defence
SOR Statement of Requirement
TA Technical Authority

4. REQUIREMENTS

4.1 PORTABLE TELESCOPING ANTENNA MAST REQUIREMENTS

The Contractor must provide six (6) Portable Telescoping Antenna Masts with accessories as follows:

Description	Required quantity	Will-Burt Part Number (or Equivalent)
Portable Telescoping Antenna Mast	6 units	71570000
Roller bag (or carrying case)	1 per telescoping mast	5008502
Hammer	1 per telescoping mast	4128101
Guy Stakes	12 per telescoping mast	4109901
Manual Lift	1 per telescoping mast	4393002
Rope Stays	4 per telescoping mast	4389606
Guy Accessories Bag	2 per telescoping mast	5008504
Stake Puller	1 per telescoping mast	5012501
Lift Winch	1 per telescoping mast	5060802
Base Plate	1 per telescoping mast	4985001
Tube Sections	8 per telescoping mast	4955001
Top Tube	1 per telescoping mast	4977301
Base Tube	1 per telescoping mast	5012401
Tripod	1 per telescoping mast	4931503
Quick Reference Manual	1 per telescoping mast	N/A
Technical Manual	1 per telescoping mast	N/A

The Portable Telescoping Antenna Mast must meet the following specifications:

Specifications	Value
Mast height when deployed	10 m or more
Mast total payload when deployed	22.7 kg or more
Mast deployment technique	Hand-operated lift winch/crank with automatic safety brake
Azimuth control when deployed	Manual from the ground

Maximum angular twist when deployed (i.e. pointing accuracy)	5 degrees or less
Mast weight when stowed for transportation	39 kg or less
Mast accessories weight when stowed and packed for transportation	5 kg or less
Mast height when stowed for transportation	2.4 m or less
Exploitation environmental requirements	MIL-STD-810
Number of people required for mast deployment	2 or less
Maximum operational wind speed when deployed	25 km/h or more @ 6 SQFT of area
Maximum survival wind speed when deployed	113 km/h or more @ 6 SQFT of area
Guy lines marking	Color coded
Number of antennas/payloads supported simultaneously including via the extension arms	3 or more
Horizontal separation between multiple antennas/payloads on the extension arms relative to the base of the payload mounted on top of the mast	Variable, 0.5 m to 1.2 m
Vertical separation between multiple antennas/payloads on the extension arms relative to the base of the payload mounted on top of the mast	Variable, -1 m to 0 m
Product warranty	1 year
Product user support through email	1 year

Equivalent products will be considered as long as they are functional and interoperable with the proposed Portable Telescoping Antenna Mast and accessories.

4.2 MAST KIT REQUIREMENTS

The Contractor must provide six (6) mast kits. Each mast kit must include the following components:

Description	Required quantity	Will-Burt Part Number (or Equivalent)
Hardware accessories to support the top-of-the-mast payload mounting	1 per mast kit	5016001
Bolster plate to support mounting of devices using U or long bolts	2 per mast kit	4487901
Cup holder-like type assembly to support mounting of pole-like devices	2 per mast kit	4487801
3/4-10 thread mount adaptor	1 per mast kit	4671501
Blank plate for attaching custom payloads	2 per mast kit	4514001
2 arm collar assembly to support mounting multiple payloads via extension arms	1 per mast kit	5015001
1 m (36 inch acceptable) extension arms for the multi-arm collar assembly	2 per mast kit	4488104

1.25 m (45 inch acceptable) extension arms for the multi-arm collar assembly	2 per mast kit	4488105
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Equivalent products will be considered as long as they are functional and interoperable with the proposed Portable Telescoping Antenna Mast and accessories.

5. DELIVERABLES

Description of the Deliverables	Quantity
Will-Burt 10m AM2 Antenna Mast 71570000 with Accessories (or Equivalent) as detailed in Section 4.1 above	6
Mast Kit as detailed in Section 4.2 above	6

Equivalent Products will be considered if they are equivalent in form, fit, and function to the items specified in Sections 4.1 and 4.2 of the Statement of Requirement. The bidder must provide the brand name, model and/or part number of the substitute product; confirm the interoperability with the item specified and provide complete specifications and descriptive literature for each substitute product.

6. DATE OF DELIVERY

All deliverables must be delivered to the delivery location specified in Section 7. below within two (2) months after Contract award [date to be specified in the resulting contract].

7. DELIVERY LOCATION

Defence Research and Development Canada – Ottawa Research Centre
Building 29
3701 Carling Ave
Ottawa, ON
K1A 0Z4
Canada

ANNEX “B” – BASIS OF PAYMENT

When completed, for the purposes of this bid solicitation, Annex “B” will be considered as the bidder’s Financial Bid.

1.0 General

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, in Canadian dollars, all applicable taxes excluded, Incoterms 2010 DAP, Delivery at Place, as specified below.

2.0 Cost of the Portable Telescoping Antenna Masts and Mast Kits

The firm unit prices include the associated specifications and Deliverables as per Annex “A”.

If discrepancies are found between the unit price and the total extended price, unit price will prevail.

Item Number	Item	Quantity (A)	Unit Price (B)	Total Extended Price (A x B = C)
1	Will-Burt 10m AM2 Antenna Mast 71570000 with Accessories (or Equivalent) as detailed in Section 4.1 of Annex A – Statement of Work	6		
2	Mast Kit as detailed in Section 4.2 of Annex A – Statement of Work	6		
Subtotal				€€
Applicable Taxes				€€
Total Price				€€

ANNEX "C" – ELECTRONIC PAYMENT INSTRUMENTS

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only).