



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2**SOLICITATION AMENDMENT /
MODIFICATION DE L'INVITATION****RETURN BIDS TO /
RETOURNER LES SOUMISSIONS À:**

Director Services Contracting 4 (D Svcs C 4)
Attention: Ashley Ratnam, Procurement Officer
By e-mail to:
DSvcsC4Contracting-DCSvcs4Contrats@forces.gc.ca

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes

Comments – Commenataires**THIS DOCUMENT DOES NOT CONTAIN A
SECURITY REQUIREMENT****CE DOCUMENT NE CONTIENT
AUCUNE EXIGENCE EN MATIÈRE DE
SÉCURITÉ**Solicitation Closes /
L'invitation prend fin:

At / à : 02:00 PM EST

On / le : **7 March 2023**

Title / Titre Consumer Credit Information and Credit Reports	
Solicitation No. / N° de l'invitation W6369-20-X054	Amendment No. / N° de la modification 01
Date of Amendment / Date de la modification 17 February 2023	
Address Enquiries to / Adresser toutes questions à: Ashley Ratnam by email to: Ashley.ratnam@forces.gc.ca	
Telephone No. / N° de téléphone 343-572-6941	FAX No. / N° de fax
Destination National Defence Headquarters 101 Colonel By Drive Ottawa, ON K1A 0K2	

Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery Required / Livraison exigée	Delivery Offered / Livraison proposée
Vendor Name and Address / Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name – Nom _____ Title – Titre _____	
Signature _____ Date _____	

AMENDMENT 01 TO SOLICITATION NUMBER W6369-20-X054 IS RAISED TO:

1. Extend the solicitation end date from 22 February 2023 to 7 March 2023;
2. Provide clarification and answers to questions from potential suppliers; and
3. Amend Mandatory Technical Criteria Number 1.

QUESTIONS AND ANSWERS:

Number	Questions/Answers/Amendments
Question 1:	Could you clarify what you mean in section 4.1.1.1 MT1 by "The Bidder must conduct credit checks on a minimum of two (2) credit databases"? As there are only two major national consumer credit reporting agencies in Canada, and these agencies do not mutually share their databases with a common reseller, we would like some clarification on how DND defines "credit database".
Answer 1:	Please see Amendment 01.
Question 2:	With reference to 7.1 D) can DND clarify the volume, frequency and data required for Batch vs. Online
Answer 2:	See Annex "A" Section 7.3. All inquiries are to be completed online. Queries are done in either batch or manual individual requests.
Question 3:	With reference to 7.1 E) can DND provide a date when the contract will be awarded to better understand compliance pertaining to establishing connectivity within 5 working days
Answer 3:	See Annex "A" Section 7.1.e
Question 4:	With reference to section 7.5 would DND be satisfied with a provider who provides a match rate of more than 90% on 1st and 2nd address provided?
Answer 4:	See Annex "A" Section 7.5 and Section 8
Question 5:	With reference to section 7.6 is DND expecting a copy of an applicants' credit report from two bureaus or is DND expecting the supplier to match and compare against two credit databases and return 1 merged report
Answer 5:	DND expecting the supplier to match and compare against two credit databases and return 1 merged report.
Question 6:	With reference to section 7.7 can DND please clarify what data is expected in shortened extracts or examples of selected information for both online and batch?

Number	Questions/Answers/Amendments
Answer 6:	<p>All inquiries are to be completed online. Queries are done in either batch or manual individual queries.</p> <p>The purpose of the shortened extracts was for specific cases where a follow-up request on an individual may be required. This may not necessitate different data but may require an updated set of data on an individual due to an ongoing review of that file. It may also include a manual query or follow-up for specific data of concern (either due to missing data or clarifications on highlighted data of concern).</p>
Question 7:	With reference to section 7.1 E would DND have a preferred method to connect with its supplier for offline (batch) requests?
Answer 7:	All inquiries are to be completed online. Queries are done in either batch or manual individual queries.
Question 8:	Will DND accept changes to the resulting contract clauses to bring the resulting contract in conformity with applicable consumer reporting laws?
Answer 8:	No. Canada will only accept the terms and conditions outlined in the RFP.
Question 9:	For ANNEX B Can the vendor or DND provide a pricing table divided into online and offline (batch)? ANNEX B does not separate them and only contains total volumes and terms.
Answer 9:	No. All inquiries are to be completed online. Queries are done in either batch or manual individual queries.
Question 10:	With reference to section 8 deliverables, the contractor must include consumer mortgage information (mortgage provider information). Is DND able to provide direction as to whether they meet the lawful requirements to see the mortgage provider name, as this is legally protected information.
Answer 10:	<p>Yes. During the Security Screening process, individuals fill out the Consent and Verification part (C) of Form TBS/SCT 330-23E consenting to a financial inquiry giving Canada the legal right to ask for this information.</p> <p>https://www.tbs-sct.canada.ca/tbsf-fsct/330-23-eng.asp</p>

SOLICITATION NUMBER W6369-20-X054 IS HEREBY AMENDED AS FOLLOWS:

1. DELETE Section 4.1.1.1 Mandatory Technical Criteria – MT1 in its entirety, and REPLACE with the following:

#	MANDATORY TECHNICAL CRITERION (MT)	BID PREPARATION INSTRUCTIONS
MT1	<p>The Bidder must conduct credit checks on one (1) credit database from a major consumer credit reporting agency in Canada, to provide a Consumer Credit Report.</p> <p>The Consumer Credit Report is to be utilized in the security screening process for the Canadian Armed Forces (CAF) and Department of National Defence (DND). The report must include the consumer information as outlined in Annex "A", Statement of Work Section 14.</p>	<p>The Bidder must provide the name of the database that will be used in support of this requirement.</p>

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.