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Bid Receiving/Réception des soumissions

Procurement Hub | Centre  
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Fisheries and Oceans Canada | Pêches et  
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301 Bishop Drive | 301 promenade Bishop  
Fredericton, NB | Fredericton, N-B  
E3C 2M6 | E3C 2M6

**Email / Courriel :** [DFOtenders-  
soumissionsMPO@dfo-mpo.gc.ca](mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca)

**REQUEST FOR QUALIFICATIONS /  
DEMANDE DE QUALIFICATION**

Comments: - Commentaires :

<b>Title / Titre</b> Tower & Pier Demolition, Callander Ontario		<b>Date</b> February 21st, 2023
<b>Solicitation No. / N° de l'invitation</b> 30004094		
<b>Client Reference No. / No. de référence du client(e)</b> 30004094		
<b>Solicitation Closes / L'invitation prend fin</b> <b>At / à :</b> 2 :00 PM AST (Atlantic Standard Time) / HNA (Heure Normale de l'Atlantique) <b>On / le :</b> March 8th, 2023		
<b>F.O.B. / F.A.B.</b> Destination	<b>Taxes</b> See herein — Voir ci-inclus	<b>Duty / Droits</b> See herein — Voir ci-inclus
<b>Destination of Goods and Services / Destinations des biens et services</b> See herein — Voir ci-inclus		
<b>Instructions</b> See herein — Voir ci-inclus		
<b>Address Inquiries to : / Adresser toute demande de renseignements à :</b> Claire Lavoie – A\Senior Contracting Officer <b>Email / Courriel:</b> <a href="mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca">DFOtenders-soumissionsMPO@dfo-mpo.gc.ca</a>		
<b>Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur</b>		
<b>Telephone No. / No. de téléphone</b>	<b>Facsimile No. / No. de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>	<b>Date</b>	



## **IMPORTANT NOTICE TO BIDDERS**

### **TWO PHASE SELECTION PROCESS**

This is the first phase (Phase 1) of a two-phase competition: the first phase will evaluate the qualifications of all bidders; second phase (Phase 2) will invite the qualified bidders to provide a financial bid on the project based on the specifications and drawings. Upon award of contract in Phase Two the pre-qualification list will be terminated, no additional contracts will be awarded.

### **DEBRIEFING**

**Should a bidder desire a debriefing, the bidder should contact the person identified on the front page of the Request for Qualifications within 15 working days of the notification of the results of the solicitation. The debriefing will include an outline of the strengths and weaknesses of the submission, referring to the evaluation criteria. The confidentiality of information relating to other submissions will be protected. The debriefing may be provided in writing, by telephone or in person.**

### **LIST OF PRE-QUALIFIED BIDDERS**

A list of pre-qualified bidders from Phase 1 will not be released. Contract award notice of the successful bidder of Phase Two will be posted on [buyandsell.gc.ca](http://buyandsell.gc.ca)



## INSTRUCTIONS TO BIDDERS

1. This is a two phase selection process. Bidders responding to this selection process are requested to submit a bid in two phases. Phase 1 bid covers only the qualifications and experience of the Bidder. Following the evaluation of the submissions, Bidders will be advised of their standings. Pre-Qualified Bidder(s) will advance to Phase Two. Bidders will be sent via email an Invitation to Tender (ITT) including the specification and drawings for the financial evaluation in relation to the requirement.

2. **ENQUIRIES:** All enquiries are to be submitted in writing to the Contracting Authority at [DFOtenders-soumissionsMPO@dfo-mpo.gc.ca](mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca).

Enquiries are to be made in writing and should be received no less than **seven (7)** working days prior to the closing date to allow sufficient time to respond.

3. **Qualification Submittal** - Appendix 2 – Phase 1 Qualification Form must be submitted **ONLY** to the Fisheries and Oceans Canada by the date, time and place indicated on page 1 of the Request for Qualifications. Fisheries and Oceans Canada will not assume responsibility for submissions directed to any other location.

The maximum size per email (including attachments) is limited to 10MB. If the limit is exceeded, your email might not be received by Fisheries and Oceans Canada. It is suggested that you compress the email size to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for Fisheries and Oceans Canada to receive the proposal by the closing period indicated in the Phase 1 – Request for Qualifications. Emails with links to bid documents will **not** be accepted.

For bids transmitted by email, Fisheries and Oceans Canada will not be responsible for any failure attributable to the transmission or receipt of the email bid.

Bids transmitted by facsimile to Fisheries and Oceans Canada will not be accepted.

4. Appendix 2 – Phase 1 Qualification Form, **front page of the Request for Qualifications** and any required associated document(s) shall be submitted by email as a pdf attachment with the following information clearly typed in the subject line:

- Phase 1 Qualification Form; and
- Solicitation Number.

Any clarifications or changes to the Phase 1 – Request for Qualifications will result in an addendum being posted on the buy and sell will be included as an amendment to the Request for Qualifications to the bid solicitation.



## APPENDIX 1 - DESCRIPTION OF PROJECT – STATEMENT OF WORK

Work under this contract includes the following components:

- Removal and transportation of existing Aid to Navigation Tower;
- Demolition of existing wood foundation/dock as well as additional abandoned concrete foundation;
- Site specific design of new concrete foundation, stamped by a registered engineer;
- Installation of new rip-rap to build up existing break-water around tower;
- Installation of site specific concrete foundation as per approved design;
- Installation of Canadian Coast Guard provided Aid to Navigation Tower.

The existing tower is positioned on a wooden dock that has been damaged and in disrepair for some time and poses a high safety risk. The town of Callander is repairing the breakwater that has also been in disrepair for some time.

### Demolition

The existing AtoN tower is to be removed, salvaged and transported (to CCG Parry Sound base) complete with all appurtenances. The existing wooden dock and abandoned concrete foundation are to be removed in their entirety and disposed of.

### Design

A new site specific concrete foundation shall be designed and stamped by a registered engineer. It will be expected that the refurbishment of the breakwater to match the repair completed by the town of Callander will be included in the design package. The new foundation shall be placed in the same location as the existing tower. The tower is frequently accessed by CCG personal for maintenance purposes and therefore will need to be designed and constructed with that in mind.

### Construction

The approved site specific concrete foundation and breakwater upgrades shall be constructed along with the transportation and installation of a CCG provided AtoN tower.

### Deadline

The Contractor must perform and complete the Work by **September 29<sup>th</sup>, 2023**.



**Figure 1: Existing AtoN Tower and damaged breakwater**



**Figure 2: Existing wooden dock and abandoned concrete foundation.**



**APPENDIX 2 – PHASE 1 QUALIFICATION FORM**

The Contractor's Representative for the Contract is:

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
  
 Telephone: \_\_\_\_\_  
 Facsimile: \_\_\_\_\_  
 E-mail address: \_\_\_\_\_

Bidder Instructions: The Bidder is requested to respond to the Phase 1 Evaluation Criteria using the table below.

**MANDATORY REQUIREMENTS**

At Phase 1 bid closing time, the Bidder must:

- a) comply with the following Mandatory Requirements; and
- b) provide the necessary documentation to support compliance.

Phase 1 – Qualification Form mandatory requirements, as described below, all mandatories **MUST** be included with the bidder's submission at time of bid closing. Failure by the bidder to provide the required evidence will result in the bidder being disqualified and no further consideration will be given to the bidder and the submission will be deemed non responsive.

Proposals will be evaluated in accordance with the mandatory evaluation criteria as detailed herein. Bidders' Proposals must clearly demonstrate that they meet all Mandatory Requirements for the proposal to be considered for further evaluation. Proposals not meeting the mandatory criteria will be excluded from further consideration.

No.	Mandatory Criteria	Meets Criteria (✓)
M1	<p>Bidders <b>must</b> have completed, at least, two (2) Commercial Construction projects in the past five (5) years prior to bid closing.</p> <p>In this context, Commercial Construction is defined as any construction project of an exclusively non-residential nature, where the final purpose of the structure is for either commerce (i.e., public and/or private) or service (i.e., public and/or private).</p> <ul style="list-style-type: none"> <li>• <b>Service</b> – a system, program or method satisfying a public or private need, and which complies with the definition of commercial construction above.</li> </ul> <p>Commercial Construction includes all structures sub-defined under the definition of an institutional structure.</p> <p>To demonstrate this experience, bidders <b>must</b> provide a brief project description using the table below (see <i>Mandatory 1</i>). The project description should include:</p> <ul style="list-style-type: none"> <li>• The Project Title;</li> </ul>	



	<ul style="list-style-type: none"> <li>• The Project Location;</li> <li>• The Project start and end date (i.e., month/year); and</li> <li>• A description of the project (e.g., cost, scope, size, distinguishing characteristics, etc).</li> </ul>	
<b>M2</b>	<p>Bidders <b>must</b> provide proof of Active Vessel Registration in Canada.</p> <p>To meet this criteria, bidders must provide either of the following documents:</p> <ul style="list-style-type: none"> <li>• Registration in the Small Vessel Register (i.e., SVR) if less than fifteen (15) Gross Tons; or</li> <li>• Registration in the Canadian Register of Vessels (i.e., CRV) if more than fifteen (15) Gross Tons</li> </ul> <p><i>*Note: Pleasure Craft are not acceptable for the performance of this work, it must be a commercially registered vessel.</i></p>	
<b>M3</b>	<p>Bidders <b>must</b> provide photographs of the proposed vessel(s) with the registration number(s) clearly shown and easily identifiable.</p>	
<b>M4</b>	<p>Bidders <b>must</b> provide copies of the crew's certification(s) that will be operating the vessel(s).</p> <p>To meet this criteria, crewing and certifications of the crew <b>must</b> be in accordance with the Marine Personnel Regulations' latest edition.</p> <p>Acceptable documents and certifications include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Training certificate for MED A3;</li> <li>• Training certificate for small vessel operator proficiency; and</li> <li>• Master Limited for a vessel of less than sixty (60) GT</li> </ul>	

Mandatory 1:	
Project Start Date(YYYY/MM/DD):	Project 100% Completion Date(YYYY/MM/DD):
Project Location:	
Project Title:	
Was this project 100% completed in the past five (5) years? _____Yes or _____No	
Was this project a commercial construction project? _____Yes or _____No	



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**Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)**





### **APPENDIX 3 - BID SUBMISSION CHECK LIST**

#### **Submission of Bid:**

- Front page of the Request for Qualifications:** completed and signed
- Appendix 2 – Phase One Qualification Form:** completed

**To be submitted by the date, time and place indicated on page 1 of the bid solicitation.**