

RETURN BIDS TO:
 Agriculture and Agri-Food Canada

Address: 1305 Baseline Road

Attention: Kyle Harrington

Email: kyle.harrington@agr.gc.ca

SOLICITATION AMENDMENT

The referenced document is hereby amended; unless otherwise indicated, all other terms and conditions of the contract remain the same.

Comments:
 CHANGES TO FINANCIAL EVALUATION AND APPENDIX B

Vendor/Firm Name and Address:

Issuing Office
 Agriculture and Agri-Food Canada

Title: Agricultural Lifestyle Photography Services	
Solicitation Number 01B68-22-0201	Amendment Number: 1
Date of solicitation amendment: 2023-02-21	Date of original Solicitation: 2023-02-09
Solicitation Closes: At: 14:00 On: 2023-03-21	Time Zone: EDT
Address Enquiries to: Kyle Harrington Name: Kyle Harrington Email: kyle.harrington@agr.gc.ca	
Telephone Number:	FAX Number:
Destination of Goods, Services and Construction:	
Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.	
Delivery required:	Delivery offered:
Vendor/Firm Name and Address:	
Name and title of person authorized to sign on behalf of vendor/firm (type or print)	
Signature	
Date	

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

DELETE:

4.3 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

In the Financial Proposal, the Bidder shall provide a **firm all-inclusive rate Per Photoshoot(s)** to provide the services requested in accordance with the statement of work as identified in **Annex B**.

The requirements of the Financial Proposal are detailed in **Annex B and C**.

Prices shall not appear in any area of the proposal except in the Financial Proposal.

All bids must be in Canadian dollars. Financial evaluations are calculated on the total cost of the project, excluding GST or HST (if applicable). Only the Canadian currency value for the bid will be used in evaluating a proposal. The Canadian currency value for a bid is fixed at the time of the proposal, irrespective of future changes in currency rate.

The failure by a company to bid in Canadian dollars (a mandatory requirement of the solicitation) is sufficient to make its proposal non-compliant. AAFC will reject a company's bid made in any other currency than Canadian.

INSERT:

4.3 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

In the Financial Proposal, the Bidder shall provide a **firm all-inclusive per diem rate** to provide the services requested in accordance with the statement of work as identified in **Annex B**.

The requirements of the Financial Proposal are detailed in **Annex B and C**.

Prices shall not appear in any area of the proposal except in the Financial Proposal.

All bids must be in Canadian dollars. Financial evaluations are calculated on the total cost of the project, excluding GST or HST (if applicable). Only the Canadian currency value for the bid will be used in evaluating a proposal. The Canadian currency value for a bid is fixed at the time of the proposal, irrespective of future changes in currency rate.

The failure by a company to bid in Canadian dollars (a mandatory requirement of the solicitation) is sufficient to make its proposal non-compliant. AAFC will reject a company's bid made in any other currency than Canadian.

ANNEX “B”

BASIS OF PAYMENT

DELETE:

2.0 Pricing Basis

The Contractor shall be paid in accordance with the following for work performed under the Contract.

For the Work described in Annex A, Statement of Work, the Contractor will be paid a Firm all-inclusive price per photoshoot.

The firm all-inclusive rates specified are inclusive of overhead expenses such as administrative support, facsimile, courier, photocopying, mail, word processing, other operating costs and any time spent travelling from the specified individual's work location to a specific pre-authorized work assignment that outside the NCR.

Accordingly, separate billing of any items related to the routine cost of doing business or time spent travelling will not be permitted under any resulting contract;

Fee Schedules

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid no more than the all-inclusive rate Per Photoshoot(s) required by AAFC in CAD, as provided within the Contractor's Proposal and as stipulated below. The identified Firm rate per Photoshoot(s) apply to all services delivered within the time period identified in the table below. Any changes in rate Per Photoshoot(s) come into effect only upon the commencement of the subsequent period as indicated in the table below:

INSERT:

2.0 Pricing Basis

The Contractor shall be paid in accordance with the following for work performed under the Contract.

For the Work described in Annex A, Statement of Work, the Contractor will be paid a Firm all-inclusive per diem.

The firm all-inclusive rates specified are inclusive of overhead expenses such as administrative support, facsimile, courier, photocopying, mail, word processing, other operating costs and any time spent travelling from the specified individual's work location to a specific pre-authorized work assignment that outside the NCR.

Accordingly, separate billing of any items related to the routine cost of doing business or time spent travelling will not be permitted under any resulting contract;

Fee Schedules

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid no more than the firm all-inclusive Per Diem rate for the applicable Resource Category required by AAFC, as provided within the Contractor's Proposal and as stipulated below.

The identified Firm Per Diem rates apply to all services delivered within the time period identified in the table below.

The Contractor will be paid all-inclusive fixed time rates as follows:

Resource Category	Resource Name	Per Diem Rate		
		Initial Contract Period	Option Period #1	Option Period #2
		Award to March 31, 2024	April 1, 2024 to March 31, 2025	April 1, 2025 to March 31, 2026
		(\$CAD)	(\$CAD)	(\$CAD)
Photographer				

Prices of deliverables, if any, are included in the per diem rates(s) and all deliverables are FOB Destination, Canadian Customs Duty included if applicable.

2.1 Definition of a Day/Proration

A day is defined as **7.5 hours** exclusive of meal breaks.

Payment will be for days actually worked with no provision for annual leave, statutory holidays and sick leave.

Time worked which is more or less than a day will be prorated to reflect actual time worked in accordance with the following formula:

$$\frac{\text{hours worked} \times \text{applicable Per Diem rate}}{7.5 \text{ hours}}$$

No premium will be paid for overtime hours.

Payments will be made monthly based on weekly time sheets submitted to and approved by the AAFC Project Authority.