

**Addendum No. 2****Non-Executive Recruitment and Executive Search Services**

Following are questions(s) (Q.); answer(s) (A.); modification(s) (M.) and notice(s) (N.) regarding RFSO 2020-2532 Refresh 2022.

Unless otherwise specified, capitalized words and terms have the meaning set out in the RFSO. All questions were received in English. In the event of any discrepancy, inconsistency or conflicts between the wording of the English or French version of this Addendum #2 or any related documents, the wording of the English version shall prevail.

**Q1. We noticed that Appendix “D-2” did not include Level 4 – Board of Directors in most of the pricing tables (Tables A, C, D and E). This level was added in the 2021 Refresh.**

**In order to provide all-inclusive ceiling hourly rates for all levels under the 4 new Functions and to maintain alignment with the ceiling rates already awarded, may Bidders modify Appendix “D-2” tables accordingly?**

**A1. CDIC confirms that bidders may not modify Appendix “D-2” (Financial Offer for Service Stream #2) as ceiling rates for Level 4 (Board of Directors) are not requested.**

For any requirements under Service Stream #2 – Executive Search Services specific to Level 4 (Board of Directors), CDIC will issue a Service Request to one or more Standing Offer Holders describing the requirements of a specific engagement, which may include, but is not limited to, a detailed statement of work, project deliverables and milestone payment schedule, a non-disclosure agreement and discrete ancillary terms and requirements, as may be required by the appointment process in place at the time of the requirement.

**ALL OTHER TERMS AND CONDITIONS OF THE RFSO REMAIN UNCHANGED.**

**[END OF ADDENDUM NO. 2]**