



RETURN OFFERS TO:

Parks Canada Agency Bid Receiving Unit
National Contracting Services

Bid Fax: **1-877-558-2349**

Bid E-mail Address:

soumissionsest-bidseast@pc.gc.ca

This is the only acceptable email address for responses to the Request for Standing Offers. Offers submitted by email directly to the Standing Offer Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. The Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to offer documents will not be accepted.

REQUEST FOR STANDING OFFERS

Canada, as represented by the Minister of the Environment and Climate Change for the purposes of the Parks Canada Agency, hereby requests a Standing Offer on behalf on the Identified Users herein.

Issuing Office:

Parks Canada Agency
National Contracting Services
Rocky Harbour, NL

Title: Application of Galvanized Coating to Steel Components-Trent Severn Waterways NHSC	
Solicitation No.: 5P300-22-0363/A	Date: March 13, 2023
Client Reference No.: N/A	
GETS Reference No.: PW-23-01029626	

Solicitation Closes: At: 2:00 PM On: April 11, 2023	Time Zone: EST
--	---------------------------------

F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>
Address Enquiries to: Bonnie Knott
Telephone No.: 709-636-4953
Email Address: Bonnie.knott@pc.gc.ca
Destination of Goods, Services, and Construction: Ontario Waterways Field Unit

TO BE COMPLETED BY THE OFFEROR

Vendor/ Firm Name:	
Address:	
Telephone No.:	Email Address:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

IMPORTANT NOTICE TO OFFERORS

OFFERS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

OFFERS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to the Request for Standing Offers (RFSO) is soumissionest-bidseast@pc.gc.ca. Offers submitted by email directly to the Standing Offer Authority or to any email address other than soumissionest-bidseast@pc.gc.ca will not be accepted.

The only acceptable facsimile for responses to the RFSO is **1-877-558-2349**.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Offeror is responsible for any failure attributable to the transmission or receipt of the emailed offer due to file size.

The Offeror should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Offeror should send the offer in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to offer documents will not be accepted. Offers documents must be sent as email attachments.

Direct Deposit

The Government of Canada has replaced cheques with direct deposit payment(s); an electronic transfer of funds deposited directly into a bank account. In order to receive payment, new vendors that are awarded a Standing Offer will be required to complete a direct deposit enrolment form to register their direct deposit information with Parks Canada.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

TABLE OF CONTENTS

PART 1 – GENERAL INFORMATION	5
1.1. INTRODUCTION.....	5
1.2. SUMMARY.....	5
1.3. SECURITY REQUIREMENTS.....	6
1.4. DEBRIEFINGS	6
PART 2 – OFFEROR INSTRUCTIONS.....	7
2.1. STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	7
2.2. SUBMISSION OF OFFERS	7
2.3. ENQUIRIES – REQUEST FOR STANDING OFFERS.....	7
2.4. APPLICABLE LAWS.....	8
2.5. BID CHALLENGE AND RECOURSE MECHANISMS.....	8
PART 3 – OFFER PREPARATION INSTRUCTIONS.....	9
3.1. OFFER PREPARATION INSTRUCTIONS	9
PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION.....	10
4.1. EVALUATION PROCEDURES.....	10
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION.....	11
5.1. CERTIFICATIONS REQUIRED WITH THE OFFER.....	11
5.2. CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	11
PART 6 – SECURITY AND INSURANCE REQUIREMENTS.....	13
6.1. SECURITY REQUIREMENTS.....	13
PART 7 – STANDING OFFER AND RESULTING CONTRACT CLAUSES.....	14
A. STANDING OFFER.....	14
7.1. OFFER.....	14
7.2. SECURITY REQUIREMENTS.....	14
7.3. STANDARD CLAUSES AND CONDITIONS	14
7.4. TERM OF STANDING OFFER.....	14
7.5. AUTHORITIES.....	14
7.6. PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS.....	16
7.7. IDENTIFIED USERS.....	16
7.8. CALL-UP INSTRUMENT	16
7.9. LIMITATION OF CALL-UPS.....	16
7.10. FINANCIAL LIMITATION	16
7.11. PRIORITY OF DOCUMENTS	17
7.12. CERTIFICATIONS AND ADDITIONAL INFORMATION.....	17
7.13. APPLICABLE LAWS.....	17
B. RESULTING CONTRACT CLAUSES.....	18
7.1. STATEMENT OF WORK.....	18
7.2. STANDARD CLAUSES AND CONDITIONS	18
7.3. TERM OF CONTRACT	18
7.4. PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS.....	18
7.5. PAYMENT	18

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

7.6.	INVOICING INSTRUCTIONS	19
7.7.	INSURANCE REQUIREMENTS.....	19
7.8.	INSPECTION AND ACCEPTANCE	20
ANNEX A	21
	STATEMENT OF WORK.....	21
ANNEX B	23
	BASIS OF PAYMENT	23
ANNEX C	25
	ATTESTATION AND PROOF OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY (OHS).....	25
ANNEX D TO PART 5 OF THE REQUEST FOR STANDING OFFERS	27
	LIST OF NAMES FOR INTEGRITY VERIFICATION FORM.....	27
ANNEX E TO PART 5 OF THE REQUEST FOR STANDING OFFERS	29
	FORMER PUBLIC SERVANT	29

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

PART 1 – GENERAL INFORMATION

1.1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7 7A. Standing Offer, and 7B. Resulting Contract Clauses:
 - 7A. includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B. includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, and any other annexes.

1.2. Summary

The work for this project includes the application of galvanized coating to general steel components, structural sections, fabricated steel assemblies, threaded fasteners and dock frames. Largest dock size is 10' x 18.5' x 3'.

The work will involve offloading components from Parks Canada trailer, Cleaning, hot dip galvanizing, storage while curing and the reloading finished product to Parks Canada Truck/Trailer in safe manner and in accordance with the requests of our driver.

Parks Canada will issue one Standing Offer for this work.

The period of the SOA is July 1, 2023 to June 30, 2024. If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional 3 periods, from July 1, 2024 to June 30, 2025, July 1, 2025 to June 30, 2026 and July 1, 2026 to June 30, 2027 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

1.3. Security Requirements

1.3.1. There is no security requirement associated with the Request for Standing Offer.

1.4. Debriefings

Offerors may request a debriefing on the results of the Request for Standing Offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the Request for Standing Offers process. The debriefing may be in writing, by telephone or in person.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

PART 2 – OFFEROR INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2022-12-01) Standard Instructions – Request for Standing Offers – Goods or Services – Competitive Requirements, are incorporated by reference into and form part of the RFSO.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

Subsection 2. entitled Canada Post Corporation's Connect service of section 08, Transmission by facsimile or by Canada Post Corporation's (CPC) Connect service of the Standard Instructions [2006](#) incorporated by reference above is deleted in its entirety.

2.2. Submission of Offers

Offers must be submitted only to the Parks Canada Agency (PCA) Bid Receiving Unit by the date and time indicated on page 1 of the Request for Standing Offers (RFSO).

Offers submitted in-person or by courier will not be accepted.

The only acceptable facsimile for responses to the RFSO is **1-877-558-2349**.

The only acceptable email address for responses to the RFSO is soumissionsest-bidseast@pc.gc.ca.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Offeror is responsible for any failure attributable to the transmission or receipt of the emailed offer due to file size.

The Offeror should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Offeror should send the offer in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to offer documents will not be accepted. Offers documents must be sent as email attachments.

2.3. Enquiries – Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority (bonnie.knott@pc.gc.ca) no later than (5) five calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

2.5. Bid Challenge and Recourse Mechanisms

2.5.1. Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.

2.5.2. Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell website](#), under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
- Canadian International Trade Tribunal (CITT)

2.5.3. Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

PART 3 – OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial bid in accordance with the Basis of Payment at Annex B.

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1. Technical Evaluation

4.1.1.1. Mandatory Technical Criteria

Technical offers will be evaluated against the mandatory technical evaluation criteria specified below

Number	Mandatory Criteria
M1	The Offeror must provide a document that certifies they meet CAN/CSA-G164 or ASTM A143/A123/A153 certification.
M2	The Offeror must be within 250 Km of 2155 Ashburnham Drive, Peterborough ON <u>For Validation, Canada will validate using web mapping tool</u>

4.1.2. Financial Evaluation

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price – Offer

4.1.3. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a Standing Offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1. Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1. Integrity Provisions – Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all Offerors must provide with their offer, if applicable, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2. Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the offer non-responsive.

5.2.1. Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

The Offeror, regardless of their status under the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), must provide the information requested at **Annex D to Part 5 of the Request for Standing Offers** prior to issuance of a Standing Offer.

5.2.2. Former Public Servant

Contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds.

In order to comply with Treasury Board policies and directives on contracts awarded to Former Public Servants, the Offeror must provide the information requested at **Annex E to Part 5 of the Request for Standing Offers** prior to issuance of a Standing Offer.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

5.2.3. Federal Contractors Program for Employment Equity – Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

PART 6 – SECURITY AND INSURANCE REQUIREMENTS

6.1. Security Requirements

6.1.1. There is no security requirement applicable to the Standing Offer.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

PART 7 – STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1. Offer

7.1.1. The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex A.

7.2. Security Requirements

7.2.1. There is no security requirement applicable to the Standing Offer.

7.3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1. General Conditions

[2005](#) (2022-12-01), General Conditions – Standing Offers – Goods or Services, apply to and form part of the Standing Offer.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

7.4. Term of Standing Offer

7.4.1. Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from July 1, 2023 to June 30, 2024 inclusive.

7.4.2. Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional 3 periods, from July 1, 2024 to June 30, 2025, July 1, 2025 to June 30, 2026 and July 1, 2026 to June 30, 2027 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5. Authorities

7.5.1. Standing Offer Authority

The Standing Offer Authority is:

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

Bonnie Knott
Contracting Advisor
Parks Canada Agency
National Contracting Services
Chief Financial Officer Directorate
Rocky Harbour, NL A0K 4N0

Telephone: 709-636-4953
E-mail address: bonnie.knott@pc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, the Contracting Authority is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is:

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

The Offeror's Representative for the Standing Offer is: ****submit with bid****

Representative's Name:		
Representative's Title:		
Legal Vendor/ Firm Name:		
Operating Vendor/ Firm Name (if different than above):		
Physical Address:		
City:	Province/ Territory:	Postal Code:
Telephone:		Facsimile:
Email Address:		
Procurement Business Number (PBN) or		

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

Goods and Services Tax (GST) Number:

7.6. Proactive Disclosure of Contracts with Former Public Servants

*** *SACC Manual clause A3025C to be inserted at issuance of a Standing Offer, if applicable* ***

7.7. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Parks Canada, Trent Severn Waterways NHSC designated representative(s).

7.8. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified below.

7.8.1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.

7.8.2. An equivalent form or electronic call-up document which contains at a minimum the following information:

- (a) Standing Offer number;
- (b) Statement that incorporates the terms and conditions of the Standing Offer;
- (c) Description and unit price for each line item;
- (d) Total value of the call-up;
- (e) Point of delivery;
- (f) Confirmation that funds are available under section 32 of the Financial Administration Act;
- (g) Confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.9. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$ 35,000.00 Applicable Taxes included.

7.10. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$100,00.00 unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 1 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

7.11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The call up against the Standing Offer, including any annexes;
- (b) The articles of the Standing Offer;
- (c) The general conditions [2005](#) (2022-12-01), General Conditions – Standing Offers – Goods or Services;
- (d) The general conditions [2010C](#) (2022-12-01), General Conditions – Services (Medium Complexity)
- (e) Annex A, Statement of Work;
- (f) Annex B, Basis of Payment;
- (g) Annex C, Attestation and Proof of Compliance with Occupational Health and Safety (OHS);
- (h) The Offeror's offer dated ***** to be inserted at issuance of a Standing Offer *****.

7.12. Certifications and Additional Information

7.12.1. Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.13. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in ***** to be inserted at issuance of a Standing Offer *****.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1. Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2. Standard Clauses and Conditions

7.2.1. General Conditions

[2010C](#) (2022-12-01), General Conditions – Services (Medium Complexity) apply to and form part of the Contract.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

7.2.2. Supplemental General Conditions

7.2.2.1. Compliance with On-site Measures, Standing Orders, Policies, and Rules

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

7.3. Term of Contract

7.3.1. Period of the Contract

The period of the contract will be based on the call-up against the Standing Offer.

7.4. Proactive Disclosure of Contracts with Former Public Servants

***** SACC Manual clause A3025C to be inserted at issuance of a standing offer, if applicable *****

7.5. Payment

7.5.1. Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B for a cost of \$ _____ **(insert at SOA award)**. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

7.5.2 Limitation of Expenditure

Canada's total liability to the Contractor under the Contract must not exceed \$_____ (To be identified in the call-up against the Standing Offer). Customs duties are included and Applicable Taxes are extra.

No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

- a. when it is 75 percent committed, or
- b. four (4) months before the contract expiry date, or
- c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

whichever comes first.

If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.5.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

7.6. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a) The invoice must be forwarded electronically to the Project Authority for certification and payment.

7.7. Insurance Requirements

SACC Manual clause [G1005C](#) (2016-01-28), Insurance – No Specific Requirement

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

7.8. Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

ANNEX A

STATEMENT OF WORK

1. Background

The Ontario Waterways Field Unit- Trent Severn Waterway (TSW) runs 386 km from The Bay of Quinte in Trenton to Georgian Bay through a myriad of lakes, rivers and manmade canals and is divided into three sectors: South: Trenton to Hastings, Central: Peterborough to Buckhorn and North: Bobcaygeon to Georgian Bay.

Steel use along the waterway is integral to the operation of the locks and dams and bridges. Lock gates are either constructed entirely of steel or with pressure treated wood with steel components and connections. Handrails, mechanical component parts, valves, structural members, connection fasteners and dock frames are a few typical uses that require galvanizing.

2. Scope

The work for this project includes the application of galvanized coating to general steel components, structural sections, fabricated steel assemblies, threaded fasteners and dock frames. Largest dock size is 10' x 18.5' x 3'.

The work will involve offloading components from Parks Canada trailer, Cleaning, hot dip galvanizing, storage while curing and the reloading finished product to Parks Canada Truck/Trailer in safe manner and in accordance with the requests of our driver.

3. Requirements

3.1 General

All work to be in accordance to CAN/CSA-G164 or ASTM A143/A123/A153. Contractors must provide a document certifying that they meet this requirement. This certification should be submitted with your bid but must be submitted prior to issuance of a Standing Offer Agreement.

Articles dropped off must be galvanized and ready for pickup within 2 weeks after drop off date.

3.2 Surface Preparation

All metal surfaces to be galvanized must be cleaned thoroughly of rust, rust scale, mill scale, dirt, paint and other foreign material by commercial sand, grit or shop blasting, caustic cleaned or pickled to SSPC-SP8 and fluxed in an aqueous solution of zinc ammonium chloride prior to galvanizing.

3.3 Application of Coating

Galvanize steel, where indicated, to G164-M92 (R2003), minimum zinc coating of 600 g/m².

3.4 Quality Assurance

The contractor must have a quality assurance program. Visual inspection and coating thickness measurements will determine the acceptance of the finished product.

3.5 Parks Canada reserves the right to reject any galvanized product both at time of pickup and within 5 days of pick-up. Once notified, the Contractor will replace defective product within 5 days. Transportation costs for any returns will be the responsibility galvanizer.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

3.6 Repairs to correct bare areas may only be done if they meet the conditions of G164. Repairs must be done in compliance with ASTM A780.

3.7 Surface Finish: The galvanized coating must be continuous, adherent, as smooth and evenly distributed as possible and free from any defect that is detrimental to the stated end use of the coated article.

3.8 Delivery, Storage and Handling

Galvanized material must be packaged and handled in such a way as to protect the zinc coating from damage. Material must be stacked or bundled and stored to prevent wet storage stain.

3.9 Reporting: Reports must be provided quarterly commencing September 30 of each year of the Standing Offer Agreement summarizing all call up's that were processed during the active quarter and forwarded to the Parks Canada Project Authority.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

ANNEX B

BASIS OF PAYMENT

Financial Offer Submission Requirements

(a) Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

(b) The Bidder must submit their financial offer in accordance with the Basis of Payment.

(c) All prices are in Canadian dollars, FOB destination.

(d) Customs duties are included and Applicable Taxes are extra

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices (including but not limited to all labour, materials, shipping, administrative and disbursements) for all costs, as specified below. Customs duties and applicable taxes are excluded.

Table 1: STANDING OFFER PERIOD: (July 1, 2023 – June 30, 2024).

Item #	Description of Work	Unit of Measurement	(a) Estimated Weight # of LBS	(b) Unit Price Per LB	(a)x(b) Estimated Total
1	Galvanizing – Single dips items – new steel	LBS	115,000	\$	\$
2	Galvanizing – Additional surcharge to double dip large items	LBS	35,000	\$	\$
3	Zinc, lacquer or paint stripping	LBS	1	\$	\$
Total (tax not included)				\$	

OPTION YEARS

Table 2: OPTION PERIOD I: (July 1, 2024 – June 30, 2025).

	Description of Work	Unit of Measurement	(a) Estimated Weight # of LBS	(b) Unit Price Per LB	(a)x(b) Estimated Total
1	Galvanizing – Single dips items – new steel	LBS	115,000	\$	\$
2	Galvanizing – Additional surcharge to double dip large items	LBS	35,000	\$	\$
3	Zinc, lacquer or paint stripping	LBS	1	\$	\$

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

Total (tax not included)	\$
---------------------------------	-----------

Table 3: OPTION PERIOD II: (July 1, 2025 – June 30, 2026).

Item #	Description of Work	Unit of Measurement	(a) Estimated Weight # of LBS	(b) Unit Price Per LB	(a)x(b) Estimated Total
1	Galvanizing – Single dips items – new steel	LBS	115,000	\$	\$
2	Galvanizing – Additional surcharge to double dip large items	LBS	35,000	\$	\$
3	Zinc, lacquer or paint stripping	LBS	1	\$	\$
Total (tax not included)				\$	

Table 4: OPTION PERIOD III: (July 1, 2026 – June 30, 2027).

Item #	Description of Work	Unit of Measurement	(a) Estimated Weight # of LBS	(b) Unit Price Per LB	(a)x(b) Estimated Total
1	Galvanizing – Single dips items – new steel	LBS	115,000	\$	\$
2	Galvanizing – Additional surcharge to double dip large items	LBS	35,000	\$	\$
3	Zinc, lacquer or paint stripping	LBS	1	\$	\$
Total (tax not included)				\$	

GRAND TOTAL (TABLES 1 + 2 + 3 + 4) (taxes not included).....\$ _____

Note:

- The bidder is responsible to calculate all costs in the bid price.

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

ANNEX C

ATTESTATION AND PROOF OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY (OHS)

*** to be completed after call-up award ***

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the Canada Labour Code and the Canada Occupational Health and Safety Regulations are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed
--

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (**contractor**), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name: _____

Signature: _____

Date: _____

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

ANNEX D TO PART 5 OF THE REQUEST FOR STANDING OFFERS

LIST OF NAMES FOR INTEGRITY VERIFICATION FORM

Requirements

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) requires suppliers, regardless of their status under the Policy, to submit a list of names when participating in a procurement process. The required list differs depending on the Bidder's or Offeror's organizational structure:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

Suppliers may use this form to provide the required list of names with their bid or offer submission. Failure to submit this information with a bid or offer, where required, will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to [Information Bulletin: Required information to submit a bid or offer](#) for additional details.

Supplier Information

Supplier's Legal Name:		
Organizational Structure: () Corporate Entity () Privately Owned Corporation () Sole Proprietor () Partnership		
Supplier's Legal Address:		
City:	Province / Territory:	Postal Code:
Supplier's Procurement Business Number (optional):		

List of Names

Name	Title

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

Declaration

I, _____, (*name*)

_____, (*position*) of

_____, (*supplier's name*) declare that the information provided in this Form is, to the best of my knowledge and belief, true, accurate and complete. I am aware that failing to provide the list of names will render a bid or offer non-responsive, or I will be otherwise disqualified for award of a contract or real property agreement. I am aware that during the bid or offer evaluation stage, I must, within 10 working days, inform the Contracting Authority in writing of any changes affecting the list of names submitted. I am also aware that after contract award I must inform the Registrar of Ineligibility and Suspension within 10 working days of any changes to the list of names submitted.

Signature: _____

Date: _____

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

ANNEX E TO PART 5 OF THE REQUEST FOR STANDING OFFERS

FORMER PUBLIC SERVANT

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? Yes () No ()
--

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the

Solicitation No.:
5P300-22-0363/A

Amendment No.:
00

Contracting Authority:
Bonnie Knott

Client Reference No.:
N/A

Title:
Application of Galvanized Coating to Steel Components-Trent Severn Waterways
NHSC

published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-1](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()
--

If so, the Offeror must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.