



**RETURN BIDS TO:**

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**REVISION 001 TO A  
 REQUEST FOR QUOTATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

**Issuing Office:**  
 Parks Canada Agency  
 National Contracting Services  
 Cornwall, Ontario

<b>Title:</b> Janitorial Services – Rouge National Urban Park	
<b>Solicitation No.:</b> 5P300-22-0186/A	<b>Date:</b> March 13, 2023
<b>Amendment No.:</b> 001	
<b>Client Reference No.:</b> n/a	
<b>GETS Reference No.:</b> PW-23-01026493	

<b>Solicitation Closes:</b> <b>At:</b> 2:00 PM <b>On:</b> March 16, 2023	<b>Time Zone:</b> Eastern Daylight Time (EDT)
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<b>F.O.B.:</b> Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
<b>Address Enquiries to:</b> Christine Lajoie	
<b>Email Address:</b> <a href="mailto:christine.lajoie@pc.gc.ca">christine.lajoie@pc.gc.ca</a>	<b>Telephone No.:</b> 343-585-2762
<b>Destination of Goods, Services, and Construction:</b> Rouge National Urban Park, Ontario	

**TO BE COMPLETED BY THE BIDDER**

<b>Vendor/ Firm Name:</b>	
<b>Address:</b>	
<b>Telephone No.:</b>	<b>Email Address:</b>
<b>Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):</b>	
<b>Signature:</b>	<b>Date:</b>

## Amendment 001

This amendment is raised to:

- A. Make changes to the tender documents.
- B. Distribute information from the Optional Site Visit held on February 24, 2023.
- C. Answer questions from bidders.

### A. Tender Package/ Solicitation Revisions

In: **Part 2 – Bidder Instructions**  
Insert: **2.6. Ontario Labour Legislation - Bid**

#### 2.6. Ontario Labour Legislation - Bid

1. In accordance with the requirements of section 77(1) of the [Employment Standards Act](#), 2000, S.O. 2000, c. 41, the following information concerning each employee of the previous supplier providing services at the premises is attached:
  - a. the employee's job classification or job description;
  - b. the wage rate actually paid to the employee;
  - c. a description of the benefits, if any, provided to the employee including the cost of each benefit and the benefit period to which the cost relates;
  - d. the number of hours that the employee works in a regular work day and in a regular work week, or if the employee's hours of work vary from week to week, the number of the employee's non-overtime hours for each week that the employee worked during the thirteen (13) weeks before the date of the request for information;
  - e. the date on which the employer hired the employee;
  - f. any period of employment attributed to the employer under section 10 of the Act;
  - g. the number of weeks that the employee worked at the premises during the twenty-six (26) weeks before the request date. The 26-week period must be calculated without including any period during which the provision of services at the premises was temporarily discontinued, or during which the employee was on leave of absence under Part XIV of the Act;
  - h. a statement indicating whether either of the following subparagraphs applies to the employee:
    - i. The employee's work, before the request date, included the provision of services at the premises, but the employee did not perform his or her job duties primarily at those premises during the thirteen (13) weeks before the request date.
    - ii. The employee's work included the provision of services at the premises, but the employee was not actively at work immediately before the request date, and did not perform his or her job duties primarily at the premises during the most recent thirteen (13) weeks of active employment.
2. The name, residential address and telephone number of each employee as they appear in the previous employer's records will be provided to the successful Bidder after contract award.
3. In addition to the above information, a copy of either the collective agreement, union certificate, or pending union application(s) regarding these employees at the premises is also attached, if applicable.

4. Bidders must use the information referred to in subparagraphs 1.(a) to 1.(h) and paragraph 3 (if applicable) only for the purposes of preparing their bids and complying with the Act. Bidders must not disclose such information except as may be authorized by Canada in writing.
5. The enclosed information concerning the employees of the previous employer providing services at the premises has been received from the previous employer and Canada does not warrant its accuracy or completeness. Canada will not be responsible for any damage or loss which may result from use of or reliance upon any of this information.
6. Bidders who require clarification or further information may contact the Contracting Authority.

In: **Annex A – Statement of Work**  
 Delete: **Remove outside foot shower from item in the Service Template**

Clean and sanitize any exterior facility hard surfaces including but not limited to water filling stations, <b>outside foot shower</b> sink areas, etc.	2x/day	2x/day	2x/day
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If you have already submitted your bid, you are invited to send us your revisions, where necessary, by fax / email to 1-877-558-2349 / [soumissionsesb-bidseast@pc.gc.ca](mailto:soumissionsesb-bidseast@pc.gc.ca). Please indicate the solicitation number on all correspondence.

**B. Site Visit Information**

**1. Site Visit Attendees**

Vendor	Representative's Name
Slate Cleaning Company Ltd.	Rose Cecchetto Christina Strazzeri
PUREFFECT CLEANING	Cansu Yilmaz Ozan Sert

Contact information for the attendees are available upon request and approval from the vendors.

**2. General Information**

Provided a walk-through of the facilities and answered some questions (see below).

**C. Questions and Answers**

**Q1. Bill 7 - Pursuant to the Ontario Regulation 287/01 made under Employment Standards Act, 2000, will the RNUP be providing the following information:**

- (a) Number of Employees currently employed by the current vendor?
- (b) Employee Classification?
- (c) Wage rate?
- (d) Benefits?
- (e) Regular hours per day?
- (f) Average weekly hours?
- (g) Are we required to work during statutory holidays?

- A1. (a) Number of Employees currently employed by the current vendor? **Refer to table below.**
- (b) Employee Classification? **Refer to table below.**
- (c) Wage rate? **Refer to table below.**
- (d) Benefits? **Not specified by vendor.**
- (e) Regular hours per day? **Not specified by vendor.**
- (f) Average weekly hours? **Refer to table below.**
- (g) Are we required to work during statutory holidays? **Yes, RNUP operates 365 days a year.**

Employee	Employee Classification	Wage Rate	Wage Type	Regular Hours/week	Weeks Worked of last 26	Union
1	Light Duty	\$17.50	Hourly	28	26	No
2	Heavy Duty	\$17.90	Hourly	28	26	No
3	Light Duty	\$17.50	Hourly	28	26	No
4	Supervisor	\$27.95	Hourly	2	26	No

**Q2. Please confirm that under the Scope of work “Twice Daily Clean of outside foot shower”, will not be part of this tender.**

A2. Confirmed. These facilities are **not** part of this contract.

**Q3. Are the services being performed 5 days a week or 7 days per week?**

A3. The services are required 7 days per week.

**Q4. Can you confirm water will be shut off in low season for the Black Walnut location? During the site visit, we were advised that we would need water only for the 19th Ave location. Please confirm.**

A4. Water will be shut off to the exterior kitchen and the water fountain but will be available inside the washrooms as they are heated throughout the winter.

**Q5. Are our employees required to have security clearances/background checks?**

A5. No, there is no security requirement applicable to the Contract.

**Q6. Does Parks Canada participate in the hiring of the staff for the contract, or is that the responsibility of the contracted company?**

A6. Hiring of staff to complete the work in the SOW is the sole responsibility of the contracted company.

**Q7. How much toilet paper, paper towel and other supplies are typically used in a day?**

A7. During high season contractors should plan for at minimum 100 visits per toilet per day, and in the low season a minimum of 20 visits per toilet, per day. The contractor is responsible for ensuring facilities are stocked with necessary products for visitors. Parks Canada staff may from time to time replenish items in exceptional circumstances (e.g. in the instance a stall runs out of toilet paper before the next appointed cleaning).

**Q8. 19th Avenue day use area doesn’t have running water. What is the current contractor using?**

A8. The current contractor uses a 55 gallon plastic drum filled with water stabilized with antifreeze.

**Q9. At Black Walnut (10725 Reesor Road) are we able to access water during the winter? The solicitation indicates that it gets shut off.**

**A9.** Only external water is shut off during the winter months (outdoor kitchen and water fountain). Water inside the washrooms remains available.

**Q10. What is the floor made of at both locations?**

**A10.** The floor is made of concrete with a non-slip coating.

**Q11. How many garbage bags do we have to supply?**

**A11.** The contractor must empty the garbage bins during regular cleaning and ensure that materials do not overflow and spread around the facilities. The exact number of garbage bags will correspond approximately to the number of scheduled cleanings.

**Q12. Do the hand sanitizer dispensers use a reservoir or a cartridge?**

**A12.** All sanitizer dispensers are fitted with a reservoir. PCA is responsible for replacement of any damaged dispensers.

**Q13. Can we access water at the outdoor kitchen?**

**A13.** The outdoor kitchen has cold water available from the taps during summer months, as well as a bucket fill tap underneath the counter which is secured with a padlock. Contractors will have access to keys or codes to open the padlock.

**Q14. Is grout cleaning required?**

**A14.** Yes, the grout lines of the tiles within the bathrooms must be cleaned at the prescribed intervals.

**Q15. Can garbage be disposed of on-site?**

**A15.** Yes. The contractor will dispose of garbage in bags by placing them into the Molok in ground waste containers at each site.

**Q16. Do we have to empty exterior garbage cans around the site?**

**A16.** No. Exterior garbage cans are serviced by PCA staff.

**Q17. The solicitation makes mention of a footwash and an exterior shower, but they are not visible on site. Please confirm if these are part of the contract.**

**A17.** These facilities are not part of this solicitation. There are no footwash stations or showers at the prescribed locations of this contract.

**Q18. Could we install a small storage bin on site to hold some equipment?**

**A18.** Additional storage containers must be approved by PCA and installed by or under supervision of PCA Assets staff.

**Solicitation No.:**  
5P300-22-0186/A

**Amendment No.:**  
001

**Contracting Authority:**  
Christine Lajoie

Ver.08.22.2022

**Client Reference No.:**  
n/a

**Title:**  
Janitorial Services – Rouge National Urban Park

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## **ANNEX F TO PART 2 OF THE BID SOLICITATION**

### **Ontario Labour Legislation – Bid**

Bill 7 - Pursuant to the Ontario Regulation 287/01 made under Employment Standards Act, 2000, the following information is to be provided on the current contract.

<b>Current Employee</b>	<b>Employee Classification</b>	<b>Wage Rate</b>	<b>Wage Type</b>	<b>Regular Hours/week</b>	<b>Weeks Worked of last 26</b>	<b>Union</b>
1	Light Duty	\$17.50	Hourly	28	26	No
2	Heavy Duty	\$17.90	Hourly	28	26	No
3	Light Duty	\$17.50	Hourly	28	26	No
4	Supervisor	\$27.95	Hourly	2	26	No

**ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED.**