



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

## SOLICITATION AMENDMENT / MODIFICATION DE L'INVITATION

### RETURN BIDS TO / RETOURNER LES SOUMISSIONS À:

Director Services Contracting 3 (D Svcs C 3) /  
Direction des contrats de service 3 (DC Svc 3)  
Attention:  
Alan Escobedo Fox  
D Svcs C 3-5-3-2  
By e-mail to / Par courriel:  
Alan.escobedofox@forces.gc.ca

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of the  
Solicitation remain the same.

Ce document est par la présente révisé; sauf indication  
contraire, les modalités de l'invitation demeurent les mêmes

<b>Title / Titre</b> Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM)	
<b>Solicitation No. / N° de l'invitation</b> W6369-23-A085	<b>Amendment No. / N° de la modification</b> 03
<b>Date of Amendment / Date de la modification</b> 15 March 2023	
<b>Address Enquiries to / Adresser toutes questions à:</b>  Alan Escobedo Fox D Svcs C 3-5-3-2 Alan.escobedofox@forces.gc.ca	
<b>Telephone No. / N° de téléphone</b>	<b>FAX No. / N° de fax</b>
<b>Destination</b> See Original RFP # W6369-23-A085	

**Instructions:** Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

**Instructions :** Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

<b>Solicitation Closes / L'invitation prend fin:</b>  At / à:  02:00 PM Eastern Daylight Time (EDT)  On / le:  20 March 2023
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<b>Delivery Required / Livraison exigée</b>	<b>Delivery Offered / Livraison proposée</b>
<b>Vendor Name and Address / Raison sociale et adresse du fournisseur</b>	
<b>Name and title of person authorized to sign on behalf of vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)</b>  Name – Nom _____ Title – Titre _____  Signature _____ Date _____	



**AMENDMENT 3 TO SOLICITATION NUMBER W6369-23-A085 IS RAISED TO:**

1. Provide clarification and answers to questions from potential suppliers;
2. Update title of solicitation from Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) to Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM);
3. Amend Part 6 – Resulting Contract Clauses, 6.23 Canadian Customs Documentation, B. Completion of Documents, Section C of the French version of the RFP # W6369-23-A085;
4. Amend Attachment 1 to Part 3 – Pricing Schedule, 1. Pricing Schedule to change Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) to Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM);
5. Amend the Mandatory Technical Evaluation, Evaluation Criteria M3 to change Universal Transport Medium (UTM) to Universal Transport Medium (UTM) or Viral Transport Medium (VTM);
6. Amend the Mandatory Technical Evaluation, Evaluation Criteria M3, M4 and M5 to change UTM to UTM or VTM;
7. Amend Annex A – Requirement, to add Viral Transport Medium (VTM) requirement; and
8. Amend Annex B – Basis of Payment, to change Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) to Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM).

**QUESTIONS AND ANSWERS:**

<b>Question 9</b>	Inquiring about the possibility of using Virus Transport Medium (VTM) as an alternative to Universal Transport Medium (UTM) for solicitation's needs. UTM is the standard transport medium used for the collection and transportation of clinical specimens for viral testing. Hence, VTM could be a viable option. Furthermore, confirm if a medium volume of 3.5 mL would be acceptable?
<b>Answer 9</b>	Yes, Viral Transport Medium (VTM) will be assessed against the requirements of this solicitation. This requirement has been updated in Annex A – Requirement. A medium volume of 3.5 mL is not acceptable. The requirement is for transport medium of 3 mL volume.



<b>Question 10</b>	The product RUO does not meet the following criteria, "The Bidder must demonstrate that their product, comprised of the swab and UTM, holds a Class II Medical Device License in Canada". Is RUO acceptable?
<b>Answer 10</b>	No, Research Use Only (RUO) goods do not meet the requirement of this solicitation.

**SOLICITATION NUMBER W6369-23-A085 IS HEREBY AMENDED AS FOLLOWS:**

1.1 **DELETE** Cover Page, Title, and **REPLACE** with the following:

<b>Title / Titre</b>
Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM)

1.2 **DELETE** Attachment 1 to Part 3 – Pricing Schedule, 1. Pricing Schedule, and **REPLACE** with the following:

**1. Pricing Schedule**

<b>Currency</b>	Canadian Dollars
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**1.1 Initial Requirement**

Initial Requirement (Delivery 8 weeks from contract award)						
Item	Product	Firm Price per unit (A)	Estimated Quantity (B)	Sub-Total (C) = (A x B)	HST/GST (D)	Total Estimated Cost E = (C + D)
1	Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM)		50,500			
<b>Total Evaluated Cost (item 1)</b>						

**2.2 Optional Requirements**

Optional Requirements 1 01 April 2023 to 31 March 2024						
Item	Product	Firm Price per unit (F)	Estimated Quantity (G)	Sub-Total (H) = (F x G)	HST/GST (I)	Total Estimated Cost J = (H + I)
1	Regular and Minitip Nylon Flocked Swab with 3 mL Universal		Up to 101,000			



	Transport Medium (UTM) <u>or</u> Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM)		(to be exercised in part or in full)			
<b>Total Evaluated Cost (item 2)</b>						

Optional Requirements 2 01 April 2024 to 31 March 2025						
Item	Product	Firm Price per unit (K)	Estimated Quantity (L)	Sub-Total (M) = (K x L)	HST/GST (N)	Total Estimated Cost O = (M + N)
1	Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) <u>or</u> Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM)		Up to 101,000 (to be exercised in part or in full)			
<b>Total Evaluated Cost (item 3)</b>						

<b>Total Evaluated Cost (for bid evaluation purposes)</b>	
<b>GRAND TOTAL (ITEM 1 + ITEM 2+ ITEM 3)</b>	<b>\$</b>

1.3 **DELETE** 4.1.1.1 – Mandatory Technical Criteria, Mandatory Criteria M3, M4 and M5, and **REPLACE** with the following:

M3	<p>The bidder must demonstrate that the volume of Universal Transport Medium (UTM) <u>or</u> Viral Transport Medium (VTM) is 3 mL.</p> <p>The Bidder must provide a copy of the UTM or VTM release specifications.</p>	
M4	<p>The bidder must demonstrate that the UTM or VTM contains antibiotics to prevent overgrowth of bacteria and yeasts.</p> <p>The Bidder must provide a copy of the product package insert to demonstrate there are antibiotics contained in the UTM <u>or</u> VTM.</p>	



M5	<p>The Bidder must demonstrate that their product, comprised of the swab and UTM or VTM, holds a Class II Medical Device License in Canada or that their product has been approved under <a href="#">Interim Order No. 3 Respecting the Importation and Sale of Medical Devices for Use in Relation to COVID-19</a>.</p> <p>The Bidder must provide a copy of the Medical Device License, a screenshot of the device license number from the <a href="#">Health Canada Medical Devices Active License Listing (MDALL)</a> or, for those approved under <a href="#">Interim Order No. 3 Respecting the Importation and Sale of Medical Devices for Use in Relation to COVID-19</a>, a copy of their letter of authorization from Health Canada.</p>	
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1.4 **DELETE** Annex A – Requirement, and **REPLACE** with the following:

**ANNEX A– REQUIREMENT**

**1. TITLE**

Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM).

**2. OBJECTIVE**

The Strategic Medical Countermeasures Program on behalf of the Canadian Forces Health Services Group (CF H Svcs Gp), Department of National Defence (DND), has a requirement for a supply of an initial quantity of 50,500, and optional quantity of up to 101,000 Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM) for collection, transport, and preservation of clinical specimens for viral molecular diagnostic testing.

**3. SPECIFICATIONS**

3.1 The Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM) must have the specifications as follow:

Requirement	Specification
Swab	
Type	Flocked nylon fiber tip
Breaking point	100 mm
Packaging	Individually packaged in a peelable pouch
Universal Transport Medium or Viral Transport Medium	
Volume	3 mL
Container Dimensions	16 x 100 mm
Container Closure	Screw Cap
Formulation	Must contain antibiotics to prevent overgrowth of bacteria and yeasts
Swab + UTM Kit or Swab + VTM Kit	
Storage	Between 2 – 25°C
Shelf-life	12 – 18 months from date of manufacture



3.2 The accepted product options are as follows:

- Option 1. 1 x regular swab, 1 x mini tip swab, 1 x 3ml UTM or VTM
- Option 2. 1 x mini tip swab, 1 x 3ml UTM or VTM
- Option 3. 1 x regular swab, 1 x flexible mini tip swab, 1 x 3ml UTM or VTM

All components of the requirement must be supplied as a single kit.

**4. CERTIFICATIONS**

4.1 At the time of delivery, the product must hold a Class II Medical Device License in Canada and the Contractor must hold a valid Medical Device Establishment License covering the licensable activities within the scope of the contract.

**5. DELIVERY REQUIREMENTS & SCHEDULE**

5.1 Initial Requirement

a. The Contractor must supply the Regular and Minitip Nylon Flocked Swabs with 3 mL UTM or Regular and Minitip Nylon Flocked Swab with 3 mL VTM as detailed in the table below:

Description	Firm Quantity	Delivery Date
Regular and Minitip Nylon Flocked Swab with 3 mL UTM or Regular and Minitip Nylon Flocked Swab with 3 mL VTM	50,500	Eight (8) weeks from contract award

5.2 Optional Requirement

a. The Contractor must supply the Regular and Minitip Nylon Flocked Swabs with 3 mL UTM or Regular and Minitip Nylon Flocked Swab with 3 mL VTM of the Optional Requirement on as and when requested during the period of the Contract as detailed in the table below:

Description	Quantity	Delivery Date
Regular and Minitip Nylon Flocked Swab with 3 mL UTM or Regular and Minitip Nylon Flocked Swab with 3 mL VTM	Up to 101,000	Within 15 weeks of a contract amendment

**6. SHIPPING CONDITIONS**

6.1 Throughout the shipping process, the product must remain in a temperature controlled environment under monitored conditions in accordance with the recommended storage conditions on the labelling, or between 15 and 25°C. The Contractor must provide evidence to that effect from the data analysis of the temperature monitoring device/carrier logs as applicable.

**7. SHELF-LIFE**

7.1 At the time of delivery the product must have a minimum of 12 months of shelf-life remaining.



**8. DELIVERY ADDRESS**  
DEPARTMENT OF NATIONAL DEFENCE  
CENTRAL MEDICAL EQUIPMENT DEPOT  
105 Montgomery Rd, Bldg: BB-104A  
Garrison Petawawa  
Petawawa ON  
K8H 2X3

1.5 **DELETE** Annex B – Basis of Payment, and **REPLACE** with the following:

**ANNEX B– BASIS OF PAYMENT**

A. The Contractor will be paid the following firm unit prices upon the delivery/completion of the Requirement described in Annex A, Applicable Taxes excluded, delivered at Place (DAP) Incoterm 2010. The Contractor is responsible for export clearance, delivery charges, administration, costs and risks of transport. Canada is responsible for all import clearance, including the payment of applicable duties and taxes. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is to be shown separately.

To be detailed in the resulting contract

**1. Initial Requirement**

Initial Requirement (Delivery eight (8) weeks from contract award)						
Item	Product	Firm Price per unit (A)	Quantity (B)	Sub-Total (C) = A x B	HST/GST (D)	Total Cost (CAD) E = (C + D)
1	Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium VTM)		50,500			

**2. Optional Requirements**

Optional Requirements (As and when requested)						
Item	Product	Period	Quantity	Firm Price per unit	HST/GST	Total Price (CAD)
1	Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) or Regular and Minitip Nylon Flocked Swab with 3	Year 1 Contract Award to March 31,2024	Up to 101,000  (to be exercised in part or in full)			



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	mL Viral Transport Medium (VTM)					
2	Regular and Minitip Nylon Flocked Swab with 3 mL Universal Transport Medium (UTM) <u>or</u> Regular and Minitip Nylon Flocked Swab with 3 mL Viral Transport Medium (VTM)	<b>Year 2</b> April 1, 2024 to March 31, 2025				

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**