

ACAN No. 1000249529 – Indigenous Services Canada (ISC) – First Nations and Inuit Health Branch (FNIHB) – Regional Health Survey (RHS)

1. Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

2. Definition of the requirement

The Department of Indigenous Services Canada (ISC) has a requirement to obtain tabulated data from the First Nations Regional Health Survey (RHS) to inform program and policy development.

The work will involve the following:

The Contractor shall provide statistical, research, technical and analytical support to Canada to facilitate the use of and access to the RHS results, as required.

The Contractor shall provide Canada with corresponding technical documentation that is relevant in the interpretation of the RHS results (e.g. data dictionaries, sampling methods, weighting used, technical reports and limitations on data use).

The Contractor shall ensure its resources have knowledge of:

- RHS data collection techniques and methodologies including principles, research ethics and cultural framework;
- sampling techniques, weighting information, and data interpretation methods to conduct assistance in complex statistical research projects; and/or analyses.
- statistical data retrieval methods and corresponding statistical software packages.

RHS Results Tables:

- The Contractor shall produce and provide Canada with RHS Results Tables by email or by other electronic medium in Microsoft Excel spreadsheet format on an as-needed basis for the duration of this Service Contract. The Contractor shall review Canada's requests for additional RHS Results Tables in a timely manner.
- Prior to delivering the RHS Results Tables to Canada, the Contractor will suppress the statistics included in the RHS Results Tables in accordance with the Contractor's standard disclosure rules.
- Canada shall maintain a list of directorates within FNIHB to whom the RHS Results Tables have been distributed and shall provide the Contractor with a copy of the list once per year for five years beginning on the first anniversary of the day this Service Contract takes effect.

- The intellectual property rights granted in relation to the RHS Results Tables are in Appendix “B” Intellectual Property – RHS Results Tables attached to this Service Contract.
- Canada shall ensure that FNIHB’s employees and contractors who use the RHS Results Tables are aware of the license terms and agree to abide by the same terms.

3. **Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)**

- The person or organization is authorized to collect, store, maintain, and analyze health data from First Nations living on-reserve and in northern communities across Canada.
 - Proof of liability insurance coverage
 - Authority or capability to provide RHS tabulated health data from First Nations living on-reserve.
- Any interested supplier must demonstrate by way of a statement of capabilities that its product/equipment/system (as appropriate) meets the following requirements:

The Contractor shall provide statistical, research, technical and analytical support to Canada to facilitate the use of and access to the RHS data, as required.

The Contractor shall provide Canada with corresponding technical documentation that is relevant in the interpretation of the RHS data (e.g. data dictionaries, sampling methods, weighting used, technical reports and limitations on data use).

4. **Set-aside under the Procurement Strategy for Indigenous Business**

This procurement is set-aside for an Indigenous supplier in accordance with the government Procurement Strategy for Indigenous Business (PSIB). Therefore, only suppliers who meet the definition of an Indigenous business, as defined in the PSIB, may submit a statement of capabilities.

5. **Justification for the Pre-Identified Supplier**

Only one person/firm is capable of performing the work

As the steward of RHS data, the Contractor is the only organization with the authority or capability to provide access to unpublished RHS data.

the Contractor is the sole source of the information. No other person or organization is authorized to collect health data from First Nations living on-reserve.

6. **Government Contracts Regulations Exception(s)**

The following exception(s) to the *Government Contracts Regulations* is (are) invoked for this procurement under subsection 6(d) - *"only one person is capable of performing the work"*.

7. **Ownership of Intellectual Property**

Ownership of any Foreground Intellectual Property arising out of the proposed contract will vest in the Contractor.

8. Period of the proposed contract or delivery date

The proposed contract is for a period of one (1) year, from April 2023 to March 31, 2024 and including one (1) optional period of one (1) year.

9. Cost estimate of the proposed contract

The estimated value of the contract, including option, is \$190,00.00 (GST/HST extra).

10. Name and address of the pre-identified supplier

The First nations Information Governance Centre
341 Island Road, Unit D
Akwesasne, Ontario
K6H 5R7

11. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

12. Closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is April 6, 2023 at 2:00 p.m. Eastern Daylight Time (EDT).

13. Inquiries and submission of statements of capabilities

Inquiries and statements of capabilities are to be directed to:
Bruno Paradis, Senior Procurement and Contracting Officer
Indigenous Services Canada
10 Wellington Street, Gatineau, Quebec, K1A 0H4
Email: Bruno.Paradis2@sac-isc.gc.ca