



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving
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Procurement and Contracting Services

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NWR_Procurement_Bids@rcmp-grc.gc.ca

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

Title – Sujet Underwater Dive and Recovery Services - Alberta		Date April 4th, 2023
Solicitation No. – N° de l'invitation M5000-23-0919/A		Amendment No. – N° de la modification 001
Client Reference No. - No. De Référence du Client 202300919		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 pm / 1400 heure	CST (Central Standard Time) HNC (Heure normale du centre)
On / le :	April 20th, 2023	
F.O.B. – F.A.B See herein — Voir aux présentes	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à sheena.simonson@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 306-515-1653	Facsimile No. – No. de télécopieur N/a	
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



This amendment is raised to address the following:

- To respond to questions received during the solicitation period; and
- To revise the solicitation accordingly, as applicable.

QUESTIONS AND ANSWERS

Question 1: I have a question regarding the billing section. We typically charge our gear (IE truck, trailer, air spread, boat) by the day. I don't see any provision for this. Do I just add it to the divers hours and base it on a typical 10 hour day giving it an hourly rate?

Answer 1: The Basis of Payment will be updated to include a daily rate for use of vessel, barge etc.

SOLICITATION REVISIONS

1) On page 25 of 42,

DELETE: Annex B Basis of Payment in its entirety.

INSERT:

PRICES

- All prices are in Canadian dollars.
- Prices do not include GST. The Goods and Services Tax (GST) is extra if applicable. GST will be added as a separate item, if applicable, on any invoice issued as a result of a contract.
- The Contractor is eligible to bill travel time for required Contractor employees and kilometres for one round trip up to two thousand kilometres for each dive operation. For travel in excess of two thousand kilometres, prior written approval of the Project Authority is required. The [National Joint Council Travel Directive](#) will apply for any accommodation, mileage to and from the dive site (excluding the cost for hauling the boat/trailer, whether the boat is rented or owned, as this cost is expensed separately in Table 1 and 2 below), and meals expenses, and therefore these expenses are not included in Table 1 and 2 below. Note that the kilometric rate in the National Joint Council Travel Directive applies per vehicle, not per person, and it is anticipated that the Contractor would be economically reasonable with number of vehicles required for the operation. Canada will not pay the Contractor any incidental expense allowance.
- Fuel costs and boat rental costs are not included in Table 1 and 2 below.
- The Contractor will be paid labour rates for travel based on 15 minute increments. The rate for 15 minute increments is the rate in Table 1 and 2 in Item #1 Column (B) divided by 4. E.g. where travel time to a dive site is 4.5 hours, the Contractor will be paid an hourly rate for 4 hours, and paid for each additional 15 minute increment, i.e. ½ hour in this example.

INSTRUCTIONS FOR COMPLETING TABLES 1 and 2

- Columns (B) and (C) must be completed by the Bidder. If any of the blanks in Columns (B) or (C) are left blank, the bid will be deemed non-responsive and not given further consideration.
- For Column (C), Item #s 1 through 6, enter the number of employees required for a dive that is for the recovery of 1 human remain for a normal lake dive with no bottom hazards (e.g. no dead trees, not rocky terrain, etc.), and ideal weather conditions and with the Contractor providing the boat and the boat operator. Fuel costs, accommodation, meals, and vehicle mileage to and from the dive site are not to be incorporated into prices in Table 1 below as they will be paid at cost or per the National Joint Council Travel Directive for each dive. Note: Item #1 assumes 1 hour of travel time is required, for evaluation purposes only.



- For Column (C), Item #7, enter the number of trailers required for the above mentioned scenario.
- For Column (C), Item #8, enter the number of days required for the above mentioned scenario
- Columns (C), (D) and (E) are for evaluation purposes only and will not form part of the contract.

FINANCIAL EVALUATION

For each of items # 1 through 8 in Table 1, (B) x (C) x (D) = (E).

The sum of Column E for items #1 through 8 is the Total Evaluated Cost for Year One and Year Two.

For each of items # 1 through 8 in Table 2, (B) x (C) x (D) = (E).

The sum of Column E for items #1 through 8 is the Total Evaluated Cost for Option Year One.

The Total Evaluated Bid price is the sum of the Total Evaluated Cost for Year One and Year Two and the Total Evaluated Cost for Option Year One.

The financial evaluation calculations are made with the assumption that the labour time for each of items #1 through 6 is 1 hour, but this is for evaluation purposes only.

Section A

Table 1: Dive and Recovery Services Hourly Rates Years One and Two:

Item #	Description (A)	Hourly rate for each person on the dive team (B)	Number of people required for the dive (C)	Estimated number of dives / 2 years (D)	Extended cost (E)=(B)x(C)x(D)
1	Travel time to and from scene	\$ _____ / hour / employee	_____	16	\$ _____
2	Operational dive time (for example, but not limited to: diving preparations, set-up, dive operations, break down/gross decontamination, and material costs)	\$ _____ / hour / employee	_____	16	\$ _____
3	Boat operator (where boat operator is the Contractor's employee)	\$ _____ / hour / employee	_____	16	\$ _____
4	Tender/Shore support	\$ _____ / hour / employee	_____	16	\$ _____
5	Offsite post-dive procedure time (for example, but not limited to: gear and equipment cleaning and reassembling, and material costs)	\$ _____ / hour / employee	_____	16	\$ _____
6	Administration time (for example, but not limited to: dive	\$ _____ / hour / employee	_____	16	\$ _____



Item #	Description (A)	Kilometric rate (B)	Number of trailers required (C)	Estimated number of kilometres / 2 years (D)	Extended cost (E)=(B)x(C)x(D)
7	log and incident reports required to be submitted to RCMP, and material costs) Cost for hauling a trailer for a boat, whether the boat is owned or rented	\$ _____ / kilometre	_____	400	\$ _____
Item #	Description (A)	Daily rate (B)	Number of days required (C)	Estimated number of dives / 2 years (D)	Extended cost (E)=(B)x(C)x(D)
8	Cost for gear/equipment use (truck, trailer, air spread, vessel/boat, barge) <small>*Do not include equipment costs reimbursed at cost per Section B below</small>	\$ _____ / day	_____	16	\$ _____
Total Evaluated Cost Year One and Year Two (Sum of Column E for Items #1 - #8)					\$ _____

Table 2: Hourly Rates Option Year One:

Item #	Description (A)	Hourly rate for each person on the dive team (B)	Number of people required for the dive (C)	Estimated number of dives / year (D)	Extended cost (E)=(B)x(C)x(D)
1	Travel time to and from scene	\$ _____ / hour / employee	_____	8	\$ _____
2	Operational dive time (for example, but not limited to: diving preparations, set-up, dive operations, break down/gross decontamination, and material costs)	\$ _____ / hour / employee	_____	8	\$ _____
3	Boat operator (where boat operator is the Contractor's employee)	\$ _____ / hour / employee	_____	8	\$ _____
4	Tender/Shore support	\$ _____ / hour / employee	_____	8	\$ _____
5	Offsite post-dive procedure time (for example, but not	\$ _____ / hour / employee	_____	8	\$ _____



	limited to: gear and equipment cleaning and reassembling, and material costs)				
6	Administration time (for example, but not limited to: dive log and incident reports required to be submitted to RCMP, and material costs)	\$ _____ / hour / employee	_____	8	\$ _____
Item #	Description (A)	Kilometric rate	Number of trailers required	Estimated number of kilometres / year	Extended cost (E)=(B)x(C)x(D)
7	Cost for hauling a trailer for a boat, whether the boat is owned or rented	\$ _____ / kilometre	_____	200	\$ _____
Item #	Description (A)	Daily rate (B)	Number of days required (C)	Estimated number of dives / year (D)	Extended cost (E)=(B)x(C)x(D)
8	Cost for gear/equipment use (truck, trailer, air spread, vessel/boat, barge) <small>*Do not include equipment costs reimbursed at cost per Section B below</small>	\$ _____ / day	_____	8	\$ _____
Total Evaluated Cost Option Year One (Sum of Column E for Items #1 - #8)					\$ _____

Section B

Actual Costs: Additional Charges Years One and Two, and Option Year One:

Fuel costs will be paid at cost, whether the Contractor provides their own boat or the boat is rented. Additional charges that will be paid by RCMP at cost if required for the dive operation and if pre-approved by the Site Authority include: boat rental (including operator and trailer rental expenses (excluding kilometric rate for hauling the boat as this is paid separately per Table 1 or 2 as applicable) if required), lift bag rental, and sonar.