



AMENDMENT # 2

Amendment # 2 modify the following :

- A) Part 4, Evaluation Procedures and Basis of Selection, Section 2.1 Mandatory Technical Criteria, is deleted in its entirety and replaced with ;**

2.1. Mandatory Technical Criteria

The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary documentation to support compliance with this requirement.

Any bid which fails to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion will be addressed separately.

The Bidder must provide sufficient detail to clearly demonstrate **how** they meet each mandatory requirement below. Bidders are advised that only listing experience without providing any supporting data and information to describe responsibilities, duties and relevance to the requirements, or reusing the same wording as the RFP, will not be considered “demonstrated” for the purpose of this evaluation.

MT#	MANDATORY TECHNICAL CRITERIA	Bidder’s Response Demonstrate Compliance
MT1	<p>Bidder’s Development Experience</p> <p>The Bidder must demonstrate its proposed resources has completed 2 projects where they provided professional services in support of the functional development of applications that are hosted on a collection of Microsoft SharePoint sites for services provided to client organizations, where they performed the following:</p> <ol style="list-style-type: none"> 1. applications development for enterprise-wide SharePoint portals; and 2. maintenance and enhancement work for existing applications; <p>The Bidder must provide (2) projects at a minimum period of 6 months. All projects must be conducted/completed within the last five years (as of bid closing).</p> <p>The Bidder should provide all relevant information for each project listed, including but not limited to:</p> <ol style="list-style-type: none"> i. the client name ii. Project Title iii. Period of the project (mm/yy to mm/yy) iv. Description of the work, scope, and purpose v. Roles and responsibilities of the bidder as well as the work conducted under the project 	



MT#	MANDATORY TECHNICAL CRITERIA	Bidder's Response Demonstrate Compliance
MT2	<p>Bidder's Production Support Experience:</p> <p>The Bidder must demonstrate that his proposed resources has experience in providing professional services to client organizations for the production support of applications that are hosted in a Microsoft server environment by submitting two (2) projects conducted within the last five years (as of bid closing), where they provided each of the following services:</p> <ul style="list-style-type: none"> i. Help Desk Support, where each project cited must have: and <ul style="list-style-type: none"> a. been for support services provided 24-hours a day, 7 days per week; b. supported to application administrators and/or end-users c. been for support services that were available in both English and French; d. employed an incident ticketing system; and e. included reporting on incidents and their resolution. ii. Backup Procedures, where one of the project cited must have: and <ul style="list-style-type: none"> a. been for the development and regular testing of backup/failover procedures; and b. included procedures for failing-over production of the system to a remote back-up site; iii. Performance Monitoring, where one of the project t cited must have: <ul style="list-style-type: none"> a. been for the monitoring of system(s) and application(s) performance; and b. Included the reporting of performance problems and potential solutions. <p>For a project t to be accepted as proof of experience, each cited project must:</p> <ul style="list-style-type: none"> iv. have been for an on-going duration or have a completed duration of 6 months (Note: duration does not include option periods that have not been exercised); <p>The Bidder should provide all relevant information for each project listed, including but not limited to:</p> <ul style="list-style-type: none"> i. the client name; ii. Project Title iii. the duration of the project , including start and end 	



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	dates (dates must be identified by month and year – for example March 2010 – February 2012); iv. Description of the work, scope, and purpose v. The roles and responsibilities of the bidder as well as the work conducted under the project.	

B) All other terms and conditions remain the same.