



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions – TPSGC**  
11 Laurier St. / 11, rue Laurier  
Place du Portage , Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Pilatus PC12 Series Maint. & Parts Pilatus PC12 Series Maintenance and Parts	
<b>Solicitation No. - N° de l'invitation</b> M7594-232124/A	<b>Date</b> 2023-06-28
<b>Client Reference No. - N° de référence du client</b> M7594-232124	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAG-003-29108	
<b>File No. - N° de dossier</b> 003cag.M7594-232124	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT <b>on - le 2023-08-08</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Pakeman, Jeffrey	<b>Buyer Id - Id de l'acheteur</b> 003cag
<b>Telephone No. - N° de téléphone</b> (343) 572-5074 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Civilian Aircraft Division/Division des Avions Civils  
Portage III 7C2 - 50  
11 Laurier St./11 rue Laurier  
Gatineau  
Québec  
K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	VARIOUS RCMP AIR SERVICES LOCATION ACROSS CANADA	I - 1	RCMP AIR SERVICES 73 LEIKEN OTTAWA, ONTARIO K1A 0R2 EMAIL: AIRINVOICING@RCMP-GRC.GC.CA



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire		Delivery Req. Livraison Req.	Del. Offered Liv. offerte
						Destination	FOB/FAM Plant/Usine		
1	Pilatus Contract Initial 3 year	D-1	I-1	3	EACH	\$	\$	See Herein – Voir ci-inclus	
2	Option year 4 and 5	D-1	I-1	2	EACH	\$	\$	See Herein – Voir ci-inclus	
3	Option year 6 and 7	D-1	I-1	2	EACH	\$	\$	See Herein – Voir ci-inclus	
4	Currency conversion	D-1	I-1	1	EACH	\$	\$	See Herein – Voir ci-inclus	

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

1. Before award of a Contract, the following conditions must be met:
  - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
  - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
  - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
  - (d) the Bidder's proposed location of work performance and document safeguarding must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
2. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.
3. **Additional Security Requirement**

The RCMP, will conduct its own personnel security assessment of the Contractor through the use of local law enforcement checks. Which is allowed under the Treasury Board Secretariat of Canada's (TBS) "Security and Contracting Management Standard" and the Policy on Government Security – Personnel Security Standard

### **1.2 Requirement**

The requirement is detailed under Article 6.2 of the resulting contract clauses.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Phased Bid Compliance Process**

The Phased Bid Compliance Process (PBCP) applies to this requirement.

### **1.5 Canada Post Corporation's (CPC) Connect service**

"This bid solicitation allows bidders to use the CPC Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information."

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

#### **2.1.1 SACC Manual Clauses**

#### **2.1.2 Minimum Work Guarantee - All the Work - Task Authorizations (B9030C, 2011-05-16)**

1. In this clause,  
  
"Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract; and  
  
"Minimum Contract Value" means 10 %.
2. Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with paragraph 3. In consideration of such obligation, the Contractor agrees to stand in readiness throughout the Contract period to perform the Work described in the Contract. Canada's maximum liability for work performed under the Contract must not exceed the Maximum Contract Value, unless an increase is authorized in writing by the Contracting Authority.
3. In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested.
4. Canada will have no obligation to the Contractor under this clause if Canada terminates the Contract in whole or in part for default.

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

Note: For bidders choosing to submit using Canada Post Corporation's (CPC) Connect service for bids closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

[tpsge.pareceptiondessaoumissions-apbidreceiving.pwgsc@tpsge-pwgsc.gc.ca](mailto:tpsge.pareceptiondessaoumissions-apbidreceiving.pwgsc@tpsge-pwgsc.gc.ca)

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**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open a CPC Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through a CPC Connect message if the bidder is using its own licensing agreement for CPC Connect service.”

### 2.2.1 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least 10 days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### 2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

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## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The CPC Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (3 hard copies and 1 soft copy on CD, DVD or USB key)

Section II: Financial Bid (1 hard copy and 1 soft copy on CD, DVD or USB key)

Section III: Certifications (1 hard copy and 1 soft copy on CD, DVD or USB key)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through CPC Connect service, the wording of the electronic copy provided through CPC Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) Include all environmental certification(s) relevant to your organization (e.g., ISO 14001, Leadership in Energy and Environmental Design (LEED), Carbon Disclosure Project, etc.)
- 2) Include all environmental certification(s) or Environmental Product Declaration(s) (EPD) specific to your product/service (e.g., Forest Stewardship Council (FSC), ENERGYSTAR, etc.)
- 3) Unless otherwise noted, bidders are encouraged to submit bids electronically. If hard copies are required, bidders should:
  - a. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
  - b. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “E” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “E” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

#### **Contractor's Representative:**

Canada requests that Bidders provide information for the contact person:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
Facsimile: \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
E-mail address: \_\_\_\_\_

Procurement Business Number: \_\_\_\_\_

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including technical, and financial, evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

Bids must be completed in full and provide all technical information requested in the bid solicitation to enable a full and complete evaluation.

##### **4.1.1.1 Mandatory Technical Criteria**

Bids must meet all Mandatory Evaluation Criteria as detailed in Annex H – Mandatory Technical Evaluation Criteria.

##### **4.1.1.2 Point Rated Technical Criteria**

Bids should meet all Point Rated Technical Evaluation Criteria as detailed in Annex H – Rated Requirements Evaluation Criteria.

#### **4.1.3 Financial Evaluation**

*SACC Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

### **4.2 Basis of Selection**

#### **4.2.1 Basis of Selection - Lowest Price Per Point**

1. To be declared responsive, a bid must:
  - a. comply with all the requirements of the bid solicitation;
  - b. meet all mandatory technical evaluation criteria; and
  - c. obtain the required minimum points for the technical evaluation criteria which are subject to point rating.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive. Neither the responsive bid that receives the highest number of points nor the one that proposed the lowest price will necessarily be accepted. The responsive bid with the lowest evaluated price per point will be recommended for award of a contract.

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## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

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## 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled [Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

- 6.1.1** The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

*The RCMP, will conduct its own personnel security assessment of the Contractor through the use of local law enforcement checks. Which is allowed under the Treasury Board Secretariat of Canada's (TBS) "Security and Contracting Management Standard" and the Policy on Government Security – Personnel Security Standard*

### **6.2 Requirement**

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

[2010C](#) (2022-12-01), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

#### **6.3.2 Supplemental General Conditions**

4011 (2012-07-16, Goods - Medium Complexity), apply to and form part of the Contract.

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### 6.3.3 Task Authorization Process (B9054C, 2014-06-26)

#### Task Authorization:

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

#### Task Authorization Process:

1. The Technical Authority will provide the Contractor with a description of the task using the "Task Authorization" form specified in Annex G.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Technical Authority, within 7 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Procurement Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

### 6.3.4 Task Authorization Limit (B9011C, 2014-06-26)

The Procurement Authority may authorize individual task authorizations up to a limit of \$100,000 CAD, **Applicable Taxes included**, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

### 6.3.5 Canada's Obligation - Portion of the Work - Task Authorizations (B9031C, 2011-05-16)

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

## 6.4 Term of Contract

### 6.4.1 Period of the Contract

The period of the Contract will be for 4 years from the date of Contract Award.

### 6.4.2 Delivery Date

All the deliverables must be received on or before the time and date indicated in the Contract, or individual Task Authorization(s).

### 6.4.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to 1 additional two (2) year period under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment. Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

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#### 6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

#### 6.5 Authorities

##### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Jeff Pakeman  
Title: Supply Team Leader  
Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: Aerospace Equipment Program Directorate  
Address: Portage III 8C1 - 49  
11 Laurier Street, Gatineau, Quebec  
K1A 0S5  
Telephone: (343) 572-5074  
E-mail address: [Jeffrey.Pakeman@tpsgc-pwgsc.gc.ca](mailto:Jeffrey.Pakeman@tpsgc-pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

##### 6.5.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_\_  
Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

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### 6.5.3 Technical Authority

The Technical Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.4 Contractor's Representative

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment – Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

For the Work described in 2.1 of the Requirement in Annex A :

In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid a firm price, for a cost of \$\_\_\_\_\_ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Attached at Annex 'B' – Basis of Payment.

### 6.6.2 Basis of payment: Individual task authorizations

The Contractor will be paid for the Work specified in the authorized task authorization, in accordance with the Basis of payment at Annex 'B'.

Canada's liability to the Contractor under the authorized task authorization must not exceed the limitation of expenditure specified in the authorized task authorization. Custom duties are included and Applicable Taxes are extra.

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No increase in the liability of Canada or in the price of the Work specified in the authorized task authorization resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

### 6.6.4 Time Verification

Time charged and the accuracy of the Contractor's time recording system are subject to verification by Canada, before or after payment is made to the Contractor. If verification is done after payment, the Contractor must repay any overpayment, at Canada's request.

## 6.7 Invoicing Instructions

### 6.7.1 Progress Payment Claim

1. The Contractor must submit a claim for payment using form [PWGSC-TPSGC 1111](#), Claim for Progress Payment.  
Each claim must show:
  - a. all information required on form [PWGSC-TPSGC 1111](#);
  - b. all applicable information detailed under the section entitled "Invoice Submission" of the general conditions;
  - c. the description and value of the milestone claimed as detailed in the Contract.
2. Applicable Taxes, must be calculated on the total amount of the claim before the holdback is applied. At the time the holdback is claimed, there will be no Applicable Taxes payable as it was claimed and payable under the previous claims for progress payments.
3. The Contractor must prepare and certify one original and two (2) copies of the claim on form [PWGSC-TPSGC 1111](#), and forward it to the Project Authority identified under the section entitled "Authorities" of the Contract for appropriate certification after inspection and acceptance of the Work takes place. The Technical Authority will then forward the original and two (2) copies of the claim to the Contracting Authority for certification and onward submission to the Payment Office for the remaining certification and payment action.

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4. The Contractor must not submit claims until all work identified in the claim is completed.

### **6.7.2 Invoicing for Optional Goods and Task Authorizations**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by (if applicable):

- a. a copy of time sheets to support the time claimed;
  - b. a copy of the release document and any other documents as specified in the Contract;
  - c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses.
2. Invoices must be distributed as follows:
    - a. The original and one (1) copy must be forwarded to the following address for certification and payment.

(To be inserted at Contract Award)

- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

### **6.8 Certifications and Additional Information**

#### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

#### **6.8.3 Federal Contractors Program for Employment Equity - Default by the Contractor**

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

#### 6.8.4 Delivery Inspection

Inspection and acceptance shall be carried out by and to the satisfaction of Canada at destination. The Contractor shall demonstrate to the satisfaction of the Technical Authority or his/her representative, that the equipment meets the specification as detailed under the Annex A. Any defects or damages noted during delivery inspection shall be documented. The Contractor shall be responsible for and assume all costs to repair any such defects or damages. Should the work or any portion thereof not be in accordance with the requirements of any resultant contract, the Technical Authority, or his/her authorized representative, shall have the right to reject it or to require its correction. Provided that the aircraft is free from defects and damages, Canada will assume ownership of the aircraft. The transfer of the aircraft's titles and deeds to Canada shall constitute delivery of the aircraft to Canada.

Any formal communication with the Contractor regarding the quality of the work shall be undertaken by the Technical Authority through the Contracting Authority.

#### 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

#### 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions **2010C** (2022-12-01), General Conditions - Services (Medium Complexity);
- (c) the supplemental general conditions 4011 (2012-07-16, Goods - Medium Complexity);
- (d) Annex A, Requirement;
- (e) Annex C, Security Requirements Check List;
- (f) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*).

#### 6.11 Insurance

SACC Manual clause **G1005C** (2016-01-28) Insurance - No Specific Requirement

#### 6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "**Dispute Resolution**".

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## **ANNEX A – REQUIREMENT**

### **Pilatus PC12 Series Maintenance and Parts - Air Service Branch**

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## **1.0 Introduction**

The Air Services Branch (ASB) of the Royal Canadian Mounted Police (RCMP) provides direct operational support in technical and specialized areas of airborne law enforcement, enabling front-line members to preserve the peace, uphold the law and prevent and investigate crime. The priority of Air Services is to provide safe, effective and cost efficient air service to the RCMP. It supports the RCMP in maintaining peace and security for the nation by applying the highest principles of aviation safety.

## **2.0 Nature of Requirement**

There are two requirements related to the PC12 Series aircraft.

### **2.1 Maintenance, repair, overhaul & modification**

The RCMP ASB requires maintenance, repair, overhaul and modification services for its fleet of Pilatus PC12 Series aircraft. A total of 16 PC12 are currently operated by ASB. Although no changes in the size of the fleet is anticipated at this time, reduction or addition may occur. ASB is seeking the services of a contractor to complement, on an as needed basis, its internal maintenance capacity and to facilitate the timely return to service of its aircraft.

### **2.2 Supply of OEM parts**

The RCMP ASB requires supply of new and exchange/refurbish Original Equipment Manufacturer (OEM) parts to maintain its fleet of PC12 series aircraft. This requirement includes all OEM parts, components and consumables needed for the scheduled and unscheduled maintenance.

## **3.0 Scope of Work**

### **3.1 Work Requirement**

#### **3.1.1 Maintenance, repair, overhaul and modification**

The contractor will provide, on an as-needed basis, services including but not limited to repair, scheduled and unscheduled maintenance, overhaul and modification to the PC12 aircraft as described in the Pilatus technical publications or directives from Civil Aviation Authorities.

#### **3.1.2 Supply of OEM parts**

The contractor will supply, on an as-needed basis, new and exchange/refurbished parts required for the maintenance and repair of the PC12 Series aircraft.

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## 3.2 Technical Requirements

The requirements and qualifications listed in this section, must be maintained during the duration of the contract.

The contractor must have and maintain the most current revisions of the Maintenance Manual, Illustrated Parts Catalog, Structural Repair Manual and any other required maintenance documentation, avionics information or drawings required to complete the work.

The Contractor must perform the work in accordance with the most recent revision of manufacturer's maintenance and overhaul manuals, airworthiness directives, mandatory service bulletins, service letters and any other special instructions applicable to the specific work. The Contractor is responsible to have all these documents on hand and up to date. The work must also be performed in accordance with the Canadian Aviation Regulations (CARs).

### 3.2.1 Maintenance, repair, overhaul and modification

The contractor must hold a valid Aircraft Maintenance Organization (AMO) certificate issued by Transport Canada for:

- Aircraft Maintenance of the PC12 Series aircraft.
- Structural work on the PC12 aircraft
- Avionics work on the PC12 aircraft.

The contractor must install new OEM parts which are approved and listed in the Pilatus approved Maintenance documents or other Instructions for Continued Airworthiness related to Supplemental Type Certificates (STC).

Note:

1. If Parts Manufacturer Authority (PMA) are available, they must not be used unless approved by the Technical Authority;
2. The use of used parts, or other manufactured parts, must be approved by the Technical Authority;
3. The Contractor must be an authorized Pilatus Service/Satellite Centre and must be authorized by Pilatus to perform the work; and,
4. The contractor must have on hand all the necessary tools and jigs to perform the maintenance on the Pilatus aircraft.

Table 1: Estimated volume for Maintenance, repair, overhaul and modification

Requirement	Initial period of 4 years (Estimate)	First 2-year option (Estimate)	Standard turnaround time
300 hr, 600 hr, 1200 hr, 2400 hr inspection as per Pilatus PC12 Maintenance Manual	\$4M (Note 1)	\$2M (Note 1)	As per industry standard, and to be approved by the Technical Authority
Repair, scheduled & unscheduled maintenance, modification and Overhaul of aircraft and components	\$4M (Note 2)	\$2M (Note 2)	As per industry standard, and to be approved by the Technical Authority

**Note 1:** The estimated volumes indicated in Table 1, are estimates only and should not be construed as a firm commitment on the part of Canada.

**Note 2:** The estimated amounts in Table 1 are based on the past three years' average volume. They are provided as a rough order of magnitude and they should not be construed as a firm commitment on the part of Canada.

### 3.2.2 Supply of OEM parts

The contractor must be an Authorized Canadian Pilatus parts distributor.

The contractor will supply parts required for the maintenance of the Pilatus PC12 aircraft including parts required for any optional equipment installed or to be installed on RCMP PC12 aircraft.

Inventory and Response Time: The Contractor must have a significant inventory of Pilatus PC12 Series parts and supplies readily available to be able to respond to Aircraft On Ground (AOG) requests within 24 hours, 98% of the time.

New parts: On an as-needed basis, the contractor must provide parts which are approved and listed in the Maintenance Publications of the Pilatus PC12 Series and that have been approved by the OEM. Parts Manufacturer Authority (PMA) must not be used unless approved by the Technical Authority.

Replacement parts: Provision of used parts must be approved by the Technical Authority.

Exchange/refurbished parts: On an as-needed basis, the contractor must provide exchange/refurbished parts for the Pilatus PC12 Series aircraft

The contractor must provide, every two weeks minimum, a list of outstanding cores to be returned by ASB to the contractor.

Table 2: Estimated volume of parts

Requirement	Initial period of 4 years	First 2-year option	Standard delivery time (note 1)	"AOG" delivery (note 1)
Supply of part and components	Estimated Volume = ~\$6M (Note 2)	Estimated Volume = ~\$3M (Note 2)	5 days	24 hours

**Note 1:** Standard delivery time/ AOG delivery, is from the time the contractor receives the Purchase Order or Purchase Requisition to the time the order ships from the supplier and a waybill number is provided to the Technical Authority.

**Note 2:** The estimated amounts in Table 2 are based on the past three years' average volume. They are provided as a rough order of magnitude and they should not be construed as a firm commitment on the part of Canada.

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#### **4.0 Work Authorization (RCMP Air Services Branch)**

- a) The Technical Authority will request a quote from the contractor for work without a firm price included in the contract. The Contractor must submit a cost estimate for the work within 72 hours along with an estimated time required to complete the requested work to the Technical Authority. If the estimate includes costs for work to be performed by a vendor subcontract, the estimate must identify the subcontractor, description of the work and the cost. The Contractor will receive formal authorization from the Procurement Authority to carry out the work specified therein.
- b) Work will be authorized by the issuance of a Task Authorization/Request (TAD) by the Procurement Authority, under \$100,000 and if \$100,000 or more by the Contract Authority. Upon receipt of the Task Authorization and receipt of the aircraft or component for repair, maintenance, modification or overhaul, the contractor must perform the work specified in the Purchase Order and list any additional work required to be performed, parts and labour as applicable. The contractor must perform only the work for which authorization has been received. Any additional work required and any recommended or optional modifications are to be reported to the Technical Authority, directions requested, and formal authorization received by the Procurement Authority before proceeding with the work.
  - If, while performing the work, it is determined that the price of the work authorized will exceed the estimated price that has been authorized by the Procurement Authority/Contract Authority, the Contractor must immediately contact the Technical Authority and proceed only if/ when authorization is received by the Procurement Authority/Contract Authority.

#### **5.0 Inspection, Deliverables and Acceptance Criteria**

##### **5.1 Services**

Inspection Standards and Regulations: The work must be performed by the contractor in compliance with the requirements of the Pilatus Maintenance Documentation and those of the CAR's. The work is subject to verification by the RCMP Technical Authority at delivery. The Technical Authority is the inspection authority. All reports, deliverable items, documents, goods and all services rendered under the contract are subject to inspection by the Inspection Authority. Should any report, document, goods or service not be in accordance with the requirements and to the satisfaction of the Inspection Authority, as submitted, the Inspection authority will have the right to reject it or require its correction at the sole expense of the contractor before recommending payment.

As part of the Acceptance Check, the Inspection Authority must be allowed to carry out a visual inspection of the aircraft before the interior of the aircraft is re-assembled. The Contractor will advise the Technical Authority at least four (4) days ahead of aircraft interior re-assembly. ASB reserves the right to inspect the aircraft at any time while the work is being performed and after completion.

ASB reserves the right to perform a test flight prior to delivery of the aircraft. Any anomaly found during this flight must be corrected by the contractor prior to delivery.

##### **5.2 Parts**

The material must be released for shipment to the RCMP using properly completed CAR's approved certification documents (e.g. Form One). The completed certification document(s) must be attached to, or enclosed with, each shipment as applicable, in accordance with CAR's. Shipment of part(s) will be the responsibility of the contractor. The part(s) will be delivered to various Air Service locations across Canada, such as but not limited to, Yellowknife, Whitehorse, Iqaluit, Prince-George, Boundary Bay, Edmonton, Regina, Prince Albert, Winnipeg, Thompson, London, Ottawa, Montreal, etc.

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## 6.0 Work Certification and Technical Record

6.1 After completion of work and before delivery, the contractor is responsible for all certifications, independent control inspections, log book and technical record entries in accordance with the Canadian Aviation Regulations.

The contractor must provide a complete work package to the Technical Authority on a digital media (ex. USB drive) in .pdf format and one paper copy. The work package must include the following, as applicable:

- a) Technical record and aircraft journey log entry
- b) Weight & Balance and equipment list
- c) Electrical Load Analysis
- d) Supplemental Type Certificate
- e) Limited Supplemental Type Certificate
- f) Major Repair or Modification Report
- g) Instruction for Continuous Airworthiness
- h) Maintenance Manual Supplement
- i) Conformity forms and operating instructions
- j) Copy of work order, test results, tables and all relevant documents
- k) Copy of certification document for all rotatable parts installed (ex. Form One)
- l) Copy of each task card completed and signed

6.2 After completion of work, the Contractor must:

- a) Update the "List of Service Bulletin Incorporated" in the Aircraft Flight Manual and insert Flight Manual Supplement as required.
- b) Indicate, in the technical record, the next due date for all time/calendar controlled maintenance tasks.
- c) Any rotatable part, serviceable or unserviceable, removed from an aircraft that will not be reinstalled on the aircraft must be returned to ASB Stores within seven (7) calendar days after removal.
- d) A copy of the certification document of all rotatable parts installed must be forwarded to [ASB\\_Stores@rcmp-grc.gc.ca](mailto:ASB_Stores@rcmp-grc.gc.ca) within 7 days of receipt.

## 7.0 Progress Reports

On a weekly basis, or upon the Technical Authority's request, the Contractor must report on the progress of the work being performed, including the work being subcontracted. At the Technical Authority's request, the report can be either verbally via videoconferencing or phone, via written reports, or both. As deemed necessary, the Technical Authority may request a call or meeting directly with a subcontractor. The report must include the percentage of work completed and remaining, and any slippage in the expected return date.

## 8.0 Location of Work

The Work is to be performed by the Contractor at the Contractor's facility. Any work performed by a subcontractor and charged to Canada under this contract must have prior approval from the Technical Authority. Transportation of any parts or components to and from the subcontractor facility and its associated cost is the responsibility of the Contractor.

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## **9.0 Responsibilities of RCMP**

The RCMP ASB is responsible to provide required aircraft documentation (Technical record, hours and cycles) with the aircraft or component submitted to the contractor. ASB will provide a list of tasks to be performed.

Transportation of the aircraft to and from the contractor's facility will be the responsibility of the RCMP. Transportation of parts from RCMP to the contractor will be the responsibility of the RCMP.

Any fuel required to perform necessary ground runs will be paid by RCMP. The contractor must contact the technical authority prior to refuelling.

## **10.0 Responsibilities of the contractor**

For the delivery of parts from the contractor to the applicable RCMP Air Services locations, all transportation fees, including any associated customs and brokerage fees if applicable, are the responsibility of the contractor. Means and provider of transportation will be determined by the Technical Authority.

## **11.0 Tooling**

This Contract does not provide authorization for the manufacturing, fabrication or purchase of special equipment and tooling unless authorized to do so by the Contracting Authority.

## **12.0 Definitions and Acronyms**

AOG – Aircraft on Ground  
ASB - Air Services Branch  
CAR – Canadian Aircraft Regulations  
FAA – Federal Aviation Administration  
LSTC – Limited Supplemental Type Certificate  
OEM – Original Equipment Manufacturer  
RCMP - Royal Canadian Mounted Police  
STC – Supplemental Type Certificate  
TA – Technical Authority

**ANNEX B  
BASIS OF PAYMENT**

Year 1: the first year of the Contract is the period from date of the Contract to **to be inserted by PWGSC** inclusive.

Year 2: the second year of the Contract is the period from to **to be inserted by PWGSC** to be inserted by PWGSC inclusive.

Year 3: the third year of the Contract is the period from to **to be inserted by PWGSC** to be inserted by PWGSC inclusive.

Extended Period 1: the first extended period of the Contract is the period from to be inserted by PWGSC to **to be inserted by PWGSC** inclusive.

Extended Period 2: the second extended period of the Contract is the period from to be inserted by PWGSC to **to be inserted by PWGSC** inclusive.

**The Contractor will be paid the firm prices (USD), firm all inclusive hourly rates (USD) and firm mark-ups in effect on the date the work is authorized regardless of when it is performed.**

The Contractor will be paid Firm Prices.

Requirement	Year 1	Year 2	Year 3	Year 4	Extended Period 1	Extended Period 2
300 hr inspection as per Pilatus PC12 Maintenance Manual	USD	USD	USD	USD	USD	USD
600 hr inspection as per Pilatus PC12 Maintenance Manual	USD	USD	USD	USD	USD	USD
1200 hr inspection as per Pilatus PC12 Maintenance Manual	USD	USD	USD	USD	USD	USD
2400 hr inspection as per Pilatus PC12 Maintenance Manual	USD	USD	USD	USD	USD	USD

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**2. LABOUR RATE – SCHEDULED AND UNSCHEDULED MAINTENANCE AT FACILITY**

At the following firm all-inclusive hourly rate, inclusive of equipment, supplies, fees, overhead and profit; excluding parts:  
 Note: Estimated Volume is approximately 1000 hours for all support. The contractor will be paid firm hourly rates for actual hours incurred, for the applicable period below, as follows:

a) Labour Category	b) Contract Award to 12 MACA	c) 13 MACA to 24 MACA	d) 25 MACA to 36 MACA	e) 37 MACA to 48 MACA	f) Option Period 1 49 MACA to 60 MACA	f) Option Period 2 61 MACA to 72 MACA
Technician/ Technologist Support	\$_____USD	\$_____USD	\$_____USD	\$_____USD	\$_____USD	\$_____USD

**3. PARTS – FACILITY**

At the following firm % Discount rate off OEM List for the life of the Contract.

The Contractor must provide Canada with any further price reductions in effect as a result of special offering due to year end or surplus manufacturing runs, special job lots, sales, clearance or promotions, etc.

Cost Items	a) Estimated Volume per year	b) Proposed Discount Rate
1) New Parts	\$1,500,000	
2) Used - Serviceable Parts - Overhaul Condition	\$500,000	

# ANNEX C - SRCL



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat <b>M7594232124/ 202302124</b>
Security Classification / Classification de sécurité

## SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine <b>RCMP</b>	2. Branch or Directorate / Direction générale ou Direction <b>Air Services Branch</b>	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Contractor to perform maintenance work on RCMP aircraft on an as needed basis. Work to be completed at the contractor's facility during the duration of the contract.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/>	No / Non <input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/>	No / Non <input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input checked="" type="checkbox"/>	No / Non <input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input type="checkbox"/>	No / Non <input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with <b>no</b> overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale <b>sans</b> entreposage de nuit?	<input checked="" type="checkbox"/>	No / Non <input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>  Not releasable À ne pas diffuser <input type="checkbox"/>  Restricted to: / Limité à : <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays :	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>    Restricted to: / Limité à : <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays :	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>    Restricted to: / Limité à : <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays :
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui  
If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  No / Non  Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> RELIABILITY STATUS<br>COTE DE FIABILITÉ    | <input type="checkbox"/> CONFIDENTIAL<br>CONFIDENTIEL           | <input type="checkbox"/> SECRET<br>SECRET           | <input type="checkbox"/> TOP SECRET<br>TRÈS SECRET               |
| <input type="checkbox"/> TOP SECRET- SIGINT<br>TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL<br>NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET<br>NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET<br>COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS<br>ACCÈS AUX EMPLACEMENTS      |   |   |  |

Special comments: FA2 for resources working on this requirement, if on site an escort will be required.  
Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?  No / Non  Yes / Oui  
If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté?  No / Non  Yes / Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?  No / Non  Yes / Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?  No / Non  Yes / Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?  No / Non  Yes / Oui



**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL			A	B	C			
Information / Assets Renseignements / Biens																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

No / Non  Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".**  
**Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.**

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

No / Non  Yes / Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).**  
**Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).**

Solicitation No. - N° de l'invitation  
M5794-232124/A  
Client Ref. No. - N° de réf. du client  
M5794-232124

Amd. No. - N° de la modif.  
File No. - N° du dossier  
M5794-232124

Buyer ID - Id de l'acheteur  
003CAG  
CCC No./N° CCC - FMS No./N° VME

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## ANNEX D

### FINANCIAL BID PROPOSAL

The Bidder must submit one firm all-inclusive unit price or rate (USD), as indicated, in the space provided for all cost items, for the Initial Period and Option Periods in accordance with this financial bid proposal. All costs must be incorporated into the indicated cost items. Additional fees or cost items will not be accepted. The Estimated Volume values used in the tables below are for evaluation purposes only and is not a commitment on the part of Canada.

Bidder's must indicate the currency of the bid prices in the space provided. Prices must be Applicable Taxes excluded, Canadian customs duties and excise taxes included.

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**M5794-232124/A**  
 Client Ref. No. - N° de réf. du client  
**M5794-232124**

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**003CAG**  
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**M5794-232124**

Buyer ID - Id de l'acheteur  
**003CAG**  
 CCC No./N° CCC - FMS No./N° VME

1. COST ITEMS	a) Contract Award to 12 MACA	b) 13 MACA to 24 MACA	c) 25 MACA to 36 MACA	d) 37 MACA to 48 MACA	e) Option 1 49 MACA to 60 MACA	f) Option 2 61 MACA to 72 MACA	Line Total for Cost Item (a+b+c+d+e+f)
I) 300 hr, inspection as per Pilatus PC12 Maintenance Manual	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD
II) 600 hr, inspection as per Pilatus PC12 Maintenance Manual	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD
III) 1200 hr, inspection as per Pilatus PC12 Maintenance Manual	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD
IV) 2400 hr, inspection as per Pilatus PC12 Maintenance Manual	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD
<b>Inspection Cost Items Sub-Total (sum of all line totals above) (W1)</b>							\$ _____ USD

Solicitation No. - N° de l'invitation  
**M5794-232124/A**  
 Client Ref. No. - N° de réf. du client  
**M5794-232124**

Amd. No. - N° de la modif.  
**003CAG**  
 File No. - N° du dossier  
**M5794-232124**

Buyer ID - Id de l'acheteur  
**003CAG**  
 CCC No./N° CCC - FMS No./N° VME

**2. LABOUR RATE – SCHEDULED AND UNSCHEDULED MAINTENANCE AT FACILITY**

At the following firm all-inclusive hourly rate, inclusive of equipment, supplies, fees, overhead and profit; excluding parts:  
 Note: Estimated Volume is approximately 1000 hours for all support. The contractor will be paid firm hourly rates for actual hours incurred, for the applicable period below, as follows:

a) Labour Category	b) Contract Award to 12 MACA	c) 13 MACA to 24 MACA	d) 25 MACA to 36 MACA	e) 37 MACA to 48 MACA	f) Option Period 1 49 MACA to 60 MACA	g) Option Period 2 61 MACA to 72 MACA	Total Price calculated as follows: \$(1000*b) + (1000*c) + (1000*d) + (1000*e) + (1000*f) + (1000*g)
Technician/ Technologist Support	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	\$ _____ USD	(W2)\$ _____ USD

**3. PARTS – FACILITY**

At the following firm % Discount rate off OEM List for the life of the Contract.

The Contractor must provide Canada with any further price reductions in effect as a result of special offering due to year end or surplus manufacturing runs, special job lots, sales, clearance or promotions, etc.

Cost Items	a) Estimated Volume per year	b) Proposed Discount Rate	Total Price for each Parts Cost Item (calculated as follows: = \$ (a*(1-b)
1) New Parts	\$1,500,000		(W3)
2) Used - Serviceable Parts - Overhaul Condition	\$500,000		(W4)

Solicitation No. - N° de l'invitation  
**M5794-232124/A**  
Client Ref. No. - N° de réf. du client  
**M5794-232124**

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**M5794-232124/A**  
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Buyer ID - Id de l'acheteur  
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CCC No./N° CCC - FMS No./N° VME

**4. Exchange Parts**

At Contractor's Exchange Price List, not inclusive of a core charge. Exchange Price List, or applicable portion thereof, to be provided by Contractor upon request.

**5. Cores Charge**

When a returned core is determined by the Contractor to be scrapped, the Contractor will charge in accordance with a Core Price List or provide a breakdown of the cost, subject to approval by the Technical Authority. The Core Price List, or applicable portion thereof, to be provided by the Contractor upon request.

**6. Vendor Subcontract**

At the Contractor's actual cost, 10% markup.

- **Estimated Volumes provided in this table are for evaluation purposes only and are not a commitment on the part of Canada.**

**For evaluation purposes only, the price of the bid will be determined as follows:**

**TOTAL BID PRICE = Sum of the Total Price for all Cost Items (W1+W2+W3+W4)**

Applicable Taxes excluded, Canadian customs duties and excise taxes included.

\$ \_\_\_\_\_

**TOTAL BID PRICE**

Currency Type: \_\_\_\_\_

Solicitation No. - N° de l'invitation  
 XXXXX-XXXXXX/X  
 Client Ref. No. - N° de réf. du client  
 XXXXX-XXXXXX

Amd. No. - N° de la modif.  
 File No. - N° du dossier  
 xxxxx.XXXXX-XXXXXX

Buyer ID - Id de l'acheteur  
 XXXXX  
 CCC No./N° CCC - FMS No./N° VME

**Top 50 List of Pilatus parts used**

	Item Name	Part Number	
1	SEAL	552.10.12.242	
2	CONDENSOR ASSY	959.90.20.143	
3	Hose Assy. Oil Cooler	946.37.70.103	
4	Shimmy Damper Assy.	532.20.12.215	
5	Flap Assy., Left	557.50.12.003	
6	Sensor, Duct Temp.	959.90.20.121	
7	Valve Service Selector	960.30.01.261	
8	Switch, Pressure Gage	973.81.14.306	
9	Switch, Overpressure	973.81.15.105	
10	RELAY,CURRENT,HIGH	974.09.26.112	
11	Regulator, Voltage, Generator 1	988.21.14.111	
12	VALVES	963.82.23.401	
13	SEAT PAN	412005-1	
14	SEALING CORD	530.24.12.090	
15	MLG BUSHING	532.10.12.124	
16	Shock Strut SH-25M	552.10.12.571	
17	CATCH	571.10.09.072	
18	Housing, Latch Flat	571.10.09.073	
19	LEVER	571.10.09.074	
20	Isolator Mount, Shur-Lok	944.81.18.201	
21	FLEXSHAFT, FLAP, OUTB	945.02.02.206	
22	PROXIMITY SWITCH	973.30.33.112	
23	Fuel Pump	968.84.51.108	
24	LAMP	972.87.87.333	
25	Light, Navigation, Tail, White LED	972.87.87.207	
26	Wing Attachment Inspection Kit	500.60.12.004	
27	Bush Replacement Kit	500.60.12.007	
28	Bolt, Long	553.14.12.148	
29	Bolt, Short	553.14.12.153	
30	BUSHING	532.10.12.217	
31	Actuator, Main Landing Gear	960.30.01.105	
32	AOA Sensor L.H.	975.44.21.423	
33	Drive Unit, Power	978.73.20.003	
34	FLAP CONT WARN UNIT	978.73.20.016	
35	Ventilation Blower, Left	959.90.22.118	
36	Hydrolock	959.30.01.256	
37	Bolt, Special	532.10.12.219	
38	Pivot Pin	532.10.12.210	
39	SHOCK ABSORBER ASSY	532.10.12.211	
40	Insulation Sleeves	918.60.11.961	
41	Nose Landing Gear Assembly	532.20.12.040	
42	Power Junction Box - LH Installation	974.03.38.136	
43	SKIN LH ELEVATOR	555.20.12.117	
44	Actuator, Linear, Flaps	978.73.20.309	
45	HEATER,ELECTRIC	969.67.81.507	
46	FIRE EXTINGUISHER C/W BRACKET	959.08.06.211	
47	VALVE,SELECTOR,LANDING GEAR NG/47E	960.30.01.274	
48	TRAILING LINK ASSY LH/45	532.10.12.209	
49	Cable Assy., Condition	941.94.11.436	
50	FLAP CONTROL WARNING UNIT	978.73.20.042	

Solicitation No. - N° de l'invitation  
XXXXXX-XXXXXXX/X  
Client Ref. No. - N° de réf. du client  
XXXXXX-XXXXXX

Amd. No. - N° de la modif.  
File No. - N° du dossier  
XXXXX.XXXXXX-XXXXXX

Buyer ID - Id de l'acheteur  
XXXXX  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX "E" to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

*As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.*

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

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## ANNEX "F" to PART 5 OF THE BID SOLICITATION

### FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\)-Labour's](#) website.

Date: \_\_\_\_\_ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- A1. The Bidder certifies having no work force in Canada.
- A2. The Bidder certifies being a public sector employer.
- A3. The Bidder certifies being a [federally regulated employer](#) being subject to the [Employment Equity Act](#).
- A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.
- A5. The Bidder has a combined workforce in Canada of 100 or more employees; and
  - A5.1. The Bidder certifies already having a valid and current [Agreement to Implement Employment Equity](#) (AIEE) in place with ESDC-Labour.

**OR**

- A5.2. The Bidder certifies having submitted the [Agreement to Implement Employment Equity](#) (LAB1168) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- B1. The Bidder is not a Joint Venture.

**OR**

- B2. The Bidder is a Joint Venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

**ANNEX G**  
**Task Authorization/Request on Contr TAD**  
**Autoris des tâches/Demande Contrat TAD**

To: - A :		PST No. - N° de TVP		Contact - Personne-ressource		Tel. No - N° du Tél.		Fax. No. - N° de télécop.		Order No. N° de la commande	
Vendor No. - N° du fournisseur		TA/ROC Number - AT/DC N°		Amendment No. - N° de la modification		Previous Value - Valeur précédente		Revised value - Montant révisé		Order date Date de la commande	
Tel. No - N° du Tél.		Fax. No. - N° de télécop.		Inc./Dec. - Aug./Dim.		Quantity Quantité		Unit Price Prix unitaire		YMD / AMJ Date required-Requis le	
Description		U of I U de D		Ext. Price Prix calculé		Unit Price Prix unitaire		YMD / AMJ Date required-Requis le		YMD / AMJ Date required-Requis le	
Delivery Address - Adresse de livraison		Send 2 copies of the invoice to: Envoyer 2 exemplaires de la facture à:		FOB - FAB		Amount - Montant /		T. taxes - T. taxes /		T. Amount - Montant T. /	
Special Instructions - Instructions spéciales		Certified pursuant to subsection 32(1) of Financial Administration Act Certifié en vertu du paragraphe 32(1) de la Loi sur la gestion des finances publiques.		Signature(Mandatory-Obligatoire)		Date		Approved for the Minister Approuvé pour le ministre		Signature(Mandatory-Obligatoire)	

**Task Authorization/Request on Contr TAD**  
**Autoris des tâches/Demande Contrat TAD**

Royal Canadian Mounted Police Gendarmerie royale du Canada

Order No. N° de la commande	Ext Price Prix prévu	Unit Price Prix unitaire	Quantity Quantité	U of I U de D	Description	Item No. Article n°										
					<p style="text-align: center;"><u>Financial Codes - Codes financiers</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;">Fund</td> <td style="width: 15%;">GL Account</td> <td style="width: 15%;">Cost Centre</td> <td style="width: 15%;">Internal Order</td> <td style="width: 15%;">Amount</td> </tr> <tr> <td>Fonds</td> <td>Compte du GLG</td> <td>Centre de Coût</td> <td>N° de projet</td> <td>Montant</td> </tr> </table> <p>UNASSIGNED            =====            Total HST - TVH totale            =====</p>	Fund	GL Account	Cost Centre	Internal Order	Amount	Fonds	Compte du GLG	Centre de Coût	N° de projet	Montant	
Fund	GL Account	Cost Centre	Internal Order	Amount												
Fonds	Compte du GLG	Centre de Coût	N° de projet	Montant												
Amount - Montant /																
T. taxes - T. taxes /																
T. Amount - Montant T. /																

## ANNEX H

### BID EVALUATION CRITERIA

#### Mandatory requirements Pilatus PC12 maintenance and parts

ID	Mandatory Requirement	Proof of Compliance Required from Bidder	Bidder's Response (How requirement is met)	Comments
M1	The bidder must hold a valid Transport Canada Aircraft Maintenance Organization (AMO) certificate, for Aircraft maintenance of the PC12 Series aircraft (Provide documentation).	Copy of AMO Certificate showing qualification		
M2	The bidder must hold a valid Transport Canada Aircraft Maintenance Organization (AMO) certificate, category Structure, for the PC12 Series aircraft (Provide documentation).	Copy of AMO Certificate showing qualification		
M3	The bidder must hold a valid Transport Canada Aircraft Maintenance Organization (AMO) certificate, category Avionics, for the PC12 Series aircraft (Provide documentation)	Copy of AMO Certificate showing qualification		
M4	The bidder must be a Canadian Authorized Pilatus Parts Distributor (Provide documentation) or have access to OEM parts.	Copy of letter from Pilatus Ltd Switzerland		

## Rated requirements

### Pilatus PC12 maintenance and parts

The below rated criteria only apply to Requirement 1 (Section 2.1 of the SoW).

	Criteria	Score	Minimum Score	Proof of Response Required from bidder	Bidder's response	Comments
<b>R1</b>	The bidder should hold a TC approved AMO for maintenance of the Pilatus PC12 aircraft.	Less than, or equal to 2 years = 2 More than 2 years, to less than or equal to 4 years = 4 More than 4 years, to less than or equal to 6 years = 6 More than 6 years, to less than or equal to 8 years = 8 More than 8 years = 10	2	From date on the AMO Certificate for the Pilatus PC12		
<b>R2</b>	The bidder should have experience conducting annual inspection on the Pilatus PC12/45 aircraft. Provide aircraft registration, owner and date of completion of annual inspection(s) in the last two years.	Number of annual inspections over the last 2 years: 5 or less = 2 6 to 10 = 4 11 to 15 = 6 16 to 20 = 8 More than 20 = 10	2	Registration, name of owner and date of each inspection on a model PC12/45 aircraft		

<b>R3</b>	The bidder should have experience conducting annual inspection on the Pilatus PC12/47E aircraft. Provide aircraft registration, owner and date of completion of annual inspection(s) in the last two years.	Number of annual inspections over the last two years: 5 or less = 2 6 to 10 = 4 11 to 15 = 6 16 to 20 = 8 More than 20 = 10	2	Registration, name of owner and date of each inspection on a model PC12/47E aircraft		
<b>R4</b>	The bidder should have experience maintaining (scheduled inspections and/or repairs) the mission equipment on the PC12 Spectre version. Provide aircraft registration, owner and date of completion of work on mission equipment (camera, deployer, console, components, etc.) in the last two years.	Number of maintenance inspections and/or repairs over the last two years: 1 to 3 = 2 4 to 6 = 4 7 to 9 = 8 10 to 12 = 8 More than 12 = 10	2	Registration, name of owner and date of each inspection or work on mission equipment, ex. Deployer, deployer motor, proximity switches, console, camera mount, etc.		

Solicitation No. - N° de l'invitation  
 XXXXX-XXXXXX/X  
 Client Ref. No. - N° de réf. du client  
 XXXXX-XXXXXX

Amd. No. - N° de la modif.  
 File No. - N° du dossier  
 xxxxx.XXXXX-XXXXXX

Buyer ID - Id de l'acheteur  
 XXXXX  
 CCC No./N° CCC - FMS No./N° VME

<b>R5</b>	The bidder should have experience performing Wing to fuselage attachments inspection (Pilatus task 57-00/99). Provide aircraft registration, owner and date of completion of work in the last two years.	Number of inspections over the last two years: 1 to 2 = 2 3 to 4 = 4 5 to 6 = 6 More than 6 = 10	2	Registration, name of owner and date of each inspection		
		Maximum points = 50	Minimum points = 10			