

RETURN BIDS TO:

IRCC.BidsReceiving-Receptiondessoumissions.IRCC@cic.gc.ca

Attn: Qazi Rasheed

FOR ELECTRONIC BIDS:

The electronic mailbox is equipped to send an automatic reply to all messages received. If you do not receive an automatic response, please contact the Contracting Authority to ensure your bid was received. Please note that it is the bidder's sole responsibility to ensure that all bids submitted are received in their entirety by Citizenship and Immigration Canada by the closing date and time indicated in this RFP.

IMPORTANT NOTICE TO SUPPLIERS

The Government Electronic Tendering Service on buyandsell.gc.ca/tenders will be the sole authoritative source for Government of Canada tenders that are subject to trade agreements or subject to departmental policies that require public advertising of tenders.

REQUEST FOR PROPOSAL

Proposal To: Citizenship and Immigration Canada We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

Instructions: See Herein Instructions: Voir aux présentes Issuing Office - Qazi Rasheed Citizenship and Immigration Canada **Procurement and Contracting Services** 70 Crémazie Gatineau, Québec K1A 1L1

Title - Sujet				
Licenses for Online Cloud Skills	and Training			
Solicitation No. – N° de l'invitation	Date			
CIC-155941	Nov 2 nd 2023			
Amendment	003			
Solicitation Closes – L'invitation	Time Zone			
prend fin at – à	Fuseau horaire			
14:00 PM				
on – November 14 th 2023	EST			
F.O.B F.A.B.				
Plant-Usine: Destination:	Other-Autre: 🗌			
Address Inquiries to: - Adresser tout	es questions à :			
•	•			
IRCC.BidsReceiving-				
Receptiondessoumissions.IRCC@ci	<u>c.qc.ca</u>			
Telephone No. – N° de téléphone :				
343-596-1371				
Destination - of Goods, Services, an				
Destination – des biens, services et				
Immigration and Citizenship Canada (C	CIC) / Government of			
Canada				
300 Slater Street, Ottawa, Ontario				
K1P 6A6				
Delivery required - Livraison exigée				
See Herein Vendor/firm Name and address				
Raison sociale et adresse du fournis	saur/de l'entrepreneur			
Naison sociale et adresse du fournis	seul/de l'elliceptelleul			
Facsimile No. – N° de télécopieur				
Telephone No. – N° de téléphone				
Name and title of person authorized	to sign on behalf of			
Vendor/firm				
Nom et titre de la personne autorisée	à cianor ou nom du			
fournisseur/de l'entrepreneur	e a signer au nom du			
Tournisseur/de l'entrepreneur				
(type or print)/ (taper ou écrire en caractères d'imprimerie)				
Signatura	Data			
Signature	Date			



AMENDMENT 003 CIC-155941

Amendment 003 is raised to do the following;

- 1. Response to bidder's question
- 2. Modify the Appendix "E" Basis of Payment

DELETE Appendix "E" – Basis of Payment, in its entirety and **REPLACE** with:

1. Question and Answer:

Questions and Answer # 1			
Question	We would like to request that bidders be allowed to amend Appendix E - Basis		
	of Payment. "Up to 200" licenses is a large gap to provide a single price for.		
	Could CIC please allow bidders to edit the pricing table in Appendix E to		
	conform to their tiered pricing models?		
Answer	Answer Crown has reviewed the question and modified the Appendix "E" – Basis of		
	Payment. Please refer to Amendment 003.		

2. APPENDIX "E", BASIS OF PAYMENT

During the period of the contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract.

All deliverables are F.O.B. Destination, and Canadian Customs Duty included and applicable taxes are extra.

For bid evaluation and contractor selection purposes only, the evaluated price of a bid will be determined in accordance with this Basis of Payment, Appendix "E".

The Bidder must complete this pricing schedule and include it in its financial bid. Other than completing required section in the pricing table below, the bidder must not make any other changes or alternations. By doing so will render the bidder's response non-compliant and will be eliminated from the competition.

The Bidder will be paid the following all-inclusive **firm per unit rate** for licenses for online cloud skills and training pursuant to this Contract. The rate must be all inclusive. All applicable taxes are extra.

The Bidder's firm all-inclusive unit prices in the resulting contract must include all overhead, general & administrative costs and profit. Included are the following costs that may be incurred in providing the required services: onboarding training session, office space, computer hardware and software, word processing, preparation of reports, photocopying and telephone services.

Bidders must provide in their financial bid a price breakdown as detailed in Appendix "E", Basis of Payment.



The bidder understands that IRCC will seek the access of licenses on a calendar year remuneration schedule. Therefore, should IRCC seek additional licenses throughout the applicable calendar year, these licenses will be prorated as per the month which IRCC receives the access to the additional licenses.

For example (The following figures are only for example purpose):

If the firm all-inclusive unit price per license is \$120.00 CAD valid for one (1) year and IRCC requests access to 10 licenses in January 2024, the Contractor will invoice IRCC the full price of the licenses. For example:

\$120.00/licence/year x 10 licenses = \$1,200.00 CAD

Should IRCC request access to 10 additional licenses in the month of April 2024, the Contractor will invoice IRCC the pro-rated rate for the remaining nine (9) month period in the contract term. For example:

\$120.00/licence/year = \$10.00 /licence/month 12 months

\$10.00/licence/month x 10 licences x 9 months = \$900.00 CAD

Description	Estimated # of Licenses per Year	Firm All-Inclusive Price per License (\$)	Total Price (CAD\$) D = B X C		
Α	В	С	D		
Initial Contract Period (Contract award to December 31, 2024					
Licenses for Online Cloud Skills and Training	1-50	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	51-100	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	101-150	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	151-200	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Total price for Initial Contract Period			<to be="" bidder="" by="" completed="" the=""></to>		
Opti	on Period 1 (January 1,	2025 to December 31, 2025	5		
Licenses for Online Cloud Skills and Training	1-50	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	51-100	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	101-150	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	151-200	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	201-250	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	251-300	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	301-350	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	351-400	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		



- We	Citizenship and
	Immigration Canada

Total price for Option Period 1			<to be="" bidder="" by="" completed="" the=""></to>		
Option Period 2 (January 1, 2026 to December 31, 2026					
Licenses for Online Cloud Skills and Training	1-50	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	51-100	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	101-150	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	151-200	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	201-250	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	251-300	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	301-350	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Licenses for Online Cloud Skills and Training	351-400	<to be="" bidder="" by="" completed="" the=""></to>	<to be="" bidder="" by="" completed="" the=""></to>		
Total price for Option Period 2			<to be="" bidder="" by="" completed="" the=""></to>		
Total Evaluated Price (excluding taxes):		<to be="" bidder="" by="" completed="" the=""></to>			

