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**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

Proposal To: Department of Foreign Affairs Trade and Development.

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

Proposition aux: Ministère des Affaires étrangères, commerce et développement

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toutes feuilles ci-annexées, au(x) prix indiqué(s).

Comments - Commentaires

Issuing Office – Bureau de distribution

Foreign Affairs, Trade and Development / Affaires étrangères, commerce et développement, SPBC
200 Promenade du Portage,
Gatineau, QC

Title / Titre Field Support Services Project (FSSP) – Burkina Faso - Benin	
Solicitation No. / N° de l'invitation 24-247061	Amendment No –N modif. 003
Client Reference No. / No. de référence du client(e)	Date 2023-09-28
Solicitation Closes / L'invitation prend fin At / à : 14H00 EDT (Eastern Daylight Time) / HAE (Heure Avancée de l'Est) On / le : <u>October 24, 2023</u>	
F.O.B. / F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Destination of Goods and Services / Destinations des biens et services Department of Foreign Affairs, Trade and Development (DFATD)/ Ministère des Affaires étrangères, commerce et développement (MAECD)	
Address Inquiries to : / Adresser toute demande de renseignements à : Christian Meghaizel Senior Contracting Officer Development Contracting and Management Services (SPBC) Email / Courriel: Christian.Meghaizel@international.gc.ca	
Delivery Required / Livraison exigée See herein — Voir en ceci	Delivery Offered / Livraison proposée See herein — Voir en ceci
Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur	
Telephone No. / No. de téléphone	Facsimile No. / No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Amendment 003 is raised to:

1. Respond to questions 11 - 15;
2. Amend RFP to correct error identified in Annex B – Basis of Payment; and
3. Amend RT2.3 of Annex D – Evaluation Criteria.

1. Questions and answers

Question 11. Is there an incumbent in place for this work; and if so, could the Crown please advise the name of said incumbent and value of contract.

Answer 11. Details on the current incumbent for the FSS Burkina Faso – Benin can be found publicly on CanadaBuys. Please refer to the following award notice published: [Field Support Services Project in Burkina Faso and Benin - Award Notice | CanadaBuys](#).

Question 12. In reference to RT5, can DFATD provide clarification regarding the note that projects overlapping will be counted only once? To score the maximum points here, does that mean that the Bidder must demonstrate 10 years of cumulative experience working in fragile and conflict-affected countries? If projects do overlap on the timeline, how will they be scored?

Answer 12. Yes, the bidder must demonstrate that the resource has 10 years (120 months) of cumulative experience working in fragile and conflict-affected countries to receive maximum points for RT5. Should projects overlap in the timeline, each month overlapped will be counted only once. For example, project A has a start date of January 2012 and an end date of December 2018. Project B has a start date of January 2016 and an end date of December 2022. The number of months between January 2016 to December 2018 will be counted only once as the timelines overlap. Therefore, project A has a total duration of six (6) years and project B has a total duration of four (4) years as the first two (2) years of project B overlap with project A.

Question 13. In reference to RT2.3, can DFATD provide clarification on how each project will be assessed for each resource(s)? For example, how will DFATD score a resource if project 1 was 36 months and Project 2 was 60 months? We believe there is possibly an error in the total Maximum points available per resource under this criterion.

Answer 13. The bidder must demonstrate that the proposed resource(s) has 60 months (5 years) of cumulative experience managing project(s) to receive maximum points for RT2.3. The bidder can demonstrate this experience by submitting a maximum of two (2) completed project(s), where the duration for each project(s) will be assessed cumulatively. Should projects overlap in the timeline, each month overlapped will be counted only once. Bonus points will be awarded if the project(s) has at least twelve (12) months cumulative in-country experience in Burkina Faso or Benin. RT2.3 has been amended to ensure clarity.

Question 14. Reference RT2 and previous clarification: Could GAC clarify its rationale for requiring project references to be completed? We note that this is a significant departure from evaluations used on previous tenders (including FSSPs) and does not properly assess a candidate's experience. We are concerned that the current criteria could/appear to intentionally discount more recent, yet highly relevant experience purely because the 'project' is not completed. As an example, the current grid places more value on experience from 12 years ago over much more recent experience on the basis of a 'project' not being completed. To assess candidate experience, we suggest that the relevancy, duration, and recency of the tasks are stronger



indicators of qualifications than whether the project is completed or not. This is particularly true in development projects which often span 5-7 years. Would GAC consider removing the 'completed' requirement for the projects in each of the three rated resources?

Answer 14. As per the response in question 2 of amendment 002, Canada will not remove the requirement that a proposed project must be completed for the demonstrated project to be accepted under this evaluation criterion. GAC is unable to evaluate the experience and completed deliverables of a project that is still ongoing, as all deliverables may not have been completed.

Question 15. Reference Bidder's experience and previous clarification: Could GAC clarify its rationale for requiring project references to be completed? This is a significant departure from evaluations used on previous tenders (including FSSPs) and appears to erroneously place greater value on projects completed up to 11.5 years ago over more recent and much more contextually relevant projects, particularly given the operating environment. To address this flaw, will GAC consider applying a more typical and relevant criteria – minimum percentage complete, or minimum budget spent etc.? This will ensure the evaluation grid appropriately assesses a bidder's experience and relevance for the project.

Answer 15. As per the response in question 2 of amendment 002, Canada will not remove the requirement that a proposed project must be completed for the demonstrated project to be accepted under this evaluation criterion. GAC is unable to evaluate the experience and completed deliverables of a project that is still ongoing, as all deliverables may not have been completed.

2. Amend RFP (English only) to correct error identified in Annex B – Basis of Payment

DELETE: Table. TOTAL – INITIAL CONTRACT PERIOD – YEAR 1 TO YEAR 5 of Annex B – Basis of Payment in its entirety; and

INSERT:

The following new Table. TOTAL – INITIAL CONTRACT PERIOD – YEAR 1 TO YEAR 5,

TOTAL – INITIAL CONTRACT PERIOD – YEAR 1 TO YEAR 5	
A. SUB –TOTAL – PROFESSIONAL SERVICES CATEGORIES	\$
B. SUB –TOTAL – TRAVEL AND LIVING EXPENSES	500,000 \$
C. SUB –TOTAL – TECHNICAL SPECIALIST(S)	3,600,000 \$
D. SUB –TOTAL – LOCAL REIMBURSABLE EXPENSES	200,000 \$
YEAR 1 TO YEAR 5 - SUB-TOTAL - A.+B.+C+D. CA \$	\$

3. Amend RT2.3 of Annex D – Evaluation Criteria

DELETE: RT2.3 of Annex D – Evaluation Criteria in its entirety; and



INSERT:

The following new RT2.3,

<p>RT2.3</p>	<p>Project Management Experience - TIME</p> <p>The Bidder should provide a maximum of two (2) completed project(s) per resource that demonstrates the timeline in which the proposed Project Manager AND the proposed Assistant Project Manager managed the project, for each project submitted.</p> <p>The timeline for each project will be evaluated cumulatively should more than one (1) project be submitted.</p> <p>The projects should be listed in chronological order, including the start-dates (MM-YYYY) and end-dates (MM-YYYY), duration, and number of months counted - for each Project.</p> <p>NOTE: Months where projects overlap will be counted only once.</p>	<p>Maximum 9 points per resource</p> <p>Points will be awarded based on the demonstrated time, as follows:</p> <ul style="list-style-type: none"> • From 12 months to less than 36 months: 2 points; • From 36 months to less than 60 months: 4 points; • 60 months or longer: 6 points. <p>An additional 3 points for at least 12 months cumulative in-country experience in Burkina Faso or Benin.</p>	<p>Project Manager</p> <p>/6</p> <p>Assistant Project Manager</p> <p>/6</p> <p>Project Manager</p> <p>/3</p> <p>Assistant Project Manager</p> <p>/3</p>	
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*****All other terms and conditions remain unchanged*****