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**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

**Proposal To:** Department of Foreign Affairs Trade and Development.

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

**Proposition aux:** Ministère des Affaires étrangères, commerce et développement

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toutes feuilles ci-annexées, au(x) prix indiqué(s).

**Comments - Commentaires**

**Issuing Office – Bureau de distribution**

Foreign Affairs, Trade and Development / Affaires étrangères, commerce et développement, SPBC  
200 Promenade du Portage,  
Gatineau, QC

<b>Title / Titre</b> Field Support Services Project (FSSP) – Burkina Faso - Benin	
<b>Solicitation No. / N° de l'invitation</b> 24-247061	<b>Amendment No –N modif.</b> 006
<b>Client Reference No. / No. de référence du client(e)</b>	<b>Date</b> 2023-10-26
<b>Solicitation Closes / L'invitation prend fin</b> <b>At / à :</b> 14H00 EST (Eastern Standard Time / HNE (Heure Normale de l'Est) <b>On / le :</b> <b><u>Novembre 07, 2023</u></b>	
<b>F.O.B. / F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Destination of Goods and Services / Destinations des biens et services</b> Department of Foreign Affairs, Trade and Development (DFATD)/ Ministère des Affaires étrangères, commerce et développement (MAECD)	
<b>Address Inquiries to : / Adresser toute demande de renseignements à :</b> Christian Meghaizel Senior Contracting Officer Development Contracting and Management Services (SPBC) <b>Email / Courriel:</b> <u><a href="mailto:Christian.Meghaizel@international.gc.ca">Christian.Meghaizel@international.gc.ca</a></u>	
<b>Delivery Required / Livraison exigée</b> See herein — Voir en ceci	<b>Delivery Offered / Livraison proposée</b> See herein — Voir en ceci
<b>Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. / No. de téléphone</b>	<b>Facsimile No. / No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



**Amendment 006** is raised to:

1. Respond to questions 20 – 26;
2. Extend the solicitation period;
3. Remove RT5 of Annex D – Evaluation Criteria from the RFP;
4. Remove subsection 12.2 Meeting Room Area of Annex A – statement of work from the RFP; and
5. Amend RT4 of Annex D – Evaluation Criteria from the RFP.

## 1. Questions and answers

**Question 20.** On page 49 of the RFP, we must present two development projects from fragile and conflict-affected countries, and are directed to use the World Bank list. When looking at the lists, from 2020 to 2024, the list is for 'Fragile and Conflict-affected situations.' However, prior to that (from 2006 to 2019), the list is only for 'Fragile Situations' and does not mention conflict. As such, there are countries in conflict that were not represented such as Ethiopia and Ukraine. Please see here: <https://www.worldbank.org/en/topic/fragilityconflictviolence/brief/harmonized-list-of-fragile-situations>. Can you please provide clarification on which list to use for the conflict situations countries from 2006 to 2019?

**Answer 20.** Due to the ambiguity of criterion RT5, Canada will eliminate and remove RT5 from the solicitation process and amend RT4 to incorporate bonus points should the bidder demonstrate the development projects submitted were completed in a fragile **and/or** conflict-affected country. The following amendment 006 is raised to remove RT5 from the RFP and amend RT4. Fragile and/or conflict-affected countries **MUST** be included in the list of the [World Bank](#) to be considered.

**Question 21.** On page 49 of the RFP, for the project descriptions and the definition of countries in crisis or conflict, it is unclear which World Bank list to apply to the projects. Are we to use the list from this year? Or lists that correspond to the project's years of operation? For instance, if a project ran from 2015 to 2020, would we apply the World Bank Lists from 2015-2020?

**Answer 21.** Correct, the lists must correspond to the project's years of operation.

**Question 22.** In Amendment #2, page 4, the RT5 requirements were changed and the following line was added: "NOTE: Months where projects overlap will be counted only once." In Amendment #2, page 2, question 12, this addition was questioned and clarification was asked for. In the response, the DFATD officer/representative mentioned that "the bidder must demonstrate that the resources has 10 years (120 months) of cumulative experience working in fragile and conflict-affected countries to receive maximum points for RT5." This is mentioned nowhere else in the RFP and is a requirement seen in proposed personnel but not for projects. Can you please clarify as to why a project overlap was added as a restriction in the Amendment? No questions were asked related to this – it was added on as a response to Answer 10, where Question 10 was a clarification only on the World Bank's list of countries defined as fragile and conflict-affected. In addition to this, we would like to request that the following line seen in Amendment #2, page 4, the RT5 requirements be removed: "NOTE: Months where projects overlap will be counted only once."

**Answer 22.** Due to the ambiguity of criterion RT5, Canada will eliminate and remove RT5 from the solicitation process and amend RT4 to incorporate bonus points should the bidder demonstrate the development projects submitted were completed in a fragile **and/or** conflict-



affected country. The following amendment 006 is raised to remove RT5 from the RFP and amend RT4. Fragile and/or conflict-affected countries **MUST** be included in the list of the World Bank to be considered.

**Question 23.** Le critère CT5 dans sa nouvelle version (modification 002) n'offre pas la possibilité au soumissionnaire de démontrer qu'il possède les 10 années d'expérience tel qu'expliqué dans la réponse à la question 12. Tel que formulé, ce critère doit permettre au soumissionnaire de démontrer qu'il possède la capacité à mettre en œuvre des projets d'envergure dans les pays en crise ou conflit. L'envergure de chaque projet est fondée sur sa durée et permet d'obtenir un pointage pour chacun. Le fait de ne pas permettre le chevauchement crée une situation inéquitable entre soumissionnaires. Il aurait plutôt fallu demander aux soumissionnaires de démontrer qu'il possède 10 ans d'expérience à travers son profil d'entreprise, tout simplement. Nous croyons que ce point doit être revu pour plus d'équité entre soumissionnaires.

**Answer 23.** En raison de l'ambiguïté du critère CT5, le Canada supprimera le critère CT5 de l'appel d'offres et modifiera le critère CT4 pour y inclure des points supplémentaires si l'entrepreneur peut démontrer que les projets en développement soumis ont été achevés dans un pays en conflit **et/ou** dans un état fragile. La modification 006 est portée à éliminer le critère CT5 de la DDP et modifier le critère CT4.

**Question 24.** Since January 1, 2012, GAC has approved a very limited number of projects that were in countries on World Bank's list of countries defined as fragile and conflict-affected and that were also 5 or more years long. Due to these restrictions, the new requirement, the impact of COVID19 on project implementation, that there be no overlap in project duration, we kindly request that the completion date be pushed out to reflect these limitations and the new requirement. Specifically, we would request that, on Page 48, B. Bidder's Experience the following line be changed:

FROM: The project MUST have been completed on or after January 1st, 2012;

TO: The project MUST have been completed on or after January 1st, 2009;

**Answer 24.** Canada accepts this change. Requirements will be amended accordingly. Please refer to the updated version of the RFP posted on CanadaBuys.

**Question 25.** En référence à la notion de "projet complété" CT2 et question 14 et 15, est-ce qu'un projet qui devait durer 5 ans mais qui est prolongé pour des raisons administratives (à titre d'exemple pour permettre la préparation de la phase suivante) et qui est toujours en cours, peut être considéré comme étant complété?

**Answer 25.** Non, un projet doit être complété pour être inclus dans l'offre.

**Question 26.** Looking at the maximum Score for the Point Rated Technical Criteria, A. Resources, the maximum score is listed as 144 but it should be 156 (12 + 12+ 18 + 18 + 18 + 18 + 5 + 5 + 6 +6 +3 + 3 +5 + 5+ 10 + 12 = 156). Can you please update this and the following calculations?

**Answer 26.** Thank you for notifying Global Affairs Canada about the calculation errors. Please refer to the updated version of the RFP. The maximum score for the Point Rated Technical Criteria, A. Resources is 156 points and the maximum score for the Point Rated Technical Criteria, B. Bidder's experience is 30 points, with the removal of RT5 and the amended RT4. The total



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maximum points achievable for the combination of A. Resources and B. Bidders experience is 186 points.

**2. Extend the solicitation period**

**DELETE:** Solicitation Closing date, October 31, 2023 at 2:00PM EDT; and

**INSERT:** Solicitation Closing date, November 07, 2023 at 2:00PM EST.

**3. Remove RT5 of Annex D – Evaluation Criteria from RFP**

**DELETE:** RT5 of Annex D – Evaluation Criteria in its entirety;

**4. Remove subsection 12.2 Meeting Room Area of Annex A – statement of work**

**DELETE:** subsection 12.2 Meeting Room Area of Annex A – statement of work in its entirety;

**5. Amend RT4 of Annex D – Evaluation Criteria from the RFP.**

**DELETE:** RT4 of Annex D – Evaluation Criteria in it's entirety; and

**INSERT:**

The following new RT4 of Annex D – Evaluation Criteria,

**\*\*\*All other terms and conditions remain unchanged\*\*\***



**B. BIDDER'S EXPERIENCE**

**Experience Providing Similar Services**

The Bidder should provide **two (2) completed development projects descriptions** demonstrating its experience overseeing a development project through its tasks and deliverable of administrative, financial and logistical services.

**NOTE:**

The projects **MUST** have been completed on or after **January 1<sup>st</sup>, 2009**; and have an average annual project value of at least \$500,000 CAN (per year).

**No points will be awarded unless each project submitted meets the above criteria.**

For the purpose of this requirement, the term 'project' is defined as a contract, mandate, agreement or arrangement signed by the Bidder individually or in a consortium to provide the services.

<p><b>RT4</b></p>	<p>The Bidder should demonstrate its experience overseeing a development project for tasks performed within the <b>two (2) completed projects descriptions submitted</b>.</p> <p><b>3 points</b> will be awarded per task in <b>EACH PROJECT</b>. Demonstrate each task by including <b>TWO (2) EXAMPLES</b>:</p> <ol style="list-style-type: none"> <li>1. Implementing a project;</li> <li>2. Tracking project progress, including results-based management;</li> <li>3. Communication with stakeholders;</li> <li>4. Managing project risks.</li> </ol> <p><b>BONUS: An additional 3 points per project will be awarded should the development project be completed in a fragile and/or conflict-affected country as defined by (World Bank) for the duration of the project.</b></p> <p><b>NOTE: Fragile and/or conflict-affected countries <u>MUST</u> be included in the following list (World Bank) to be considered.</b></p>	<p style="text-align: center;"><b>Maximum 30 points</b></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 95%;">Project #1</th> </tr> </thead> <tbody> <tr><td>1</td><td></td></tr> <tr><td>2</td><td></td></tr> <tr><td>3</td><td></td></tr> <tr><td>4</td><td></td></tr> </tbody> </table> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 95%;">Project #2</th> </tr> </thead> <tbody> <tr><td>1</td><td></td></tr> <tr><td>2</td><td></td></tr> <tr><td>3</td><td></td></tr> <tr><td>4</td><td></td></tr> </tbody> </table>	#	Project #1	1		2		3		4		#	Project #2	1		2		3		4		<p style="text-align: center;"><b>Project 1:</b> <b>/12</b></p> <p style="text-align: center;"><b>Project 2:</b> <b>/12</b></p> <p style="text-align: center;"><b>BONUS:</b> <b>/6</b></p>	
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