

Request For Proposal – Amendment #2

Amendment 2 to solicitation 2024-00132 is issued for the following purpose:

Insert the revisions to MC1 and RC1 from the amendment 1 into the evaluation criteria grids and correct typos in the grids

Attachment 4.2 Mandatory Technical Criteria and Attachment 4.3 Point Rated Technical Criteria are deleted in their entirety and replaced with the following:

ATTACHMENT 4.2 - MANDATORY TECHNICAL CRITERIA

Mandatory Criteria (MC)	Substantiation in Proposal
<p>MC1 Corporate Criteria: The Bidder must demonstrate a minimum of three (3) years experience providing group in person and/or virtual/online English and French language training, based on the Programme de français langue seconde (PFL2), at the intermediate and beginner levels to Canadian federal public servants during the ten (10) years preceding the closing date of this RFP.</p> <p>The Bidder must demonstrate this experience by describing contracts where the Bidder provided group language training. For each example contract the Bidder must provide the following:</p> <ul style="list-style-type: none"> • Name of the client Federal department or agency; • Language of training, • Level of training (intermediates/beginner); • Number of students per group*; • Method of training delivery; • Start and end dates for each contract. <p>*For a contract to be considered, any group must have a minimum of two (2) students</p>	
<p>MC2 Trainer Criteria French Intermediate Level: The Bidder must demonstrate the proposed trainer has a minimum of two (2) years experience providing group virtual/online French language training at the intermediate level to Canadian federal public servants during the five (5) years preceding the closing date of this RFP.</p> <p>The Bidder must demonstrate this experience by describing contracts where the proposed resource provided the required language training. For each example contract the Bidder must provide the following:</p> <ul style="list-style-type: none"> • Name of the client Federal department or agency; • Number of students per group*; • Method of training delivery; • Start and end dates for each contract. 	

*For a contract to be considered, any group must have a minimum of two (2) students

MC3 Trainer Criteria French Beginner Level:

The Bidder must demonstrate the proposed trainer has a minimum of two (2) years experience providing group virtual/online French language training at the beginner level to Canadian federal public servants during the five (5) years preceding the closing date of this RFP.

The Bidder must demonstrate this experience by describing contracts where the Bidder provided the required training. For each example contract the Bidder must provide the following:

- Name of the client Federal department or agency;
- Number of students per group*;
- Method of training delivery;
- Start and end dates for each contract.

*For a contract to be considered, any group must have a minimum of two (2) students

MC4 Trainer Criteria English Intermediate Level:

The Bidder must demonstrate the proposed trainer has a minimum of two (2) years experience providing group virtual/online English language training at the intermediate level to Canadian federal public servants during the five (5) years preceding the closing date of this RFP.

The Bidder must demonstrate this experience by describing contracts where the proposed resource provided the required language training.

For each example contract the Bidder must provide the following:

- Name of the client Federal department or agency;
- Number of students per group*;
- Method of training delivery;
- Start and end dates for each contract.

*For a contract to be considered, any group must have a minimum of two (2) students

ATTACHMENT 4.3 - POINT RATED TECHNICAL CRITERIA

Rated Criteria (RC)	Max Points	Allocation of Points	Substantiation in Proposal
<p>RC1 Corporate Criteria: The Bidder should demonstrate experience providing group in person and/or virtual/online English and French language training at the intermediates and beginner levels to Canadian federal public servants in addition to the three (3) years experience required for MC1.</p> <p>The Bidder should demonstrate the additional experience by describing contracts where the Bidder provided group language training.</p> <p>For each example contract the Bidder should provide the following:</p> <ul style="list-style-type: none"> • Name of the client Federal department or agency; • Language of training, level (intermediates/beginner); • Number of students per group*; • Method of training delivery; • Start and end dates for each contract. <p>*For a contract to be considered, any group must have a minimum of two (2) students</p>	10	<p>Contracts do not demonstrate more than three (3) years experience or do not demonstrate experience with virtual/online teaching at the intermediates and beginner levels = 0 Points</p> <p>>3 years experience to 4 years = 5</p> <p>>4 years experience to 5 years = 10</p>	
<p>RC2 Trainer Criteria French Intermediate Level: The Bidder should describe contracts that demonstrate the proposed trainer's experience providing group virtual/online training in addition to the two (2) years experience required for MC2.</p> <p>For each example contract the Bidder should provide the following:</p> <ul style="list-style-type: none"> • Name of the client Federal department or agency; • Number of students per group*; • Method of training delivery; • Start and end dates for each contract. 	10	<p>Contracts do not demonstrate more than two (2) years experience or do not demonstrate experience teaching at the intermediate level = 0 Points</p> <p>>2 years experience to 3 years = 5</p> <p>>3 years experience to 4 years = 10</p>	

<p>*For a contract to be considered, any group must have a minimum of two (2) students</p>			
<p>RC3 Trainer Criteria French Beginner Level: The Bidder should describe contracts that demonstrate the proposed trainer's experience providing group virtual/online training in addition to the two (2) years experience required for MC3.</p> <p>For each example contract the Bidder should provide the following:</p> <ul style="list-style-type: none"> • Name of the client Federal department or agency; • Number of students per group*; • Method of training delivery; • Start and end dates for each contract. <p>*For a contract to be considered, any group must have a minimum of two (2) students</p>	<p>10</p>	<p>Contracts do not demonstrate more than two (2) years experience or do not demonstrate experience teaching at the beginner level = 0 Points</p> <p>>2 years experience to 3 years = 5</p> <p>>3 years experience to 4 years = 10</p>	
<p>RC4 Trainer Criteria English Intermediate Level: The Bidder should describe contracts that demonstrate the proposed trainer's experience providing group virtual/online training in addition to the two (2) years experience required for MC4.</p> <p>For each example contract the Bidder should provide the following:</p> <ul style="list-style-type: none"> • Name of the client Federal department or agency; • Number of students per group*; • Method of training delivery; • Start and end dates for each contract. <p>*For a contract to be considered, any group must have a minimum of two (2) students</p>	<p>10</p>	<p>Contracts do not demonstrate more than two (2) years experience or do not demonstrate experience teaching at the Intermediate level = 0 Points</p> <p>>2 years experience to 3 years = 5</p> <p>>3 years experience to 4 years = 10</p>	

Maximum points for Point Rated Criteria: 40 points

Minimum points required for pass: 25 points

All other terms and conditions of the RFP remain unchanged.