

Title - Titre **RETURN BIDS TO:** Canadian Air and Precipitation Monitoring Network – Warsaw **RETOURNER LES SOUMISSIONS À:** Caves Bid Receiving - Environment Canada / EC Bid Solicitation No. /SAP No. - No de la demande de Réception des soumissions soumissions EC / No SAP **Environnement Canada** 5000070092 Electronic Copy - Copier électronique: Date of Bid solicitation (YYYY-MM-DD) - Date de la demande de soumissions (AAAA-MM-JJ) soumissionsbids@ec.gc.ca 2023-09-06 **Bid Solicitation Closes (YEAR-**Time Zone - Fuseau horaire MM-DD) - La demande de soumissions prend fin (AAAA- Eastern Daylight Saving Time MM-JJ) at – à 15h00 **BID SOLICITATION** on - le 2023-10-17 **DEMANDE DE SOUMISSONS F.O.B - F.A.B** PROPOSAL TO: ENVIRONMENT Not Applicable **CANADA** Address Enquiries to - Adresser toutes questions à We offer to perform or provide to Canada Mitchell Palmer the services detailed in the document Mitchell.Palmer@ec.gc.ca including any attachments and annexes. in accordance with the terms and Telephone No. – Nº de téléphone Fax No. - No de Fax conditions set out or referred to in the document, at the price(s) provided. Delivery Required (YEAR-MM-DD) - Livraison exigée (AAAA-MM-JJ) **SOUMISSION À:** 2024-03-31 **ENVIRONNEMENT CANADA** Destination - of Services / Destination des services Nous offrons d'effectuer ou de fournir au Ontario Canada, aux conditions énoncées ou incluses par référence dans le document Security / Sécurité incluant toutes pièces jointes et annexes. There is a security requirement associated with this les services détaillés dans le document, requirement. au(x) prix indiqué(s). Vendor/Firm Name and Address - Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. – N° de téléphone Fax No. – N° de Fax Name and title of person authorized to sign on behalf of Vendor/Firm: (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)

Signature

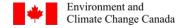
Date



	OF CONTENTS	
	– GENERAL INFORMATION	
1.1	Security Requirement	
1.2	Statement of Work	
1.3	Debriefings	
PART 2	- BIDDER INSTRUCTIONS	
2.1	Standard Instructions, Clauses and Conditions	
2.2	Submission of Bids	
2.3	Former Public Servant – Competitive Bid	6
2.4	Enquiries - Bid Solicitation	7
2.5	Applicable Laws	8
2.6	Bid Challenge and Recourse Mechanisms	8
PART 3	- BID PREPARATION INSTRUCTIONS	9
3.1	Bid Preparation Instructions	9
ATTAC	HMENT 1 TO PART 3	11
FINANC	CIAL BID PRESENTATION SHEET	11
PART 4	- EVALUATION PROCEDURES AND BASIS OF SELECTION	16
4.1	Evaluation Procedures	16
4.2	Basis of Selection	16
PART 5	- CERTIFICATIONS	18
5.1.	Certifications Required with the Bid	18
5.2	Certifications Precedent to Contract Award and Additional Information	18
PART 6	- RESULTING CONTRACT	20
6.1	Security Requirement	20
6.2	Statement of Work	20
6.3.	Standard Clauses and Conditions	20
6.4.	Term of Contract	22
6.5.	Authorities	22
6.6	Proactive Disclosure of Contracts with Former Public Servants	23
6.7	Payment	23
6.8	Invoicing Instructions	24
6.9	Certifications	24
6.10	Applicable Laws	24
6.11	Priority of Documents	25
6.12	Insurance – No Specific Requirement	25
6.13.	Dispute Resolution	25
ANNEX	A	26
STATE	MENT OF WORK	26



APPENDIX 1 TO ANNEX A	30
PRECIPITATION COLLECTOR	30
APPENDIX 2 TO ANNEX A	32
Global Atmospheric Passive Sampling (GAPS) Passive Sampler Measurements (Quarterly)	32
ANNEX B	33
BASIS OF PAYMENT	33
ANNEX C	34
SECURITY REQUIREMENTS CHECK LIST	34
ANNEX D	39
ADDITIONAL WORK AUTHORIZATION	39
ANNEX E	40
ENGLISH LANGUAGE CERTIFICATION	40
ANNEX F	41
DAILY SERVICE CERTIFICATION	41
ANNEX G	42
ACCESS TO RELIABLE TRANSPORTATION CERTIFICATION	42
ANNEX H	43
WORKING ALONE AT AN ISOLATED LOCATION CERTIFICATION	43
ANNEX I	44
PROPOSED RESOURCES	44



PART 1 – GENERAL INFORMATION

1.1 Security Requirement

- 1.1.1 Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 Resulting Contract Clauses;
 - the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6
 Resulting Contract Clauses;

Solicitation No.: 5000070092

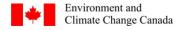
- (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.
- 1.1.2 Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
- 1.1.3. For additional information on security requirements, bidders should refer to the "http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html"Canadian Industrial Security Directorate (CISD), Industrial Security Program (http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) website.

1.2 Statement of Work

The Work to be performed is detailed under Annex A, Statement of Work of the resulting contract.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.



PART 2 – BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the PWGSC Standard Acquisition Clauses and Conditions Manual (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Solicitation No.: 5000070092

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2022-03-29) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

The standard instructions 2003 are modified as follows:

Under "Text" at 02:

Delete: "Procurement Business Number"

Insert: "Deleted"

At Section 02 Procurement Business Number

Delete: In its entirety **Insert:** "Deleted"

At Section 05 Submission of Bids, Subsection 05 (2d):

Delete: In its entirety

Insert: "send its bid only to Environment Canada (EC) as specified on page 1 of the bid solicitation or to

the address specified in the bid solicitation;"

At Section 06 Late Bids:

Delete: "PWGSC"

Insert: "Environment Canada"

At Section 07 Delayed Bids:

Delete: "PWGSC"

Insert: "Environment Canada"

At Section 08 Transmission by Facsimile, Subsection 08 (1):

Delete: In its entirety

Insert: "Bids may be submitted by facsimile if specified in the bid solicitation."

At Section 12 Rejection of Bid, Subsection 12 (1) a. and b.:

Delete: In their entirety

Insert: "Deleted"

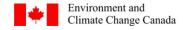
At Section 17 Joint Venture, Subsection 17 (1) b.:

Delete: "the Procurement Business Number of each member of the joint venture,"

Insert: "Deleted"

At Section 20 Further Information, Subsection 20 (2):

Delete: In its entirety **Insert:** "Deleted"



At Section 05 Submission of Bids, Subsection 05 (4)

Delete: "sixty (60) days"

Insert: "one hundred and twenty (120) days"

2.2 Submission of Bids

Bids must be submitted to Environment Canada (EC) at the address and by the date, time and place indicated on page 1 of the bid solicitation.

Solicitation No.: 5000070092

2.3 Former Public Servant – Competitive Bid

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

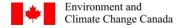
For the purposes of this clause, "former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the *Public Service Superannuation Act* (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the *Supplementary Retirement Benefits Act*, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the *Canadian Forces Superannuation Act*, R.S., 1985, c.C-17, the *Defence Services Pension Continuation Act*, 1970, c.D-3, the *Royal Canadian Mounted Police Pension Continuation Act*, 1970, c.R-10, and the *Royal Canadian Mounted Police Superannuation Act*, R.S., 1985, c.R-11, the *Members of Parliament Retiring Allowances Act*, R.S., 1985, c.M-5, and that portion of pension payable to the *Canada Pension Plan Act*, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension



As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes () No ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

Solicitation No.: 5000070092

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes** () **No** ()

If so, the Bidder must provide the following information:

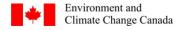
- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.



2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

Solicitation No.: 5000070092

2.6 Bid Challenge and Recourse Mechanisms

- a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's Buy and Sell website, under the heading <u>Bid Challenge and Recourse Mechanisms Buyandsell.gc.ca</u> contains information on potential complaint bodies such as:

Office of the Procurement Ombudsman (OPO)
Canadian International Trade Tribunal (CITT)

c) Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.



PART 3 – BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 electronic copy)

Section II: Financial Bid (1 electronic copy)

Section III: Certifications (1 electronic copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid. Canada requests that bidders follow the format instructions described below in the preparation of their bid:

Note for electronic submission of bids:

In order to be considered, bids must be received by the date and time indicated on the cover page to herein as the "Closing Date." Bids received after the Closing Date will be considered non-responsive and will not be considered for contract award. Bids submitted by email must be submitted ONLY to the following email address:

Email Address: soumissionsbids@ec.gc.ca

Attention: Mitchell Palmer

Solicitation Number: 5000070092

Bidders should ensure that their name, address, Closing Date of the solicitation and Solicitation Number are clearly indicated in the body of their email. Bids and supporting information may be submitted in either English or French.

The total size of the email, including all attachments, must be less than 15 megabytes (MB). It is each Bidder's responsibility to ensure that the total size of the email does not exceed this limit.

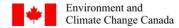
Bids sent by fax will not be accepted.

It is important to note that emails systems can experience systematic delays and, at times, large attachments may cause systems to hold or delay transmission of emails. It is solely the Bidder's responsibility to ensure that the Contracting Authority receives a bid on time, in the mailbox that has been identified for bid receipt purposes. Date stamps for this form of transmission are not acceptable.

Section I: Technical Bid

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To



avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Solicitation No.: 5000070092

Part 4, Evaluation Procedures, contains additional instructions that bidders should consider when preparing their technical bid.

Section II: Financial Bid

3.1 Bidders must submit their financial bid in accordance in accordance with the Financial Presentation Sheet in Attachment 1 to Part 3. The total amount of Applicable Taxes must be shown separately.

3.2 Price Breakdown

In their financial bid, the bidders are requested to provide a detailed breakdown of the price for the following elements for each task of the Work, as applicable:

- (a) Applicable Taxes: The bidders should indicate the Applicable Taxes separately.
- **3.3** Bidders should include the following information in their financial bid:
- (a) Their legal name; and
- (b) The name of the contact person (including this person's mailing address, phone and facsimile numbers and email address) authorized by the Bidder to enter into communications with Canada with regards to their bid; and any contract that may result from their bid.

Section III - Certifications

Bidders must provide the required certifications Part 5.



ATTACHMENT 1 TO PART 3

Solicitation No.: 5000070092

FINANCIAL BID PRESENTATION SHEET

The Bidder must complete this Financial Bid Presentation Sheet and include it in its financial bid.

The inclusion of volumetric data in this document does not represent a commitment by Canada that Canada's future usage of the services described in the bid solicitation will be consistent with this data.

The "Number of Days" listed in the tables below is for evaluation purposes only during the solicitation process and is an estimate provided in good faith. If a bidder alters the "Number of Days" its bid will be deemed non-responsive.

An allowance of 10 hours for the initial contract period and 10 hours for each option period in the tables below has been included as an optional requirement for unforeseen work and emergency repairs. The "Estimated Hours" listed in the tables below is for evaluation purposes only during the solicitation process and is an estimate provided in good faith. If a bidder alters the "Estimated Hours" its bid will be deemed non-responsive.

Only information provided in the tables below will be considered by Canada.



Table 1:

Initial Contract Period: December 1, 2023 – March 31, 2024 – CAPMoN Site Operator				
	Firm Requirement			
Fixed Price per Day	Number of Days	Firm Price		
(A)	(B)	(A) * (B) = (C)		
\$	122 Days	\$		
Optional Requirement				
Hourly Rate (D)				
\$	10 hours	\$		
Total Price for Initial Contract Period: \$(applicable taxes extra) (C) + (F)				



Table 2:

Option Period One: April 1, 2024 – March 31, 2025 – CAPMoN Site Operator				
	Firm Requirement			
Fixed Price per Day (A) Number of Days (B) Firm Price (A) * (B) = (C)				
\$	365 Days	\$		
Optional Requirement				
Hourly Rate Estimated Hours Estimated Price (D) (E) (D) * (E) = (F)				
\$	10 hours	\$		
Total Price for Option Period One: \$ (applicable taxes extra) (C) + (F)				



Table 3:

Option Period Two: April 1, 2025 – March 31, 2026 – CAPMoN Site Operator				
	Firm Requirement			
Fixed Price per Day (A) Number of Days (B) Firm Price (A) * (B) = (C)				
\$	365 Days	\$		
Optional Requirement				
Hourly Rate Estimated Hours Estimated Price (D) (E) (D) * (E) = (F)				
\$	10 hours	\$		
Total Price for Option Period Two: \$(applicable taxes extra)				
(C) + (F)				

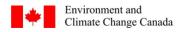
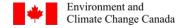


Table 4:

Price Summary		
Total Price for the Initial Contract Period, Excluding Applicable Taxes (Table 1)	\$	
Total Price for Option Period One, Excluding Applicable Taxes (Table 2)	\$	
Total Price for Option Period Two, Excluding Applicable Taxes (Table 3)	\$	
Total Evaluated Price, Excluding Applicable Taxes (Table 1 + Table 2 + Table 3)	\$	
Applicable Taxes	\$	
Total Price, Including Applicable Taxes	\$	



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

 a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

Solicitation No.: 5000070092

b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

Except where expressly provided otherwise, the experience described in the bid must be the experience of the Bidder itself (which includes the experience of any companies that formed the Bidder by way of a merger but does not include any experience acquired through a purchase of assets or an assignment of contract). The experience of the Bidder's affiliates (i.e. parent, subsidiary or sister corporations), subcontractors, or suppliers will not be considered.

4.1.1.1 Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive.

Number	Criterion	Met/Not	Page
		Met	Number
M1	The Bidder must propose a minimum of two (2) resource(s) and up to a maximum of four (4) resource(s). The Bidder must propose one (1) primary resource and a minimum of one (1) back-up resource and up to a maximum of three (3) back up resource(s). The Bidder must list the names of all proposed resource(s) (individual names). Refer to Annex I.		

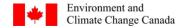
4.1.2 Evaluation of Price

The price of the bid will be evaluated in Canadian dollars, the Applicable Taxes excluded, option periods, Canadian customs and excise taxes included.

For evaluation purposes only, the price of the bid will be determined as follows:

- **4.1.2.1** The volumetric data included in the Financial Bid Presentation Sheet detailed in Attachment 1 to Part 3 are provided for bid evaluated price determination purposes only. They are not to be considered as a contract guarantee."
- **4.1.2.2** For bid evaluation and contractor(s) selection purposes only, the evaluated price of a bid will be determined in accordance with the Financial Bid Presentation Sheet detailed in Attachment 1 to Part 3.

4.2 Basis of Selection



A bid must comply with the requirements of the bid solicitation and meet all mandatory evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

Solicitation No.: 5000070092

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1. Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the <u>Forms for the Integrity Regime</u> website, to be given further consideration in the procurement process.

5.1.2 Annex I – Proposed Resources

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity FCPLimited Eligibility to Bid" list available from Employment and Social Development Canada (ESDC) - Labor's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the <u>FCP Limited Eligibility to Bid</u> list at the time of contract award.

5.2.2 Status and Availability of Resources

The Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's representatives. If for reasons beyond



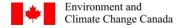
its control, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience. The Bidder must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

Solicitation No.: 5000070092

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Bidder and of his/her availability. Failure to comply with the request may result in the bid being declared non-responsive.

- 5.2.3 Annex E English Language Certification
- 5.2.4 Annex F Weekly Service Certification
- 5.2.5 Annex G Access to Reliable Transportation Certification
- 5.2.6 Annex H Working Alone at an Isolated Location Certification
- 5.2.7 Education and Experience

SACC Manual clause A3010T (2010-08-16) Education and Experience



PART 6 - RESULTING CONTRACT

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

Title: Canadian Air and Precipitation Monitoring Network – Warsaw Caves

6.1 Security Requirement

- **6.1.1** The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract:
 - 6.1.1.1 The supplier and all individuals assigned to work on the contract or arrangement MUST NOT have access to PROTECTED or CLASSIFIED information/assets.

Solicitation No.: 5000070092

- 6.1.1.2 The supplier and all individuals assigned to work on the contract or arrangement must either have a valid RELIABILITY STATUS, granted or approved by ECCC/PSPC or must be escorted when accessing restricted access areas of Environment and Climate Change Canada facilities
- 6.1.1.3 The supplier and all individuals assigned to work on the contract or arrangement MUST NOT remove any PROTECTED or CLASSIFIED information/assets from ECCC site(s).
- 6.1.1.4 Subcontracts or arrangements with a third party are not to be awarded without the prior written permission of the Contracting Authority (i.e. a new SRCL must be submitted and processed following the same procedure as for the initial contract).

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the PSPC/PWGSC <u>Standard Acquisition Clauses and Conditions Manual</u> issued by Public Works and Government Services Canada.

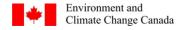
6.3.1 General Conditions

<u>2010B</u> (2022-12-01) General Conditions - Professional Services (Medium Complexity), as modified below, apply to and form part of the Contract.

General conditions 2010B is modified as follows:

At Section 12 Transportation Costs

Delete: In its entirety **Insert:** "Deleted"



At Section 13 Transportation Carriers" Liability

Delete: In its entirety. Insert: "Deleted"

At Section 18, Confidentiality:

Delete: In its entirety Insert: "Deleted"

Insert Subsection: "36 Liability"

"The Contractor is liable for any damage caused by the Contractor, its employees, subcontractors, or agents to Canada or any third party. Canada is liable for any damage caused by Canada, its employees or agents to the Contractor or any third party. The Parties agree that no limitation of liability or indemnity provision applies to the Contract unless it is specifically incorporated in full text in the Articles of Agreement. Damage includes any injury to persons (including injury resulting in death) or loss of or damage to property (including real property) caused as a result of or during the performance of the Contract."

Solicitation No.: 5000070092

At Section 06 Subcontracts

Delete: paragraphs 1, 2, and 3 in their entirety.

Insert: "The Contractor may subcontract the supply of goods or services that are customarily subcontracted by the Contractor. Subcontracting does not relieve the Contractor from any of its obligations under the Contract or impose any liability upon Canada to a subcontractor. In any subcontract, the Contractor agrees to bind the subcontractor by the same conditions by which the Contractor is bound under the Contract, unless the Contracting Authority agrees otherwise, with the exception of requirements under the Federal Contractors Program for employment equity which only apply to the Contractor."

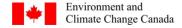
At Section 19 Copyright Delete: In its entirety Insert: "Deleted"

6.3.2 Specific Person(s)

The Contractor must provide the services of the following person(s) to perform the Work as stated in the Contract: _____ (insert name(s) of person(s)).

6.3.3 Replacement of Specific Individuals

- 6.3.1 If specific individuals are identified in the Contract to perform the Work, the Contractor must provide the services of those individuals unless the Contractor is unable to do so for reasons beyond its control.
- 6.3.2 If the Contractor is unable to provide the services of any specific individual identified in the Contract, it must provide a replacement with similar qualifications and experience. The replacement must meet the criteria used in the selection of the Contractor and be acceptable to Canada. The Contractor must, as soon as possible, give notice to the Contracting Authority of the reason for replacing the individual and provide:
 - the name, qualifications and experience of the proposed replacement; and a.
 - proof that the proposed replacement has the required security clearance granted by b. Canada, if applicable.
- 6.3.3 The Contractor must not, in any event, allow performance of the Work by unauthorized replacement persons. The Contracting Authority may order that a replacement stop performing the Work. In such a case, the Contractor must immediately comply with the order and secure a further replacement in accordance with subsection 2. The fact that the Contracting Authority does not



order that a replacement stop performing the Work does not relieve the Contractor from its responsibility to meet the requirements of the Contract.

Solicitation No.: 5000070092

6.4. Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to March 31, 2024 inclusive.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least fifteen (15) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.3 Transition Period

The Contractor acknowledges that the nature of the services provided under the Contract requires continuity and that a transition period may be required at the end of the Contract. The Contractor agrees that Canada may, at its discretion, extend the Contract by a period of six (6) months under the same conditions to ensure the required transition. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment. The Contracting Authority will advise the Contractor of the extension by sending a written notice to the Contractor at least fifteen (15) calendar days before the contract expiry date. The extension will be evidenced for administrative purposes only, through a contract amendment.

6.5. Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Mitchell Palmer

Title: Team Manager - Procurement Operations West

Environment and Climate Change Canada

Procurement and Contracting

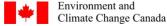
Address: 351 St. Joseph Blvd, Gatineau QC J8Y 3Z5

Telephone: 1-873-499-5126

Email address: Mitchell.palmer@ec.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority



The Technical Authority for the Contract is:

Name: Jason O'Brien

Title: Head, Canadian Air and Precipitation Monitoring Network

Organization: Environment Climate Change Canada Address: 4905 Dufferin Street, Toronto, ON, M3H 5T4

416-739-4725 Telephone:

Email address: jason.obrien2@ec.gc.ca

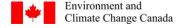
The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

Solicitation No.: 5000070092

6.5.3 **Contractor's Representative**

The Contractor's Representative for the Contract is:

Name:	
Title:_	
Organi	ization:
Addres	SS.:
	none:
Email	address:
6.6	Proactive Disclosure of Contracts with Former Public Servants
Servic reporte	viding information on its status, with respect to being a former public servant in receipt of a <u>Public e Superannuation Act</u> (PSSA) pension, the Contractor has agreed that this information will be ed on departmental websites as part of the published proactive disclosure reports, in accordance <u>Contracting Policy Notice: 2019-01</u> of the Treasury Board Secretariat of Canada.
6.7	Payment
6.7.1	Basis of Payment
the Wo	ontractor will be reimbursed for the costs reasonably and properly incurred in the performance of ork, as determined in accordance with the Basis of Payment in Annex B, to a limitation of diture of \$ (insert the amount at contract award). Customs duties are excluded and able Taxes are extra.
6.7.2	Limitation of Expenditure
(a)	Canada's total liability to the Contractor under the Contract must not exceed \$ Customs duties are excluded and Applicable Taxes are extra.
(b)	No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not



perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

Solicitation No.: 5000070092

- (i) when it is 75 percent committed, or
- (ii) four (4) months before the contract expiry date, or
- (iii) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work.

whichever comes first.

(c) If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.3 Time Verification

SACC Manual clause C0711C (2008-05-12) Time Verification

6.8 Invoicing Instructions

6.8.1 Monthly Payments

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

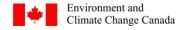
- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.9 Certifications

6.9.1 Compliance

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.10 Applicable Laws



The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Solicitation No.: 5000070092

6.11 **Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) Modified 2010B General Conditions - Professional Services (Medium Complexity) (2022-12-01)
- Annex A. Statement of Work: (c)
- Annex B, Basis of Payment; (d)
- (e) Annex C, Security Requirement Check List:
- Annex D, Additional Work Authorization; (f)
- Annex E, English Language Certification; (g)
- (h) Annex F, Daily Service Certification;
- Annex G, Access to Reliable Transportation Certification; (i)
- Annex H, Working Alone at an Isolated Location Certification; (j)
- Annex I, Proposed Resources; (k)
- the Contractor's bid dated _____, (insert date of bid) (If the bid was clarified or amended, insert (I) at the time of contract award: "as clarified on ______" or "as amended on _____" and insert date(s) of clarification(s) or amendment(s).

6.12 Insurance - No Specific Requirement

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

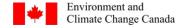
6.13. **Dispute Resolution**

The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.

The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.

If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.

Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading ""https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/contractmanagement/dispute-resolution" Dispute Resolution".



ANNEX A

Solicitation No.: 5000070092

STATEMENT OF WORK

The Contractor hereby agrees to:

1. Objective

Environment and Climate Change Canada (ECCC) requires a Contractor for daily technical support (7 days per week, 52 weeks per year) at the Canadian Air and Precipitation Monitoring Program (CAPMoN) Warsaw Caves site located approximately 5 km northwest of Warsaw, Ontario with coordinates N 44.462944° latitude, W 78.130194° longitude.

2. Background

ECCC operates an environmental research and monitoring station in the area which forms part of ECCC's national network of CAPMoN stations. The primary focus of this monitoring station is the daily collection of precipitation and/or air samples. Environmental data is collected from both automatic and manual samplers. A contract operator is required to attend to the station to retrieve and process the samples according to the CAPMoN Standard Operating Procedures (SOP's). The samples are then packaged and shipped for analysis to the CAPMoN National Laboratory located in Toronto, Ontario. Other daily duties include reading and recording of various gauges, diagnostics, and regular servicing, troubleshooting, and minor repair of a variety of monitoring equipment. On-site training will be provided by ECCC technical staff.

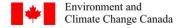
3. Details of Work to be Performed

All sampling, shipping, and maintenance must be performed in accordance with the Site Operations Reference Manuals; and in accordance with any amendments to the aforementioned manuals. The routine may involve additional collectors, passive samplers and various climatological and meteorological instruments. ECCC will provide the Contractor the aforementioned manuals and amendments.

4. Tasks and Deliverables:

Firm Requirement:

- 1. The Contractor is responsible for servicing:
 - a. Precipitation Collector found at Appendix 1 to Annex A
 - b. GAPS Passive Sampler found at Appendix 2 to Annex A
- 2. The Contractor must package and ship by courier to the designated laboratory as outlined in the measurement task appendices. The Contractor will be supplied with preprinted manifests and must ensure the samples are delivered to or picked up by the designated courier. Sample containers will be sent to the Contractor by the most economical means and may need to be picked up at the nearest Canada Post office. The Contractor is not responsible for shipping expenses.



3. First level maintenance, diagnosis of problems, and minor repairs to equipment is often required of the Contractor. This may include, but is not limited to:

Solicitation No.: 5000070092

- a. Cleaning of equipment
- b. Replacement of Defective parts
- c. Resetting or rebooting electronic systems
- d. Replacement and setup of operational unit with backup unit
- e. Checking and readjustment of various parts or software parameters as needed.

The Contractor is responsible for the physical shipping and receiving of replacement equipment as required.

4. The Contractor is responsible for some of the routine site maintenance including keeping the sample hut clean, clearing the snow off the sampling hut stairs and deck, and grass cutting to keep the vegetation within the fenced or designated compound area at an acceptable height. The general cleanliness of the immediate sampling location is the responsibility of the Contractor, including the removal of garbage/waste from the Site.

These tasks must be carried out in proximity of sensitive and expensive research and monitoring equipment and it is essential that the Contractor understand the need to avoid adverse effects on the measurements and data.

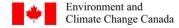
Optional Requirement:

ECCC may require the Contractor to perform unforeseen work and emergency repairs on an as required basis.

Work must not commence until a duly signed Additional Work Authorization form (refer to Annex D) is completed by the Technical Authority and provided to the Contractor.

5. General Conditions:

- 1. The Contractor must have knowledge of local weather conditions.
- 2. The Contractor will be supplied with a phone number and name for emergencies. Only the Technical Authority can make any changes to the sampling program. All changes will be made known to the Contractor, either orally or in writing, or both.
- 3. The Contractor must have at least two resources (to a maximum of four resources), a Primary resource and a Back-up resource. The back-up resource(s) must service the measurement site at least once per month.
- 4. The Primary resource and Back-up resource(s) must be proficient in English, both written and oral.
- 5. All resources (including the designated backup(s)) must make themselves available for two inspections each year as well as for certifications as required. The inspections will be during normal sample collection periods and should take less than 2 hours each.
- 6. Smoking is not permitted within 500 meters of the compound. Vehicles must not approach closer than the designated parking area. The Contractor must not enter the building with contaminated clothing or footwear.



7. The Contractor must not bring toxic or contaminating compounds such as oil based products, road salt, soaps, disinfectants, or insect repellents to the CAPMoN station. No paints, solvents or glues must be used onsite or in the vicinity of the compound.

Solicitation No.: 5000070092

- 8. The Contractor must clean and wash the interior of the building when required using only distilled or de-ionized water as supplied by ECCC and dust must be swept or vacuumed.
- 9. The Contractor must contribute to the security of the site by adhering to the use of locks where applied. Any suspicious activity or tampering of the site equipment must be reported to the Technical Authority, as should any event or activity that may compromise the sampling integrity.
- 10. No animals or pets are to be inside the building.
- 11. The Contractor must have access to reliable transportation to and from the Site.
- 12. The Contractor must ensure the issue of working alone at an isolated location is addressed by using a buddy type system.
- 13. The primary resource and back-up resource(s) must review and sign off on all site safe work procedures (SWP) and task hazard analysis (THA) every year. Failure to comply with safety practices could result in the discontinuation of the contract.
- 14. All Contractors must hold a valid Reliability Security Clearance.

6. Sample Change Estimated Time Required:

Estimated Time Required:

Firm Requirement:

Daily	Minutes	Hours
Precipitation	30	0.5
Daily total:		0.5
Annual Sub-total:		182.5

Weekly	Minutes	Hours
Shipping	30	0.5
Weekly total:		0.5
Annual Sub-total:		26.0

Quarterly	Minutes	Hours
Passive sample (GAPS) change	30	0.5
Quarterly total:		0.5
Annual Sub-total:		2.0

As Required	Minutes	Hours
Cleaning of building interior (12)	15	3.0

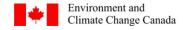


Removal of snow from steps/deck/path (12)		10.0
Grass cutting around instruments (12)	30	3.0
Hood Gasket Change (2)	15	0.5
Passive sample (GAPS) sample shipping (1/year)	30	0.5
Annual As Required Sub-total:		17*

Total of approximately 227.5 hours. (Estimated times are subject to change)

Optional Requirement:

As Required	Minutes	Hours
Unforeseen work and emergency repairs	600	10.0
Daily total:		10.0
Annual Sub-total:		10.0



APPENDIX 1 TO ANNEX A

Solicitation No.: 5000070092

PRECIPITATION COLLECTOR

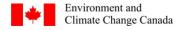
Each Day

1. Precipitation Sample Collection Procedure:

- a) The Contractor must walk from the designated parking area to the CAPMoN Site, which is between 50 and 100 meters.
- b) Sampling from the daily collector must be done on a daily basis, and the procedures must be followed regardless of whether precipitation has occurred during the past 24 hours or not. The Sample History Form must be completed every day. Prior to making a daily sample change, a clean plastic bag must be placed in the spare collector bucket in the sample handling hut using the procedures outlined in the CAPMoN SOP's.
- c) The site must be visited daily between 0700 and 0900 hours Local Standard Time (all functions and records remain on LST all year long). Upon arrival at the CAPMoN site, even if precipitation is presently occurring, the following procedure must be followed:
 - i. Check the precipitation collector for normal functioning.
 - ii. Remove sample bucket containing the past 24-hour sample from the collector.
 - iii. Remove bucket lid from new sample bucket and place this on the sample bucket containing the past 24-hour sample.
 - iv. Install the new sample bucket onto the precipitation collector.
 - v. Measure the amount of precipitation (rain, snow, or mixed) in the appropriate precipitation gauge and record that amount.
- d) Upon returning to the storage building the following procedures must be followed to prepare the samples for storage and later shipment:
 - i. Remove the bucket lid from the sample bucket and discard the used lid bag.
 - ii. Use clean disposable gloves, remove the sample bag from the sample bucket while avoiding unfolding the top of the sample bag.
 - iii. Place the sample bag, whether dry or containing precipitation in the heat sealer.
 - iv. Remove all the air from the bag and seal them close to the top of the sample. Large samples (500 grams or more) shall be partitioned as per CAPMoN SOP's to prevent breakage and loss during shipment.
 - v. Affix correct numbered label to the outside of the bag.
 - vi. Check the weighing scale with the reference weight and record indicated weight on the Sample History Form.
 - vii. Place the sealed sample bag on the scale and record its weight on the Sample History Form.
 - viii. Place the sample bag, whether dry or containing precipitation into a plastic container and store in the refrigerator.
 - ix. Complete all required entries on the Sample History Form using appropriate codes, and using one line for each day.

2. CAPMoN Precipitation Collector Maintenance

- a) The Contractor must perform routine maintenance to ensure that the CAPMoN collector is functioning properly. The CAPMoN collector must be kept clean, and (in winter) must be kept free of ice and snow. On a daily basis the Contractor must ensure that:
 - Sensor grids are checked, cleaned with water as required, or replaced as required.
 - ii. Snow and ice is removed to prevent a buildup that would obstruct the proper operation of the collector.
 - iii. The underside of the lid cover is lined with a clean gasket; the contractor will check daily for damage, condensation and dirt, and will replace as necessary.



The lid cover gasket must be cleaned every Tuesday with Kimwipes. Deionized water is used only when temperatures are above freezing.

Solicitation No.: 5000070092

- iv. The lid movement is checked daily for proper operation of the electric motor drive, smooth motion and proper start/stop switching.
- v. The Contractor must perform other maintenance or repair as directed by the Technical Authority.
- b) If the CAPMoN collector or associated equipment is found to be operating abnormally, or ceases to operate completely, the Contractor must contact the Technical Authority for further advice or action.
- Equipment failures or supply shortages must be reported immediately to the Technical Authority.
- d) Every Tuesday the samples must be placed in the sample shipping boxes provided and sent that day, via courier or post, to the CAPMoN Laboratory using the following procedures:
 - i. Pack the plastic containers containing the sample bags into the shipping boxes.
 - ii. Pack a number of frozen ice packs in the side of each shipping box.
 - iii. Pack two copies of the Sample History Form in a zip-lock bag and place on top of the containers.
 - iv. Insert a foam-insulating lid into the box and tape the box shut.
 - v. Complete a Courier Bill of Lading and take, or arrange for pick up, for shipment to:

CAPMoN Precipitation Samples Environment and Climate Change Canada 4905 Dufferin Street Toronto, Ontario M3H 5T4

The Contractor will be supplied with preprinted manifests and must ensure the samples are delivered to or picked up by the designated courier. Sample containers will be sent to the Contractor by the most economical means and may need to be picked up at the nearest Canada Post office.



APPENDIX 2 TO ANNEX A

Solicitation No.: 5000070092

Global Atmospheric Passive Sampling (GAPS) Passive Sampler Measurements (Quarterly)

Passive Sampler Collection Procedure:

- a) There is a requirement to set out and retrieve passive samplers on a quarterly basis. The Standard Operating Procedures (SOPs) are specific to the sampling of passive samplers. The instructions outlined in the statement of work for this contract is of a general nature. All sampling, shipping, and maintenance shall be performed in accordance with the Passive Sampling Standard Operating Procedures - Operators Manual, and in accordance with any amendments to the aforementioned manual.
- b) The contractor must set out and retrieve Global Atmospheric Passive Sampling (GAPS) network samples on a quarterly (January, April, July, October) basis.
- c) At the start of each quarter the contractor must remove the polyurethane foam (PUF) sample and store the exposed sample in the supplied glass jar. Ensure the removal date and time is written on the jar.
- d) The contractor must deploy the new PUF sample in the sample housing. Ensure the site location and start date and time of the sampling period are written on the jar.
- e) The contractor must ship the samples from the previous years back to Environment and Climate Change Canada in Toronto, Ontario at the start of the calendar year. The samples are shipped in the same box that they were received in using the supplied pre-printed Bill of Lading to:

Dr. Tom Harner **Environment and Climate Change Canada** 4905 Dufferin Street Toronto, ON. M3H 5T4



ANNEX B BASIS OF PAYMENT

Solicitation No.: 5000070092

To be added at contract award



ANNEX C

Solicitation No.: 5000070092

SECURITY REQUIREMENTS CHECK LIST

*	Government Gouvernement du Canada	Contract Number / Numéro du contrat PR 5000070092		
			Security Classification / Classification de sécurité	_

SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS) PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization /

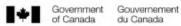
Environment and Climate Change Ganada 2. Branch or Directorate / Direction générale ou Direction Environment and Climate Change Canada Ministère ou organisme gouvernemental d'origine ASTE/AGRD/ARGM 3. a) Subcontract Number / Numéro du contrat de sous-traitance 3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant Brief Description of Work / Brève description du travail Contracted Site Operator to collect samples at the Canadian Air and Precipitiation Monitoring Network (CAPMoN)
Warsaw Caves, ON monitoring site including access to an on-site shelter to process and store samples and sampling media 5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées? Non Oui 5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le foumisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Réglement Non Oui sur le contrôle des données techniques? Indicate the type of access required / Indiquer le type d'accès requis 8. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information, or assets? Yes Non Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? Oui (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c) 6. b) Will the supplier and its employees (e.g. deaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. No Yes Oui Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTEGES et/ou CLASSIFIES n'est pas autorisé. 8. c) Is this a commercial courier or delivery requirement with no overnight storage? No Yes Non S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? Oui . a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès Canada NATO / OTAN Foreign / Étranger 7. b) Release restrictions / Restrictions relatives à la difft No release restrictions A All NATO countries No release restrictions Aucune restriction relative Tous les pays de l'OTAN Aucune restriction relative à la diffusion à la diffusion Not releasable À ne pas diffuser Restricted to: / Limité à : Restricted to: / Limité à : Restricted to: / Limité à : Specify country(ies): / Préciser le(s) pays : Specify country(ies): / Préciser le(s) pays : Specify country(ies):/ Préciser le(s) pays : 7. c) Level of information / Niveau d'information PROTECTED A NATO UNCLASSIFIED PROTECTED A PROTÉGÉ A NATO NON CLASSIFIE PROTÉGÉ A NATO RESTRICTED PROTECTED B PROTECTED B NATO DIFFUSION RESTREINTE PROTÈGÉ B PROTÈGÉ B NATO CONFIDENTIAL PROTECTED C PROTECTED C PROTÈGÉ C NATO CONFIDENTIEL PROTÈGÉ C CONFIDENTIAL NATO SECRET CONFIDENTIAL CONFIDENTIEL NATO SECRET CONFIDENTIEL SECRET COSMIC TOP SECRET SECRET SECRET COSMIC TRES SECRET SECRET TOP SECRET TOP SECRET TRÈS SECRET TRÈS SECRE TOP SECRET (SIGINT) TOP SECRET (SIGINT) TRES SECRET (SIGINT) TRES SECRET (SIGINT)

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

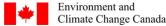
Canadä

Environment and Climate Change Canada Environnement et Changement climatique Canada



Contract Number / Numéro du contrat PR 5000070092			
Security Classification / Classification de sécurité Unclassified			

	inued) / PARTIE A (suite)	and/or CLASSIFIED COMSEC information or assets?	No Yes					
		ents ou à des biens COMSEC désignés PROTEGÉS et/ou CLASSIFIÉS?	Non Oui					
	ate the level of sensitivity:							
	native, indiquer le niveau de sensibili plier require access to extremely sen	te : Instive INFOSEC information or assets?	✓ No Yes					
		ents ou à des biens INFOSEC de nature extrêmement délicate?	Non Oui					
	s) of material / Titre(s) abrégé(s) du n Number / Numéro du document :	natériel :						
	SONNEL (SUPPLIER) / PARTIE B	- PERSONNEL (FOURNISSEUR)						
10. a) Personn	el security screening level required /	Niveau de contrôle de la sécurité du personnel requis						
	RELIABILITY STATUS	CONFIDENTIAL SECRET TOP SECR	RET					
\vee	COTE DE FIABILITE	CONFIDENTIEL SECRET TRES SEC						
	TOP SECRET-SIGINT TRES SECRET - SIGINT		OP SECRET RES SECRET					
	SITE ACCESS ACCES AUX EMPLACEMENTS							
_	Special comments:							
	Commentaires spéciaux :							
		g are identified, a Security Classification Guide must be provided.						
10 h) May one	REMARQUE : Si plusieurs niveaus screened personnel be used for porti	de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être ons of the work?	Tourni. 7 No Yes					
		eut-il se voir confier des parties du travail?	V Non Oui					
	vill unscreened personnel be escorte		No Yes					
Dans l'a	ffirmative, le personnel en question :	sera-t-il escorté?	NonOui					
PART C - SAF	EGUARDS (SUPPLIER) / PARTIE	C - MESURES DE PROTECTION (FOURNISSEUR)						
	DN / ASSETS / RENSEIGNEME							
			A					
		store PROTECTED and/or CLASSIFIED information or assets on its site or	/ No Yes					
premise		entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou	V Non L Oui					
CLASSI		emplose sur place des reliseignements du des dieta i non coco esda						
	supplier be required to safeguard CO isseur sera-t-il tenu de proteger des		No Yes Non Oui					
PRODUCTIO	ON							
		and/or modification) of PROTECTED and/or CLASSIFIED material or equipment	No Yes					
	the supplier's site or premises?	à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ	V Non Oui					
	ASSIFIE?	a la production (labrication evod reparation evod modification) de materiel PNOTEGE						
INFORMATIO	ON TECHNOLOGY (IT) MEDIA / S	SUPPORT RELATIF A LA TECHNOLOGIE DE L'INFORMATION (TI)						
		ms to electronically process, produce or store PROTECTED and/or CLASSIFIED	No Yes Non Oui					
	ion or data? isseur sera-t-il tenu d'utiliser ses propr	es systèmes informatiques pour traiter, produire ou stocker électroniquement des	A Mou Con					
	ements ou des données PROTEGES							
		oplier's IT systems and the government department or agency? Système informatique du fournisseur et celui du ministère ou de l'agence	No Yes Non Oui					
	ementale?	ryanna manangae du touritzaeur et ceur du minacre ou de ragelloe	LE THORIC TOU					
TBS/SCT 35	0-103(2004/12)	Security Classification / Classification de sécurité						
		Unclassified	Canadä					
		Unique Sale Co	Cariada					



Government Gouvernement of Canada du Canada

Contract Number / Numèro du contrat

PR 5000070092

Security Classification / Classification de sécurité Unclassified

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Catégory Catégorie		OTÉC			ABBIFIED LABBIFIÉ			NATO			T			COMSEC		
		9	ė	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO	NATO	COSMIC		OTECT POTEG		CONFIDENTIAL	Secret	TOP
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formation / Assets enseignements / Biens extudion							THE STREET			agore:	F					
Meda / apont Ti																
Link / ien électronique																
2. a) Is the description If Yes, classif Dans l'affirma	du t	rava is fo	rm b	é par la prése by annotating ier le présen	the top a	S est-elle and botto ire en ind	e de nature P im in the are liquant le niv	ROTÉGÉE et a entitled "S	ou CLAS	lassificat		ée		[✓ No Non	
Classification b) Will the documental La documental If Yes, classificattachments	men tion y th	tatio asso is fo	n att	tached to this e à la présent by annotating T with Attach	SRCL be LVERS: the top a ments).	PROTEC sera-t-elle and botto	TED and/or PROTEGER	et/ou CLASS	SIFIÉE? ecurity C				indi	cate with	No Non	



Government of Canada

Gouvernement du Canada

Contract Number / Numéro du contrat PR 5000070092			
Security Classification / Classification de sécurité Unclassified			

PART D - AUTHORIZATION / PAR	TIE D - AUTORISATIO	N				
Organization Project Authority / 0	Chargé de projet de l'or	ganisme				
Name (print) - Nom (en lettres moulé	Title - Titre		Signature			
Jason O'Brien			adian Air and on Monoitoring Network	OBrien, Jason Digitally signed by Officen, Jason Date: 2023.01.30.07-50.40-05'00'		
Telephone No Nº de téléphone 416-739-4725	Facsimile No N° de 416-739-4281		E-mail address - Adresse cou jason.obrien2@ec.gc.ca	riel Date Jan. 30, 2023		
14. Organization Security Authority /	Responsable de la séc	urité de l'orga	nisme		- Distributioned by	
Name (print) - Nom (en lettres moulé	es)	Title - Titre		Signature	Manicheva Manicheva, Softa	
Sofia Manicheva	Adminis	trative Officer, Security		, Sofia Date: 2023.02.07 07:45:05 -05'00'		
Telephone No N° de téléphone 416-739-4143	Facsimile No Nº de	e télécopieur E-mail address - Adresse cour sofia.manicheva@ec.g				
 Are there additional instructions Des instructions supplémentaire 				nt-elles jointes	s? Non Yes	
16. Procurement Officer / Agent d'ap	provisionnement					
Name (print) - Nom (en lettres moulé	Title - Titre		Signature			
Telephone No N° de téléphone	e télécopieur E-mail address - Adresse o		urriel	Date		
17. Contracting Security Authority / A	Autorité contractante en	matière de se	écurité			
Name (print) - Nom (en lettres moulé		Title - Titre		Signature		
Telephone No N° de téléphone	Facsimile No N° de	télécopieur	E-mail address - Adresse co	urriel	Date	





ANNEX D

Solicitation No.: 5000070092

ADDITIONAL WORK AUTHORIZATION

Contractor Name:	Contract Number:
Nom de l'entrepreneur :	Numéro de contrat :
You are hereby authorized to perform the work as of	
Vous êtes par la présente autorisé à effectuer les tr	ravaux décrits ci-dessous :
Number of Hours Authorized:	
Nombre d'heures autorisées:	
Authorized by (Print Nama)	Phone Number:
Authorized by: (Print Name) Autorisé par: (Nom en caractères d'imprimerie)	Numéro de téléphone:
Autorise par. (Norn en caracteres d'imprimerie)	Numero de teleprione.
Authorized Signature:	Date:
Signature autorisée:	Julio.
g	

4905 Dufferin Street North York, ON M3H 5T4 1-855-687-4455 EC.RCEPA-CAPMON.EC@CANADA.CA



ANNEX E

Solicitation No.: 5000070092

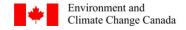
ENGLISH LANGUAGE CERTIFICATION

The Bidder and all proposed resource(s) that will perform the Work under the resulting Contract must fluently communicate in English, both orally and in writing. In order to demonstrate compliance with this mandatory certification, the Bidder must complete, sign and submit the following certification with the proposal.

ENGLISH LANGUAGE CERTIFICATION

The Bidder certifies that the Bidder and all proposed resource(s) that will perform the Work under the resulting Contract will fluently communicate in English, both orally and in writing.

Name of the Bidder:	
Signature of the Bidder:	
Solicitation Number:	
Date Signed:	



ANNEX F

Solicitation No.: 5000070092

DAILY SERVICE CERTIFICATION

The Bidder and all proposed resource(s) that will perform the Work under the resulting Contract must perform the Work between 0700 and 0900 Local Standard Time, 365 days per year and 366 days in a leap year. In order to demonstrate compliance with this mandatory certification, the Bidder must complete, sign and submit the following certification with the proposal.

DAILY SERVICE CERTIFICATION

The Bidder certifies that that the Bidder and all proposed resource(s) that will perform the Work under the resulting Contract will perform the Work between 0700 and 0900 Local Standard Time, 365 days per year and 366 days in a leap year.

Name of the Bidder:	
Signature of the Bidder:	
Solicitation Number:	
Date Signed:	



ANNEX G

Solicitation No.: 5000070092

ACCESS TO RELIABLE TRANSPORTATION CERTIFICATION

The Bidder and all proposed resource(s) that will perform the Work under the resulting Contract must have access to reliable transportation to and from the work site. In order to demonstrate compliance with this mandatory certification, the Bidder must complete, sign and submit the following certification with the proposal.

ACCESS TO RELIABLE TRANSPORTATION CERTIFICATION

The Bidder certifies that the Bidder and all proposed resource(s) that will perform the Work under the resulting Contract will have access to reliable transportation to and from the work site.

Name of the Bidder:	
Signature of the Bidder:	
Solicitation Number:	
Date Signed:	



ANNEX H

Solicitation No.: 5000070092

WORKING ALONE AT AN ISOLATED LOCATION CERTIFICATION

The Bidder and all proposed resource(s) that will perform the Work under the resulting Contract must ensure the issue of working alone at an isolated location is addressed by using a buddy type system. In order to demonstrate compliance with this mandatory certification, the Bidder must complete, sign and submit the following certification with the proposal.

WORKING ALONE AT AN ISOLATED LOCATION CERTIFICATION

The Bidder certifies that the Bidder and all proposed resource(s) that will perform the Work under the resulting Contract will ensure the issue of working alone at an isolated location is addressed by using a buddy type system.

A buddy type system must designate a person responsible to ensure that the Bidder or the proposed resource has returned from the work site each day.

Name of the Bidder:	
Signature of the Bidder:	
Solicitation Number:	
Date Signed:	



ANNEX I

Solicitation No.: 5000070092

PROPOSED RESOURCES

The Bidder must propose a minimum of two (2) resource(s) and up to a maximum of four (4) resource(s). The Bidder must propose one (1) primary resource and a minimum of one (1) back-up resource and up to a maximum of three (3) back up resource(s).

The Bidder must list the names	of all proposed re	esource(s) (individ	ual names).	
Primary Resource (mandatory)):			
Back-up Resource 1 (mandato	ory):			
Back-up Resource 2 (optional):				
Back-up Resource 3 (optional):				
The Bidder certifies that the Bidd Contract.		SED RESOURCES osed resource(s) w		ork under the resulting
Name of the Bidder:				
Signature of the Bidder:				
Solicitation Number:				
Date Signed:				