

#	Question	Answer
1	Will there be a “Bidders Meeting” to clarify any of these points- as well as other questions from potential bidders?	<b>We will not have a Bidders Meeting.</b>
2	I am wondering if there are any write-ups on the Buy and Sell application process. I tried to get through it in the past (NRCan technical Jonathan Ham recommended that I apply) but “gave up” due to the “complexity” and time needed. I think this process is a great hindrance for applications by existing EAs and QASs.	<p><b>We have created a new evaluation process under a new Request for Proposal (RFP) - Third-Party Quality Assurance Audit Services. We are looking for candidates that can meet requirements listed on RFP, and we encourage each one of them to illustrate their area of expertise. Under this new RFP, new exams will be administrated to qualify.</b></p> <p><b>We do not have writeups on the buy and sell application process, but you can refer to <a href="#">Homepage   CanadaBuys</a>. There is information available on that webpage.</b></p>
3	I wanted to clarify having passed multiple sets of exams in the past , what exams will I be required to rewrite and pass if I am successful with the other components of the RFP response?	<p><b>We have created a new evaluation process under a new Request for Proposal (RFP) - Third-Party Quality Assurance Audit Services. We are looking for candidates that can meet requirements listed on RFP, and we encourage each one of them to illustrate their area of expertise. Under this new RFP, new exams will be administrated to qualify.</b></p> <p><b>At a minimum, the candidate will need to have passed the following exams within the past three years, or the re-certification exams:</b></p> <ul style="list-style-type: none"> <li><b>- foundation level</b></li> <li><b>- energy advisor’s exam</b></li> <li><b>- quality assurance specialist exam and</b></li> <li><b>- the quality assurance audit exam provided after Nov 2020.</b></li> <li><b>- To be able to bid for MURB services, the candidate will also need to pass the MURB exam.</b></li> </ul>

		<p>- To be able to bid for MURB services, the candidate will also need to pass the ESNH exam.</p> <p>Any exams that have not been passed already will need to be passed on the first attempt.</p>
4	The volume of work from NRCan have been in a significant decline in the past few years with no contracts in 2023. With this in mind I am wondering, do you foresee the amount of QAA requirements being significantly higher in the coming years?	The work has not declined and multiple contracts were issued in 2023. As the work continues, NRCan is seeking offers from Bidders for EnerGuide Rating System Third-Party Quality Assurance Audit Services under a new Request for Proposal (RFP).
5	I currently work full time and am wondering if you can give me a sense of what the work load/ time commitment is expected to be with this contract. I am wondering if this is something that can be worked on for 5-10 hours a week, for example, or if it would be expected to be more like 10-20 hours a week, or more.	The work to be completed is as determinate by NRcan and it will vary every week. We anticipate a list of files to be reviewed and allow time for a revision to be completed. The Request For Proposal (RFP) offers the possibility to work additional hours weekly. Hours could vary from 5 hours to 10 hours per week. More hours could be required in the event we identify a necessity to review more files.
6	<p>We have an indication of the estimated number of hours to complete Level 2 and Level 3 (ATTACHMENT "2" FINANCIAL SUBMISSION SHEET) but we do not seem to have an indication of the volume of QA to be expected per resource.</p> <p>So, could you elaborate.</p> <ol style="list-style-type: none"> <li>For each resource submitted by the bidder, what will be the minimum number of hours that will be allocated to each resource?</li> <li>Is there a minimum number of hours required per resource?</li> <li>Also, when a mandate is offered, do we have an obligation to accept the proposed QA mandate?</li> </ol>	<p>The work to be completed is as determinate by NRcan and it will vary every week. We anticipate a list of files to be reviewed and allow time for a revision to be completed. The Request For Proposal (RFP) offers the possibility to work additional hours weekly. Hours could vary from 5 hours to 10 hours per week. More hours could be required in the event we identify a necessity to review more files.</p> <p>When a mandate is offered we strongly suggest to accept it.</p> <p>Each contract offered will have a different number of files to evaluate. Most contracts will be offered twice a year and may vary from 10 to 100 files.</p>
7	<p>During a QA Level 6 (On-site Audit in the presence of the ERC), we do not appear to have any indication of the number of hours allocated for this audit.</p> <p>So, could you elaborate.</p> <ol style="list-style-type: none"> <li>What are the hours required for QA Level 6?</li> </ol>	For an On-site Evaluation (Level 6) baseline ERS assessment, the estimated time for completion of the onsite portion of a single family home is 1.5 hours to 2.5 hours, and 1.5 hours to 2 hours for the modeling portion. An additional 25% is estimated for a MURB full building.

	b) In addition, is there reimbursement for travel and accommodation expenses incurred by the travel of an ERC to conduct a QA Level 6?	<b>We will be working with available QAAs in the area to perform task/activities.</b>
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