



TENDER ADDENDUM

Architectural Services for NCC Workplace Modernization – Lisgar Road Offices

ES038

November 7, 2023

ADDENDUM No. 1

The following shall be read in conjunction with and shall form an integral part of the Tender / Proposal and Contract Documents:

- The solicitation closing date and time are being extended from November 27, 2023 at 3:00 PM EST to **December 4, 2023 at 3:00 PM EST.**
- A mandatory site visit will be held on November 15, 2023 at 3:30 pm (EST).

All parties intending to submit a bid MUST attend the site visit in order for their bid to be valid.

Bidders must communicate with the Contracting Authority, emilie.scheckman@ncc-cn.ca no later than **November 14, 2023 at noon** to confirm attendance and provide the following information:

- name(s) of the person(s) who will attend
- date(s) of birth of the person(s) who will attend
- company name

*Note that no more than 2 people from each bidding entity may attend the site visit and that no photos are permitted. **All attendees must bring a valid piece of photo identification to access the site.**

The Contracting Authority will communicate the site visit location details by email once attendance has been confirmed.

All costs incurred by the Bidder to attend the site visit will be at their expense. The NCC will not reimburse any Bidder for expenses related to the site visit.

The following questions and answers shall be read in conjunction with and shall form an integral part of the Tender / Proposal and Contract Documents:

- **Question 1:** Appendix A Item 1.3.3 indicates that the Consultant has the ongoing role of managing and tracking the project scope against the third party cost estimates and Appendix A & B refer to Cost Consulting (Third Party) being part of the Consulting Team. Please clarify if the Consultant is required to engage the Cost Consultant or if the Cost Consultant is to be engaged as a third party by others.

Answer 1: The Consultant is to engage, manage, and track cost estimates from a Cost Consultant as a third party to the Consultant's practice. The intention is that the cost consultant is not a member of the Consultant's practice.

- **Question 2:** Appendix A Item 9 indicates that a Class D cost estimate is required for the Schematic Design Phase but Appendix A Item 15.3 indicates a Class C cost estimate. Please clarify.

Answer 2: Appendix A item 15.3 to be revised to Class D estimate at Schematic Design Review.

- **Question 3:** Appendix A Item 4.1 indicates that Cost Consulting (Third Party) is part of the Core Design Team but Appendix B Section 4.2 indicates that Cost Consulting (Third Party) is part of the other Consultants/Specialists. Please clarify.

Answer 3: The Consultant is to engage, manage, and track cost estimates from a Cost Consultant as a third party to the Consultant's practice.

- **Question 4:** Appendix A Item 10 indicates that the 100% DD submission must include a Class B cost estimate. This should read 66% not 100%. Please update.

Answer 4: Appendix A Item 10 corrected to read 66% DD submission must include a Class B cost estimate.

Emilie Scheckman
Senior Contract Officer
Procurement Services
Corporate Services Branch