



TENDER ADDENDUM

Architectural Services for NCC Workplace Modernization – Lisgar Road Offices

ES038

December 1, 2023

ADDENDUM No. 5

The following questions and answers shall be read in conjunction with and shall form an integral part of the Tender / Proposal and Contract Documents:

- **Question 97:** In regards to Interior Design
In reply to question No 62 the NCC notes that project team is to include for specifications and procurement of FF&E, as per Appendix A. Notwithstanding we would like to confirm the following questions: What FF&E procurement method the NCC would like the design team to include for:
 - A. An existing NCC Standing Offer with a specific FF&E vendor?
 - B. Procurement through several existing NCC's pre-qualified FF&E vendors?
 - C. Procurement through one or more NCC's Supply Arrangement Lists?
 - D. Procurement through generic specifications for bidding by any FF&E vendor?

Answer 97: Please note that full scope FF&E services are no longer included in the scope of work for consultants. Loose furniture and workstations will be specified and procured separately from this contract. Space planning, design and coordination will rely on generic workstation and furniture blocks. Millwork and window coverings will still be designed and delivered inside the scope of work.

- **Question 98:** It is our understanding that FF&E construction administration procurement services such as: negotiations with the successful vendor, evaluation of proposed package and final coordination (with NCC and vendor), receiving of furniture on site, providing FF&E deficiencies reviews are to be provided by the design team. Could you please confirm that this understanding is correct? (These services are not specifically defined in the RFP and may or may not be required by the NCC).

Answer 98: Refer to question 97.

- **Question 99:** The original question is regarding the security systems required to be installed for the building. The question states "Appendix A, Page 57 of 70: Could you please elaborate on the type of security systems required for the project to ensure all bidders include for the appropriate level of effort. For example, are intruder detection, video surveillance, card access systems required, and are these to be integrated with existing campus systems as a part of the consultant's scope."

In response, NCC has referred to responses to questions 60 and 82 of Addendum 4.

The response to question 60 of Addendum 4 is in relation to the level of security clearances required by the team working on the project; it is not related to the security systems required to be designed by the Consultants for the building.

The response to question 82 of Addendum 4 simply refers back to the question 60 of Addendum 4, and does not add any clarity to the question raised.

We therefore request a clear response to the original question. This is critical as it will determine whether we are required to carry a security systems designer on the team.

Answer 99: Security requirements should assume card access integrated with an existing campus system and perimeter intruder detection. No video surveillance is required.

- **Question 100:** Addendum 4 Questions 82 & 94 are related to the security consultant services and the required security scope of work for the project. These questions are not related to Question 60 which has to do with secure document requirements. Please review and provide revised responses to Questions 82 & 94.

Answer 100: Refer to question 99.

Emilie Scheckman
Senior Contract Officer
Procurement Services
Corporate Services Branch