



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

<p>See Section 1. Voir Section 1.</p>

STANDARD REQUEST FOR BID

INVITATION À SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

<p>Solicitation No. - N° de la demande T8080-230317</p> <p>Supplier SA No. - N° de l'AMA de fournisseur : E60PQ-140003/___</p>	<p>Amendment No. - N° de modification</p>
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<p>Solicitation closes – La demande prend fin :</p> <p>at – à See Section 1 Voir Section 1</p> <p>on – le See Section 1 Voir Section 1</p>	<p>File No. - N° de dossier</p>
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<p>Date of Solicitation – Date de la demande November 15, 2023</p>
<p>Address inquiries to – Adresser toute demande de renseignement à :</p> <p>See Section 2, Article 4.1. Voir Section 2, Article 4.1</p>
<p>Destination</p> <p>See Section 2, Annex A. Voir Section 2, Annexe A.</p>

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

<p>Supplier Name and Address – Nom et adresse du fournisseur</p>
<p>Telephone No. - N° de téléphone</p> <p>Facsimile No. - N° de télécopieur</p>
<p>Name and title of person authorized to sign on behalf of supplier (type or print)</p> <p>Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)</p>
<p>Signature : _____ Date : _____</p>

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Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Is this a Manufacturer Product Specific Procurement? No

Step 2. Competitive or Non-Competitive

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General or PSIB

For PSIB procurement:

This procurement is set aside under the federal government Procurement strategy for Indigenous Business. For more information on Indigenous business requirements of the Set-aside Program for Indigenous business, refer to Annex 9.4 of the Supply Manual.

This procurement is set aside from the international trade agreements under the provision each has for measures with respect to Indigenous peoples or for set-asides for small and minority businesses.

Further to Article 800 of the Canadian Free Trade Agreement (CFTA), CFTA does not apply to this requirement.

Canadian Content

The Supplier should propose conforming products(s) denoted as “Canadian Content” in the Supplier’s SA. Canada may preference all bids containing products(s) with this designation.

Terms of the RFB:

This RFB is issued pursuant to the Supplier’s Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier’s SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

Security Requirement:

1. Conditions
 - a. the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex C;
 - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex C.
2. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder:
Before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
 - a. The Bidder's valid VOS clearance number issued by CISD;
 - b. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.

RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid: Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	November 28, 2023 2:00pm CST
To e-mail address:	Cory.lajoie@tc.gc.ca
RFB Enquiries:	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.	<input type="checkbox"/>	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input checked="" type="checkbox"/>	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex C herein.
c.	<input type="checkbox"/>	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority (IU)	
	Name:	Cory Lajoie
	Title:	Procurement Specialist
	Department/Agency/Crown Corporation:	Transport Canada
	Address:	344 Edmonton Street, Winnipeg, MB R3B 2L4
	Telephone No.:	204-228-2267
	E-mail address:	Cory.lajoie@tc.gc.ca
4.2	Project Authority <i>[To be completed at contract award]</i> <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i> <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 9 below.	
5.	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input checked="" type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	

	Name of the organization and contact: <i>[To be completed at contract award]</i>
	Address:
7.	SACC Manual Clauses
Supplemental General Conditions:	
A3002T(2022-05-12), Set-aside under the Procurement Strategy for Indigenous Business	

**ANNEX A
REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

Design Upgrade Rule:

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

NSA:

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b. Category 2 – Freestanding Height Adjustable Desk / Table Products

c. Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

d. Category 4 – Wood Veneer – Freestanding Products

e. Category 5 – Ancillary and Lighting Products

f. Category 6 - Support Space – Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g. NSA Product(s) – Category(ies): _____

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. *(Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)*

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 5 and 6. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

****Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.****

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category: 6 & NSA

Table 1 – Product Table

#	Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
Category 1B							
TA-1	6CLTVAREXLW7<36ONXX	COLLABORATIVE TABLE, LAPTOP TABLE, RECTANGULAR WITH ROUNDED CORNERS, TOP:LAMINATE, FRAME: METAL, MAX 16” X 11” (L/W) HEIGHT: 24” to 26” POWER/DATA: NO	42	YES		\$	\$
TA-2	6CNTCHREWLW8606UYXX	COLLABORATIVE TABLE, NARROW SIDE TABLES, COUNTER HEIGHT MAX 34” to 42”, RECTANGULAR, WATERFALL EDGE, LAMINATE, MAXIMUM 60” (1524MM) LONG X MAX 18” (457MM) DEEP , POWER/DATA: YES	13	YES			
TA-4	6MMTLGREOL54126WYNN X	MEETING AND TRAINING ROOM TABLES, MEETING, LARGE, RECTANGULAR WITH ROUNDED CORNERS, POST LEGS-COLOUM, LAMINATE, DEPTH: 54”, LENGTH: 126”, HEIGHT: 29”, POWER/DATA: YES – 4 DUPLEX + USB, MODESTY PANEL: NO	1	YES			
TA-5	6MMTSMSQLL36L36WNN X	MEETING ROOM TABLE, MEETING, SMALL, SQUARE WITH ROUNDED CORNERS, POST LEGS, LAMINATE, MAX 36” X 36” (914MM X 914MM) (L/W), 29” HEIGHT	2	YES			
TA-6	6MMTSMRELL30L60WNN X	MEETING ROOM TABLE, MEETING, SMALL, RECTANGULAR WITH ROUNDED CORNERS, POST LEGS, LAMINATE, MAX 60” LONG (1524MM) X 30” DEPTH (762MM), 29” HEIGHT POWER DATA: NO MODESTY PANEL: NO	2	YES			

TA-7	6MTRFTRECL30L60WYXY	MEETING AND TRAINING ROOM TABLE, TRAINING, FLIP TOP, RECTANGULAR, T LEGS, LAMINATE MAXIMUM 60" (1524MM) LARGE X MAXIMUM 30" (762MM) DEPTH, 29" HEIGHT POWER/DATA: YES, MODESTY PANEL: YES, LOCKING CASTERS: YES	6	YES			
TA-8	6MMTSMROPL30XXXWN NX	MEETING AND TRAINING ROOM TABLES, MEETING, SMALL, ROUND, PEDESTAL, LAMINATE, MAXIMUM 30" DIAMETER, 29" HEGHT, POWER AND DATA: NO LOCKING CASTERS: YES	2	YES			
TA-9	6MMTLGREOL48132WYN X	MEETING AND TRAINING TABLES, MEETING, LARGE, RECTANGULAR WITH ROUNDED CORNERS, POST LEGS-COLUMN, LAMINATE, MAXIMUM 132" (3353MM) WIDE X MAXIMUM 48" (1219MM) DEPTH, 29" HEIGHT, POWER/DATA: YES MODESTY PANEL: NO	1	YES			
TA-10	6CCTVASQLS36L36JNXX	COLLABORATIVE TABLE, COFFEE TABLE, SQUARE, 4 POST LEGS, SOLID SURFACE, MAIXIMUM 36" (914MM) WIDE X MAXIMUM 36" (914MM) DEPTH, HEIGHT 14" TO 21"	2	YES			
TA-11	6CSTVAROPL24XXXJNXX	COLLABORATIVE TABLE, SIDE TABLE, ROUND, PEDESTAL, LAMINATE, MAXIMUM 24" (610MM) DIAMETER, HEIGHT 14" TO 21"	6	YES			
TA-12	6CCTVAROPL36XXXJNXX	COLLABORATIVE TABLE, COFFEE TABLE, ROUND, PEDESTAL, LAMINATE, MAIXIMUM 36" (914MM) DIAMETER, HEIGHT 14" TO 21"	1	YES			
ST-1	6KBSCHxxSY15XXXPOYX IONS	KITCHENETTE SEATING, BAR STOOL, COUNTER HEIGHT, POLYMER, SLED BASE, SEAT DEPTH >15", SEAT HEIGHT MIN 24" TO MAX 27", SEAT WIDTH: WIDTH >16", WITHOUT ARMRESTS, SEAT CUSHIONS: YES	24	YES			
ST-2	6KKCSAxxLY16XXXMOYX	KITCHENETTE SEATING, KITCHENETTE CHAIR, STANDARD HEIGHT, POYLMER, 4 LEGS, SEAT	12	YES			

		DEPTH >16", SEAT HEIGHT MIN 17" TO MAX 20", SEAT WIDTH >16", WITHOUT ARMRESTS, SEAT CUSHIONS: YES					
SS-1	6STCWRXXLUXXXXXNXX	SOFT SEATING, TABLET CHAIR, WITH ARMRESTS - RIGHT, UPHOLSTERED, LEGS WITH LOCKABLE CASTERS, WIDTH: MINIMUM 27" TO MAXIMUM 30", OVERALL DEPTH: MINIMUM 26" TO MAXIMUM 30", TOTAL HEIGHT: MAX 34"	7	YES			
SS-2	6STCWLXXLUXXXXXNXX	SOFT SEATING, TABLET CHAIR, WITH ARMRESTS - LEFT, UPHOLSTERED, LEGS WITH LOCKABLE CASTERS, WIDTH: MINIMUM 27" TO MAXIMUM 30", OVERALL DEPTH: MINIMUM 26" TO MAXIMUM 30", TOTAL HEIGHT: MAX 34"	6	YES			
SS-3	6SLCWAXXWUXXXXMXX X	SOFT SEATING, LOUNGE CHAIRS, WITH ARMRESTS- 27" WIDE MINIMUM, UPHOLSTERED, SWIVEL, DIMENSIONS MINIMUM 27" WIDE, MAXIMUM 32"x32" (W/D), HEIGHT 27" MIN	12	YES			
SS-4	6SLCOAXXFUXXXXMXX	SOFT SEATING, LOUNGE CHAIRS, WITHOUT ARMREST-21" WIDE MINIMUM, UPHOLSTERED, FIXED/SLEDE BASE. DIMENSIONS: MINIMUM 21" WIDE, MAXIMUM 25" WIDE, HEIGHT: 27" MIN	8	YES			
SS-5	6SLCWAXXWUXXXXMXX X	SOFT SEATING, LOUNG CHAIRS, WITH ARMREST-27" WIDE MINIMUM, UPHOLSTERED, SWIVEL, DIMENSIONS: MINIMUM 27" TO MAXIMUM 36" WIDE, HEIGHT: 27" MIN <i>LOUNGE CHAIRS – DIFFERENT MODEL THAN SS-3</i>	12	YES			
SS-6	6SMOCBXXLU37G19LYNN	SOFT SEATING, MODULAR BENCHING, CURVILINEAR BENCH WITH BACKREST, MATERIAL/FINISH: UPHOLSTERED, SUPPORT: LEGS, WIDTH: MINIMUM 49" TO MAXIMUM 53", DEPTH: >19" – MAXIMUM 24", HEIGHT: 16" TO 19" BACK HEIGHT: YES – MID BACK	12	YES			

		PRIVACY SCREEN: NO, ARMREST: NO,					
SS-7	6SMOCBXXLU37G19LNNN	MODULAR BENCHING, CURVILINEAR BENCH WITHOUT BACKREST, MATERIAL/FINISH: UPHOLSTERED, SUPPORT: LEGS, WIDTH: MINIMUM 49" TO MAXIMUM 53", DEPTH: >19" – MAXIMUM 24", HEIGHT:16" TO 19" BACK HEIGHT: NO, PRIVACY SCREEN: NO, ARMREST: NO,	6	YES			
SS-8	6SBBINXXLUW1G19LMNN	BANQUETTE WITH BACKREST BOLSTER, INDIVIDUAL, UPHOLSTERED, LEGS/SLED, 27" TO 30" WIDTH, 16" TO 20" SEAT HEIGHT, SEAT DEPTH >19", BACK HEIGHT: MID BACK PRIVACY SCREEN: NO ARMREST: NO *SS-8, SS-9 & SS-10 needs to be the same model, to be ganged together.	4	YES			
SS-10	6SBBTHXXLUW5G19LMN N	BANQUETTE WITH BACKREST BOLSTER, THREE SEATER, UPHOLSTERED, LEGS/SLED, MINIMUM 66" TO MAXIMUM 68" WIDTH, 16" TO 20" SEAT HEIGHT, SEAT DEPTH >19", BACK HEIGHT: MID BACK PRIVACY SCREEN: NO, ARMREST: NO POWER MODULE: YES - DUPLEX *SS-8, SS-9 & SS-10 needs to be the same model, to be ganged together.	5	YES			
SS-11	6SBBINXXLUW1G19LMNN	SOFT SEATING, BANQUETTE WITH BACKREST BOLSTER, INDIVIDUAL, UPHOLSTERED, LEGS, WIDTH: 28" TO 31" (W/D), DEPTH >19", HEIGHT: 16" TO 20", BACK HEIGHT: MID BACK, PRIVACY SCREEN: NO, ARMRESTS: NO	22	YES			
SS-12	6SMORBXXLU25G19LYNN	SOFT SEATING, MODULAR BENCHING, RECTILINEAR BENCH, WITH BACK HEIGHT, UPHOLSTERED, LEGS, WIDTH: MINIMUM 36" TO MAXIMUM 39", DEPTH: >19", TOTAL DEPTH MAX: 26", HEIGHT 16" TO 19",	20	YES			

		BACK HEIGHT: YES – MID BACK PRIVACY SCREEN: NO, ARMRESTS: NO					
SS-13	6SBBTHXXLUW5G19LMNN	SOFT SEATING, BANQUETTE WITH BACKREST BOLSTER, THREE SEATER, UPHOLSTERED, LEGS, WIDTH: MINIMUM 70" TO MAXIMUM 72", SEAT DEPTH: >19", SEAT HEIGHT, 16" TO 20", BACK HEIGHT: MID BACK PRIVACY SCREEN: NO, ARMRESTS: NO POWER MODULE: YES – DUPLEX *SS-13 & SS-14 needs to be the same model, to be ganged together.	6	YES			
SS-15	6SMORBXXLU25G19LNNN	SOFT SEATING, MODULAR BENCHING WITHOUT BACK, RECTILINEAR BENCH, UPHOLSTERED, LEGS, WIDTH MINIMUM 34" TO 36", DEPTH: >19", SEAT HEIGHT, 16" TO 20", BACK HEIGHT: NO PRIVACY SCREEN: NO, ARMRESTS: NO	2	YES			
OAW-1	6OGWVFFSLXC2H47XYXX	OPEN AREA WORKSPACE, GROUP WORK PODS, WITH SOFA AND WORK SURFACE, FREE STANDING, LEGS, 96" DIA, PRIVACY SCREEN HEIGHT MIN 54" TO 61", POWER AND DATA: YES, MONITOR MOUNT: YES	2	YES			

****Provide additional information:**
Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

NSA products (must not exceed 30% of the firm quantity by category)
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	NSA Product(s) Description	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
TA-3	COLLABORATIVE TABLE, SIDE TABLE (to combine with modular benching SS-13), SQUARE, LEGS, SOLID SURFACE, DIMENSIONS: MIN 28" TO MAX 30" WIDE X MIN 28" TO MAX 30" DEEP, 18" HIGH	3	YES		\$	\$

TA-13	COLLABORATIVE TABLE, COFFEE TABLE, ROUND, PEDESTAL, LAMINATE, MINIMUM 42" DIA., MAXIMUM 48" DIAMETER, HEIGHT 14" TO 21"	3	YES			
TA-14	TABLE, ROUND, PEDESTAL OR FXIED TO BANQUETTE/COMBINED TO SS-11 (SEE PLAN FOR REFERENCE), LAMINATE 24" DIAMETER, 29" HIGH, POWER/DATE: NO	3	YES			
SS-9	SOFT SEATING, BANQUETTE WITH BACKREST BOLSTER, INDIVIDUAL, CORNER 90 DEGREE, UPHOLSTERED, LEGS/SLED, 36" TO 42" WIDTH, 16" TO 20" SEAT HEIGHT, SEAT DEPTH >19", BACK HEIGHT: YES – MID BACK, PRIVACY SCREEN: NO, ARMREST: NO *SS-8, SS-9 & SS-10 needs to be the same model, to be ganged together.	4	YES			
SS-14	SOFT SEATING, BANQUETTE WITH BACKREST BOLSTER, INDIVIDUAL, UPHOLSTERED, LEGS, WIDTH: MINIMUM 34" TO 36", SEAT DEPTH: >19", SEAT HEIGHT: 16" TO 19", BACK HEIGHT: MID BACK PRIVACY SCREEN: NO, ARMRESTS: NO POWER MODULE: YES - DUPLEX *SS-13 & SS-14 needs to be the same model, to be ganged together.	1	YES			
OAW-2	OPEN AREA WORKSPACE, INDIVIDUAL PRIVATE LOUNGE CHAIRS AND WORK SURFACE, TABLET ARMS, FREE STANDING, LEGS, 41" TO 60" DIA, PRIVACY SCREEN HEIGHT MIN 46" TO 64", POWER AND DATA: NO, WORK SURFACETABLET	2	YES			
OAW-3	OPEN AREA WORKSPACE, INDIVIDUAL PRIVATE LOUNGE CHAIRS AND WORK SURFACE, FREE STANDING, LEGS, 40" TO 42" DIA (MAX WIDTH: 42" – MAX DEPTH: 30"), PRIVACY SCREEN HEIGHT MIN 48" TO 60", POWER AND DATA: NO,	8	YES		\$	\$
					Product Total	\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	9700 Jasper Ave, Canada Place, 11 th Floor, Edmonton, AB	Before 03-31-2024	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	9700 Jasper Ave, Canada Place, 11 th Floor, Edmonton, AB	TBD – Between April and August 2024 (pending construction)	Normal Business Hours	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

Table 4 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	9700 Jasper Ave. The loading dock entrance is off 102 Ave. just east of the Citadel Theatre.
B	Dock	
C	Lift	There are 2 x lifts on the loading dock; Each has a capacity of 45,000 KGs. Dimensions 7' wide x 9" long.
D	Door	The vehicle can have a maximum height of 13' and width of 11' to fit through the door onto the loading dock. They also advise truck cannot be longer than 35'.
E	Freight Elevator	Elevator #16: Door opening – 4' W x 8' H Elevator #17: Door opening – 5' W x 8' H
F	Other (specify, if any)	Due to the turning radius of the Loading Dock entrance and exit, vehicles larger than 5 Tons are no longer permitted in the loading dock. This applies for all deliveries and move-in/out of the building.
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 5 - Bid Evaluation and Contract Total

(Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i>	\$
6	Contract Price(1 + 2 + 3 + 4): <i>[applicable at contract award only]</i>	Completed at contract award
7	Applicable Tax(es): <i>[applicable at contract award only]</i>	Completed at contract award
8	Total Estimated Cost (6 + 7): <i>[applicable at contract award only]</i>	Completed at contract award

* Applicable taxes extra.

Table 6 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

ANNEX B STATEMENT OF WORK

Objectives

The Department of Transport Canada (TC) is implementing a Hybrid workspace at 9700 Jasper Avenue, Canada Place, Edmonton, Alberta. As a result, TC has a requirement for the supply, delivery, assemble and installation of multiple workstation furniture.

Scope

TC requires the Vendor to supply movers and installers to perform the following scope of work:

1. Procure, deliver, and install workstations (see RFB document provided for more information).
2. Detailed plans and drawings are found within the provided RFB document and attached to the email.
3. Vendor is to ensure that any furniture items during the delivery/installation do not block exits or Hallways.
4. Vendor is to supply moving equipment and tools including but not limited to dollies, etc.
5. Schedule is subject to change.

Work Location

The location of work shall be at the Transport Canada office located on the 11th floor of 9700 Jasper Avenue, Canada Place, Edmonton, Alberta, T5J 4C1.

Contract Period

Contract award to August 31st, 2024.

Tasks

The vendor shall supply movers and installers to complete the above scope of work on the dates indicated.

All furniture must be tagged and grouped by items before delivery.

Schedule

All deliveries are to be completed before March 31st, 2024 and to take place during regular hours.

All installations are to be completed before August 31st, 2024 and to take place during regular hours.

Constraints

The vendor will provide TC Project Lead the names of their employees scheduled to do the work at minimum 5 (five) days before the work is to start.

All shipping and receiving is to be made through the Loading Dock of Canada Place which is open from 8:00 a.m. to 4:00 p.m. All delivery personnel must report to the Dockmaster upon arrival and will be issued a pass. Four-wheel carts of any size are not allowed in the glass fronted elevators of Core 3. Pallet jacks are not permitted outside the Loading Dock.

A freight elevator is available on site.

Upon arrival on site, the Vendor will inspect the site and furniture with a TC project lead and note any damages before work can commence. It will be the vendor's responsibility to fix or replace any damaged items with an item of equal value if it is damaged beyond repair.

Work will not be deemed completed until it has been inspected and approved by a TC Project Lead.

Staff/Personnel

The Vendor's personnel assigned to this work shall be furniture movers and installers. They shall possess the knowledge related to moving furniture and equipment and furniture installation.

Vendor personnel shall be able to read floor plans.

The Vendor's employees will need to have a valid and current Public Works and Government Services (PWGSC) Reliability clearance (please refer to SRCL provided).

Every Crew Supervisor is to have the following experience:

- one year in moving and relocating office equipment and furniture.

Vendor personnel shall display the Vendor's name or logo on their outer garment(s) for identification purposes. The personnel shall also carry a personal identity card of the Vendor with them and show it whenever they are asked to do so at any work site.

Vendor's personnel shall demonstrate client orientation and interpersonal skills while on site; they shall work well with others, dress properly for work and possess good communication skills and be reliable. Since the work to be performed is considered a front-line function, all persons performing the tasks shall wear clothes appropriate for the environment as well as have personal suitability.

- neat in appearance.
- dress code (casual clean, safety steel toe CSA approved work boots must be worn at all times during work hours) as required and in accordance with the Canada Occupational Safety and Health Regulations.

Equipment, Resources, Tool Kits

The Vendor is required to provide all the resources, tools, lifting equipment and supplies, necessary to perform all tasks properly, efficiently and safely, at no additional cost to Transport Canada.

Example of what could be required;

- 4 wheel padded dollies;
- screen carts;
- computer carts;
- corner protectors;
- shrink wrap;
- dollies;
- blankets/furniture pads.

Example of a suitable installer's tool kit

- Robertson screwdrivers, sizes #6 and #8;
- Philips screwdrivers, sizes #5 and #8;
- two sizes of standard (flat head) screwdrivers, sizes #6 and #8;
- long needle nose pliers;
- vice grips;
- side cutters;
- metric and imperial wrenches (complete sets);
- rubber and Ball Pein hammers;
- cordless drill (with #6 and #8 Robertson screwdriver bits and Philips bits) with extra recharged batteries;
- metric and Imperial Allen keys (complete sets);
- 100-foot measuring tape.

Additional tools may be required, depending on the requirement. TC will not be responsible for any loss or damage to the Contractor's equipment and/or tools left on site.

Site Regulations

The Vendor undertakes and agrees to comply with all regulations in force on the sites where the work is to be performed.

ANNEX C
SECURITY REQUIREMENTS

B. The security requirements set out in the attached Security Requirements Check List (SRCL) and in the terms below apply to and form part of the Contract.

1. The contractor/offeror must, at all times during the performance of the contract/standing offer, hold a valid designated organization screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC)
2. The contractor/offeror personnel requiring access to sensitive work site(s) must **each** hold a valid **reliability status**, granted or approved by the CSP, PWGSC
3. Subcontracts which contain security requirements are **not** to be awarded without the prior written permission of the CSP, PWGSC
4. The contractor/offeror must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex C
 - b. Contract Security Manual (latest edition)

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**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Transport Canada	2. Branch or Directorate / Direction générale ou Direction Facility Management	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail ARTS-22-23-00678-05 Order, delivery and installation of collaborative furniture for the Edmonton Refit Project (B1DR) - Canada Place, 11th floor.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c.) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.)	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

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PART A (continued) / PARTIE A (suite)	
8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? If Yes, indicate the level of sensitivity: Dans l'affirmative, indiquer le niveau de sensibilité :	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
9. Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? Short Title(s) of material / Titre(s) abrégé(s) du matériel : Document Number / Numéro du document :	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)	
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis	
<input checked="" type="checkbox"/> RELIABILITY STATUS / COTE DE FIABILITÉ <input type="checkbox"/> TOP SECRET - SIGINT / TRÈS SECRET - SIGINT <input type="checkbox"/> SITE ACCESS / ACCÈS AUX EMPLACEMENTS Special comments: / Commentaires spéciaux : _____ NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.	<input type="checkbox"/> CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/> NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/> SECRET / SECRET <input type="checkbox"/> NATO SECRET / NATO SECRET <input type="checkbox"/> TOP SECRET / TRÈS SECRET <input type="checkbox"/> COSMIC TOP SECRET / COSMIC TRÈS SECRET
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)	
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS	
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
PRODUCTION	
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)	
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui

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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC						
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COMSEC TOP SECRET COMSEC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET	
											A	B	C				CONFIDENTIEL
Information / Assets Renseignements / Biens Production																	
IT Media / Support TI																	
IT Link / Lien électronique																	

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

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ANNEX D
Installation Floor Map

Provided after contract award

ANNEX E
ADDITIONAL SPECIFICATIONS, CERTIFICATIONS

This Annex includes the additional Specifications, Certifications associated with NSA product forming part of the requirement.

1. Specifications

NSA products must meet the specifications listed under the NSA Product Descriptions in Section A – IU Requirement.

2. Certifications

2.1 NSA Product Conformance *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

Supplier's Signature

Date

NSA Product Conformance Certification *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.