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Contracting and Procurement Section

contracting@ps-sp.qc.ca

Attention: Chantale Grégoire

# Request For Proposal Demande de proposition

Offer to: Public Safety Canada

We hereby offer to provide to Canada, as represented by the Minister of Public Safety and Emergency Preparedness Canada, in accordance with the terms and conditions set out herein or attached hereto, the goods, services, and construction detailed herein and on any attached sheets.

Offre au: Sécurité publique Canada

Nous offrons par la présente de fournier au Canada, représenté par le ministre des Sécurité publique et Protection civile Canada, aux conditions énoncées ou incluses par référence

dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée.

# Q's and A's #2

Comments - Commentaires:

Instructions: See Herein Instructions: Voir aux présentes

Issuing Office – Bureau de distribution Public Safety Canada Contracting and Procurement Section 269 Laurier Avenue West Ottawa ON K1A 0P8

Title - Sujet Task Authorization (TA) -Subject Matter Expert - Conducting a literature review on international methods for calculating a Return on Investment for non-structural disaster risk reduction and disaster mitigation activities. Solicitation No. - No de l'invitation 202401466 December 8,2023 Solicitation Closes - L'invitation prend Time Zone fin Fuseau horaire At – à .11:00am On – le December 19, 2023 Eastern Daylight Time (EDT) Delivery Required - Livraison exigée See Herein Address Enquiries to: - Adresser toutes questions à: Chantale Gregoire Telephone No. - No de telephone 343-549-5220 **Destination – of Goods, Services and Construction:** Destination - des biens, services et construction: Public Safety Canada 269 Laurier Avenue West, Ottawa ON K1A 0P8

Security - Sécurité

No security requirement.

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur
Γelephone No. – N° de telephone
Facsimile No Nº de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm
(type or print)
Nom et titre de la personne autorisée à signer au nom due fournisseur/
de l'entrepreneur (taper ou écrire en caractères d'imprimerie)
Signature Date





## Questions and Answers # 2

# Question 1

Given the influx of solicitations that Canada is releasing with similar deadlines, the level of detail required to respond to this solicitation, and the upcoming holiday season, would Canada kindly grant an extension to January 5<sup>th</sup>, 2024?

#### Answer 1

Timing is an important aspect of this work, due to constraints external to this project we are unable to shift the dates further than we have already.

## Question 2

For M2 and M3, to demonstrate that proposed resources have at least 3 nonoverlapping years of combined experience within the past ten years, is the total experience supposed to be calculated from the project start to end date, or from the "days effort" of each proposed resource?

#### Answer 2

We are looking for experience based on project start and end date. This would be the fairest way to judge all candidates and account for smaller teams and individuals.

# **Question 3**

The SoW indicates that the environment scan and literature review of international methods for calculating the Rol for non-structural disaster risk reduction and mitigation activities. However, objectives 4 (on page 44 of the RFP) indicates that the Contractor will be providing recommendations on the "types of activities" that provide the highest ROI, where the types of activities are land use planning, capacity-building, resilience-building, education, etc. Please confirm if the recommendations the Crown seeks is not on "methods" that yield the highest ROI?

## **Answer 3**

The purpose of this work is to conduct a survey of existing ROI methods/approaches to non-structural disaster risk reduction and mitigation activities. With that review completed, a further objective would be to extrapolate from that research which activities yield a high ROI on most or all methods/approaches. Those are two separate objectives. There is no requirement to rank existing methods/approaches, simply to compare them and provide their relative strengths and weaknesses.



# **Question 4**

If the Crown is seeking recommendations on the types of activities that provide the highest ROI, would the Crown consider expanding the scope of work beyond environmental scan and literature review of the methods for calculating the ROI?

## **Answer 4**

Timing is an important aspect of this work. It would be too onerous to expect the requester to provide an analysis of their own of such activities using all of the methods and approaches found through the environmental scan and literature review. We are asking that in the survey of these methods and approaches, the conclusions or findings of these methods be presented so as to show which activities would yield the highest ROI. If it is found through the work that this objective cannot be completed as expected, we will review the scope at that time.

## Question 5

For R3 Example of Publications, would the Crown accept reports containing economic analysis and/or social impact analysis, with methodology/approach outlined in the reports?

Answer 5

Yes

## **Question 6**

We have a question about the duration of the contract. Does part 1 actually end on March 31, 2024 and you could then request one-off services (part 2) from April 1, 2024 until March 31, 2025?

Answer 6

Yes.

**END** 

