

**REQUEST FOR INFORMATION AS TO THE AVAILABILITY OF PARKING SPACE
FOR LEASE IN THE CITY OF OTTAWA
File No. DDR/RFI-2023-2**

Responses submitted through this Request For Information ("**RFI**") are for planning purposes only. This is not a tender process, nor a request for proposals, but only a general inquiry as to the availability of parking space to lease. Public Works and Government Services Canada ("**PWGSC**") is not soliciting formal offers or leasing any space as a result of this RFI. However, it may help facilitate an expression of interest ("**EOI**") for specific lease requirements. In turn, the EOI process may eventually generate a competitive Lease Tender Call ("**LTC**") process. PWGSC is under no obligation to issue an LTC or otherwise lease parking spaces as a result of this RFI.

Section A: Type of Space Available and Location

Responses should meet and encompass one of the following:

1. Parking spaces where a minimum of ten (10) to a maximum of three hundred twenty-four (324) spaces available May 1st, 2024;
2. Parking spaces where a minimum of ten (10) to a maximum of two hundred eighty-four (284) spaces available December 1st, 2025

within the following geographic boundaries:

North: Ottawa River

East: King Edward Avenue, Laurier Avenue, Queen Elizabeth Drive

South: Somerset Street

West: Bronson Avenue

[Click here](#) for a visual display of the above boundaries. Please note that this information is for presentation only and that the boundaries above have precedence.

Section B: Existing Spaces/buildings, Redevelopment Projects or Planned New Sites

The following information is requested with respect to existing spaces/buildings that meet the requirements identified in the above-noted **Section A**:

1. Amount of parking spaces, location (i.e., parking level) and address of the spaces available for terms of ten (10) years with options to renew effective May 1, 2024 until 2042.
2. Indicate whether the parking spaces are located in existing spaces/buildings, redevelopment projects or planned new sites;
3. Plan clearly outlining where the parking spaces are located;
4. Date the spaces will be available by;
5. Date until when the spaces will be available; and
6. Indicate for each parking spaces whether:
 - They are located indoor or outdoor;
 - They are unreserved or reserved; and
 - They are available for lease twenty-four (24) hours/seven (7) days a week or daily.

PWGSC may request a site visit to view the space. In such event, reasonable notice shall be provided.

Section C: Responses

Interested parties are requested to submit their responses and any other such documentation required by PWGSC to this RFI in writing to the following email address:
[sbiallocation.resleaseao@tpsgc-pwgsc.gc.ca](mailto:sbiaallocation.resleaseao@tpsgc-pwgsc.gc.ca)

Please indicate file No. **DDR/RFI-2023-2** on all correspondences and ensure you get an acknowledgement of receipt from the person named in section F.

Section D: Response Requested by

Owners or their agents should provide their response no later than December 22, 2023 (the "**Closing Date**"). Any responses received after this date may not be considered.

Section E: Information Provided by Interested Parties or Agents of Interested Parties

Information provided by interested parties or agents of interested parties should include, the information requested in Sections **A, B** and the **file number**. Agents submitting a response to this RFI must provide PWGSC with a letter authorizing them to do so.

Section F: Additional Information

For more information, please contact Mathieu Bradley, Leasing Officer, at mathieu.bradley@tpsgc-pwgsc.gc.ca and refer to file No. DDR/RFI-2023-2.