

This requirement is for: The Correctional Service of Canada, the following institutions: Dorchester Archambault, Bath, Bowden and Matsqui.

Trade agreement: The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA)

Tendering procedures: All interested suppliers may submit a bid.

Competitive Procurement Strategy: lowest priced compliant bid

Set-aside under the Procurement Strategy for Indigenous Business: This procurement is not subject to any set-asides for Indigenous Suppliers.

Comprehensive Land Claim Agreement: This procurement is not subject to a Comprehensive Land Claims Agreement.

Security Requirements: This contract does not include security requirements.

Nature of Requirements:

The following is a summary of the statement of work for this requirement.

The Correctional Service of Canada has a requirement to engage a Food Safety and Quality consultant, with specialized knowledge in cook-chill and reduced oxygen packaging processes, to provide technical guidance related to our Food Safety and Quality (FSQ) Program and food production processes at each of our five (5) Regional Food Production Centers (RFPC).

Objectives: to assist CSC in reviewing, revising, and validating the FSQ program; reviewing and providing recommendations for continuous improvement of food production processes at RFPCs; developing training tools and resources related to the FSQ program; and analyzing critical food safety deviations to determine product safety and provide recommendations for corrective actions.

Deliverables:

- Specific deliverables and timelines for each task will be agreed upon by the CSC project authority and the Contractor, and defined in a task authorization (TA) prior to the task being performed
- The Contractor must produce reports, documents, resource material, or other documentation defined in TAs using Microsoft Office products and delivered to the CSC project authority electronically
- The Contractor must provide copies of all evidence used to support the validation of the FSQ program
- Upon validation of the effectiveness of the FSQ program at controlling food safety and quality hazards RFPC operations, the contractor must provide digitally signed validation letters to that effect in .pdf format

Any conditions for participation of suppliers not specified in solicitation documentation: none.

Estimated quantity of commodity: see solicitation document statement of work and basis of payment.

Duration of Contract and Time Frame

Period of the Contract: The Work is to be performed during the period of February 1, 2024 to February 1, 2027 with the option to renew for two (2) additional one-year periods.

File Number: 21120-24-4513990

Contracting Authority: *Ashley Drolet*
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NOTE TO BIDDERS: Bidders can obtain the complete statement of work and evaluation criteria by downloading the solicitation document and associated documents from the [Canada buys / tender opportunities](#) website.