

Fall Protection Plan

This requirement is for: The Correctional Service of Canada.

Trade agreement: This procurement is not subject to any trade agreement.

Tendering procedures: All interested suppliers may submit a bid.

Competitive Procurement Strategy: Lowest priced compliant bid.

Set-aside under the Procurement Strategy for Indigenous Business: This procurement is not subject to any set-asides for Indigenous Suppliers.

Comprehensive Land Claim Agreement: This procurement is not subject to a Comprehensive Land Claims Agreement.

Security Requirements: This contract does not include security requirements.

Nature of Requirements:

The following is a summary of the statement of work for this requirement.

The Correctional Service Canada has a requirement per the Canada Labour Code and the Canada Occupational Health and Safety Regulations to develop nine modern and up to date institutional Fall Protection Plans and conduct thorough on site audit and reviews of all Fall Protection Systems and Fall Protection Equipment at nine federal correctional institutions in British Columbia.

Objectives:

1.2.1 To develop nine written Fall Protection Plans in accordance with the most current applicable regulations and standards that meet the unique needs of all Pacific Region federal correctional institutions.

1.2.2 To conduct on site due diligence audit and reviews at nine separate institutions of all Fall Protection Systems, Anchors, Mobile Platforms and others to determine if each system is being managed and utilized in accordance with the current applicable regulations.

1.2.3 To conduct on site due diligence audit and reviews at nine separate institutions of all personal Fall Protection Equipment to determine if the existing equipment in place for the use of the maintenance personnel is being managed and utilized in accordance with the current applicable regulations.

1.1 Tasks:

- 1.1.1 **Task 1:** The Contractor must develop new written modern and up to date Fall Protection Plans for each of the nine federal Correctional Institutions in the lower mainland of B.C. The Contractor must develop these plans in accordance with the Canada Labour Code and the current Canada Occupational Health and Safety Regulations part XII, 12.05 thru 12.09. All nine plans must be universal in format but unique to the individual needs of each institution's fall protection systems, equipment, and infrastructure.

To complete this task, the Contractor must travel to each institution separately to gather information for Fall Protection systems and equipment as well, the Contractor must interview the

institution complex maintenance specialists to obtain information on each institution's unique fall protection needs.

Fall protection plans must include all requirements of the Canada Occupational Health and Safety Regulations as noted above as well as include the following information:

- The frequency and qualifications for safety inspections and (if and where necessary) functional load testing of the existing fall protection anchors, systems, mobile elevating platforms and personnel fall protection equipment at each institution if and where required by the equipment manufacturers, the Canada Labour Code, the NJC-Occupational Health and Safety Directive Part III and the current Canada Occupational Health and Safety Regulations.
- The Contractor must consider information pertaining to fall protection plans, systems and equipment available from the Canadian Centre for Occupational Health and Safety (CCOHS) and WorkSafeBC Occupational Health and Safety Regulations as may be taken into consideration as good practice in the execution of Task 1.
- **Note:** Task 1 does not include actual physical safety inspections of the fall protection systems, anchors, mobile elevating platforms or personnel fall protection equipment.

1.3.2 **Task 2:** In accordance with the applicable regulations, the Contractor must determine if all appropriate and necessary manufacturer's documents and engineered stamped drawings are on file and up to date as required at each institution for each anchor system installed.

1.3.3 The Contractor must perform all work in accordance with the Canada Labour Code and the current Canada Occupational Health and Safety Regulations as noted in Tasks 1.3.1 and 1.3.2.

1.3.4 During the execution of the contract work, should the Contractor be required to work in any area within the institution has deemed to be a fall hazard zone by, the Contractor must provide their own personal fall protection equipment and be fully trained in the use of such equipment and in the use of all types of fall protection systems.

1.3.5 The Contractor must perform all work during CSC normal business hours of Monday to Friday from 8am to 4pm excluding statutory holidays.

1.3.6 For safety and security, the contractor will be escorted by a CSC staff member at all times while inside the institution.

Deliverables:

1.4.1 The Contractor must supply nine separate institutional written Fall Protection draft Plans as per Task 1. The Contractor must deliver all nine draft plans to the Project Authority in an electronic format. The institutional Chief of Facilities Management and IJOHS committee will review each institutions' draft plan. The Contractor must make final changes to any and all drafts after reviews by the Institution's OHS committees before submitting these plans to the Project Authority for review and acceptance as final.

1.4.2 The Contractor must supply a detailed report for Task 2 for each institution (nine in total) of the findings of the audit and reviews of the existing fall protection systems, anchors, mobile elevating platforms and personnel fall protection equipment. The report must include any missing information or documentation required by the regulations to be on file on site (including, but not limited to engineered anchor drawings, and manufacturer documentation.)

1.4.3 The Contractor must deliver all reports including the Fall Protection Plans to the Project Authority in an electronic format. The client will not require hard copies. Invoices will be finalized and paid once client review is complete.

1.4.4 The Contractor must provide all supplies, consumables, specialized equipment and qualified labour to perform the work.

1.4.5 The Contractor must carry out in a careful and competent manner and to the satisfaction of the departmental representative, the tasks described in this statement of work herein.

Any conditions for participation of suppliers not specified in solicitation documentation: none.

Estimated quantity of commodity: see solicitation document statement of work and basis of payment.

Duration of Contract and Time Frame for Delivery:

Period of the Contract: The work is to be performed during the period of December 31st 2023 to March 31st 2024.

File Number: 21807-23-0092

Contracting Authority: Katie McKeever
Telephone number: 236-380-2294
E-mail: Katie.McKeever@CSC-SCC.GC.CA

NOTE TO BIDDERS: Bidders can obtain copies of the solicitation documents by contacting the contracting authority named in this notice.

The Crown reserves the right to negotiate with suppliers on any procurement.

Documents may be submitted in either official language of Canada (English or French).

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

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Topics include:

- Overview of the federal government contracting process;
- Searching for opportunities on the Buy and Sell - Tenders website;
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The full schedule of seminars can be found on the [Buyandsell.gc.ca](https://buyandsell.gc.ca) website, under Event Calendar (<https://buyandsell.gc.ca/event-calendar>).