

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

Chris Hunsley
Chris.Hunsley@forces.gc.ca

Proposal To: National Defence Canada

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaires

**THIS DOCUMENT CONTAINS A
SECURITY REQUIREMENT / DOCUMENT
CONTIENT DES EXIGENCES RELATIVES
À LA SÉCURITÉ.**

Solicitation Closes – L'invitation prend fin

At – à : 2:00 PM EST

On - le : 15 January, 2024

Title – Titre Mitts, Boots, Soft Sole Booties and Insulated Sleeping Pads.	Solicitation No. – No de l'invitation W2307-240141/A
Date of Solicitation – Date de l'invitation 20 December, 2023	
Address Enquiries to: – Adresser toutes questions à : Chris.Hunsley@forces.gc.ca	
Telephone No. – No de telephone 343-572-8660	FAX No. – No de fax N/A
Destination See Statement of Requirement herein	

Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery Required – Livraison exigée

See Herein

Vendor Name and Address – Raison sociale et adresse du fournisseur

[Bidder to insert]

Name and title of person authorized to sign on behalf of vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)

[Bidder to insert]

Name – Nom _____

Title – Titre _____

Signature _____

Date _____

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with this bid solicitation.

1.2 Statement of Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

1.5 Canadian Content

The requirement is subject to a preference for Canadian goods.
SACC Manual Clause [A3050T](#) (2020-07-01) Canadian Content Definition

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2023-06-08) Standard Instructions – Goods and Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 02, Procurement Business Number is deleted in its entirety.
- b) Section 20(2), Further Information is deleted in its entirety.
- c) Subsection 2.d. of Section 05, Submission of Bids, is deleted in its entirety and replaced with the following:

Send its bid only to the address specified in the bid solicitation.

- d) Section 06, Late Bids, is deleted in its entirety.
- e) The text under Section 07, Delayed Bids, is deleted in its entirety.

-
- f) Section 08, Transmission by Facsimile or by Canada Post Corporation's (CPC) Connect service, is deleted in its entirety.
- g) Technical Difficulties of Bid Transmission
Despite anything to the contrary in (05), (06) or (08) of the Standard Instructions, where a Bidder has commenced transmission of its bid through an electronic submission method (such as facsimile or Canada Post Corporation's (CPC) Connect service, or other online service) in advance of the bid solicitation closing date and time, but due to technical difficulties, Canada was unable to receive or decode the entirety of the Bid by the deadline, Canada may nonetheless accept the entirety of the Bid received after the bid solicitation closing date and time, provided that the Bidder can demonstrate the following:
(i) The bidder contacted Canada in advance of the bid solicitation closing date and time to attempt to resolve its technical difficulties; OR
(ii) The electronic properties of the Bid documentation clearly indicate that all components of the Bid were prepared in advance of the bid solicitation closing date and time.
- h) Completeness of the Bid
After the closing date and time of this bid solicitation, Canada will examine the Bid to determine completeness. The review for completeness will be limited to identifying whether any information submitted as part of the bid can be accessed, opened, and/or decoded. This review does not constitute an evaluation of the content, will not assess whether the Bid meets any standard or is responsive to all solicitation requirements, but will be solely limited to assessing completeness. Canada will provide the Bidder with the opportunity to submit information found to be missing or incomplete in this review within two business days of notice. Specifically, the bid will be reviewed and deemed to be complete when the following elements have been submitted by the bidder:
1. That certifications and securities required at bid closing are included.
2. That bids are properly signed, that the bidder is properly identified.
3. Acceptance of the terms and conditions of the bid solicitation and resulting contract.
4. That all documents created prior to bid closing but due to technical difficulties Canada was unable to receive them, have been properly submitted and received by Canada.
5. All certifications, declarations and proofs created prior to bid closing but due to technical difficulties Canada was unable to receive them, have been properly submitted and received by Canada.

2.1.1 SACC Manual Clauses

Equivalent Products:

1. Products that are equivalent will be considered where the Bidder:
 - a. designates the brand name, model and/or part number of the substitute product;
 - b. states that the substitute product is fully interchangeable with the item specified;
 - c. provides complete specifications and descriptive literature for each substitute product;
 - d. provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
 - e. clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.
2. Products offered as equivalent in form, fit, function and quality will not be considered if:
 - a. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
 - b. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

2.2 Electronic Submission of Bids

Bids must be submitted only to the Department of National Defence by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than two (2) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Section I: Financial Bid

Bidders must submit firm prices for one or multiple groups of items, Delivered Duty Paid (DDP) at Astra Ontario Incoterms 2010, Applicable Taxes excluded. However, bidders must submit firm prices for all items listed in the group(s) of items for which they submit prices. The groups of items are as follows:

- a. Category 1: All items listed in Table 1 of Annex "A"
- b. Category 2: All items listed in Table 2 of Annex "A"
- c. Category 3: All items listed in Table 3 of Annex "A"
- d. Category 4: All items listed in Table 4 of Annex "A".

The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06) Exchange Rate Fluctuation

3.1.2 Electronic Payment Instruments

H3027T (2016-01-28) Electronic Payment of Invoices - Bid

ATTACHMENT 1 TO PART 3 OF THE BID SOLICITATION

PRICING SCHEDULE

Bidders must submit firm prices for one or multiple groups of items. However, bidders must submit firm prices for all items listed in the group(s) of items for which they submit prices.

Prices must be in Canadian Dollars (CAD), Tax Excluded and include delivery and all applicable charges.

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive.

Table 1: Category 1 - Mitts								
Item	Brand Name	Part Number	Canadian Content (Yes/No)	Size	U of I	Quantity	Firm Unit Price	Firm Total Price
1	Black Diamond Absolute	#BD801681BLAKXL_1 or equivalent	bidder to insert	XL	Pair	10	bidder to insert amount	bidder to insert amount
2	Black Diamond Absolute	#BD801681BLAKL__1 or equivalent	bidder to insert	L	Pair	30	bidder to insert amount	bidder to insert amount
3	Black Diamond Absolute	#BD801681BLAKM__1 or equivalent	bidder to insert	M	Pair	20	bidder to insert amount	bidder to insert amount
							Total Price (Category 1)	bidder to insert amount
							Applicable Taxes	bidder to insert amount
							Total Price (Category 1) (Applicable Taxes included)	bidder to insert amount

Table 2: Category 2 - Boots								
Item	Brand Name	Part Number	Canadian Content (Yes/No)	Size	U of I	Quantity	Firm Unit Price	Firm Total Price
4	Baffin APEX	40001305 or equivalent	bidder to insert	8	Pair	2	bidder to insert amount	bidder to insert amount
5	Baffin APEX	40001305 or equivalent	bidder to insert	9	Pair	3	bidder to insert amount	bidder to insert amount
6	Baffin APEX	40001305 or equivalent	bidder to insert	10	Pair	8	bidder to insert amount	bidder to insert amount
7	Baffin APEX	40001305 or equivalent	bidder to insert	11	Pair	15	bidder to insert amount	bidder to insert amount
8	Baffin APEX	40001305 or equivalent	bidder to insert	12	Pair	15	bidder to insert amount	bidder to insert amount
9	Baffin APEX	40001305 or equivalent	bidder to insert	13	Pair	14	bidder to insert amount	bidder to insert amount
10	Baffin APEX	40001305 or equivalent	bidder to insert	14	Pair	3	bidder to insert amount	bidder to insert amount
Total Price (Category 2)								bidder to insert amount
Applicable Taxes								bidder to insert amount
Total Price (Category 2) (Applicable Taxes included)								bidder to insert amount

Table 3: Category 3 - Soft Sole Booties								
Item	Brand Name	Part Number	Canadian Content (Yes/No)	Size	U of I	Quantity	Firm Unit Price	Firm Total Price
11	MEC Hut	5055-859 or equivalent	bidder to insert	XL	Pair	5	bidder to insert amount	bidder to insert amount
12	MEC Hut	5055-859 or equivalent	bidder to insert	L	Pair	58	bidder to insert amount	bidder to insert amount
13	MEC Hut	5055-859 or equivalent	bidder to insert	M	Pair	47	bidder to insert amount	bidder to insert amount
Total Price (Category 3)								bidder to insert amount
Applicable Taxes								bidder to insert amount
Total Price (Category 3) (Applicable Taxes included)								bidder to insert amount

Table 4: Category 4 - Insulated Sleeping Pads								
Item	Brand Name	Part Number	Canadian Content (Yes/No)	Size	U of I	Quantity	Firm Unit Price	Firm Total Price
14	EXPED Dura 8R	7640445454377 or equivalent	bidder to insert	Long/Wide	Each	60	bidder to insert amount	bidder to insert amount
Total Price (Category 4)								bidder to insert amount
Applicable Taxes								bidder to insert amount
Total Price (Category 4) (Applicable Taxes included)								bidder to insert amount

Delivery Address:

CFB Trenton – Department of National Defence
Canadian Army Advanced Warfare Centre (CAAWC)
20 Dakota St. Bldg. 629
Astra, Ontario
K0K 3W0

Attention: <<to be provided at contract award>>

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine if there are two (2) or more bids with a valid Canadian content certification with the bids coming from two or more Bidders that are not affiliated within the meaning used in the *Competition Act*, R.S.C., 1985, c. C-34. In that event, only those bids with a valid certification will be eligible to be awarded a contract; otherwise, all bids will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that bids are non-responsive or withdrawal of bids by Bidders, that there are no longer two (2) or more responsive bids with a valid certification, then all responsive bids will be eligible to be awarded a contract. Canada may conduct the validation of Canadian content certifications at any time in the evaluation process including doing so concurrently with other steps.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

As specified in Attachment 1 to Part 4, Mandatory Technical Criteria.

4.1.2 Financial Evaluation

The price of each group will be evaluated in Canadian dollars, Delivered Duty Paid (DDP) at Astra Ontario Incoterms 2010, Canadian customs duties and excise taxes included, Applicable Taxes excluded.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria for each group for which the Bidder has bid to be declared responsive. The responsive bid with the lowest evaluated price on a per category basis will be recommended for award of a contract.

ATTACHMENT 1 TO PART 4 OF THE BID SOLICITATION

MANDATORY TECHNICAL CRITERIA

Bidders are required to provide the items listed in Annex A or equivalent products as per SACC B3000T (2006-06-16). When offering equivalent products, the bidder must fully demonstrate how the form, fit and function of suggested products are fully interchangeable with the item specified.

The items listed below are to be provided in accordance with Annex "A". Bidders must provide all the items in a category in the quantities identified.

Canada will accept equivalent products for all line items in accordance with SACC B3000T (2006-06-16)
EQUIVALENT PRODUCTS

4. Products that are equivalent will be considered where the Bidder:
 - a. designates the brand name, model and/or part number of the substitute product;
 - b. states that the substitute product is fully interchangeable with the item specified;
 - c. provides complete specifications and descriptive literature for each substitute product;
 - d. provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation;
and
 - e. clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.
5. Products offered as equivalent in form, fit, function and quality will not be considered if:
 - a. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
 - b. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
6. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

**** WHEN EQUIVELANT PRODUCTS ARE PROPOSED, THE BIDDER MUST INDICATE PAGE REFERENCE NUMBER FOR SPECIFICATIONS PROVIDED SUPPORTING THE EQUIVELANCY OF THE PROPOSED PRODUCT.**

Category #	Product Name/ Part Number	Mandatory Specifications	Requested Product Offered (Yes/No)	Equivalent Brand Proposed**
1	Black Diamond Absolute Mitt #BD801681BLAKXL_1 or equivalent	<ul style="list-style-type: none"> a. Temperature rated to minimum -40° C. b. Total weight, not more than 500g. c. Palm material made of leather. d. Permits dexterity to operate a snowmobile. 		
2	Baffin APEX Boots 40001305 or equivalent	<ul style="list-style-type: none"> a. Temperature rated to at least -80° C. b. Primary outer material is leather. c. Removable liner d. Provide ankle support for use with snowshoes and operation of a snowmobile. 		
3	MEC Hut Soft Sole Booties 5055-859 or equivalent	<ul style="list-style-type: none"> a. Uppers made of ripstop nylon and shed light moisture. b. Breathable nylon lining. c. Minimum of 100g Hyperloft polyester insulation. d. Ankle and instep draw cords. e. EVA foam insoles f. Textured anti-slip soles. 		
4	EXPED Dura 8R Insulated Sleeping Mat 7640445454377 or equivalent	<ul style="list-style-type: none"> a. Length between 190 – 200cm. b. Width between 60 – 70 cm. c. Thickness between 8 – 10 cm. d. R-value of at least 7.5. e. Temperature rated to at least -40 ° C. f. Packed dimensions no larger than 30cm long, 20cm diameter. 		

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless otherwise specified, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Canadian Content

SACC Manual clause [A3062T](#) (2018-12-06) Canadian Content Certification
SACC Manual clause [A3060C](#) (2008-05-12) Canadian Content Certification

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Line Item Details

The Contractor must provide the items detailed in Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2022-12-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract, with the following modifications:

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

b. Delete: 5. The Contractor must maintain such records at all times during the term of this Contract and for a period of seven years after it receives the final payment under the Contract, or until the settlement of all outstanding claims and disputes, whichever is later.

Insert: 5. The Contractor must maintain such records, and Canada and its authorized representatives will have the right to examine such records, at all times during the term of this Contract and for a period of seven years after it receives the final payment under the Contract, or until the settlement of all outstanding claims and disputes, whichever is later. Should an examination reveal any overpayments by Canada, these will be claimed by Canada and immediately repaid by the Contractor.

6.4 Term of Contract

6.4.1 Delivery Date

Requested delivery is by 1 February 2024. If the delivery of 1 February 2024 cannot be met, all deliverables must be delivered no later than 28 March, 2024.

Delivery date will not be evaluated.

6.4.2 Shipping Instructions

Goods must be consigned and delivered to the destination specified in the contract:

1. Incoterms 2010 "DDP Delivered Duty Paid" Astra Ontario.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Chris Hunsley
Title: DLP 2-3-1
Organization: Department of National Defence
Address: 101 Colonel By Dr.
Ottawa, ON, K1A 0K2
Telephone: 343-572-8660
E-mail address: Chris.Hunsley@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

<<to be provided at contract award>>

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

<<to be provided at contract award>>

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be *paid a firm price* in Annex A for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Method of Payment

H1001C (2008-05-12) Multiple Payments.

6.6.3 Electronic Payment

H3027C (2016-01-28) Electronic payment of invoices - Contract

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8.2 Auditing

[C1004](#) (2022-12-01) - Auditing

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2010A](#) (2022-12-01), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Line Item Details;
- (d) the Contractor's bid dated _____

6.11 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

6.12 Insurance Requirements

SACC Manual clause [G1005C](#) (2013-01-28) Insurance

6.13 SACC Manual Clauses

SACC Manual clause [A9062C](#) (2011-05-16) Canadian Forces Site Regulations
SACC Manual clause [B7500C](#) (2006-06-16) Excess Goods
SACC Manual clause [D0018C](#) (2007-10-30) Delivery and Unloading
SACC Manual clause [D3018C](#) (2014-09-25) Packaging Requirement using Specification D-LM-008-036/SF-000

SACC Manual clause [D2000C](#) (2007-11-30) Marking
SACC Manual clause [D2001C](#) (2007-11-30) Labelling

ANNEX A – Line Item Details

Table 1: Category 1 - Mitts					
Item	Brand Name	Part Number	Size	U of I	Quantity
1	Black Diamond Absolute	#BD801681BLAKXL_1	XL	Pair	10
2	Black Diamond Absolute	#BD801681BLAKL__1	L	Pair	30
3	Black Diamond Absolute	#BD801681BLAKM__1	M	Pair	20

Table 2: Category 2 - Boots					
Item	Brand Name	Part Number	Size	U of I	Quantity
4	Baffin APEX	40001305	8	Pair	2
5	Baffin APEX	40001305	9	Pair	3
6	Baffin APEX	40001305	10	Pair	8
7	Baffin APEX	40001305	11	Pair	15
8	Baffin APEX	40001305	12	Pair	15
9	Baffin APEX	40001305	13	Pair	14
10	Baffin APEX	40001305	14	Pair	3

Table 3: Category 3 - Soft Sole Booties					
Item	Brand Name	Part Number	Size	U of I	Quantity
11	MEC Hut	5055-859	XL	Pair	5
12	MEC Hut	5055-859	L	Pair	58
13	MEC Hut	5055-859	M	Pair	47

Table 4: Category 4 - Insulated Sleeping Pads					
Item	Brand Name	Part Number	Size	U of I	Quantity
14	EXPED Dura 8R	7640445454377	Long/Wide	Each	60

Destination Address:

CFB Trenton – Department of National Defence
Canadian Army Advanced Warfare Centre (CAAWC)
20 Dakota St. Bldg. 629
Astra, Ontario
K0K 3W0

Attention: <<to be provided at contract award>>

Annex B - BASIS OF PAYMENT

Table 1: Category 1 - Mitts							
Item	Brand Name	Part Number	Size	U of I	Quantity	Firm Unit Price	Firm Extended Price
1	Black Diamond Absolute	#BD801681BLAKXL_1 or equivalent	XL	Pair	10	[To be inserted at contract award]	[To be inserted at contract award]
2	Black Diamond Absolute	#BD801681BLAKL__1 or equivalent	L	Pair	30	[To be inserted at contract award]	[To be inserted at contract award]
3	Black Diamond Absolute	#BD801681BLAKM__1 or equivalent	M	Pair	20	[To be inserted at contract award]	[To be inserted at contract award]
Total Price (Category 1)							[To be inserted at contract award]
Applicable Taxes							[To be inserted at contract award]
Total Price (Category 1) (Applicable Taxes included)							[To be inserted at contract award]

Table 2: Category 2 - Boots							
Item	Brand Name	Part Number	Size	U of I	Quantity	Firm Unit Price	Firm Extended Price
4	Baffin APEX	40001305 or equivalent	8	Pair	2	[To be inserted at contract award]	[To be inserted at contract award]
5	Baffin APEX	40001305 or equivalent	9	Pair	3	[To be inserted at contract award]	[To be inserted at contract award]
6	Baffin APEX	40001305 or equivalent	10	Pair	8	[To be inserted at contract award]	[To be inserted at contract award]
7	Baffin APEX	40001305 or equivalent	11	Pair	15	[To be inserted at contract award]	[To be inserted at contract award]
8	Baffin APEX	40001305 or equivalent	12	Pair	15	[To be inserted at contract award]	[To be inserted at contract award]
9	Baffin APEX	40001305 or equivalent	13	Pair	14	[To be inserted at contract award]	[To be inserted at contract award]
10	Baffin APEX	40001305 or equivalent	14	Pair	3	[To be inserted at contract award]	[To be inserted at contract award]
Total Price (Category 2)							[To be inserted at contract award]
Applicable Taxes							[To be inserted at contract award]
Total Price (Category 2) (Applicable Taxes included)							[To be inserted at contract award]

Table 3: Category 3 - Soft Sole Booties							
Item	Brand Name	Part Number	Size	U of I	Quantity	Firm Unit Price	Firm Extended Price
11	MEC Hut	5055-859 or equivalent	XL	Pair	5	[To be inserted at contract award]	[To be inserted at contract award]
12	MEC Hut	5055-859 or equivalent	L	Pair	58	[To be inserted at contract award]	[To be inserted at contract award]
13	MEC Hut	5055-859 or equivalent	M	Pair	47	[To be inserted at contract award]	[To be inserted at contract award]
Total Price (Category 3)							[To be inserted at contract award]
Applicable Taxes							[To be inserted at contract award]
Total Price (Category 3) (Applicable Taxes included)							[To be inserted at contract award]

Table 4: Category 4 - Insulated Sleeping Pads							
Item	Brand Name	Part Number	Size	U of I	Quantity	Firm Unit Price	Firm Extended Price
14	EXPED Dura 8R	7640445454377	Long/Wide	Each	60		[To be inserted at contract award]
Total Price (Category 4)							[To be inserted at contract award]
Applicable Taxes							[To be inserted at contract award]
Total Price (Category 4) (Applicable Taxes included)							[To be inserted at contract award]

Total Estimated Price: [To be inserted at contract award]

Annex C – Security Requirements Check List



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat W2037-24-0141
Security Classification / Classification de sécurité UNCLASS

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine DND	2. Branch or Directorate / Direction générale ou Direction CADTC/CTC/CAAWC	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail CAAWC will be purchasing up to 60x pairs each of Extreme Cold Weather Mittens, Insulated Sleeping Pads and Mukluks for the 2024 Arctic Operations Course. This will be utilized by both staff and students to ensure safety.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c.) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.)	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>		
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

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PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui
Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui



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PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
											A	B	C			
Information / Assets Renseignements / Biens																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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PART D - AUTHORIZATION / PARTIE D - AUTORISATION			
13. Organization Project Authority / Chargé de projet de l'organisme			
Name (print) - Nom (en lettres moulées) Major Stanley Bennett		Title - Titre SSO CAFATC	Signature BENNETT, STANLEY 539 <small>Digitally signed by BENNETT, STANLEY 539 Date: 2023.10.30 15:33:49 -04'00'</small>
Telephone No. - N° de téléphone 613-541-5010 ext. 4388	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel stanley.bennett@forces.gc.ca	Date 30 Oct 2024
14. Organization Security Authority / Responsable de la sécurité de l'organisme			
Name (print) - Nom (en lettres moulées)		Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date
15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached? Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?			<input type="checkbox"/> No / <input type="checkbox"/> Yes <input type="checkbox"/> Non / <input type="checkbox"/> Oui
16. Procurement Officer / Agent d'approvisionnement			
Name (print) - Nom (en lettres moulées)		Title - Titre	Signature ARCHIBALD, MAURA 678 <small>Digitally signed by ARCHIBALD, MAURA 678 Date: 2023.11.09 12:29 -04'00'</small>
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date
17. Contracting Security Authority / Autorité contractante en matière de sécurité			
Name (print) - Nom (en lettres moulées)		Title - Titre	Signature
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date