



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :**

## BID SOLICITATION DEMANDE DE SOUMISSIONS

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and at the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of Supply Arrangement No. . Only suppliers who are pre-qualified and have been issued a supply arrangement at the time this bid solicitation is issued are eligible to bid.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement numéro

. Seuls les fournisseurs qui sont pré-qualifiés et auxquels un arrangement en matière d'approvisionnement a été émis au moment où cette demande de soumissions est émise peuvent présenter une soumission.

Solicitation No. - N° de la demande	Amendment No. - N° de modification
Solicitation closes - La demande prend fin at - à on - le	File No. - N° de dossier

Date of Solicitation - Date de la demande	
Address inquiries to - Adresser toute demande de renseignements à :	
Area code and Telephone No. Code régional et N° de téléphone	Facsimile No. N° de télécopieur
Destination	

**Instructions:  
Municipal taxes are not applicable.**

**Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, and must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.**

**Instructions:  
Les taxes municipales ne s'appliquent pas.**

**Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiquée(s). Le montant des taxes applicables doit apparaître séparément.**

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Supplier Name and Address - Nom et adresse du fournisseur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of supplier (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)	
Signature	Date

## Annex "E" - Bid Solicitation

This solicitation and resulting contract are issued against the Supply Arrangement (SA) series E60HN-200ACS and all terms and conditions of the SA apply.

### 1. Security Requirement

There is no security requirement associated with the requirement.

### 2. Requirement

This solicitation and resulting contract are issued against the Supply Arrangement (SA) series E60HN-200ACS and all terms and conditions of the SA apply.

Vendor is requested to submit a bid for all items listed at Appendix "A" – Statement of Requirement attached.

### 3. Standard Instructions, Clauses and Conditions

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2023-06-08) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions ([2003](#)) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the [Ineligibility and Suspension Policy](#). During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of directors.

### 4. Submission of Bids

Bids must be submitted to the Contracting Authority identified at Article 5.1 of Annex "F" - Resulting Contract Clauses, by January 8<sup>th</sup>, 2024, at 2pm EST.

### 5. Inquiries - Bid Solicitation

All Inquiries must be submitted to the Contracting Authority identified at Article 5.1 of Annex "F" no later than 2 calendar days before the bid closing date. Inquiries received after that time may not be answered.

### 6. Evaluation Procedures

Bids received will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria specified below:

### 6.1 Technical Evaluation

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation. Suppliers may only bid products and services that are currently identified in their supply arrangement.

<b>1. Basis of Selection:</b>	
The Method of Selection to issue the resulting Contract:	
<b>2. Mandatory Evaluation Criteria:</b>	
Proposals will be evaluated in accordance with the mandatory evaluation criteria as detailed herein. Bidders are advised to address each requirement in sufficient depth to permit a complete requisite analysis and assessment by the evaluation team. Proposals failing to adequately respond to the mandatory evaluation criteria will be excluded from further consideration. Only proposals found to meet the mandatory evaluation criteria will be evaluated in accordance with the evaluation criteria subject to point rating.	
<b>MANDATORY REQUIREMENTS</b>	
<b>REQUIREMENTS</b>	<b>CROSS REFERENCE TO PROPOSAL/RESUME</b>
M1 The bidder must deliver the equipment by March 31, 2024.	
M2 Quebec distributor/Branch.	
M3 Technical knowledge of products, certification, or license.	
M4 Technical knowledge of installation. The bidder must show that he has the resources available for questions and share manuals/guides in French and English.	
M5 Delivery requirements: Items must be boxed and identified.	
M6 One-year product warranty and licenses. Licenses must be non-activated upon delivery.	

### 6.2 Financial Evaluation - Evaluation of Price

The price of the bid will be evaluated in Canadian dollars, DDP Delivered Duty Paid (destination), Incoterms 2000, including Canadian customs duties and excise taxes. The Goods and Services tax and/or Harmonized Sales Tax are excluded if applicable.

### 6.3 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price on an aggregate basis will be recommended for award of a contract.

**7. Resulting Contract Clauses**

Please refer to Annex "F" - Resulting Contract Clauses of the Supply Arrangement E60HN-200ACS.

**8. Certifications and Additional Information**

**8.1 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#)" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## Annex "F" – Resulting Contract Clauses

### 1. Security Requirement

There is no security requirement associated with the requirement.

### 2. Requirement

Please refer to Appendix 1.E – Statement of work

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

### 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

#### 3.1 General Conditions

General Conditions [2010A](#) (2022-12-01) - Goods (Medium Complexity) apply to and form part of any Contract.

#### 3.2 Supplemental General Conditions

4014 (2022-06-20) Suspension of the work

1. The Contracting Authority may at any time, by written notice, order the Contractor to suspend or stop the Work or part of the Work under the Contract for a period of up to 180 days. The Contractor must immediately comply with any such order in a way that minimizes the cost of doing so. While such an order is in effect, the Contractor must not remove any part of the Work from any premises without first obtaining the written consent of the Contracting Authority. Within these 180 days, the Contracting Authority must either cancel the order or terminate the Contract, in whole or in part, under section(s) "Default by the Contractor" or "Termination for convenience" of general conditions [2010A](#) (2022-12-01) - Goods (Medium Complexity).
2. When an order is made under subsection 1, unless the Contracting Authority terminates the Contract by reason of default by the Contractor or the Contractor abandons the Contract, the Contractor will be entitled to be paid its additional costs incurred as a result of the suspension plus a fair and reasonable profit.
3. When an order made under subsection 1 is cancelled, the Contractor must resume work in accordance with the Contract as soon as practicable. If the suspension has affected the Contractor's ability to meet any delivery date under the Contract, the date for performing the part of the Work affected by the suspension will be extended for a period equal to the period of suspension plus a period, if any, that in the opinion of the Contracting Authority, following consultation with the Contractor, is necessary for the Contractor to resume the Work. Any equitable adjustments will be made as necessary to any affected conditions of the Contract.

4013 (2022-06-20) Compliance with on-site measures, standing orders, policies, and rules

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

A3015C (2014-06-26) Certifications – Contract

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

#### 3.3 SACC Manual Clauses

SACC Reference	Section	Date
<a href="#">B1501C</a>	Electrical Equipment	2018-06-21
<a href="#">B7500C</a>	Excess Goods	2006-06-16

### 4. Term of Contract

All the deliverables must be received on or before March 31<sup>st</sup> 2024.

## 5. Authorities

### 5.1 Client Contracting Authority

The Contracting Authority for the Contract is:

Name: Victoria Amanze-Njoku

Address: 800 René-Lévesque West Blvd suite 500, Montréal (Québec) H3B 1X9

Telephone : 438-342-3758

E-mail address: [victoria.amanze-njoku@dec-ced.gc.ca](mailto:victoria.amanze-njoku@dec-ced.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 5.2 Project Authority *[Will be provided at time of Contract award]*

The Project Authority for the Contract is:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone : \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 5.3 Contractor's Representative *[Complete this section]*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone : \_\_\_\_\_

E-mail address: \_\_\_\_\_

## 6 Payment

### 6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price of \$\_\_\_\_\_ (*insert the amount at contract award*). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

### 6.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

### 6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s)

- a. Direct Deposit (Domestic and International);

## 7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 8. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

## 9. Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2022-12-01) - Goods (Medium Complexity);
- (c) Appendix 1.E Statement of Requirement;
- (d) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: "*, as clarified on \_\_\_\_\_" **OR** "*, as amended on \_\_\_\_\_" and insert date(s) of clarification(s) or amendment(s)*)

## 10. Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and Delivered Duty Paid -DDP- (800 René-Lévesque West Blvd suite 500, Montréal (Québec) H3B 1X9) Incoterms 2000 for shipments from a commercial contractor.

---

## Appendix A – Statement of Requirement

### 1. Introduction - Canada Economic Development for Quebec Regions

The mission of Canada Economic Development for Quebec Regions (CED) is to promote the long-term economic development of the regions of Quebec, with particular emphasis on those experiencing slow economic growth or lacking opportunities for productive employment.

CED achieves its results by supporting businesses - mainly SMEs - and not-for-profit organizations (NPOs) through strategic investments. Through its 12 business offices in the regions of Quebec and its ties with other economic development players, CED keeps abreast of the needs of the regions and businesses and provides financial support for projects that help businesses and communities in their development efforts.

For more information on CED's mandate and activities, visit <http://www.dec-ced.gc.ca>.

#### 1.0 Scope

The purpose of this document is to describe the scope of work for the National Electronic Security System (NESS). These requirements identify the infrastructure, features, and functionality necessary for the NESS to support Canada Economic Development for Quebec Regions (CED) in its nationwide operations. Currently, CED has 12 facilities with solutions incompatible with the Intrusion Detection and Access Control System in the province of Quebec. CED wishes to remedy the situation by defining a single organizational solution that would provide monitoring and verification capabilities for CED facilities. The objective is to continue to provide the same technical, functional, and operational security capabilities to all CED facilities.

Physical security refers to the measures taken by CED to protect employees, assets, and information. The Royal Canadian Mounted Police's guidelines for protection, detection and response were used as the basis for developing the SOW. According to security guide G1-025, protective measures are achieved through physical, procedural, and psychological barriers designed to deter or delay unauthorized access. Protective barriers must: deter an attacker; delimit the perimeter of a restricted area; delay or prevent access; protect a person or asset from a threat; contain a person or asset in a room or area; or prevent escape.

"Detection measures involve the use of appropriate devices, methods and procedures to ensure that departments are alerted to attempted or actual intrusions." Detection involves four steps: noticing the event; transmitting information about the incident to an analysis center; analyzing the information received; and evaluating the information and, if the event is deemed unauthorized, triggering intervention. "In the context of physical security, response is the implementation of measures to ensure that security-related incidents are reported to those responsible for security, and that short- and long-term corrective action is taken in a timely manner. Effective response strategies should be based on the adversaries and their skills, the ability of the responders to get to the asset or target, and the skills of the responders. This Statement of Requirements includes a description of the technical aspects of these key elements of an effective physical security strategy.



**1.1 Purpose:**

The objective of the SSEN is to provide CED with a computerized system that enables it to respond to actual or potential situations or incidents that present a risk to the safety and security of its personnel, assets, and information, to protect and defend them.

**1.2 Context:**

The context is one of geographically dispersed branches, sometimes located in private facilities, sometimes in crown buildings. This fact reinforces the position and the need to implement a centralized access management system for our offices.

**2.0 Requirements:**

1. Starter kit Kantech KT-400	8
2. License, Kantech	8
3. Battery 12 V 7AH - manufacturer: Kantech	8
4. Transfo 24Vac 50VA - manufacturer: Altronix	8
5. NEO HS2032 control panel large - Mfr: DSC	8
6. LCD keyboard - manufacturer: DSC	8
7. Power Neo 8-zone expansion - Mfr: DSC	8
8. 12 V 7AH battery - manufacturer: Kantech	8
9. Transfo 24Vac 50VA - manufacturer: Altronix	8
10. Cable 4/22 JKT - Mfr: Provo – 300 meters	1
1. Readers mobile ready 20TKS-00-000000 (mullion)	16
2. Mobile licences when needed, MID-SUB-T100	16
1. IP04-02T-Q: ExacqVision NVR 4 camera/channel licences included.	8
2. TPE-TG50G: Trendnet POE 4 port switch	8
3. ANV-L7082R Hanwha Cameras dome, veri-focal, interior.	8

**2.1 Constraints:**

The Contractor shall ensure that all hardware is non-proprietary and has an open architecture. No part of this contract may be assigned or subcontracted by the Vendor without the prior written consent of the Customer. Any part subcontracted by the seller is subject to the terms and conditions of this contract.

The Contractor, or any person acting on behalf of the Contractor, shall not make any advertising or publicity material referring to Canada Economic Development for Quebec Regions or any of its agents or employees, unless the written consent of the Customer has been obtained to that effect.

**2.2 Deadlines and delivery dates:**

All material must be delivered before March 31, 2024, to Montreal, 800 Boul René Lévesque Ouest, Montreal, QC, Suite 500

### Appendix B – Basis of Payment

The Contractor will be paid according to the following basis of payment for goods received under this contract.

#### 1. Firm Unit Price

With respect to the prestation of the goods described in Appendix A – Statement of Requirement, the Contractor will be paid a firm unit price hereunder, applicable taxes are extra.

Item	Description	Quantity	Unit Price	Total Price
1	Starter kit Kantech KT-400	8		
2	License, Kantech	8		
3	Battery 12 V 7AH - manufacturer: Kantech	8		
4	Transfo 24Vac 50VA - Manufacturer: Altronix	8		
5	NEO HS2032 control panel large - Mfr: DSC	8		
6	LCD keyboard - manufacturer: DSC	8		
7	Power Neo 8-zone expansion - Mfr: DSC	8		
8	12 V 7AH battery - manufacturer: Kantech	8		
9	Transfo 24Vac 50VA - manufacturer: Altronix	8		
10	Cable 4/22 JKT - Mfr: Provo – 300 meters	1		
11	Readers mobile ready 20TKS-00-000000 (mullion)	16		
12	Mobile licences when needed, MID-SUB-T100	16		
13	IP04-02T-Q: ExacqVision NVR 4 camera/channel licences included.	8		
14	TPE-TG50G: Trendnet POE 4 port switch	8		
15	ANV-L7082R Hanwha Cameras dome, veri-focal, interior.	8		
16	Delivery	1		
Total Cost:				

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## Appendix C - Certification: No security requirements in the contract



\* Non classifié

### Sécurité lors de l'octroi de contrats

#### Attestation : Aucune exigence relative à la sécurité dans le contrat

La Directive sur la gestion de la sécurité du Secrétariat du Conseil du Trésor stipule que tous les contrats doivent être évalués afin de déterminer les exigences en matière de sécurité.

S'il a été déterminé qu'il n'y aura aucun accès à des renseignements, à des biens ou à des installations de nature délicate du gouvernement du Canada, ni aucun échange de ces renseignements ou ces biens dans le cadre d'un contrat, une attestation en ce sens doit figurer dans le contrat.

(Remarque : si des modifications sont apportées au contrat, il sera nécessaire de réévaluer les exigences de sécurité).

Numéro de demande À compléter par les Approvisionnements	Numéro du contrat	Résumé de l'énoncé des travaux
9K001-S24-0127	9K001-S24-0127	L'objectif du SSEN est d'offrir à DEC un système informatisé qui lui permet d'intervenir lors de situations ou d'incidents réels ou potentiels présentant un risque pour la sécurité et la sûreté de son personnel, de ses biens et de ses renseignements afin de les protéger et de les défendre.

J'atteste par la présente, après évaluation approfondie de l'énoncé des travaux pour l'acquisition de biens ou de services dans le cadre de la demande ou du contrat susmentionné, que le fournisseur n'aura pas besoin d'accéder à des renseignements ou à des biens protégés ou classifiés du gouvernement du Canada.

Nom de l'agent de la sécurité: Micheline Roberge Date : \_\_\_\_\_  
Signature : roberge, micheline Digitally signed by roberge, micheline  
DN: cn=roberge, micheline, ou=DEC, o=Government of Canada, email=roberge, micheline@dec-ced.gc.ca, c=CA  
Date: 2023.12.21 16:11:40-0500  
Fond PDF - Sécurité - Version 12.0.0 Date : \_\_\_\_\_

Acquisition de biens ou de services :

- Ce formulaire d'attestation doit être transmis au dirigeant principal de la sécurité (DPS) de Développement économique Canada pour les régions du Québec ou au spécialiste fonctionnel de la sécurité délégué aux fins d'examen et d'approbation à l'adresse [infosec@dec-ced.gc.ca](mailto:infosec@dec-ced.gc.ca).
- Ce formulaire d'attestation doit être inclus dans tous les documents précontractuels et contractuels qui ne comportent pas d'exigence de sécurité.

Nom du DPS ou du spécialiste fonctionnel de la sécurité délégué : Michel Boyer  
Signature : Boyer, Michel Digitally signed by Boyer, Michel  
DN: cn=Boyer, Michel, ou=DEC, o=Government of Canada, email=Boyer, Michel@dec-ced.gc.ca, c=CA  
Date: 2023.12.21 15:40:21-0500  
Fond PDF - Sécurité - Version 12.0.0 Date : \_\_\_\_\_