

ADDENDUM No. 2

RFP No: SEN-069 23/24

Title: **Web based solution for media monitoring and media outreach**

The following shall be read in conjunction with and shall form an integral part of the Bid and resulting Contract documents. All other terms and conditions remain the same.

Questions and Answers

Q1: Can you please confirm the number of concurrent users who will need login access to the media monitoring platform? We took note of the redistribution figure to your internal clients (approx. 1,100 users) but would need to know how many employees of the Senate will require an access to the actual platform.

A1: Approximately 15 users.

Q2: In the Mandatory Criteria Table, (M4. Bidder's experience and expertise) requests "For whom the services were provided, including the name of the client's organization and contact information." Please can you confirm if it is sufficient to provide 2 references?

A2: Bidders can reference as many projects as they wish to support their answer and demonstrate that they have a minimum of two (2) years' experience gained within the last three (3) years from the closing date of the Request for Proposal (RFP) in providing services outlined in M4.

Q3: Q.3 In the Mandatory Criteria Table, there is mention that "All information requested must be provided under Mandatory Criterion (M5) in your submission." Please can you confirm what M5 pertains to or if this is an error?

A3: An error occurred in the **English version only**. The reference should read M4.

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