



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

No of Page/

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RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

See Section 1.
Voir Section 1.

STANDARD REQUEST FOR BID

INVITATION À SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

Solicitation No. - N° de la demande	Amendment No. - N° de modification
Supplier SA No. - N° de l'AMA de fournisseur : E60PQ-140003/___	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1 Voir Section 1	5000078388
on – le See Section 1 Voir Section 1	

Date of Solicitation – Date de la demande January 10, 2024
Address inquiries to – Adresser toute demande de renseignement à : See Section 2, Article 4.1. Voir Section 2, Article 4.1
Destination See Section 2, Annex A. Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of supplier (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)
Signature : _____ Date : _____

This bid solicitation cancels and supersedes previous bid solicitation number **5000075993** dated October 27, 2023 with a closing of November 15, 2023 at 2:00 pm EST. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

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Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Is this a Manufacturer Product Specific Procurement? **(NO)**

Step 2. Competitive or Non-Competitive

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Canada will assess bids and award contracts on a per category basis. For administrative purposes, in the event a same bidder wins more than one category, Canada may issue a single contract containing the categories won by the same bidder.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General or PSIB

For PSIB procurement:

Canadian Content

The Supplier should propose conforming products(s) denoted as “Canadian Content” in the Supplier’s SA. Canada may preference all bids containing products(s) with this designation.

Terms of the RFB:

This RFB is issued pursuant to the Supplier’s Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier’s SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.

RFB Issued by:	
Identified User’s (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid: Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	January 22, 2024 2 pm Eastern Standard Time
To e-mail address:	soumissionsbids@ec.gc.ca
RFB Enquiries:	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	Five (5) business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.	<input checked="" type="checkbox"/>	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<input type="checkbox"/>	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority (IU)	
	Name:	Alexandra Ghiatau
	Title:	Procurement Officer
	Department/Agency/Crown Corporation:	Environnement et Changement Climatique Canada
	Address:	105 rue McGill, Montréal, Québec H2Y 2E7
	Telephone No.:	438-801-0771
	E-mail address:	Alexandra.ghiatau@ec.gc.ca
4.2	Project Authority <i>[To be completed at contract award]</i> <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i> <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 9 below.	
5.	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	

	Name of the organization and contact: <i>[To be completed at contract award]</i>
	Address: <i>[To be completed at contract award]</i>
7.	SACC Manual Clauses
	B3000T (2006-06-16) Equivalent Products
Supplemental General Conditions:	
ID 4013 - Compliance with on-site measures, standing orders, policies, and rules apply to and form part of the Contract. The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.	
ID 4014 - Suspension of the work. <ol style="list-style-type: none"> 1. The Contracting Authority may at any time, by written notice, order the Contractor to suspend or stop the Work or part of the Work under the Contract for a period of up to 180 days. The Contractor must immediately comply with any such order in a way that minimizes the cost of doing so. While such an order is in effect, the Contractor must not remove any part of the Work from any premises without first obtaining the written consent of the Contracting Authority. Within these 180 days, the Contracting Authority must either cancel the order or terminate the Contract, in whole or in part, under section(s) <i>Default by the Contractor or Termination for convenience</i> of general conditions 2010A (2022-12-01) General conditions: Goods (medium complexity). 2. When an order is made under subsection 1, unless the Contracting Authority terminates the Contract by reason of default by the Contractor or the Contractor abandons the Contract, the Contractor will be entitled to be paid its additional costs incurred as a result of the suspension plus a fair and reasonable profit. 3. When an order made under subsection 1 is cancelled, the Contractor must resume work in accordance with the Contract as soon as practicable. If the suspension has affected the Contractor's ability to meet any delivery date under the Contract, the date for performing the part of the Work affected by the suspension will be extended for a period equal to the period of suspension plus a period, if any, that in the opinion of the Contracting Authority, following consultation with the Contractor, is necessary for the Contractor to resume the Work. Any equitable adjustments will be made as necessary to any affected conditions of the Contract. 	

**ANNEX A
REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

Combined Categories Rule:

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

- Category 1**
- Category 2**
- Category 5**

*** Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

Design Upgrade Rule:

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

NSA:

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b. Category 2 – Freestanding Height Adjustable Desk / Table Products

c. Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

d. Category 4 – Wood Veneer – Freestanding Products

e. Category 5 – Ancillary and Lighting Products

f. Category 6 - Support Space – Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g. NSA Product(s) – Category(ies): 5 and 6

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

****Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.****

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Categories: 1, 2 and 5

Table 1 – Product Table

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
Category 1A							
1	Refer to Annex C and Floor Plans.						\$
Category 1B							
2	1bFFHREG24L66WNOLNY	- Must have a 2-sided full-height base	6	Yes		\$	\$
3	1bFFHREG24L72WNOLNY		12	Yes		\$	\$
4	1bFFHREG30L60WNOLNY		1	Yes		\$	\$
5	1bCPSXXSXXL48XFANNN	- At least 28 inches height. The part of the panels above the table must be at least 20 inches high. - The fabric must be resistant to moisture, stains and odors	20	Yes		\$	\$
6	1bSPBMCAL1518XXYKXX	- 2 keys per box must be provided. Locks must be unique, and a master key must be given to the departmental representative during installation. - The pedestals must have 2 drawers. The 2 drawers must be locked simultaneously with the same key. - The height of the pedestals, including the casters and the cushion, must not exceed 27 inches.	21	Yes		\$	\$
Category 2							
7	2WSSREXXL24L60BELXX	- The control mechanism must keep at least 2 adjustments in memory. - The control mechanism must be positioned to allow the user to adjust the tables easily. - The mechanism must be installed on the front of the table on the right or left side, depending on the layout of the workstation.	2	Yes		\$	\$
8	2WSSREXXL24L72BELXX		2	Yes		\$	\$
9	2WSSREXXL30L48BELXX		20	Yes		\$	\$
Category 5							
10	5MOADUARMGRMMTXXXXX	- Dual hinged stand for computer monitors from 23 to 28 inches. - must not require a tool to adjust the monitor’s position.	21	Yes		\$	\$

		- The bracket must allow the configuration of overlapping and/or aligned screens.				
11	5TLTDSKBAACPWRXXXXX	- Lamps must be installed on worktables and plugged in by the supplier . - Lamps must have at least 2 lighting levels (low and high).	21	Yes		\$
12	5PMOWKSMTACUSBXXXXX	- Must be on the surface, on tables 30 inches deep (1 per table). - Must have 2 electrical outlets,1 USB A type socket and1 USB C type socket.	21	Yes		\$

****Provide additional information:**
Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

NSA products

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	NSA Product(s) Description	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
13	Pack poles	6	Yes		\$	\$
14	Cables management	1	Yes		\$	\$
				Product Total		\$

Table 2 – Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1 to 14	7 th floor, Dominique-Ducharme Building 105 McGill/400 Place d’Youville, Montreal, Quebec H2Y 2E7	Between 2024-01-26 and 2024-02-25	Outside of normal work hours. After 16h00, or Saturday and Sundays. Must be confirmed at least 10 business days prior to the scheduled date.	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5					
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1 to 14	7 th floor, Dominique-Ducharme Building 105 McGill/400 Place d'Youville, Montreal, Quebec H2Y 2E7	Between 2024-01-26 and 2024-02-25	Outside of normal work hours. After 16h00, or Saturday and Sundays. Must be confirmed at least 10 business days prior to the scheduled date.	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5					
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

Table 4 – Optional Product Not Applicable

Table 5 – Optional Delivery Not Applicable

Table 6 – Optional Installation Not Applicable

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	7e étage, Dominique-Ducharme Building 105 McGill/400 Place d'Youville, Montreal, Quebec H2Y 2E7
B	Dock	Dock can be accessed by Normand Street
C	Lift	Exists Weight capacity: 6000 lbs
D	Door	Size – 96 inches H x 94 inches W

E	Freight Elevator	Exists Dimensions 75 inches length x 94 inches height Weight capacity: 5000 lbs
F	Other (specify, if any)	It is not recommended to have a truck longer than 35 foot. Supplier trucks and vehicles cannot remain at the dock during installation
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total

(Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	\$
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	\$
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price(1 + 2 + 3 + 7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9 + 10): <i>[applicable at contract award only]</i>	\$

* Applicable taxes extra.

Table 9 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

Product Category: 6

Table 1 – Product Table

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
Category 6							
1	6MMTSMROPL30XXXWNNX	- Round - Support : pedestal	1	Yes		\$	\$
2	6MMTSMROPL36XXXWNNX		1	Yes		\$	\$
3	6MMTMDREOL30L72WYNX	- The power supply module must have 2 electrical outlets, 2 DATA and 1 HDMI.	1	Yes		\$	\$
4	6MMTMDREOL36L72WYNX		2	Yes		\$	\$
5	6MMTMDREOL42108WYNX		1	Yes		\$	\$
6	6MMTMDRENL36L84WYNX		2	Yes		\$	\$
7	6CCTVAREGL18L48JNXX	- The height must be 21 inches. - Support : 2 full-height sides	2	Yes		\$	\$
8	6SBBTHXXBUW5G19LMYN	- The depth including the backrest should be between 22 and 28 inches The length should be between 70 and 75 inches. - The seat and backrest must be made of vinyl. The upholstery of the bench seat must have properties of resistance to moisture, stains, and odors. - Without armrest, with privacy screen	2	Yes		\$	\$
9	6STCWRXXLUXXXXXXNXX	- The chairs must be offered in a one-seater, fabric, with fixed base - The cushions of the backrest and seat must be fixed. - The depth of the seat must be at least 18 inches - The shelf must be fixed and be able to rotate at least 270° on its axis or be able to unfold and fold. The tablet must be laminate. - The upholstery of the chairs must have properties of resistance to moisture, stains, and odors.	2	Yes		\$	\$
10	6SMORBXXLU25G19LNNN	- Dimensions: 30 inches deep x 30 inches long. - The modular bench must have a square shape. - The base must be laminate, and the seat must be vinyl. The	2	Yes		\$	\$

		upholstery of the bench seat must have properties of resistance to moisture, stains, and odors.					
11	6LFSUPXXXXW8XXXTXXX	<ul style="list-style-type: none"> - The free-standing screen must have a coating with moisture, stain and odor resistant properties. - The free-standing screen must be continuous and without spaces between the panels. If the panels have a gap, the space should be concealed. - The free-standing screen must have acoustic properties to reduce the propagation of sound in space. - The height of the free-standing screen must be between 58 and 66 inches. The desired height is 64 inches. - The length of the screen must be 48 inches 	1	Yes		\$	\$
12	6OPLWLFLXC3H46XYTA	<ul style="list-style-type: none"> - Chairs must have a diameter of 42 inches. - Privacy screen should be between 54 and 64 inches high. - Screens should be continuous and without gaps between panels. If the panels have a gap, the space should be concealed. - Screens must have acoustic properties to reduce the propagation of sound in space. - The shelf must be fixed and be able to rotate at least 270° on its axis or be able to unfold and fold. The tablet must be laminate. - Chairs must be made of fabric or vinyl. The coating must have moisture, stain, and odor resistant properties. 	4	Yes		\$	\$

****Provide additional information:**

Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

NSA products

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	NSA Product(s) Description	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
13	Phone booth (48L x 48D x 84H)	3	Yes		\$	\$

14	Laminate island (36D x 72L x 44H)	1	Yes		\$	\$
				Product Total		\$

Table 2 – Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
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Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1 to 14	7 th floor, Dominique-Ducharme Building 105 McGill/400 Place d’Youville, Montreal, Quebec H2Y 2E7	Between 2024-01-26 and 2024-02-25	Outside of normal work hours. After 16h00, or Saturday and Sundays. Must be confirmed at least 10 business days prior to the scheduled date.	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5					
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Installation Total:	\$

Table 4 – Optional Product

Not Applicable

Table 5 – Optional Delivery

Not Applicable

Table 6 – Optional Installation ☒ Not Applicable

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	7e étage, Dominique-Ducharme Building 105 McGill/400 Place d’Youville, Montreal, Quebec H2Y 2E7
B	Dock	Dock can be accessed by Normand Street
C	Lift	Exists Weight capacity: 6000 lbs
D	Door	Size – 96 inches H x 94 inches W
E	Freight Elevator	Dimensions 75 inches length x 94 inches height Weight capacity: 5000 lbs
F	Other (specify, if any)	It is not recommended to have a truck longer than 35 foot. Supplier trucks and vehicles cannot remain at the dock during installation
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total

(Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	\$
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	\$
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$

8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) [to be removed at contract award]	\$
9	Contract Price(1 + 2 + 3 + 7): [applicable at contract award only]	\$
10	Applicable Tax(es): [applicable at contract award only]	\$
11	Total Estimated Cost (9 + 10): [applicable at contract award only]	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		PBN:	
		Ariba #:	

**ANNEX C
FLOOR PLAN(S)**

INSTRUCTIONS TO BIDDERS:

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).
As a minimum the product listing must include the following information:
 - Supplier part numbers including NSA products forming part of this category;
 - brief product descriptions;
 - quantities;
 - firm unit prices
- c) Bidders must provide a stackable panel system that consists of a Base panel with the required add-on module(s) as defined in the panel matrix of this requirement.

***** Products from categories other than Category 1a shown on floor plan are for information purposes only*****

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

***At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

Category 1a Requirement:

1) Floor Plan(s)

See attached pdf and/or AutoCAD floor plan



**7e EDD_Plan
Large.pdf**



**7e EDD_Plan
Details AutoCAD.pdf**

2) Panel Details

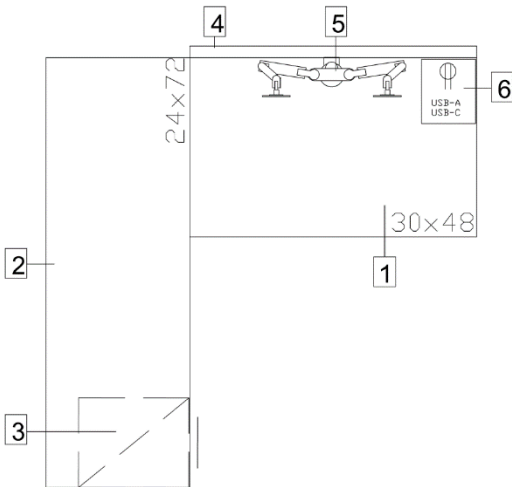
- a. All required panel heights: *Base Height and Seated Privacy Add-on Height*;
- b. When power is required, the power is located *above* work surface height; should a grouping of workstation types include shared panels and one side is identified as powered and the other side is non-powered, those panels affected must be powered.
- c. Type of power feed : *Base feed*.
- d. Component System Accessories:
 1. Panel mounted accessories integrated into the panel frame will be shown on the floor plan Accessories attached to the panel separately must be specified. (Accessory rails, tackable surfaces, whiteboards,...)
 2. When Accessory rails are required, the accessories must be specified: a paper sorter, a tray, a bin, a telephone holder (etc.) (refer to full SA specifications for the information).

3) **Workstation Layout**

- The floor plan takes precedent over any discrepancies with the workstation layouts.
- When two or more typical workstation types share a common panel spine, the finishes of the interior side of the workstation panel as outlined in the Typical Data Sheets must be followed and **NO PANELS SHALL BE DOUBLED. Where no workstation exists adjacent to typical workstation, refer to Data Sheet for finish.**
- Should one typical workstation identify power and the other does not – power will be required for both. Include Workstation Layouts (in the form of Typical Data Sheets or 3 Dimensional drawings) here or as a separate attachment to this RFB.

Please refer to the technical data sheets below

I. *Workstations*



Number	Description
1	Electric adjustable sit-stand table, 30 inches deep
2	Electric adjustable sit-type table OR fixed height work surface, 24 inches deep
3	Pedestals
4	Fabric privacy screen fixed on the table 30 inches deep
5	Dual screen support
6	Power supply module

II. *Technical Data Sheet for Panels (CAT 1A)*

MODELE (Voir Plan Detaille_AutoCAD)	Description
A	<ul style="list-style-type: none"> - Hauteur de base (38") / Base Height (38") - Non-Électrifié / Non-powered - Élément inférieur 1 et 2 / Lower element 1 & 2 : Tissu/Fabric - Sans panneau additionnel / No add-on - Largeur / Width : 610mm / 24" - Quantité/Quantity : 9

<p>B</p>	<ul style="list-style-type: none"> - Hauteur de base (38") / Base Height (38") Prise(s) électrique(s) au-dessus de la surface de travail / Powered outlet(s) above the Work Surface - Élément inférieur 1 / Lower element 1 : T Cavité(s) finie(s) pour l'insertion de prise(s) électrique(s) et informatique(s), tissu / Cut-out(s) for Power & Data, Fabric - Élément inférieur 2 / Lower element 2 : Tissu/Fabric - Sans panneau additionnel / No add-on - Largeur / Width : 610mm / 24" - Quantité/Quantity : 12
<p>C</p>	<ul style="list-style-type: none"> - Hauteur de base (38") / Base Height (38") Non-Électrifié / Non-powered - Élément inférieur 1 et 2 / Lower element 1 & 2 : Tissu/Fabric - Avec panneau additionnel pour intimité en position assise / With seated Privacy Height Add On : Entre 12" et 16" de hauteur / Height between 12" and 16" - Élément supérieur 1 / Upper element 1 : Cloison vitrée givrée / Frosted Glazed - Largeur / Width : 762mm / 30" - Hauteur totale / Total height : Entre 50" et 54" / Between 50" and 54" - Quantité/Quantity : 3
<p>D</p>	<ul style="list-style-type: none"> - Hauteur de base (38") / Base Height (38") Non-Électrifié / Non-powered - Élément inférieur 1 et 2 / Lower element 1 & 2 : Tissu/Fabric - Avec panneau additionnel pour intimité en position assise / With seated Privacy Height Add On : 16" de hauteur / Height 16" - Élément supérieur 1 / Upper element 1 : Cloison vitrée givrée / Frosted Glazed - Largeur / Width : 914mm / 36" - Hauteur totale / Total height : 54" - Quantité/Quantity : 8
<p>E</p>	<ul style="list-style-type: none"> - Hauteur de base (38") / Base Height (38") Prise(s) électrique(s) au-dessus de la surface de travail / Powered outlet(s) above the Work Surface - Élément inférieur 1 / Lower element 1 : T Cavité(s) finie(s) pour l'insertion de prise(s) électrique(s) et informatique(s), tissu / Cut-out(s) for Power & Data, Fabric - Élément inférieur 2 / Lower element 2 : Tissu/Fabric - Avec panneau additionnel pour intimité en position assise / With seated Privacy Height Add On : Entre 12" et 16" de hauteur / Height between 12" and 16" - Élément supérieur 1 / Upper element 1 : Cloison vitrée givrée / Frosted Glazed - Largeur / Width : 914mm / 36" - Hauteur totale / Total height : Entre 50" et 54" / Between 50" and 54" - Quantité/Quantity : 3

F	<ul style="list-style-type: none"> - Hauteur de base (38") / Base Height (38") Prise(s) électrique(s) au-dessus de la surface de travail / Powered outlet(s) above the Work Surface - Élément inférieur 1 / Lower element 1 : T Cavitée(s) finie(s) pour l'insertion de prise(s) électrique(s) , tissu / Cut-out(s) for Power, Fabric - Élément inférieur 2 / Lower element 2 : Tissu/Fabric - Avec panneau additionnel pour intimité en position assise / With seated Privacy Height Add On : 16" de hauteur / Height 16" - Élément supérieur 1 / Upper element 1 : Cloison vitrée givrée / Frosted Glazed - Largeur / Width : 914mm / 36" - Hauteur totale / Total height : 54" - Quantité/Quantity : 8
G	<ul style="list-style-type: none"> - Hauteur de base (38") / Base Height (38") Non-Électrifié / Non-powered - Élément inférieur 1 et 2 / Lower element 1 & 2 : Tissu/Fabric - Sans panneau additionnel / No add-on - Largeur / Width : 1219mm / 48" - Quantité/Quantity : 7

ANNEX D
ADDITIONAL SPECIFICATIONS, CERTIFICATIONS

This Annex includes the additional Specifications, Certifications associated with NSA product forming part of the requirement.

1. Specifications

CATEGORIES 1, 2 AND 5

Pack Poles (item 13)

Un système de gestion de câbles doit être inclus. Les câbles doivent être dissimulés et doivent permettre l'électrification de tous les postes de travail. Le système de cheminement vertical des câbles doit dissimuler les câbles entre le chemin de câbles des tables et le point d'entrée dans le mur ou le plafond.

Le fournisseur doit s'assurer que les postes de travail sont prêts à être raccordés, en prévoyant la possibilité d'installer des câbles d'alimentation et de réseau à partir du plafond.

Les colonnettes doivent avoir une séparation interne pour le passage des câbles réseau et elles doivent être installées sur les surfaces de travail fixes ou sur les cloisons.

A cable management system must be included. Cables must be concealed and must allow electrification of all workstations. The vertical cable routing system must conceal the cables between the table cable tray and the entry point into the wall or ceiling.

The supplier must ensure that the workstations are ready to be connected, providing for the possibility of installing power and network cables from the ceiling.

The pack poles must have an internal separation for the passage of network cables and must be installed on fixed work surfaces or panels.

Cable management (item 14)

A cable management system must be included. Cables must be concealed and must allow the electrification of all workstations.

For adjustable tables, the supplier must provide and install a cable management system that must include the following items:

- 6-outlet power bar attached under each adjustable table: 21 power bar required (1 for CAT 2 item 7 and 20 for CAT 2 item 9)
- Cable management gutter below the surface

Work surfaces and tables must have accessories for passing cables, such as grommets. Grommets should be at the bottom of the surface.

CATEGORY 6

Phone booth (item 13)

Figure 1 : The following image of a phone booth is only as an example



- Phone booth maximum dimensions must be 48 inches deep x 48 inches long and at least 84 inches high. The dimensions for depth and length should include the outer walls. Minimum interior dimensions (excluding exterior walls) are 36 inches deep x 40 inches long x 84 inches high.
- Each phone booth must include a built-in bench with footrest and a shelf.
- The bench must have a diameter of at least 15 inches and must be adjustable in height between 24 and 32 inches.
- The tablet must be in laminate, must have between 10 and 12 inches deep, 24 inches long. Shelf height should be between 41 and 43 inches or be adjustable.
- The walls of the phone booth must be soundproofed so that we cannot hear conversations when we are outside the booth.
- The booth must include a module for power supply, DATA and USB.
- Phone booth must not have a lock and must not be lockable.
- Phone booth must be freestanding and must be leveled during installation.
- Phone booth must not be made of flammable materials.
- Phone booth must be self-ventilated to allow air circulation.
- Phone booth must include interior lighting.

Laminate island (item 14)

Figure 2 : The following image of a laminate island is only as an example



- The surface must be in laminate.
- The dimensions are 36 inches deep x 72 inches long x 44 inches high.
- The height of the surface depends on the specifications of category 3. Or, as a rough guide, around 44 inches high.
- The surface support must be in laminate and must be 2 full height sides
- Must have leveling pads of at least 1 inch and the island must be leveled during installation

2. Certifications

2.1 NSA Product Conformance *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

Supplier's Signature

Date

NSA Product Conformance Certification *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.