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**REVISION 001
 REQUEST FOR PROPOSAL**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

Issuing Office:
 Parks Canada Agency
 National Contracting Services
 Calgary, AB

Title: Moraine Lake Shuttle Service – Lake Louise, AB	
Solicitation No.: 5P420-23-0277/A	Date: February 1, 2024
Amendment No.: 001	
Client Reference No.: n/a	

Solicitation Closes: At: 14:00 On: February 13, 2024	Time Zone: MST
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F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Address Enquiries to: Daniel Nguyen	
Telephone No.: 403-836-2352	Fax No.: 1-866-246-6893
Email Address: Daniel.nguyen@pc.gc.ca	
Destination of Goods, Services, and Construction: Lake Louise, AB	

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Email Address:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

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Contracting Authority:
Daniel Nguyen

Client Reference No.:
n/a

Title:
Moraine Lake Shuttle Service – Lake Louise, AB

Amendment 001

This amendment is raised to make changes to the tender documents and provide responses to bidder questions.

- A. Answer questions from bidders;
- B. Make changes to Annex A - Statement of Work;
- C. Make changes to Annex B – Basis of Payment; and
- D. Make changes to Annex E to Part 4 of the Bid Solicitation – Technical Evaluation.

Bidders MUST submit their bids in accordance with the amended Annexes included herein. Bids that are not submitted in accordance with this amendment will be deemed non-responsive to the solicitation requirements.

A. Questions and Answers

- Q1.** The RFP as currently written requires that the Contractor transport a minimum of fifty (50) passengers each on the 4am and 5am departures, for a total of one hundred (100) outbound passengers. Can you consider reducing the scope of the project to forty-eight (48) passengers from the original fifty (50)?
- A1.** The requirement will be changed to the transportation of a minimum of **forty-eight (48) passengers** from the original fifty (50). The Statement of Work will be updated accordingly.
- Q2.** As long as we provide at least one (1) bilingual driver at least some of the days of the each week, would that qualify for full points?
- A2.** Parks Canada requires that the contractor provide bilingual drivers throughout the entire duration of the contract to receive full points for this criteria. Partial points will not be awarded if the contractor provides bilingual drivers on only some of the days.
- Q3.** For the storage capacity the numbers that have been assigned for this section are quite large. Do adjustments need to be made?
- A3.** We are not looking to make any adjustments to Section 2.4 of the Annex E – Technical Criteria. However, the wording has been revised to allocate points per departure rather than per shuttle.
- Q4.** Can you please provide additional details regarding the accessibility requirements? Generally, there would be space for 1-2 wheelchairs with the rest of the seating being conventional seating.
- A4.** Section 2.1 of Annex E – Technical Criteria has been revised to provide more detail on the requirements of this criteria.

B. Changes to Annex A - Statement of Work

The Statement of Work has been revised. A summary of changes are listed below:

In: **Annex A – Statement of Work**
Delete: **3.1 Tasks/Technical Specifications**

Replace With:

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3.1. Tasks/Technical Specifications

The Contractor must provide return shuttle service from the upper Lake Louise Lakeshore parking lot to the Moraine Lake parking area. This shuttle service will operate for 136 (one hundred and thirty-six) days in June, July, August, September, and October 2024. The shuttle service departs daily at 4:00 a.m. and 5:00 a.m. from the upper Lake Louise Lakeshore parking lot between June 1 and October 14, 2024, and must return passengers back to the Lake Louise Lakeshore on the return trips.

The Contractor must accommodate a minimum of **48** passengers per departure. This can be achieved with **a minimum of one (1) or more shuttle(s) that offer a minimum capacity of 48 passengers each departure.**

- All drivers must be on site at the upper Lake Louise Lakeshore parking lot 20 minutes before the first scheduled departure. All necessary vehicle safety inspections, commercial documentation and driver logbooks (if required) must be completed before arriving on site.
- All shuttles must be in position to begin loading visitors 15 minutes before the scheduled departure time. This shuttle must depart promptly at the publicized time (4:00 a.m. and 5:00 a.m. from June 1 to October 14, 2024).
- The 5:00 a.m. shuttle(s) will remain at Moraine Lake until 5:30 a.m. to return to the upper Lake Louise Lakeshore parking lot with any returning passengers. Any passengers remaining at Moraine Lake after 5:30 a.m. will be able to ride on one of the Parks Canada Lake Connector shuttles once the regular service begins. The first regular service shuttle will arrive at Moraine Lake at approximately 7:00 a.m., departing shortly after.

Note that the total distance in between the upper Lake Louise Lakeshore parking lot and the Moraine Lake parking lot is 14.2 km and that uninterrupted travel time is approximately 21 minutes one way. Based on statistics from previous years, at least an additional 10 minutes will be estimated to account for pickup and drop-off times, and possible traffic congestion.

Relevant schedules and site maps for the “Moraine Lake Alpine Start shuttle service” are defined in “Appendix A”.

The Contractor must meet with Parks Canada for a pre-season operational discussion. Final procedures, and operational service requirements will be confirmed at this time. The Contractor must maintain these service standards and expectations at all times while in service of the contract. This meeting will be set for a time and date that is agreed to by both parties, no later than 2 weeks before the commencement of the contract.

C. Changes to Annex B – Basis of Payment

Under Annex B – Basis of Payment, delete any references to **50 passengers** and replace with **48 passengers.**

D. Changes to Annex E to Part 4 of the Bid Solicitation – Technical Evaluation

In: **Annex E to Part 4 of the Bid Solicitation – Technical Evaluation**

Delete: **Section 2.1**

Replace with:

2.1	<p>The Bidder should confirm how many shuttle seats will offer accessible seating per departure throughout the duration of the Contract.</p> <p>Shuttle cannot accommodate visitors with mobility requirements including mobility aids such as a wheelchair – 0 points</p> <p>Shuttle can accommodate one visitor with mobility requirements including mobility aids such as a wheelchair – 2 points</p> <p>Shuttle can accommodate two visitors with mobility requirements including mobility aids such as a wheelchair – 4 points</p> <p>Shuttle can accommodate three visitors with mobility requirements including mobility aids such as a wheelchair – 6 points</p> <p>Shuttle can accommodate four visitors with mobility requirements including mobility aids such as a wheelchair – 8 points</p> <p>Shuttle can accommodate five or more visitors with mobility requirements including mobility aids such as a wheelchair – 10 points</p>	2.0	<p>/10 x 2.0 = /20</p>
2.1 **To Be Completed by Evaluation Team**	<p>Reference(s):</p> <p>Strengths:</p> <p>Weaknesses:</p>		

In: **Annex E to Part 4 of the Bid Solicitation – Technical Evaluation**
Delete: **Section 2.4**

Replace with:

2.4	<p>The Bidder should confirm capacity of proposed shuttles to transport recreational items (including but not limited to stand up paddle board, strollers, wheel chairs, kayaks etc.)</p> <p>Bidder to provide cubic meters of space available</p> <p>100 cubic meters of available storage space per departure – 4 points</p> <p>200 cubic meters of available storage space per departure – 6 points</p>	2.0	<p>/10 x 2.0 = /20</p>
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	300 cubic meters of available storage space per departure – 8 points 400 cubic meters (or more) of available storage space per departure – 10 points		
2.4 **To Be Completed by Evaluation Team**	Reference(s):		
	Strengths:		
	Weaknesses:		

In: **Annex E to Part 4 of the Bid Solicitation – Technical Evaluation**
Delete: **Section 2.7**

Replace with:

2.7	The Bidder should confirm if staff drivers who are bilingual in English and French can be provided throughout the entire duration of the Contract. No, bilingual shuttle drivers can not be provided – 0 points Yes, bilingual shuttle drivers will be provided throughout the entirety of the contract – 10 points	2.0	/10 x 2.0 = /20
2.7 **To Be Completed by Evaluation Team**	Reference(s):		
	Strengths:		
	Weaknesses:		

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED.