

**RETURN BIDS TO:****RETOURNER LES SOUMISSIONS À:**

See Section 1.

Voir Section 1.

STANDARD REQUEST FOR BID**INVITATION À SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

Solicitation No. - N° de la demande W6892-23-B066	Amendment No. - N° de modification
Supplier SA No. - N° de l'AMA de fournisseur : E60PQ-140003/___	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1 Voir Section 1	
on – le See Section 1 Voir Section 1	

Date of Solicitation – Date de la demande
2024-01-19

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : _____ Date : _____

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services.

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Is this a Manufacturer Product Specific Procurement? **No**

Step 2. Competitive or Non-Competitive

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Canada will assess bids and award contracts on a per category basis. For administrative purposes, in the event a same bidder wins more than one category, Canada may issue a single contract containing the categories won by the same bidder.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General or PSIB

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.

RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid:	
Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	January 30th, 2024 11h59 AM EST
To e-mail address:	uoiquebecgasm@forces.gc.ca
RFB Enquiries:	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	05 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.	<input checked="" type="checkbox"/>	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<input type="checkbox"/>	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority (IU)	
	Name:	Frédéric Lalonde
	Title:	Team leader - Material Acquisition and Support (MA&S)
	Department/Agency/Crown Corporation:	Department of National Defence
	Address:	BFC Bagotville Real Property Operations Unit 62 Churchill Rd Alouette, Qc, G0V 1A0, Canada
	Telephone No.:	(438) 336 7983
	E-mail address:	frederic.lalonde@forces.gc.ca
4.2	Project Authority <i>[To be completed at contract award]</i> <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i> <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 9 below.	
5.	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment

6.	Invoicing
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:
	Name of the organization and contact: <i>[To be completed at contract award]</i>
	Address:
7.	SACC Manual Clauses
Supplemental General Conditions: 4013 - Compliance with on-site measures, standing orders, policies, and rules 4014 - Suspension of Work	

ANNEX A
REQUIREMENT and BASIS OF PAYMENT

1. Category Selection

The requirement includes the following category (ies) of work

- a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

- b. Category 2 – Freestanding Height Adjustable Desk / Table Products

- c. Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA (table 1 Additional product details)

- d. Category 4 – Wood Veneer – Freestanding Products

- e. Category 5 – Ancillary and Lighting Products

- f. Category 6 - Support Space – Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

- g. NSA Product(s) – Category(ies): **1b, 2, 3**

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

**Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing. **
In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

** Product numbers refer to the layout plan provided, in ANNEX C

Product Category(ies): 1b

Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID			
++ #	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
2	1bHHOLO15L72XX XXXXX	Surface Supported Hutch - Open - Laminate: White	6	Yes		\$	\$
3	1bHHOLO15L84XX XXXXX	Surface Supported Hutch - Open - Laminate: White	2	Yes		\$	\$
4	1bFFHREW24L42W NOLNY	Rectangular Table - Laminate End Panels - "CC" End Panels (2 Junction Plates Included) - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L - Edge - 1" - Laminate - Base - Grommets on Left & Right - Black - No Multi-Outlets - Modesty Option: 10" High Modesty Panel	6	Yes		\$	\$
5	1bFFHREW24L72W NOLNY	Rectangular Table Laminate End Panels - "LC" End Panels (1 Junction Plate Included) - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L. Surface - Edge - 1" Edge	2	Yes		\$	\$

		<ul style="list-style-type: none"> - Laminate - Base - Grommets on Left & Right - Black - No Multi-Outlets - 10" High Modesty Panel 				
6	1bFFHREW24L72W NOLNY	<p>Rectangular Table</p> <ul style="list-style-type: none"> - Laminate End Panels - "LL" End Panels - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L. Surface - Edge - 1" - Laminate - Base - Grommets on Left & Right - Black - No Multi-Outlets - Full Height Modesty Panel 	3	Yes		
7	1bFFHREW24L72W NOLNY	<p>Rectangular Table</p> <ul style="list-style-type: none"> - Laminate End Panels - "LL" End Panels - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L. - Edge - 1" Edge - Laminate - Base - Grommets on Left & Right - Black - No Multi-Outlets - 10" High Modesty Panel 	3	Yes		
8	1bFFHREW24L84W NOLNY	<p>Rectangular Table</p> <ul style="list-style-type: none"> - Laminate End Panels - "LL" End Panels - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L. - Edge - 1" - Laminate - Base - Grommets on Left & Right - Black - No Multi-Outlets - Full Height Modesty Panel 	1	Yes		
9	1bFFHREW24L84W NOLNY	<p>Rectangular Table</p> <ul style="list-style-type: none"> - Laminate End Panels - "LL" End Panels - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L. - Edge - 1" 	1	Yes		

		<ul style="list-style-type: none"> - Laminate - Base - Grommets on Left & Right - Black - No Multi-Outlets - 10" High Modesty Panel 				
11	1bCPSXXNXXL54XF ANNN	<ul style="list-style-type: none"> Felt Elevated Screen - H-A Table Mounted, 22" from Floor, - Width, Radius Corner - Color to be defined according to the selected supplier. - Felt Finish: Loft - Loft, Felt Finish: Shale - Stitches Finish: Shale Coordinate - Allow a minimum space of 3/8" between the surface and the screen for the installation of screen support with clamp attachment. 	22	Yes		
12	1bCPSXXNXXL24XF ANNN	<ul style="list-style-type: none"> Central Framed Screen for Spine Desk - Fabric, Worksurface - Fabric Grade A: Wales - Wales, Panel Fabric: Wrexham - Color to be defined according to the selected supplier. - Infill Finish: Fabric Grade A - Allow a minimum space of 3/8" between the surface and the screen for the installation of screen support with clamp attachment. 	15	Yes		
14	1bSBCXLGL3615HI XXXX	<ul style="list-style-type: none"> Bookcase - 4 Adjustable Shelves - Laminate - Base Finish: White 	1	Yes		
15	1bFFHREW24L72W NOLNY	<ul style="list-style-type: none"> Rectangular Desk - Full Gables, - Flush Full Modesty - Worksurface Finish: Foundation Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Edge Trim Style: Straight Trim - Gable and Modesty - 2 grommets, black color - No Multi-Outlets 	4	Yes		
16	1bFFHREW24L72W NOLNY	<ul style="list-style-type: none"> Rectangular Desk - Full Gables, - Wall Access Modesty - Worksurface Finish: Foundation Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Edge Trim Style: Straight Trim - Gable and Modesty - 2 grommets, black color - No Multi-Outlets 	8	Yes		
17	1bFFHREW24L48W NOLNY	<ul style="list-style-type: none"> Rectangular Desk - Full and Half Gables, Wall Access Modesty- 	2	Yes		

		<p>Worksurface Finish: Foundation Laminate</p> <ul style="list-style-type: none"> - Color in natural wood shades. Color to be defined according to the selected supplier. - Edge Trim Style: Straight Trim - Gable and Modesty Finish - 2 grommets, black color - No Multi-Outlets 				
18	1bFFHREW24L54W NOLNY	<p>Rectangular Desk - Full and Half Gables, Wall Access Modesty</p> <ul style="list-style-type: none"> - Worksurface Finish: Foundation Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Edge Trim Style: Straight Trim - 2 grommets, black color - No Multi-Outlets 	1	Yes		
<p>**Provide additional information:</p> <p>Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.</p>						
<p>NSA products (must not exceed 30% of the firm quantity by category) The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.</p>						
Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
++ #	NON-SA Product(s)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
13	<p>Bookcase 24" x 36" x 28 7/8"</p> <ul style="list-style-type: none"> - 1 Adjustable Shelf - Surface Finish: High Pressure Laminate - Laminate - 1" H.P.L. - Edge - 1" Edge - Laminate - Base Finish: White - Color in natural wood shades. Color to be defined according to the selected supplier. 	1	Yes		\$	\$
				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1 to 18	Real Property Operations Unit Detachment Bagotville 62 Churchill Rd, #155 Alouette, Qc, GOV 1A0 Canada	As soon as possible, no later than March 25, 2024	Normal	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1 to 18	Real Property Operations Unit Detachment Bagotville 62 Churchill Rd, #155 Alouette, Qc, GOV 1A0 Canada	Coordination with the construction portion of the project required maximum date currently planned July 1, 2024	Normal	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

Table 4 – Optional Product

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
++ #	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
10		Bookcase 24" x 30" x 28 7/8" - 1 Adjustable Shelf - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L. - Edge - 1" Edge - Laminate - Base Finish: White	2	Yes		\$	\$

Table 5 – Optional Delivery Not Applicable (see Table 2)

Table 6 – Optional Installation Not Applicable (see Table 3)

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes																		
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>																		
2.	<p>Canada’s Facilities to Accommodate the Delivery</p> <p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>																		
2.1	<p>Loading Dock/Location</p> <table border="1"> <tr> <td>A</td> <td>Location</td> <td>62 Churchill Rd, # 155 Alouette, Qc GOV 1A0</td> </tr> <tr> <td>B</td> <td>Dock</td> <td>No</td> </tr> <tr> <td>C</td> <td>Lift</td> <td>Yes</td> </tr> <tr> <td>D</td> <td>Door</td> <td>35" x 84"</td> </tr> <tr> <td>E</td> <td>Freight Elevator</td> <td></td> </tr> <tr> <td>F</td> <td>Other (specify, if any)</td> <td></td> </tr> </table>	A	Location	62 Churchill Rd, # 155 Alouette, Qc GOV 1A0	B	Dock	No	C	Lift	Yes	D	Door	35" x 84"	E	Freight Elevator		F	Other (specify, if any)	
A	Location	62 Churchill Rd, # 155 Alouette, Qc GOV 1A0																	
B	Dock	No																	
C	Lift	Yes																	
D	Door	35" x 84"																	
E	Freight Elevator																		
F	Other (specify, if any)																		
3.	Continuance of Certifications																		
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Workspaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>																		
3.1	Integrity Provisions																		
3.2	Federal Contractor’s Program for Employment Equity																		
3.4	Product Conformance																		
3.5	Price Certification (In accordance with the SA, Part 6B)																		

Table 8 - Bid Evaluation and Contract Total

(In case of calculation error, Canada may adjust this table during review)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	\$
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	\$
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price (1 + 2 + 3 + 7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es) : <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9 + 10): <i>[applicable at contract award only]</i>	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
	Ariba #:	

Product Category(ies): 2

Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
++ N°	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
19	2WSSREXXL30L72B ELXX	Rectangular Height Adjustable Table T-Legs - Surface Finish: High Pressure Laminate - Laminate - 1" H.P.L. Surface - Edge - 1" Edge - Color in natural wood shades. Color to be defined according to the selected supplier. - Metal - Electric Adjustable Base Finish: Black	9	Yes		\$	\$
20	2WSSREXXL30L60B ELXX	Height Adjustable Complete Table w/Rect WS, Ext. Elec (22.6-48.7"), No - Surface Finishes: Foundation Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Edge Trim Style: Straight Trim - Switch: Display with Up/Down Memory - Undersurface Cable Management: Dual Plastic Trays - Vertical Wire Carrier: None - Metal - Electric Adjustable Base Finish: Black	3	Yes		\$	\$
21	2WSSREXXL30L66B ELXX	Height Adjustable Complete Table w/Rect WS, Ext. Elec (22.6-48.7"), No - Surface Finishes: Foundation Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Edge Trim Style: Straight Trim - Switch: Display with Up/Down Memory Undersurface Cable Management: Dual Plastic Trays - Vertical Wire Carrier: None - Metal - Electric Adjustable Base Finish: Black	10	Yes		\$	\$
22	2WSSREXXL30L72B ELXX	Height Adjustable Complete Table w/Rect WS, Ext. Elec (22.6-48.7"), 2 - Surface Finishes: Foundation Laminate	1	Yes		\$	\$

		<ul style="list-style-type: none"> - Color in natural wood shades. Color to be defined according to the selected supplier. - Edge Trim Style: Straight Trim - Switch: Display with Up/Down Memory Undersurface Cable Management: Dual Plastic Trays - Vertical Wire Carrier: None - Metal - Electric Adjustable Base Finish: Black 				
--	--	---	--	--	--	--

****Provide additional information:**
Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.

NSA products (must not exceed 30% of the firm quantity by category)
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT			Section B – SUPPLIER’S BID			
++ N°	NON-SA Product(s)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
	- Height Adjustable Modesty Panel, his pace, Solid, 17"d x 72"w - Color to be defined according to the selected supplier. - Ref: Product # 22	1	Yes		\$	\$
	Wrap Around Cable Manager, Height-Adjustable - Standard Range (up to 43"h), 48"l Finish: Black - Ref: Product # 19-20-21-22	23	Yes			
	Power strip: 4 electrical outlets, 96" long power cables, with 12" long support - Ref: Product # 19-20-21-22	23	Yes			
				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
19 to 22	Real Property Operations Unit Detachment Bagotville 62 Churchill Rd, #155 Alouette, Qc, G0V 1A0 Canada	As soon as possible, no later than March 25, 2024	Normal	____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
19 to 22	Real Property Operations Unit Detachment Bagotville 62 Churchill Rd, #155 Alouette, Qc, G0V 1A0 Canada	Coordination with the construction portion of the project required maximum date currently planned July 1, 2024	Normal	____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

Table 4 – Optional Product Not Applicable

Table 5 – Optional Delivery Not Applicable

Table 6 – Optional Installation Not Applicable

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	62 Churchill Rd, # 155 Alouette, Qc G0V 1A0
B	Dock	No
C	Lift	Yes
D	Door	35” x 84”
E	Freight Elevator	
F	Other (specify, if any)	

3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Workspaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total

(In case of calculation error, Canada may adjust this table during review)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	\$
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	\$
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price(1 + 2 + 3 + 7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9 + 10): <i>[applicable at contract award only]</i>	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
		Ariba #:

Product Category(ies): 3

Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
** N°	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
23	3LSL1HXXLM12D18 XHXS	Locker with door on 1 level, - Including 1x fixed shelf in the top, 1x adjustable shelf at the bottom - 2 hooks - Laminate - Base Finish: Low - Pressure Laminate Finish: White - Lock Option: combination Lock - Pulls Selection: "L" Matte Black	18	Yes		\$	\$
27	3S2RHHXXLM36D1 8HIXS	Storage Cabinet, 2 doors - Including 1 Fixed shelf + 2 Adjustable shelves. - Surface Finish: High Pressure Laminate White - Laminate - 1" H.P.L. - Edge - 1" - Lock Option: combination Lock - Pulls Selection: "L" Matte Black - No Grommet(s)	2	Yes		\$	\$
28	3PMOBBXXLM15D1 8XXXK	Pedestal, Mobile, - Drawer Front Finish: Source Laminate white - Pull Style: Rectilinear - Key Style: Key Alike	23	Yes		\$	\$
29	3S2RLHXXLM30D18 LOXK	Storage Cabinet - Solid Doors - Pulls, - Door Front Finish: Source Laminate - Source Laminate: White - Pull Style: Rectilinear - Key Style: Key Alike	1	Yes			
30	3PMOBBXXLM15D1 8XXXK	Bookcase, - Case Finish: Source Laminate - Source Laminate: White	2	Yes			
32	3TDWCSXXLM24D2 456XK	Half Wardrobe Unit with Drawers - Solid Doors, , File, File -Drawer Front and Door Finish: Source Laminate White - Pull Style: Rectilinear - Foundation, Mica and Accent Colors: Color to be defined according to the selected supplier - Key Style: Key Alike	5	Yes			
35	3PMOBBXXLM15D1 8XXXK	Bookcase, - 1 adjustable shelf - Source Laminate: White	2	Yes			

**Provide additional information:						
Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.						
NSA products (must not exceed 30% of the firm quantity by category)						
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.						
Section A - IU REQUIREMENT			Section B – SUPPLIER’S BID			
++ N°	NON-SA Product(s)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
24	Locker with door on 1 level, 18"p x 24"l x 71"h, - Including 1x fixed shelf in the top, - 1x adjustable shelf at the bottom - 2 hooks - Laminate - Base Finish: Low Pressure Laminate White - Lock Option: combination Lock - Pulls Selection: "L" Matte Black	1	Yes		\$	\$
25	Rectangular Bench 15"x72"x18" - with 8" High Central Modesty Panel - Surface Finish: High Pressure Laminate - Color in natural wood shades. Color to be defined according to the selected supplier. - Laminate - 1" H.P.L. - Edge - 1" Edge	1	Yes			
31	Top for Solid Storage Cabinet, - 18"d x 60"w - Worksurface Finish: Foundation Laminate - Edge Trim Style: Straight Trim -Color in natural wood shades. Color to be defined according to the selected supplier.	1	Yes			
33	Storage Cabinet, - Dimensions: 24"d x 36"w x 66"h - Door Finish: Source Laminate White - Pull Style: Rectilinear - Foundation, Mica and Accent Colors: Color to be defined according to the selected supplier - Key Style: Key Alike	1	Yes			
34	Top for Solid Storage Cabinet - Dimensions: 24"d x 60"w - Worksurface Finish: Foundation Laminate - Edge Trim Style: Straight Trim -Color in natural wood shades. Color to be defined according to the selected supplier.	1	Yes			
36	Top for Solid Storage Cabinet, - Dimensions: 18"d x 30"w -Color in natural wood shades. Color to be defined according to the selected supplier. - Ref: Product # 29	1	Yes			
				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
23 to 36	Real Property Operations Unit Detachment Bagotville 62 Churchill Rd, #155 Alouette, Qc, GOV 1A0 Canada	As soon as possible, no later than March 25, 2024	Normal	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (YYYY-MM-DD)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
23 to 36	Real Property Operations Unit Detachment Bagotville 62 Churchill Rd, #155 Alouette, Qc, GOV 1A0 Canada	Coordination with the construction portion of the project required maximum date currently planned July 1, 2024	Normal	_____ : weeks from date of supply and delivery <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

Table 4 – Optional Product

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
++ N°	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
26	3S2RHHXXLM36D1 8HIXS	Storage Cabinet, 2 doors, 18"p x 36"l x 72"h. - Including 1 Fixed shelf + 3 Adjustable shelves - Laminate Finish: White - Lock Option: combination Lock - Pulls Selection: "L" Matte Black	2	Yes		\$	\$

Table 5 – Optional Delivery Not Applicable (see Table 2)

Table 6 – Optional Installation Not Applicable (see Table 3)

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	62 Churchill Rd, # 155 Alouette, Qc G0V 1A0
B	Dock	No
C	Lift	Yes
D	Door	35" x 84"
E	Freight Elevator	
F	Other (specify, if any)	
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Workspaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total

(In case of calculation error, Canada may adjust this table during review)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Optional Product Total (Table 4) <i>(Applicable if Option is exercised)</i>	\$
5	Optional Delivery Total (Table 5) <i>(Applicable if Option is exercised)</i>	\$
6	Optional Installation Total (Table 6) <i>(Applicable if Option is exercised)</i>	\$
7	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
8	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7) <i>[to be removed at contract award]</i>	\$
9	Contract Price (1 + 2 + 3 + 7): <i>[applicable at contract award only]</i>	\$
10	Applicable Tax(es) : <i>[applicable at contract award only]</i>	\$
11	Total Estimated Cost (9 + 10) : <i>[applicable at contract award only]</i>	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		PBN:
	Ariba #:	

**ANNEX B
SECURITY REQUIREMENTS**



Contract Number / Numéro du contrat QB-000279-1
Security Classification / Classification de sécurité non classifié

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Ministère Défense nationale	2. Branch or Directorate / Direction générale ou Direction SMA(IE) / DGSD / DRPC	
3. a) Subcontract Number / Numéro du contrat de sous-traitance N/A	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant N/A	
4. Brief Description of Work / Brève description du travail (Lvers construction) Réaménagement intérieur d'une partie Bâtiment 62 - local 115 -Section Architecture & Génie. De la BFC Bagotville. Ces travaux toucheront les disciplines suivantes; architecture, mécanique et électrique. Ils comprendront des travaux de démolition, de construction de cloisons, la modification du système de ventilation ainsi que la modification de l'emplacement des prises électriques/réseaux et des luminaires.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
non classifié





Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat QB-000279-1
Security Classification / Classification de sécurité non classifié

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui

If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

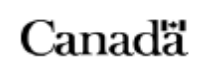
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité non classifié





Contract Number / Numéro du contrat QB-000279-1
Security Classification / Classification de sécurité non classifié

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

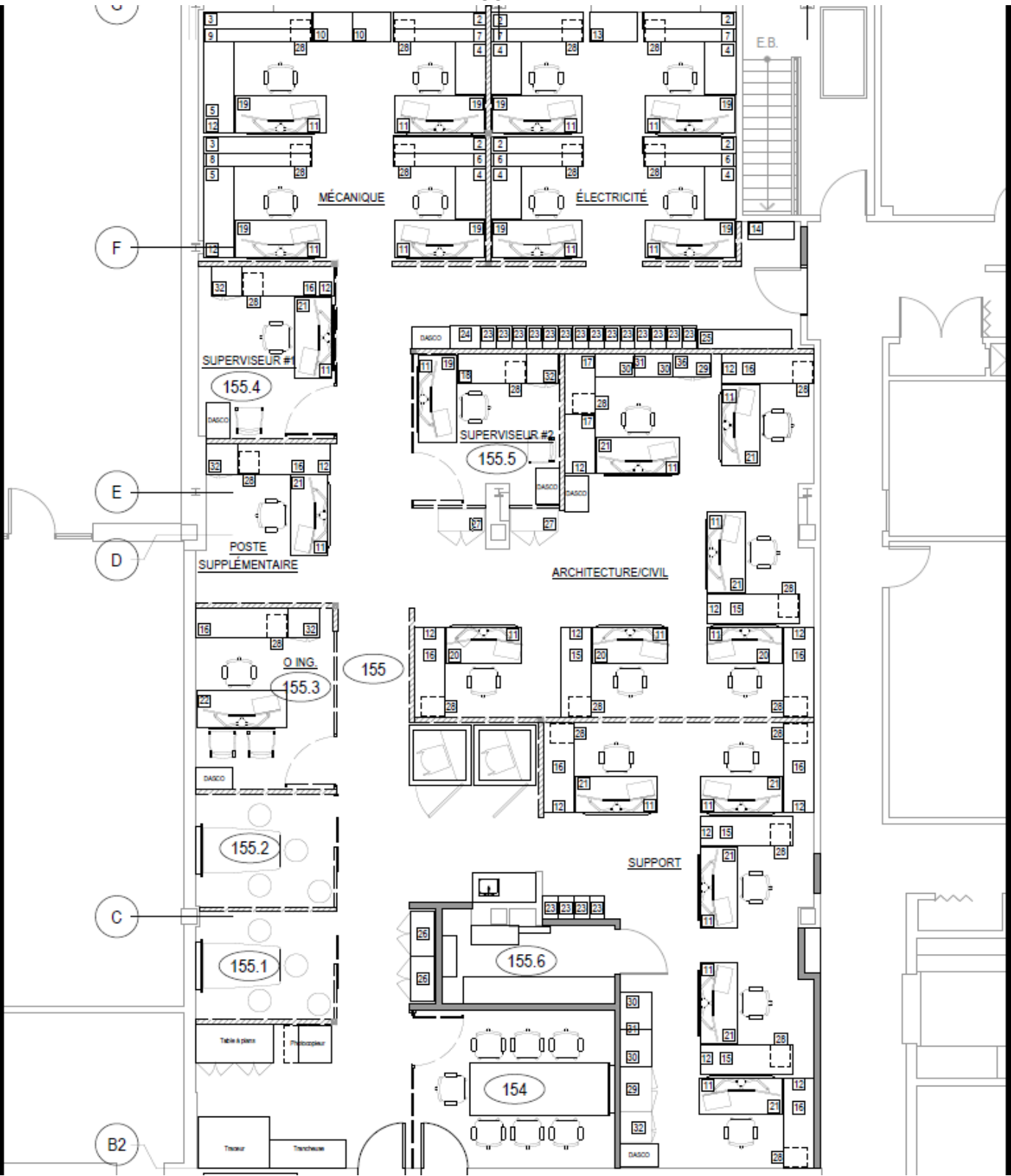
12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

ANNEX C
LAYOUT PLAN



ANNEX D
ADDITIONAL SPECIFICATIONS, CERTIFICATIONS

This Annex includes the additional Specifications, Certifications associated with NSA product. *(if applicable)* forming part of the requirement.

1. Specifications

IU to include, if applicable, additional information above the generic specifications at Annex A such as testing and performance requirements, finishes...

2. Certifications

2.1 NSA Product Conformance *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

Supplier's Signature

Date

NSA Product Conformance Certification *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.

CONTRACT FIRST PAGE

IU may use this page as page one at contract award. Attach Section 2 of the RFB including Annex A and, if applicable Annex B and C.



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

PURCHASING OFFICE - BUREAU DES ACHATS

CONTRACT – CONTRAT

Use "Canada accepts your bid" when you issued an RFB document, with Sections 1 and 2 completed, and the bidder has submitted a bid document.

Canada accepts your bid to provide to Canada the goods, services or both described in the Contract in accordance with the conditions and at the prices set out in the Contract.

Le Canada accepte votre soumission de fournir au Canada les biens, services ou les deux décrits dans le contrat conformément aux conditions et aux prix prévus au contrat.

Use "You are Requested" when you conducted a verbal solicitation, did not send a RFB document to the bidder with Section 2 completed, and you did not review terms and conditions of Section 2 with the bidder

You are requested to sell to the Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the supplies and services listed herein and on any attached sheets at the price or prices set out therefor.

Nous vous demandons de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans les présentes et aux annexes ci-jointes, les articles et les services énumérés dans les présentes et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Supplier to sign for a "You are Requested" contract only.

The vendor hereby accepts this contract Le fournisseur accepte le présent contrat	
Name, title of person authorized to sign (type or print) Nom et titre du signataire autorisé (caractère d'impression)	
Signature	Date

File No. – N° de dossier	
Date of Contract – Date du Contrat	
Contract No. - N° du contrat	Amendment No. - N° de modification
Client Reference No. (optional) - N° du référence du client (facultatif)	
Financial Code(s) – Code(s) financier(s)	
Duty - Droits <input checked="" type="checkbox"/> Included / Inclus <input type="checkbox"/> Excluded / En sus	GST - TPS/ HST – TVH <input checked="" type="checkbox"/> Included / Inclus <input type="checkbox"/> Excluded / En sus
FOB – FAB	
DESTINATION	
Destination See Section 2, Annex A. Voir Section 2, Annexe A.	
Invoices - Original and two copies must be completed and sent to: Factures – L'original et deux copies doivent être remplis et envoyés à : See Section 2, Article 6. Voir Section 2, Article 6.	
Address inquiries to : - Adresser toute demande de renseignements à : See Section 2, Article 4.1. Voir Section 2, Article 4.1.	
Area Code and Telephone No. Code régional et N° de téléphone	Facsimile No. N° de télécopieur
Total estimated cost – Coût total estimatif	
For the Minister – Pour le Ministre	

Modified by Furniture Division April 2022

Return signed copy forthwith - Prière de retourner une copie dûment signée immédiatement

