





## AMENDMENT 001

Amendment 001 is raised to answer questions from industry and amend Mandatory Criteria M4.

**Q1: I have a question regarding the "mandatory criteria" and "point-rated technical criteria" outlined on pages 29 - 35 of the RFP.**

*Could you please provide clarification as to how many example projects we are allowed to provide?*

*Item M4 (mandatory criteria) states that "The proposal must include a list of previously completed projects related to the work outlined in this Statement of Work (minimum of 1, maximum of 5 projects)."*

*However, items R1, R2, and R3 all state that points are distributed for each category as follows, "5 points for each project for a maximum of 15 points." This reads as though you need to provide at least 3 projects per category (i.e., 3 projects for R1, 3 projects for R2, and 3 projects for R3) to have a chance at receiving maximum points, for a total of 9 projects, plus the project required to meet the criteria for item M1, for an overall total of 10 projects, minimum.*

*Can you please advise of the number of projects allowed?*

A1: The contract is amended as follows: M4 (mandatory criteria) "The proposal must include a list of previously completed projects related to the work outlined in this Statement of Work (minimum of 1)",

### 1. Technical Criteria

#### 1.1 Mandatory Evaluation Criteria

The Mandatory Criteria listed below will be evaluated on a simple pass/fail basis. Proposals which fail to meet the mandatory criteria will be deemed non-responsive.

Item	Mandatory Criteria	Compliant (Yes/No)	Reference to Bidder's Proposal
M1	<p>The bidder must have experience* gathering and analysing data and information related to climate change, adaptation to climate change or the built environment.</p> <p>*Experience is defined as having led and completed a minimum of one project in the last 36 months.</p> <p>Bidder to provide the following information:</p> <ol style="list-style-type: none"> <li>1. Project name</li> <li>2. Project summary</li> <li>3. Project Start and Completion Dates</li> <li>4. Contact Name and Contact Information (references)</li> </ol> <p>Note: If the information provided is deemed insufficient for fulfilling project requirements in terms of the above-mentioned criteria, the bid will be considered non-responsive.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	



	* References may be contacted to confirm the information provided.		
M2	The proposal must include the bidder's and any team member's résumé to demonstrate the experience requested in M1.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
M3	The proposal must include a detailed work plan for fulfilling the mandate, specifically describing the work to be done to meet the requirements and a full description of how all the deliverables described in this Statement of Work will be met.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
M4	<p>The proposal must include a list of previously completed projects related to the work outlined in this Statement of Work (<i>minimum of 1</i>).</p> <p>In order to demonstrate the required experience, the bidder should provide the following information:</p> <ul style="list-style-type: none"><li>Project name</li><li>Project summary</li><li>Project Start and Completion Dates</li><li>Contact Name and Contact Information (references)</li></ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**