



Advance Contract Award Notice (ACAN)

ACAN no. 1000473740

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

1. Definition of the Requirement:

The Canada Border Services Agency (CBSA) requires the rental services of an outdoor shooting range for the training of border services officers in the handling of firearms.

2. Objectives

The CBSA has a requirement to lease the services of an outdoor shooting range within 20 kilometers of the city of Sherbrooke in order to provide armed border services officers with firearms training in accordance with prescribed standardized policies.

3. Deliverables

The Contractor must be flexible to allow bookings at various times each month between April and October, depending on CBSA training needs.

It is expected that the shooting range will provide us with all services related to the shooting room, including the reservation of a training room and access to the washrooms and dining area when dates are reserved for the shooting activities of the Agency.

Provision of firearms range for approximately 20 days per year.

Provide safety procedures.

4. Shooting Range Requirements

- The facilities must be located within 20 kilometers of the city of Sherbrooke.
- Facilities must have at least four (4) shooting lanes measuring 25 meters between the shooting line and the target support (excluding ball recovery systems)
- The shooting range must allow the discharge of 9 mm (9 x 19) caliber 147 grain armored lead hollow point bullets and 9 mm (9 x 19) caliber armored bullets at 147 grains, at reduced danger (lead-free) and encapsulated lead core, as well as the use of silhouette targets, protective jackets and service cases
- Facilities must allow lateral movement, parallel to the bulletproof as well as movement at an angle of approximately 45 degrees to the bulletproof
- Facilities must have an enclosed building that can accommodate a separate classroom.
- Closed facilities must have a dining area, washrooms and potable drinking water
- Facilities must have free parking.
- Outdoor shooting range facilities must have a covered roof for shooters.



5. Constraints

- The facilities must be able to be rented for entire days (8 hours) and half day (4 hours).
- Facilities must allow instructors to pass behind shooters.
- Facilities must be inspected and approved for training purposes by the CBSA prior to contract award and annually.
- Facilities must include a temporary storage area for equipment and miscellaneous items.
- During rental periods, access to the facilities must not be open to the public.

6. Location

The contractor's place of business must be within 20 kilometers of the city of Sherbrooke.

7. Security requirements

This procurement is not subject to any security requirement.

8. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)

Interested suppliers must demonstrate through a statement of capabilities that they meet all of the following requirements:

- The Supplier must demonstrate that it has at least two (2) years of experience providing outdoor range services with the minimum distances required to permit the discharge of 9mm caliber lead hollow point ammunition (9 x 19) with 147 grain envelope.
- The supplier must demonstrate that it has a shooting range within 20 kilometers of the city of Sherbrooke.
- The supplier must demonstrate that it is licensed to operate the range in accordance with the Office of the Chief Firearms Officer, the federal regulations of the Royal Canadian Mounted Police and that all applicable guidelines/legislation are followed to operate a shooting range.
- The supplier must demonstrate that it has a shooting range that meets the shooting range requirements set out in section 4. above and the CBSA shooting range standards (see attachment PDF).

9. Applicability of the trade agreement (s) to the procurement

This procurement is not subject to any trade agreement.

10. Set-aside under the Procurement Strategy for Aboriginal Business

This procurement is not subject to any set-asides for Aboriginal Suppliers.

11. Comprehensive Land Claims Agreement (s)

This procurement is not subject to a Comprehensive Land Claims Agreement.

12. Justification for the Pre-Identified Supplier

The pre-identified supplier meets all of the minimum essential requirements described in this ACAN.



13. Government Contracts Regulations Exception(s)

The following exception to the [Government Contracts Regulations](#) is invoked for this procurement under subsection:

- (d) only one person is capable of performing the contract.

14. Exclusions and/or Limited Tendering Reasons

No exclusion.

15. Ownership of Intellectual Property

Not applicable

16. The period of the proposed contract or the delivery date(s)

The period of the contract is from April 1, 2024 to December 31, 2024, with the option to extend the contract for four (4) additional one-year periods (January 1 to December 31 of each year).

17. Cost estimate of the proposed contract

The estimated value of the contract, including option(s), is \$32,500.00 (GST/HST extra).

18. Name and address of the pre-identified supplier

It is intended to award a service contract to the following contractor:

Club de tir Sandhill de Sherbrooke Inc.
50, Ch. Warner, Cookshire-Eaton
Sherbrooke, QC Canada L0B 1M0

19. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the services described in the ACAN, may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date and time of this notice. This statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

20. The closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is **February 27, 2024 – 2 p.m.**



21. Inquiries and submission of statement of capabilities

Inquiries and statement of capabilities are to be directed to:

Name: Marie-Pier Leblanc
Title: Procurement Officer
Canada Border Services Agency
Comptrollership Branch
Strategic Procurement Division
Address: 355 North River Road, Tower B, 17th Floor
Ottawa, ON
K1A 0L8
Telephone: 343-571-5085
E-mail address: marie-pier.leblanc@cbsa-asfc.gc.ca