



**RETURN BIDS TO /
RETOURNER LES SOUMISSIONS À:**

**Parks Canada Agency, Bid Receiving Unit
National Contracting Services**

BID FAX : 1-855-983-1808

Bid Email / Courriel de soumission:
soumissionsami-bidsrpc@pc.gc.ca

This is the only acceptable email address for responses to bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

**INVITATION TO QUALIFY
INVITATION À SE QUALIFIER**

Proposal to: Parks Canada Agency

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office :

Parks Canada Agency
National Contracting Services

Title-Sujet Stage 1 - Road restoration 5.9 km, Forillon National Park		
Solicitation No. - No. de l'invitation 5P468-23-0285/A		Date: February 15, 2024
Client Ref. No. – No. de réf du client. PR 10232743		
Solicitation Closes – L'invitation prend fin :		
at – à 2:00 PM	on – le March 5, 2024	Time Zone - Fuseau horaire EST - HNE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Inquiries to: - Adresser toute demande de renseignements à : Cloë Pelland Tessier cloe.pelland-tessier@pc.gc.ca		
Telephone No. - No de téléphone 418 928-7252		Fax No. – No de FAX: 1-855-983-1808
Destination of Goods, Services, and Construction: Destinations des biens, services et construction : See Herein – Voir aux présentes		

**TO BE COMPLETED BY THE BIDDER
À ÊTRE COMPLÉTÉ PAR LE SOUMISSIONNAIRE**

Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Title - Titre	
Telephone No. - N° de téléphone: _____	
Email Address – Courriel : _____	
Signature	Date

2 STAGE SELECTION PROCESS

IMPORTANT NOTICE TO BIDDERS

TWO STAGE SELECTION PROCESS

This is the first stage (Stage one) of a two-stage competition: the first stage will evaluate the qualifications of all bidders; second stage (Stage two) will invite the qualified bidders to provide a financial bid on the project based on the specifications and drawings. Upon award of contract in Stage Two the pre-qualification list will expire and will not be used in any other solicitation. The qualification list will expire within 180 days or upon award of a contract in Stage Two, whichever is earlier, and the prequalification list will not be used in any other solicitation.

LIST OF PRE-QUALIFIED BIDDERS:

A list of pre-qualified bidders from Stage One will not be released. Contract award notice of the successful bidder of Stage Two will be posted on canadabuys.canada.ca

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to bid solicitations is soumissionsami-bidsrpc@pc.gc.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than soumissionsami-bidsrpc@pc.gc.ca will not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-855-983-1808.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

TWO STAGE SELECTION PROCESS

This is a two stage selection process. Bidders responding to this selection process are requested to submit a bid in two stage. Stage One bid covers only the qualifications and experience of the Bidder.

Following the evaluation of the submissions, Bidders will be advised of their qualification result and the status of the tender. Stage Two Bidders will be provided an INVITATION TO TENDER (ITT) for the financial evaluation in relation to the specifications and drawings. Please refer to sample ITT attached (Appendix 2). Please note that the ITT used in Stage 2 of this process will be a Single Envelope ITT with a Low Price Basis of Selection. The attached sample is only being provided for bidders to reference the General Conditions.

ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address cloe.pelland-tessier@pc.gc.ca . Enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

STAGE 1

Appendix 1 – Stage One Qualification Requirements must be submitted **ONLY** to the PCA Bid Receiving Unit by the date, time and place indicated on page 1 of the Invitation to Qualify. The PCA will not assume responsibility for submissions directed to any other location.

Submissions received by fax and email will be accepted as official and must meet the following requirements:

- a. Must satisfy Appendix 1 - Stage One Qualification Requirements and should include the completed front page of the Request for Qualifications.
- b. Must indicate:
 - Solicitation number
 - Name of Bidder

The first page of all amendment(s) that have been duly signed/initialed verifying proof of receipt or written acknowledgement of receipt of amendments should be submitted with the bid but may be submitted afterwards. If any amendment(s) are not acknowledged as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the documentation within the time frame specified will render the bid non-responsive.

COMPLETION OF SUBMISSION

The Bidder shall base the submission on the applicable documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing or by telephone.

APPENDIX 1 – STAGE ONE QUALIFICATION REQUIREMENTS

DESCRIPTION:

Parks Canada Agency (PCA) is currently developing a project to restore an old section of Route 132 that was abandoned in 2014 in favour of an alternative route that is currently in use, in the Beaver sector of Forillon National Park. The project aims to renaturalize the vast majority of the 5.9 kilometers of abandoned road to reconnect the forest and aquatic environments located on either side of this former road corridor. It will reduce terrestrial connectivity problems for carnivores such as American marten and fisher, as well as aquatic connectivity by removing a dozen culverts to ensure the free passage of fish, including American eel. Ultimately, the project also aims to increase the area of natural habitat by reducing the area of disturbed habitat, so as to enable the population or visitors to the national park to reap the benefits.

As part of this project, Parks Canada needs a contractor to restore the target areas by removing culverts and paving, excavating / backfilling / transporting / stockpiling / reusing granular materials in accordance with plans and specifications, restoring forest and aquatic environments, and preparing surfaces for renaturalization.

Parks Canada has already retained the services of a consulting engineering firm to plan, analyze and design the plans and specifications for this project. With this step completed, Parks Canada will now proceed with the restoration work.

The work will be carried out in an area that is normally very busy with visitors during park operations, i.e. from early June to mid-October, but this area will be closed for the occasion and for the duration of the work.

The work covered by this contract therefore concerns the restoration and renaturalization of the former Route 132 corridor at Forillon National Park. As indicated in the plans and specifications provided, the work includes, but is not limited to :

- Removal of twelve culverts, including excavation, disposal of materials, recovery of granular materials, renaturalization of watercourses and banks;
- Removal of pavement on a portion of former Route 132;
- Restoration of the former Route 132 corridor over a large part of the 5.9 km, according to the type of redevelopment proposed in the plans (forest, watercourses and wetlands);
- The recovery and stockpiling of certain quantities of all-alluvial materials (0-300 mm gauge) from the pavement structure of the former Route 132; all surplus materials will be spread on site;
- Reuse of all surplus stockpiles left on the old Route 132 (including the topsoil stockpile);
- The removal of topsoil at the indicated locations and its management (temporary storage and/or disposal according to Parks Canada instructions);
- All excavations and backfilling required for the work;
- Environmental protection measures for work in watercourses and wetlands;
- Clean-up of Route 132 (truck traffic) for the duration of the work, at the end of the work and at the request of the Ministerial Representative;
- Occupational health and safety management for the duration of the work.

All work must be performed in accordance with federal and provincial regulations applicable to the agencies having jurisdiction over the work. The work is subject to the National Parks Act and Regulations, the Canadian Environmental Protection Act, the Canada Labour Code and the Quebec Occupational Health and Safety Regulations.

Bidder Instructions: The Bidder is requested to respond to the Stage One Evaluation Criteria using the tables below.

BASIS OF SELECTION:

A submission must comply with the mandatory requirements to be declared responsive in Stage One.

MANDATORY REQUIREMENTS:

At Stage One bid closing time, the Bidder must:

- a) comply with the following Mandatory Requirements; and
- b) provide the necessary documentation to support compliance.

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Contracting Authority - Autorité contractante
Cloë Pelland Tessier

Client Ref. No. - N° de réf. du client
PR 10232743

File Name - Nom du dossier
Stage 1 - Road restoration 5.9 km, Forillon National Park

All Mandatory requirements should be completed and submitted prior to closing with sufficient detail to demonstrate compliance. Failure to demonstrate compliance with all mandatory requirements via the original submission, may result in the submission being deemed non-responsive. At any time in the evaluation stage should PCA officials identify any minor irregularities or omissions the Contract Authority may inform the proponent of a time frame within which to provide a clarification or missing information. Failure to comply with the request of the Contracting Authority within the time frame provided will render the submission non-responsive.

Select a **maximum of two (2)** reference projects undertaken by the Bidder within the last 10 years for each **mandatory** requirement. A response to each **mandatory requirement** is required. Only the first two (2) projects listed for each, in sequence, will receive consideration and any others will not receive consideration.

The evidence provided by the bidder may be verified. PCA reserves the right to verify information for completeness and accuracy and to confirm reference satisfaction with services provided.

Bidders are requested to indicate (Yes/No) in the right column below, however simply stating Yes is not sufficient. The Bidder must provide substantiation as outlined in the mandatory requirements.

#	Mandatory Requirements	Met (Yes/No)
M1	<p>By the closing date and time of this prequalification, the bidder must have substantially completed at least two (2) restoration projects in the last 10 years that demonstrate a similar scope to the project in question, i.e. wetland or shoreline restoration projects, aquatic environments and forest environments that have contained work near bodies of water (lakes, ponds, beaver habitats) and have been carried out over dimensions (of the order of a kilometer).</p> <p>Of the two (2) projects required, at least one (1) must demonstrate the following experience :</p> <ul style="list-style-type: none"> - Restoration of wetlands or riverbanks, or aquatic AND forest environments with work involving beaver habitat <p>For at least 1 (one) of the project examples, the Bidder must have been the Prime Contractor and not have been retained to complete the work under sub-contract.</p> <p>Bidders must demonstrate that they meet all the mandatory experience criteria below. This can be demonstrated by the amount of experience in the two (2) reference projects provided;</p> <ul style="list-style-type: none"> - Management of major excavation, earthmoving and renaturalization projects (work involving digging, moving, compacting and levelling earth or granular materials). - Experience in working with and coordinating teams specialized in restoring natural environments. - Experience in working and coordinating teams with successful supply chain management (management of suppliers, subcontractors and artisan truckers). <p>The projects preferably but need not necessarily have been in the public sector (i.e. work completed for a federal, provincial/territorial or municipal government client).</p> <p>The component of the projects completed by the bidder must have been at least \$250,000 in value (excluding taxes).</p> <p>The bidder must provide a client reference (name of client, name of client representative and their position, contact information) for each project. The client references will be used for fact verification only.</p> <p>Note: The Bidder must provide substantiation of above Mandatory Requirement using Project 1 and Project 2 Tables below (use extra pages if necessary).</p>	

PROJECT 1:		Met (Yes/No)
Project Title:		
Project Location:		
Client (Owner or General Contractor if sub-contract):		
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):	
Was this project substantially completed in the past 10 years? ____ Yes or ____ No		
Was this project a Restoration project of wetlands or riverbanks, or aquatic AND forest environments with work involving beaver habitat ____ Yes or ____ No		
Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable. Name: Email: Phone #:		
Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)		
Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)		

PROJECT 2:		Met (Yes/No)
Project Title:		
Project Location:		
Client (Owner or General Contractor if sub-contract):		
Project Start Date(YYYY/MM/DD):	Project Substantial Completion Date (YYYY/MM/DD):	
Was this project substantially completed in the past 10 years? ____Yes or ____No		
Was this project a Restoration project of wetlands or riverbanks, or aquatic AND forest environments with work involving beaver habitat ____Yes or ____No		
Provide a client reference. This can be an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Where the work was done under sub-contract, the contact information for the General (Prime) Contractor is acceptable. Name: Email: Phone #:		
Cost of project work \$ _____ (must be at least \$250,000 excluding taxes)		
Briefly describe the project (i.e.: cost, scope, size, distinguishing characteristics, etc.)		

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APPENDIX 2 – EXAMPLE INVITATION TO TENDER (ITT)

(ATTACHED SEPARATELY)