

## W6369-240393 DATA MIGRATION

### AMENDMENT 002

Amendment No. 002 is being issued to address the following:

- A) Amend PART 2 - BIDDER INSTRUCTIONS, Section 2.2.a;
- B) Amend PART 3 - BID PREPARATION INSTRUCTIONS, Section 3.1;
- C) Amend PART 3 - BID PREPARATION INSTRUCTIONS, Section 3.1.2(a);
- D) Amend PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION, Section 4.5;
- E) Amend ATTACHMENT 1 TO PART 4 EVALUATION CRITERIA, Table 1 – Mandatory Criteria;
- F) Amend PART 7 - RESULTING CONTRACT CLAUSES, Section 7.5; and
- G) Amend ANNEX A – STATEMENT OF WORK, Section 3.3.

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- A) Amend PART 2 - BIDDER INSTRUCTIONS, Section 2.2.a

Delete in its entirety;

Insert:

- a. Unless specified otherwise in the RFP, bids must be received by the Contract Authority at the location identified by the date, time and place indicated on the CanadaBuys Tender Notice page under Contact Information.

- B) Amend PART 3 - BID PREPARATION INSTRUCTIONS, Section 3.1;

Delete the first paragraph;

Insert:

Canada requests that the Bidder submits its bid electronically in accordance with section 8 of the 2003 standard instructions and as amended in Part 2 - Bidder Instructions, Article 2.1 Standard Instructions, Clauses and Conditions. The total size any email, including all attachments, must not exceed 10 megabytes (MB). It is solely the Bidder's responsibility to ensure that the total size any email does not exceed this limit.

C) Amend PART 3 - BID PREPARATION INSTRUCTIONS, Section 3.1.2(a) Format of the Bid

Delete in its entirety;

Insert:

- a. Unless specified otherwise in the RFP, bids must be received by the Contract Authority at the location identified by the date, time and place indicated on the CanadaBuys Tender Notice page under Contact Information.

D) Amend PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION, Section 4.5

Delete in its entirety;

Insert:

#### 4.5 Right of Pivot

Canada reserves the right to pivot the resulting contract(s) in accordance with resulting contract clause 7.5 Right of Pivot of Part 7 – Resulting Contract Clauses of the RFP.

E) Amend ATTACHMENT 1 TO PART 4 EVALUATION CRITERIA, Table 1 – Mandatory Criteria

Delete Table 1 in its entirety;

Insert:

Table 1 – Mandatory Criteria

#	Mandatory Criteria	Bid Preparation Instructions	Bidder Response (include location in bid)	Met or Not Met?
M1	<p><b>Subject Matter Expert (SME) Experience</b> – The Bidder must demonstrate that <u>at least one of their</u> Health Informaticist/Engineer SME subject matter experts (SME) who would be working on this requirement have performed the work specified in Section 3.1.1 of the SOW (Data Model Creation) for at least three different client organizations.</p>	<p>To demonstrate compliance with this criterion, the Bidder must, in their proposal, submit a paragraph-by-paragraph response to each SOW section, as follows, demonstrating how the <u>SME(s) has/have</u> addressed each item in a previous engagement or engagements with other client organizations.</p> <p>Section 3.1.1 Data Model Creation – describe in detail how the SMEs created a data model that identified all data elements, their hierarchical relationship to each other, data formats, structure of data (e.g., structured discrete data or unstructured scanned images) the coding structures of the data, and the source of the data.</p>		
M2	<p><b>Subject Matter Expert (SME) Experience</b> – The Bidder must demonstrate that <u>at least one of their</u> Health Informaticist/Engineer SME subject matter experts (SME) who would be working on this requirement have performed the work specified in Section 3.1.2 of the SOW (Data Quality Assessment) for at least three different client organizations.</p>	<p>To demonstrate compliance with this criterion, the Bidder must, in their proposal, submit a paragraph-by-paragraph response to each SOW section, as follows, demonstrating how the <u>SME(s) has/have</u> addressed each item in a previous engagement or engagements with other client organizations.</p> <p>Section 3.1.2 Data Quality Assessment – describe in detail how the SMEs evaluated the quality of the data in the source EHR that would be considered for migration, including how they decided whether the data required cleansing or converting for use in a new EHR, and whether the data would be useful to support data-driven decision making.</p>		

#	Mandatory Criteria	Bid Preparation Instructions	Bidder Response (include location in bid)	Met or Not Met?
M3	<p><b>Subject Matter Expert (SME) Experience</b> – The Bidder must demonstrate that <u>at least one of their</u> Health Informaticist/Engineer SME subject matter experts (SME) who would be working on this requirement have performed the work specified in Section 3.2 of the SOW (Phase 2 – Data Migration Decision Framework) for at least three different client organizations.</p>	<p>To demonstrate compliance with this criterion, the Bidder must, in their proposal, submit a paragraph-by-paragraph response to each SOW section, as follows, demonstrating how the <u>SME(s) has/have</u> addressed each item in a previous engagement or engagements with other client organizations.</p> <p>Section 3.2 Phase 2 – Data Migration Decision Framework – describe in detail how the SMEs created a decision framework and applied it to the data in the existing EHR, placing that data into one or more of three (possibly overlapping) categories: Immediately available mandatory clinical and related data, data of only historical value, and data of no business value.</p>		
M4	<p><b>Subject Matter Expert (SME) Experience</b> – The Bidder must demonstrate that <u>at least one of their</u> Health Informaticist/Engineer SME subject matter experts (SME) who would be working on this requirement have performed the work specified in Section 3.3.1 of the SOW (Extract, Transform, Load (ETL) Data Flow) for at least three different client organizations.</p>	<p>To demonstrate compliance with this criterion, the Bidder must, in their proposal, submit a paragraph-by-paragraph response to each SOW section, as follows, demonstrating how the <u>SME(s) has/have</u> addressed each item in a previous engagement or engagements with other client organizations.</p> <p>Section 3.3.1 – Extract, Transform, Load (ETL) Data Flow – describe in detail how the SMEs established a method of extracting, transforming, and loading the data from a source EHR to a new EHR.</p>		

#	Mandatory Criteria	Bid Preparation Instructions	Bidder Response (include location in bid)	Met or Not Met?
M5	<p><b>Subject Matter Expert (SME) Experience</b> – The Bidder must demonstrate that <u>at least one of their</u> Health Informaticist/Engineer SME subject matter experts (SME) who would be working on this requirement have performed the work specified in Section 3.3.2 of the SOW (Data Migration Activity Detailed Planning) for at least three different client organizations.</p>	<p>To demonstrate compliance with this criterion, the Bidder must, in their proposal, submit a paragraph-by-paragraph response to each SOW section, as follows, demonstrating how the <u>SME(s) has/have</u> addressed each item in a previous engagement or engagements with other client organizations.</p> <p>Section 3.3.2 – Data Migration Activity Detailed Planning – describe in detail how the SMEs established a plan for the ETL data migration activity, including identifying who would be involved in the data governance decision making, creating an overall project plan, and specifying key data migration activity success measures.</p>		

Table 1 – Mandatory Criteria

F) Amend PART 7 - RESULTING CONTRACT CLAUSES, Section 7.5

Delete in its entirety;

Insert:

7.5 Right of Pivot

During the Initial Contract Period (defined at 7.4.1), if

- a) Canada determines, at its sole discretion, that the Contractor:
  - i. at any time does not meet the requirement of the contract, or
- b) the Contractor and Canada agree;

then Canada may terminate the Contract and award a new Contract to the next highest ranked responsive Bidder. The next highest ranked responsive Bidder refers to the next Bidder with the next lowest evaluated price in accordance with Part 4 – Evaluation Procedures and Basis of Selection in solicitation number W6369-240393.

G) Amend ANNEX A – STATEMENT OF WORK, Section 3.3;

Delete the first paragraph;

Insert:

### 3.3 Phase 3 – Data Migration Implementation Plan

In this final phase of the requirement, the contractor must provide a detailed technical description of the steps required to move data from the CFHIS data storage to a new EHR's data storage. As well, the contractor must specify the ancillary data governance activities required specific to the data migration activity as per Sections 3.3.1 and 3.3.2 of this SOW.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED