Office of the Superintendent of Financial Institutions Canada

Request for Proposal #20230167-R

RETURN BIDS TO:

Office of the Superintendent of Financial Institutions
Procurement and Contracting
Email: contracting@osfi-bsif.gc.ca

REQUEST FOR PROPOSAL

Proposal To: Office of the Superintendent of Financial Institutions

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

Title	Amendment #
Virtual Part-time Group Language	002
Training	
Solicitation No.	Date
20230167-R	April 12, 2024
Client Reference No.	
20230167-R	
Solicitation Closes	Time Zone
at 02:00 PM	Eastern Daylight Time
on April 18, 2024	EDT
D.D.P.	
Plant-Usine: □ Destination: ☑	Other-Autre: □
Address Inquiries to :	
France Emond, Senior Contracting C	Officer
E-mail	
contracting@osfi-bsif.gc.ca	
Destination - of Goods, Services,	and Construction:
See Herein	

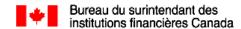
Vendor/Firm Name and address

Instructions:

Issuing Office – Bureau de distribution

Procurement and Contracting 255 Albert Street, 12th Floor Ottawa, ON K1A 0H2

Delivery	Delivered Offered
See Herein	
Vendor/firm Name and add	ress
Facsimile No.	
Téléphone No.	
-	uthorized to sign on behalf of
Vendor/firm (type or print)-	•
Signature	
Signature Date	



Amendment two (2) is raised to revise the date for enquiries, correct the pricing tables, correct the general terms and conditions, and amend Annex A – Statement of Work, as follows:

At page 5, 4. Enquiries - Bid Solicitation:

DELETE:

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

INSERT:

All enquiries must be submitted in writing to the Contracting Authority no later than <u>April 11th, 2024.</u> Enquiries received after that time may not be answered.

At page 18, ATTACHMENT 2 to PART 4 - FINANCIAL EVALUATION - PRICING SCHEDULE:

DELETE in its' entirety

INSERT:

The Bidder should complete this pricing schedule and include it in its financial bid once completed.

Initial period: Contract Award to March 31, 2025

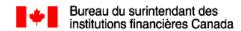
PRICING TABLE 1:			
A	В	С	D = (BxC)
Virtual part-time group language training sessions	All-inclusive Firm Hourly Rate	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Delivery of virtual part-time group language training sessions for all learners (as per section 5 in SOW)	\$ per learner	6,500 hours	\$
Training Preparation (as per Section 5 in SOW)	\$	270 hours	\$
	Total	Price for Pricing Table 1:	

^{*}Level of effort in the pricing table is used for evaluation purpose only and should not be construed as a minimum guarantee commitment by Canada

PRICING TABLE 2:			
A	В	С	D = (BxC)
Virtual part-time group language training sessions	Firm All inclusive Unit Price	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Individual Language Assessment (per learner)	\$	120	\$
Learners' Progress Report (per learner)	\$	120	\$
	Total	Price for Pricing Table 2:	\$

Option period 1: April 1, 2025, to March 31, 2026

PRICING TABLE 3:			
A	В	С	D = (BxC)
Virtual part-time group language training sessions	All-inclusive Firm Hourly Rate	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Delivery of virtual part-time group language training sessions for all learners (as per section 5 in SOW)	\$ per learner	6,500 hours	\$
Preparation (as per section 5 in SOW)	\$	270 hours	\$
Total Price for Pricing Table 3:			\$



PRICING TABLE 4:			
Α	В	С	D = (BxC)
Virtual part-time group language training sessions	Firm All inclusive Unit Price	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Individual Language Assessment (per learner)	\$	120	\$
Learners' Progress Report (per learner)	\$	120	\$
	Total	Price for Pricing Table 4:	\$

Option period 2: April 1, 2026, to March 31, 2027

Option portou 2: 7(prin 1; 2020; to maron o	., ===		
PRICING TABLE 5:			
Α	В	С	D = (BxC)
Virtual part-time group language training sessions	All-inclusive Firm Hourly Rate	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Delivery of virtual part-time group language training sessions for all learners (as per section 5 in SOW)	\$ per learner	6,500 hours	\$
Preparation (as per section 5 in SOW)	\$	270 hours	\$
	\$		

PRICING TABLE 6:			
A	В	С	D = (BxC)
Virtual part-time group language training sessions	Firm All inclusive Unit Price	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Individual Language Assessment (per learner)	\$	120	\$
Learners' Progress Report (per learner)	\$	120	\$
	Tota	I Price for Pricing table 6	\$

Option period 3: April 1, 2027, to March 31, 2028

Option period 3. April 1, 2027, to March 3	71, 2020		
PRICING TABLE 7:			
A	В	С	D = (BxC)
Virtual part-time group language training sessions	All-inclusive Firm Hourly Rate	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Delivery of virtual part-time group language training sessions for all learners (as per section 5 in SOW)	\$ per learner	6,500 hours	\$
Preparation (as per section 5 in SOW)	\$	270 hours	\$
	Total	Price for Pricing Table 7:	\$

PRICING TABLE 8:			
A	В	С	D = (BxC)
Virtual part-time group language training sessions	Firm All inclusive Unit Price	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Individual Language Assessment (per learner)	\$	120	\$
Learners' Progress Report (per learner)	\$	120	\$
	Total	Price for Pricing Table 8:	\$

Option period 4: April 1, 2028, to March 31, 2029

PRICING TABLE 9:			
Α	В	С	D = (BxC)
Virtual part-time group language training sessions	All-inclusive Firm Hourly Rate	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Delivery of virtual part-time group language training sessions for all learners (as per section 5 in SOW)	\$ per learner	6,500 hours	\$
Preparation (as per section 5 in SOW)	\$	270 hours	\$
Total Price for Pricing Table 9			\$

PRICING TABLE 10:			
A	В	С	D = (BxC)
Virtual part-time group language training sessions	Firm All inclusive Unit Price	Estimated quantity for evaluation purposes only*	Total Estimated Price (Applicable Taxes Extra)
Individual Language Assessment (per learner)	\$	120	\$
Learners' Progress Report (per learner)	\$	120	\$
<u> </u>	Total P	rice for Pricing Table 10:	\$

Optional Services

Optional Services	Hourly rate (A)	Number of hours* (B)	Total estimated price (C) C = A x B
Language Exam Preparation as per Statement of Work Section 8	\$	100	\$

^{*}Level of effort in the pricing table is used for evaluation purpose only and should not be construed as a minimum guarantee commitment by Canada

<u>Total Evaluated Price</u> = Initial Period (Total Price for Pricing Table 1 + Total Price for Pricing Table 2) + Option Period 1 (Total Price for Pricing Table 3 + Total Price for Pricing Table 4) + Option Period 2 (Total Price for Pricing Table 5 + Total Price for Pricing Table 6) + Option Period 3 (Total Price for Pricing Table 7 + Total Price for Pricing Table 8) + Option Period 4 (Total Price for Pricing Table 9 + Total Price for Pricing Table 10)

At page 22, 4.1 General Conditions:

DELETE:

2010C (2022-12-01) General Conditions – Services (Medium Complexity) apply to and form part of the Contract.

INSERT:

2010B (2022-12-01) General Conditions – Professional Services (Medium Complexity) apply to and form part of the Contract.

At page 25, 12. Priority of Documents:

DELETE:

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- the Articles of Agreement; (a)
- 2010C (2022-12-01) General Conditions Services (Medium Complexity); (b)
- Annex A, Statement of Work; (c)
- Annex B, Basis of Payment (d)
- Annex C, Direct Deposit Enrolment Form and; (e)
- the Contractor's bid dated _____ (to be inserted at contract award).

INSERT:

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- the Articles of Agreement; (a)
- 2010B (2022-12-01) General Conditions Professional Services (Medium Complexity); (b)
- Annex A, Statement of Work; (c)
- Annex B, Basis of Payment (d)
- Annex C, Direct Deposit Enrolment Form and; (e)
- the Contractor's bid dated _____ (to be inserted at contract award).

At page 28, Annex A - Statement of Work:

DELETE:

3. Scope of Work

The Contractor must deliver part-time group language training to up to 10 groups per session consisting of up to eight (8) groups of French training and up to two (2) groups of English training. Each part-time group training must consist of two (2) ninety (90) minutes classes per week.

INSERT:

3. Scope of Work

The Contractor must deliver part-time group language training to up to 10 groups per session consisting of up to eight (8) groups of French training and up to two (2) groups of English training. Each part-time group will consist of up to a maximum of 8 learners. Each part-time group training must consist of two (2) ninety (90) minutes classes per week.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.