



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions  
Procurement & Contracting Services  
c/o Commissionaires, F Division  
6101 Dewdney Ave  
Regina, SK S4P 3K7

Fax No. - No de FAX:  
(306) 780-5232

**SOLICITATION  
AMENDMENT**

**MODIFICATION DE  
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

<b>Title – Sujet:</b> Architectural and Engineering Services – New Detachment and Storage Garage, Rosthern, Saskatchewan		<b>Date :</b> 01 May 2024
<b>Solicitation No. – N° de l'invitation</b> M5000-23-4451/A		<b>Amendment No. – N° de la modification</b> 001
<b>Client Reference No. - No. De Référence du Client</b> 202304451		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At /à :</b>	2 :00 PM	CST (Central Standard Time) HNC (Heure Normale du Centre)
<b>On / le :</b>	22 May 2024	
<b>Incoterms 2010 "DDP Delivered Duty Paid"</b> See herein — Voir aux présentes	<b>GST – TPS</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> See herein — Voir aux présentes		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Teresa Hengen, Procurement Officer		
<b>Telephone No. – No. de téléphone</b> 639-625-3449	<b>Facsimile No. – No. de télécopieur</b> 306-780-5232	

<b>Delivery Required – Livraison exigée</b> N/A	<b>Delivery Offered – Livraison proposée</b> N/A
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>	
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



This amendment is raised to address the following:

Delete:

<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	2 :00 PM	CST (Central Standard Time) HNC (Heure Normale du Centre)
<b>On / le :</b>	14 May 2024	

Insert:

<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	2 :00 PM	CST (Central Standard Time) HNC (Heure Normale du Centre)
<b>On / le :</b>	22 May 2024	

**Q1. The RCMP recently released an RFP for design services of two detachments at Fox Lake, AB and Montreal Lake, SK. The RFP has now been revised to make consultants' travel expenses reimbursable. Can a similar approach be applied to this RFP? If not, please provide more details on the anticipated site visits during each project phase for a fair evaluation.**

A1. Price proposal to be per Appendix C - Price Proposal Form. Refer to PA 6.10 Meetings, and RS 6.3 Details.

**Q2. Page 5 of 46 1. Integrity Provisions – Declaration of Convicted Offences references R1410T (2022-01-28), General instructions 1 (GI1), Integrity Provisions – Proposal, section 3b. And on page 29 of 46, 2. Integrity Provisions – Declaration of Convicted Offences, references R1410T (2020-05-28), General instructions 1 (GI1), Integrity Provisions – Proposal, section 3b. Which reference is correct for the Integrity provisions?**

A2. The correct reference would be R1410T (2022-01-28).

**Q3. For the Integrity Provisions, since we don't have any criminal convictions, we normally submit the attached List of names for integrity verification form, from PWGSC. Is this acceptable?**

A3. The form from PWGSC is acceptable.



**Q.4 When submitting our proposal, we noted the 3 specific sections In Section I TECHNICAL PROPOSAL which will includes APPENDIX-B TEAM IDENTIFICATION in Mandatory section and RATED REQUIREMENTS. Section II will include FINANCIAL PROPOSAL. Section III DECLARATION/CERTIFICATIONS which will include APPENDIX-E DECLARATION/CERTIFICATIONS FORM, do we include List of names for integrity verification form in Section III?**

A4. The Integrity Form would be included with the documents included as per Section III - Declaration/Certifications.

**Q5. Front page of the RFP Solicitation; and, Front pages of revision(s) to the RFP, would these be appended to Technical Proposal, or included in Mandatory Section of Technical Proposal?**

A5. These pages would be included in the Technical Proposal.

**Q6. On page 41 of 46 Rated Requirement 1: Achievements of Proponent on Projects, (e) Describe how the proposed team has successfully performed services previously (10 pts), what is expected as response to this specific item for each project?**

A6. Rated Requirement (e) evaluation will be emphasized on how the services were provided as a team.

**Q7. For Rated Requirement 3: Should the requested CV be part of the response for R3 or appended to Technical Proposal ? Also there is no mention of Civil Engineer; Landscape Architect; and Building / Fire Code Engineer, identified in the TEAM IDENTIFICATION form and in Appendix A Project Brief, should we include CV for these roles as well?**

A7. Refer to Q12 for clarification.

**Q8. For Rated Requirement 4: item c) Significant issues, challenges and constraints has no assigned points ?**

A8. Rated Requirement 4, item c) to be allotted 10 pts.



**Q9. Rated Requirement 3, item (d) states *Two comparable projects (do not list the same projects as R1)*. Since some of the Key Personnel are Subconsultants, can we list some of the same projects as R2 for their 2 projects?**

A9. Yes, response is at the discretion of the proponent. Rated requirement will be evaluated accordingly.

**Q10. Under Rated Requirement 3 RCMP does not request CV's for Civil Engineer, Landscape Architect and Building/Fire Code Engineer. Are proponents expected to include these as part of the evaluation?**

A10. Refer to Q12 for clarification.

**Q11. Some of the key specialties are not province-specific licensed professions, how will RCMP evaluate this under the Mandatory Requirements?**

A11. At minimum, and where applicable, disciplines must be a member of a Saskatchewan Association relating to their field and or represented by licensed Architect in the Province of Saskatchewan. To clarify, Landscape Architect(s) to be a member of the Saskatchewan Association of Landscape Architects (SALA). Interior Designer(s) to be a member of Interior Designers' Association of Saskatchewan.

**Q12. Appendix B, Team Identification Form asks Proponents to identify the following Team Members:**

**Consultant (Proponent – Architect)**

**Structural Engineering**

**Mechanical Engineer**

**Electrical Engineer**

**Civil Engineer**

**Sustainable Development Specialist/Engineer**

**Landscape Architect**



**Commissioning Specialist**

**Costing Consultant**

**Building Code/Fire Code Engineer**

**Page 40 of the RFP, M1.1, states that Key sub-consultant firms / Specialists includes – Civil Engineering, Mechanical Engineering, Electrical Engineering, Structural Engineering, Sustainable Development Specialist/Engineer, Commissioning Specialist, and Costing Consultant. This list excludes Code and Landscape.**

**Then on page 42 of the RFP under Rates Requirement 3: the proponent is to provide a one page resume for the following roles:**

**Prime Consultant**

**Structural Engineer**

**Mechanical Engineer**

**Electrical Engineer**

**Sustainable Development Specialist/Engineer**

**Commissioning Specialist**

**Costing Consultant**

**This list also omits Code and Landscape.**

**The Project Brief PD 4.9 through to PD 4.17, lists the following: Architectural, Civil., Structural, Mechanical, Electrical, Code, Commissioning, Costing, Sustainable Development.**

**Given that the above lists are inconsistent, could you please confirm the disciplines and roles that must be included in our response.**

A12. Refer to Amendment #1 (attached).



**Q13. Similar to other RCMP proposals, could you please provide a comprehensive Class D Cost Estimate that includes construction contingencies, escalation/risks and furniture associated costs? This will allow all Proponents to calculate their fees on the same figure.**

A13. Refer to APPENDIX A – PROJECT BRIEF / TERMS OF REFERENCE, PD 8 COST, clause .8.1.1.

**Q14. Could you confirm whether resumes can be excluded from the page count and be included in the appendix?**

A14. Refer to SRE 1 Submission Requirements, 1.1 Bid Preparation Instructions for items not included as part of the maximum page limitation.

**Q15. In addition to the 7 requested resumes, are we permitted to include additional resumes for key individuals?**

A15. Refer to Amendment #1 (attached). Response to Request for Proposal is at the discretion of the Proponent.



Solicitation RFP – Architectural and Engineering Services, New Detachment and Storage Garage, Rosthern, Saskatchewan

Within – SRE 1 SUBMISSION REQUIREMENTS, 1.1 Bid Preparation Instructions, 1.1.1.g.

**DELETE:**

The maximum number of pages including text and graphics to be submitted for **Appendix “G” – Evaluation Criteria, SRE 3 section 3. Rated Requirements is 34 pages (single-sided) or 17 pages (double-sided) on 8 ½ x 11 paper size. If larger sized paper is provided then each face of paper will be counted as one page. A minimum font size 10 shall be used.**

**INSERT:**

The maximum number of pages including text and graphics to be submitted for **Appendix “G” – Evaluation Criteria, SRE 3 section 3. Rated Requirements is 38 pages (single-sided) or 19 pages (double-sided) on 8 ½ x 11 paper size. If larger sized paper is provided then each face of paper will be counted as one page. A minimum font size 10 shall be used.**

Within – 2. MANDATORY REQUIREMENTS, Mandatory Requirement 1: Proponent’s Consultant Team.

**DELETE:**

Key sub-consultant firms / Specialists – Civil Engineering, Mechanical Engineering, Electrical Engineering, Structural Engineering, Sustainable Development Specialist/Engineer, Commissioning Specialist, and Costing Consultant.

**INSERT:**

Key sub-consultant firms / Specialists – Civil Engineering, Mechanical Engineering, Electrical Engineering, Structural Engineering, Sustainable Development Specialist/Engineer, Commissioning Specialist, Costing Consultant, Landscape Architect, and Building/Fire Code Engineer.



Within – 3. RATED REQUIREMENTS, Rated Requirement 3: Achievements of Key Personnel on Projects

**DELETE:**

The Proponent must provide, as a minimum one (1) C.V. for each of the key roles:

- Prime Consultant
- Structural Engineer
- Mechanical Engineer
- Electrical Engineer
- Sustainable Development Specialist/Engineer
- Commissioning Specialist
- Costing Consultant

**INSERT:**

The Proponent must provide, as a minimum one (1) C.V. for each of the key roles:

- Prime Consultant
- Structural Engineer
- Mechanical Engineer
- Electrical Engineer
- Sustainable Development Specialist/Engineer
- Commissioning Specialist
- Costing Consultant
- Landscape Architect
- Building/Fire Code Engineer
- Civil Engineer





Project Brief – Architectural and Engineering Services, New Police Facility, Rosthern, Saskatchewan

Within – PD 4 SCOPE OF WORK, PD 4.1 OVERVIEW, .4.1.3

**DELETE:**

<b>Rosthern Detachment</b>	
Usage	SQ Meters (approx.)
Public Area ( Reception, Vestibules, etc)	46.2
Office Area	142.5
General Support Area	158.2
Operational Support Area	113.0
Secure Area	164.3
<b>Total Basic</b>	624.2
Circulation Gross Up (24%)	149.8
<b>Total Usable</b>	774.1
Service/Common area (10%)	77.4
<b>Total Rentable</b>	851.5
Vertical Penetrations/Exterior Walls (10%)	85.5
<b>Total Gross Space</b>	937

**INSERT:**

<b>Rosthern Detachment</b>	
Usage	SQ Meters (approx.)
Public Area ( Reception, Vestibules, etc)	46.2
Office Area	142.5
General Support Area	158.2
Operational Support Area	123.0
Secure Area	167.8
<b>Total Basic</b>	637.7
Circulation Gross Up (24%)	153.1
<b>Total Usable</b>	790.8
Service/Common area (10%)	79.1
<b>Total Rentable</b>	869.9
Vertical Penetrations/Exterior Walls (10%)	87.0
<b>Total Gross Space</b>	957



Within – PD 8 COST, PD 8.1.1

**DELETE:**

The estimated preliminary construction cost estimate (Class D) for the Rosthern Detachment is \$7,750,000.00. The value includes construction costs, but does not include construction contingencies, escalation or risks. This budget does not include any furniture associated costs.

**INSERT:**

The estimated preliminary construction cost estimate (Class D) for the Rosthern Detachment is \$9,210,000.00. The value includes construction costs, but does not include construction contingencies, escalation or risks. This budget does not include any furniture associated costs.