

## **Psychological Diagnostic and Cognitive Assessments for Offenders at Institutions in the Ontario Region**

**This requirement is for:** The Correctional Service of Canada, Ontario Region Institutions.

### **Trade agreement:**

This procurement is not subject to any trade agreement.

**Tendering procedures:** All interested suppliers may submit a bid.

**Competitive Procurement Strategy:** lowest priced compliant bid.

### **Set-aside under the Procurement Strategy for Indigenous Business:**

This procurement is not subject to any set-asides for Indigenous Suppliers.

### **Comprehensive Land Claim Agreement:**

This procurement is not subject to a Comprehensive Land Claims Agreement.

**Security Requirements:** This contract includes security requirements.

### **Nature of Requirements:**

The following is a summary of the statement of work for this requirement.

The Correctional Service of Canada (CSC) Health Services require the services of a psychologist for the Ontario region institutions including: Joyceville Complex, Collins Bay Complex, Millhaven, Bath, Warkworth, Beavercreek, Grand Valley, and the Regional Treatment Centre (Ontario).

**Objectives:** Provide psychodiagnostics and cognitive assessment services to offenders, as requested by the Project Authority, at Joyceville Complex, Collins Bay Complex, Millhaven, Bath, Warkworth, Beavercreek, Grand Valley, and the Regional Treatment Centre (Ontario).

### **Deliverables:**

The contractor must complete a maximum of 180 psychodiagnostic and cognitive assessments per year.

The Contractor must consider gender, cultural, religious, and linguistic differences and be responsive to the special needs of women and Indigenous People.

The Contractor must provide all services in compliance with federal and provincial legislation and standards, provincial and national guidelines, practice standards and CSC Policy/Guidelines including the CSC Mental Health Policy and guidelines.

The Contractor must provide services in accordance with the ethical and professional practice standards of the applicable provincial regulatory body, the Canadian Code of Ethics for Psychologists and relevant legislation guiding the practice of Psychology within correctional settings.

The Contractor is expected to consult with the Project Authority to ensure that all psychological practices are consistent with the relevant and most current legislation, practice standards and policies.

On a yearly basis or as determined by the Project Authority, the Project Authority or designate will review a sample of reports to determine if they meet CSC and professional standards for psychological assessment reports. If a report is judged to be substandard, the Contractor must amend the report as requested at no extra cost to the Crown. The amendment must be completed, and the amended report submitted to the Project Authority within one (1) week following the date when the amendment was requested.

Timeliness of the submission of all reports will be monitored on an ongoing basis by the Project Authority and will form part of the assessment of the Contractor's work.

All work must be performed in English.

**Any conditions for participation of suppliers not specified in solicitation documentation:** none.

**Estimated quantity of commodity:** see solicitation document statement of work and basis of payment.

**Duration of Contract and Time Frame for Delivery:**

Period of the Contract: The Work is to be performed during the period of June 1, 2024 to May 31, 2027 with the option to renew for two (2) additional one-year periods.

**File Number: 21401-26-4575379**

**Contracting Authority:** Danielle Murdoch

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**NOTE TO BIDDERS:** Bidders can obtain the complete statement of work and evaluation criteria by downloading the solicitation document and associated documents from the [Canada buys / tender opportunities](#) website.

The Crown reserves the right to negotiate with suppliers on any procurement.

Documents may be submitted in either official language of Canada (English or French).

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

Procurement Assistance Canada (PAC) offers seminars to businesses interested in learning how to sell goods and services to the Government of Canada. The seminars are FREE.

Topics include:

- Overview of the federal government contracting process;
- Searching for opportunities on the Buy and Sell - Tenders website;
- Bidding on opportunities;
- Registering in supplier databases.

The full schedule of seminars can be found on the [Buyandsell.gc.ca](https://buyandsell.gc.ca) website, under Event Calendar (<https://buyandsell.gc.ca/event-calendar>).