

**CANADIAN HERITAGE  
CALL FOR PROPOSALS – Amendment 001**

<b>Title</b>	Pre-Qualified Artwork Inventory for Outdoor Exhibits and Major Events Canada's Capital Region
<b>Solicitation Number</b>	10231921
<b>Solicitation Date</b>	2024-04-25
<b>Solicitation closing date and time</b>	<b>2024-06-18</b> <b>2:00PM EST</b>
<b>Contracting Authority</b>	Stéphanie Dupel A/Procurement and Contracting Specialist Contracting and Materiel Management Financial Management Branch Department of Canadian Heritage / Government of Canada  Email: <a href="mailto:contrats-contracting@pch.gc.ca">contrats-contracting@pch.gc.ca</a>

**Proposal to Canadian Heritage** We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein and/or attached hereto, the goods and/or services listed herein and on any attached sheets at the price(s) set out therefor.

<b>Artist's Legal Name and Address</b> (ensure the Artist's complete legal name is properly set out)	
<b>Artist MUST identify the name and title of the individual authorized to sign on behalf of the Artist</b>	Name: Title:
<b>Telephone Number</b>	
<b>E-mail Address</b>	

On behalf of the Artist, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:

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1. The Artist considers themselves and their products able to meet all the mandatory requirements described in the bid solicitation.
2. This bid is valid for the period requested in the bid solicitation.
3. All the information provided in the bid is complete, true, and accurate; and

Signature of Authorized Representative of the Artist	Date

### **Submissions of proposals**

If you are interested in being considered for this project, please send your proposal by e-mail identified as follows:

**Pre-Qualified Artwork Inventory #10231921** to [artpublic-publicart@pch.gc.ca](mailto:artpublic-publicart@pch.gc.ca)

It is the artist's responsibility to ensure that their proposals are sent no later than time and date specified.

**Only electronic proposals will be accepted.**

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Contract Amendment Date: **May 23, 2024.**

**Amendment number 001 is raised to extend the closing date of the call for proposal to June 18, 2024.**

**The initial call for proposal is amended as follows:**

**A- DELETE Clause 2.3. Enquiries – Proposal Solicitation of Part 2 - ARTISTS' INSTRUCTIONS** in its entirety and **REPLACE** by the following:

All enquiries must be submitted in writing to the Contracting Authority at [contrats-contracting@pch.gc.ca](mailto:contrats-contracting@pch.gc.ca), no later than **June 12**, 2024 at 2:00 p.m. (EST). Enquiries received after that time may not be answered. Questions and answers will be posted on [CanadaBuys.canada.ca](http://CanadaBuys.canada.ca).

**B- DELETE Annex E CHECKLIST** in its entirety and **REPLACE** by the following:

**ANNEX « E »  
CHECKLIST**

A) CONTENT TO BE PRESENTED IN THE PROPOSAL

Have you included everything for each proposed artwork?

- 1. One file (e.g., Word or pdf) no larger than 2 MB that includes the following documents:
  - Cover page, including your name, coordinates (address, telephone, email) and artwork title;
  - Description of the artwork, including statement about artwork, images, dimensions, materials, installation methods, suitable outdoor conditions, maintenance methods, dates of availability;
  - Brief curriculum vitae (two pages maximum).
- 2. Up to three high quality images of the proposed artwork provided separately in JPEG or PNG format not exceeding 2 MB per image
- 3. Completed and signed Offer of Services Form (see Annex « C »)

All electronic files should be clearly named.

B) ENQUIRIES

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Questions should be submitted via email as early as possible. Enquiries received after June 12, 2024, at 2:00 p.m. may not be answered. All enquiries and their replies will be posted on the [CanadaBuys.canada.ca](https://CanadaBuys.canada.ca) website.

Please address your questions to:

Stéphanie Dupel  
A/Procurement and Contracting Specialist  
Contracting and Materiel Management  
Financial Management Branch  
Department of Canadian Heritage / Government of Canada  
Email: [contrats-contracting@pch.gc.ca](mailto:contrats-contracting@pch.gc.ca)

C) EMAIL ADDRESS TO SEND PROPOSALS

[artpublic-publicart@pch.gc.ca](mailto:artpublic-publicart@pch.gc.ca)

**Only proposals submitted by email will be accepted.**

***ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT REMAIN  
VALID.***

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