



Date: May 24, 2024

Title: HVAC and Electrical Upgrade at the Embassy of Canada to South Africa, in Pretoria

Solicitation Number: 24-263048

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The following supplements and/or supersedes the solicitation document. This addendum forms part of the contract documents and is to be read, interpreted, and coordinated with all other parts. Any change to the cost of the work as a result of this addendum is to be included in the price proposal.  
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#### **Addendum # 4**

### **1. Request for Proposal, Title Page, A7. Proposal Delivery**

DELETE:

“In order for the proposal to be valid, it must be received no later than **14:00 Eastern Daylight Time on May 27, 2024**, referred to herein as the “Closing Date”.

**Electronic proposals must be sent only to the following email address:**  
[realproperty-contracts@international.gc.ca](mailto:realproperty-contracts@international.gc.ca).”

INSERT:

“In order for the proposal to be valid, it must be received no later than **14:00 Eastern Daylight Time on May 30, 2024**, referred to herein as the “Closing Date”.

**Electronic proposals must be sent only to the following email address:**  
[realproperty-contracts@international.gc.ca](mailto:realproperty-contracts@international.gc.ca).”

### **2. Request for Proposal, Part 2 – Evaluation and Basis of Selection, 6.0 Basis of Selection**

DELETE:

**6.1** To be declared responsive, a bid must:

- a) comply with all the requirements of the bid solicitation; and
- b) meet all mandatory criteria; and
- c) obtain the required minimum of 40 points overall for the technical evaluation criteria which are subject to point rating.

**6.2** Bids not meeting a) or b) or c) will be declared non-responsive.

**6.3** The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 40% (insert the percentage for technical merit) for the technical merit and 60% (insert the percentage for price) for the price.

**6.4** To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 60%.

**6.5** To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 40%.

**6.6** For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.

**6.7** Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.



The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 60/40 ratio of technical merit and price, respectively. The total available points equals 135 and the lowest evaluated price is \$45,000 (45).

**Basis of Selection - Highest Combined Rating Technical Merit (60%) and Price (40%)**

		<b>Bidder 1</b>	<b>Bidder 2</b>	<b>Bidder 3</b>
<b>Overall Technical Score</b>		115/135	89/135	92/135
<b>Bid Evaluated Price</b>		\$55,000.00	\$50,000.00	\$45,000.00
<b>Calculations</b>	<b>Technical Merit Score</b>	115/135 x 60 = 51.11	89/135 x 60 = 39.56	92/135 x 60 = 40.89
	<b>Pricing Score</b>	45/55 x 40 = 32.73	45/50 x 40 = 36.00	45/45 x 40 = 40.00
<b>Combined Rating</b>		83.84	75.56	80.89
<b>Overall Rating</b>		1st	3rd	2nd

INSERT:

**“6.0 Basis of Selection**

- 6.1** To be declared responsive, a bid must:
  - a) comply with all the requirements of the bid solicitation; and
  - b) meet all mandatory criteria; and
  - c) obtain the required minimum of 40 points overall for the technical evaluation criteria which are subject to point rating.
- 6.2** Bids not meeting a) or b) or c) will be declared non-responsive.
- 6.3** The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 60% for the technical merit and 40% for the price.
- 6.4** To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 60%.
- 6.5** To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 40%.
- 6.6** For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
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<b>Calculations</b>	<b>Technical Merit Score</b>	115/135 x 60 = 51.11	89/135 x 60 = 39.56	92/135 x 60 = 40.89
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<b>Overall Rating</b>		1st	3rd	2nd



### 3. Request for Proposal, Annex A – Project Brief, 5.2.1 STRUCTURAL LOADS

DELETE:

#### “5.2.1.1 General Considerations

- a) Unless available from record drawings, determine the capacity of structural members to withstand, within acceptable deflection limitations, all current and planned occupancy loads. Provide the most efficient and cost-effective solutions for any structural reinforcing, if required.
- b) Verify that floor slabs, horizontal framing members, and beams or girders have the required capacity to carry the loads resulting from the proposed layout. Uniformly distributed live load will not be modified by reduction factors.
- c) All verified general design load capacities will be clearly specified within the “General Notes” on the drawings. Any locations, where design load capacity exceeds that of the general load capacity, will be clearly identified on the drawings.

#### 5.2.1.2 Office Space – Floor loading Review

- a) Verification of the structural framing is required for all floor areas supporting storage and filing rooms, mobile shelving units, and computer rooms. Minimum superimposed live load capacity will be:
  - Storage Areas and Server Rooms: live load 4.8 kPa
  - Mobile shelving units: live load 7.2 kPa
  - High Security Zone (HSZ): live load 7.2 kPa
  - Seismic Loading: To be provided by the GAC Senior Structural Engineer
  - Physical Security Loading: To be provided by the GAC Senior Physical Security Engineer’

#### 5.2.1.3 Hardened Walls

- a) Verify existing slab to carry the increased weight of hardened walls. The following weights are provided for wall surface, and therefore they must be multiplied by the height of the wall in order to calculate the load imposed on the slab.

### 5.2.3 SEISMIC LOADS

5.2.3.1 All operational & functional components (OFC’s) identified in other sections of this brief will be braced in compliance with the requirements of “CSA -S832 – Seismic risk reduction of operational and functional components of buildings”.”

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All other conditions and requirements remain unchanged.