



ADDENDUM 1: Questions and Answers

Field Support Services Project (FSSP) in Nigeria

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| Question 1 | It is mentioned that we may be requested to provide an area for occasional meetings throughout the duration of the project. Is this cost part of the local reimbursable expenses budget? |
| Answer 1 | Please note that there is no "local reimbursable expenses budget". Please refer to budget categories in the Annex B, Basis of Payment. None of the existing budget categories will cover the cost of venue for occasional meetings should those be needed for contractor's work. |
| Question2 | The estimated level of effort for the FSSP Manager is listed at 110 days (part-time). Based on our experience, it would be advisable to recruit a full-time project manager for this position and thus wonder if it is possible to augment the estimated level of effort for the FSSP Manager to 220 (full-time). |
| Answer 2 | The estimated Level of Effort for the FSSP Manager has been identified to be 110 days per year. This requirement remains unchanged. |
| Question 3 | RT 1.1, 3.1, and RT 5.1 all indicate the following: <i>"If the degree, designation or certification was issued by an educational institution outside Canada, the Bidder MUST provide a copy of the results of the academic credential assessment and qualification recognition service issued by an agency or organization recognized by the Canadian Information Centre for International Credentials. Bidders will be permitted up to a maximum of 60 calendar days after the date of bid closing, to provide the assessment."</i> Our assessment of these services revealed them to be very lengthy to complete, often requiring many weeks or months. As our most qualified and suitable candidates are Nigerians, many of their degrees were indeed obtained outside of Canada at recognized institutions, however, the process to obtain transcripts, often requiring translation, is both costly and time consuming, impractical within the timelines of this bid. We would therefore request that DFATD revert to accepting copies of degrees and certificates only at this stage. |
| Answer 3 | DFATD confirms acceptance of copies of degrees and certificates without assessment at bid closing date. However, a copy of the results of the academic credential assessment and qualification recognition MUST be submitted within 60 calendar days of bid closing date. |