



Date: May 23, 2024

Title: HVAC Maintenance Services for the Embassy of Canada to Argentina, in Buenos Aires

Solicitation Number: 24-249796

The following Questions & Answers is in link with the solicitation document mentioned above.

Questions & Answers # 1

- Q1.** “In regard to M1: For references, do you prefer a letter of reference, or the project reference is enough? Does it have to be signed by the company in which the project was completed?”
- A1.** There are no specifications for references to be provided. If you are providing references, a signed letter is not required as long as there are enough project details provided.
- Q2.** “Can the bid be provided in Spanish?”
- A2.** No, the bid must be provided in English or French.
- Q3.** “In regard to M2: Will you accept Canadian licenses, being 3131A Refrigeration and Air Conditioning Mechanic as well as Gas Technician licenses that approved for use in Canada?”
- A3.** Yes.
- Q4.** “In regard to M2: There is no specific license or technical certification to work with HVAC systems in Argentina. What exists are administrative certification which all HVAC companies will have this. Will that be accepted?”
- A4.** Yes.
- Q5.** “In regard to PR1: If we do not plan on subcontracting or engaging in a joint venture, do we have to complete or present this point rated criteria?”
- A5.** It has to be presented as the work will be completed by your company, you will only omit the last point of the point rated criteria which is:
- a description of the nature, extent and duration of the links in any partnerships / joint ventures.
- Q6.** “Is the firm price inclusive of repairs costs, more specific the equipment and parts that may be required for repair?”
- A6.** The all-inclusive cost should include parts or materials for preventative maintenance as per the Statement of Work Section 4.4, subsection 4.4.4. Any materials for corrective maintenance will be outside of the firm price.
- Q7.** “Is the firm price inclusive of repairs costs, more specific the equipment and parts that may be required for repair?”



- A7.** The all-inclusive cost should include parts and materials for routine maintenance services as per the Statement of Work Section 4.4, subsection 4.4.4. Any materials for as-and-when-requested maintenance services will be outside of the firm price.
- Q8.** “In regard to firm price for regular maintenance, do we include normal parts, refrigerant, etc.?”
- A8.** Please see A7.
- Q9.** “On the tender form, the all-inclusive hourly cost for as-and-when requested maintenance services, are travel costs included? Is the sum of each period for the as-and-when requested maintenance services would be 35 hours? For the routine pricing, the sum of each period is per month?”
- A9.** Your all-inclusive monthly and hourly rates should include travel.
For the routine maintenance services, we are asking for the all-inclusive firm monthly cost. The sum of each period would be the annual cost (12 X all inclusive monthly rate).
For the as-and-when requested maintenance services, the sum of each period will be the total cost multiplied by 35 hours. Please note that the 35 hours is an estimation for evaluation purposes only.
- Q10.** “Do we put the value for 1 year or for the full 5 years in the pricing schedule?”
- A10.** The full 5 years.
- Q11.** “Just to confirm, are we required to complete anything in the draft contract?”
- A11.** No, this is included for information purposes only to reflect what terms and conditions the draft contract will contain.
- Q12.** “We want to know what materials or spare parts we should include in the value of the maintenance payment.
Filters
Refrigerant
Strap
Valve actuator
Valves
Compressors
Fans.”
- A12.** Please see A7.
- Q13.** “Typical requirement for PWGSC tenders that ensures compliance to the Montreal Protocol and safety needs:
- o HVAC – Three (3) Service Personnel:
 - o Valid Journeyman (JP) Refrigeration and Air Conditioning Certification License for province of Ontario (or approved equivalent per Canadian Provincial Trade Equivalency Assessment)
 - o Valid Ozone Depletion Card for the Province of Ontario (or approved interprovincial equivalent)



Question: Does Foreign Affairs intend on approving technician licensing that does NOT meet Canadian trade equivalencies?"

- A13.** We require license and/or certification locally as this is where the work will be performed. Canadian standards will also be accepted.
- Q14.** "3.2 Firm Price - Bidders shall quote an all-inclusive firm price /" 6. Deliverables – 6.4 Comprehensive service, repair, preventive and predictive maintenance of building systems...."
- Based on comments above, please confirm for equipment repairs, parts and material costs are deemed extra and non-inclusive of the as and when pricing provided."
- A14.** Please see A7.
- Q15.** "**As- and – When- Requested maintenance services**
- Please confirm Travel, meal, and accommodation costs must be inclusive of hourly rate."
- A15.** Yes.
- Q16.** "**Safety**
- How does foreign affairs intend on keeping individuals performing work safe while out of country? Will escorts be provided from airport to locations of work and sleeping quarters? Will Sleeping quarters be provided?"
- A16.** No. It is the Contractor's responsibility to ensure safety for themselves and their staff.
- Q17.** "**Transportation between locations.**
- Will transportation be provided between locations? Ex, Embassy to private residences."
- A17.** No.
- Q18.** "Is foreign affairs considering awarding this opportunity to a NON-Canadian Entity? Ex. Local Contractors? Will Local contractors be required to prove competent to work on HVAC appliances that align with Canadian trade qualifications?"
- A18.** The Department of Foreign Affairs, Trade and Development (DFATD) is looking to award a contract to whomever can satisfy the requirements of the RFP, meaning local or international bidders. Since the work is being performed in Buenos Aires, Argentina, we require a contractor to meet the local requirement qualifications. Canadian qualifications will also be accepted. The contractor must be able to work in Argentina independently and provide routine maintenance on a regular and emergency basis.
- Q19.** "Federal Halo-Carbon Regulations – ODP licensing is required to complete any leak checks, move, or utilize refrigerant in Canada. Will Foreign affairs add this license as a requirement?"
- A19.** No.
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