



RETURN OFFERS TO:

Parks Canada Agency Bid Receiving Unit
National Contracting Services

Offer Fax: 1-855-983-1808

Offer Email:

pc.soumissionsami-bidsrpc.pc@pc.gc.ca

This is the only acceptable email address for responses to the Request for Standing Offer. Offers submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to offer documents will not be accepted.

REVISION 001 TO A

REQUEST FOR STANDING OFFER

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

Offer To: Parks Canada Agency

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Issuing Office

**Parks Canada Agency
Cornwall, ON**

Title-Sujet Request for Standing Offer - Environmental Engineering Services for National Parks and National Historic Sites	
Solicitation No. - No. de l'invitation 5P468-24-0003/A	Date: May 23, 2024
Amendment No. - N° de modification: 001	

Solicitation Closes – L'invitation prend fin :		
at – à 2:00 PM	on – le June 25, 2024	Time Zone - Fuseau horaire EDT - HAE

F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/>	Other-Autre: <input type="checkbox"/>

Address Inquiries to: - Adresser toute demande de renseignements à :

Sheldon Lalonde sheldon.lalonde@pc.gc.ca

Telephone No. - No de telephone (343) 585-3836

Destination of Goods, Services, and Construction:
Destinations des biens, services et construction:

See Herein – Voir aux présentes

**TO BE COMPLETED BY THE BIDDER
À ÊTRE COMPLÉTÉ PAR LE SOUMISSIONNAIRE**

Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Title - Titre	
Telephone No. - N° de téléphone: _____	
E-Mail Adress – Adresse E-Mail: _____	
Signature	Date

Amendment 001

This amendment is raised to:

- A. Extend the solicitation closing date
- B. Answer questions from bidders

A. Solicitation Closing Date

The closing date for solicitation **5P468-24-0003/A**, titled **“Request for Standing Offer - Environmental Engineering Services for National Parks and National Historic Sites”**, is extended from **June 11, 2024** until **June 25, 2024**.

If you have already submitted your proposal, you are invited to send us your revisions, where necessary, by email to pc.soumissionsami-bidsrpc.pc@pc.gc.ca. Please indicate the solicitation number on all correspondence.

B. Questions and Answers

QUESTION #	QUESTIONS	ANSWERS
1	<p>We would like to request clarification for the following:</p> <p>Section 3.2.4 Senior Personnel Expertise and Experience lists 19 different categories of Senior Personnel for which Parks Canada has requested a resume. Can the same Senior Personnel be presented in more than one category, for example can we present the same person for Senior Environmental Scientist - specialized in Biology and Senior Environmental Scientist – specialized in Impact Assessment or do all 19 resources need to be unique?</p>	<p>The same resource can be identified, but the onus is on the proponent to ensure all requirements are satisfied. If this person is dedicated to one or more senior personnel, a backup will be required in case there is conflict where the person cannot satisfy both requirements due to scheduling/resource constraints.</p>
2	<p>We understand that an offeror is able to submit an offer for any or all Region(s). Based on the broad range of technical disciplines being requested and fundamental principles applicable to public procurement, it is unclear if an offeror is able to submit for one Technical Discipline. For example, if an offeror has expertise and only provides services in Technical Discipline 2 – Environmental Management of Federal Facilities, are they able to only submit an offer for that technical discipline?</p>	<p>Only proposals that satisfy all the requested Technical Disciplines (1 to 4) will be accepted.</p>
3a	<p>After careful review of the RFSO documents we have the following enquiries:</p> <p><u>3.a) Part 6, Submission Requirements and Evaluation (SRE), 3.2 Rated Requirements</u>, Parks Canada provides an overview of all Technical Disciplines that would be applicable to all regions. Can Offeror's indicate in the submission which Technical Disciplines (1 to 4) they would like to pursue? Or is it expected Offeror's would pursue all the technical disciplines?</p>	<p>Only proposals that satisfy all the requested Technical Disciplines (1 to 4) will be accepted.</p>

QUESTION #	QUESTIONS	ANSWERS
3b	3.b) If Offeror's can choose the Technical Disciplines, <u>Section 3.2.3. Past Experience</u> would also be tailored to provide project examples applicable to the Technical Disciplines chosen, correct? Would Parks Canada evaluate past project experience and personnel relatively to the technical disciplines selected only?	Only proposals that satisfy all the requested Technical Disciplines (1 to 4) will be accepted. Only past experience applicable to the technical disciplines will be evaluated.
3c	3.c) Similar to past experience, on <u>Section 3.2.4 Senior Personnel Expertise and Experience</u> , if Offeror's can choose the Technical Disciplines, then Offeror's would only provide resumes for the senior personnel applicable to those Technical Disciplines. Is our understanding correct?	Only proposals that satisfy all the requirements of section <u>3.2.4 Senior Personnel Expertise and Experience</u> will be accepted.
3d	3.d) For back-up personnel, if Offeror's provide the assigned senior resource for senior personnel and an alternate resource as a back-up for the roles indicated in Page 7 and 8, would Parks Canada evaluate the assigned main resource, alternate back-up, or both?	The evaluation will review all submitted information.
4a	<p>Many of the positions identified, and the services listed in PART 5 – Standing Offer Brief – Required Services, are specialized and limited to the larger multi-disciplinary firms. Such firms operate their own planning and contaminated sites teams, and as a medium sized enterprise focusing on these disciplines, our firm is not confident that we will be able to identify subcontractors (or act as a subcontractor) for all technical services,</p> <p>4.a) Can you confirm that in PART 6, Section 3.2.3., 2.a., the Offeror is required to provide a reference project for each of the technical disciplines? What if the offer does not offer all technical disciplines</p>	Only proposals that satisfy all the requested Technical Disciplines (1 to 4) will be accepted.
4b	4.b) Similarly, can you confirm that Offerors must identify senior personnel for all positions listed in PART 6, Section 3.2.4., 3?	Only proposals that satisfy all the requirements of section <u>3.2.4 Senior Personnel Expertise and Experience</u> will be accepted.
5	Can you clarify if we are able to submit a proposal for our services only? We would have to joint venture in order to provide all services required in our region (Atlantic) and I wanted to confirm whether or not we could submit a proposal for our services stand alone.	To satisfy the requirements of this RFSO, offerors are encouraged to review paragraph GI 17 JOINT VENTURE.
6a	<p>We do have a question for consideration:</p> <p>6.a) Would Parks Canada accept submissions for specific Technical Disciplines - i.e. 1, 2, 3, OR 4 vs. 1, 2, 3, AND 4, similar to accepting separate bids for specific regions?</p>	Only proposals that satisfy all the requested Technical Disciplines (1 to 4) will be accepted.
6b	6.b) Alternatively, would PCA consider removing or making optional some of the requirements for specific Project Categories under the Technical Disciplines, in particular certain senior resources, such that they could be considered on an as-needed basis post RFSO award, at	Only proposals that satisfy all the requested requirements will be accepted.

QUESTION #	QUESTIONS	ANSWERS
	the time of call-up, but not as part of the evaluated proposal content?	
7a	Please see below questions from our team in reference to the Solicitation No. 5P468-24-0003/A. 7.a) Will PCA accept Arial 10pt font as an alternative to Times New Roman 11pt?	Yes
7b	7.b) Referring to the main RFSO document. Can PCA provide bidders with a working/editable version of Appendix B1 Price Offer? Otherwise, please confirm if PCA will permit bidders to recreate in their own format while maintaining the same structure as presented in the RFSO.	Offerors must submit in the same format as presented in RFSO.
7c	7.c) Referring to Part 6 Submission Requirements and Evaluation, Item 2.4. It is indicated that bidders are to include "Attestation and Proof of Compliance With Occupational Health & Safety (Appendix D)". However, in the main RFSO document, it appears that Appendix E is the Attestation Form. Can PCA please confirm that this is a typo, and bidders are correct in planning to provide Appendix E?	Correct
7d	7.d) Can PCA provide bidders with a working/editable version of Appendix C Team Identification Format? Otherwise, please confirm if PCA will permit bidders to recreate in their own format while maintaining the same structure as presented in the RFSO.	Offerors must submit in the same format as presented in RFSO.
7e	7.e) Given the extent of information to be included with each Region's Technical Offer, would PCA please consider increasing the page limit from 35 pages to 45 pages?	Yes
7f	7.f) Given the extent of information needing to be compiled in order to ensure bidders are providing PCA with their best and most comprehensive response, would PCA please consider providing a three-week extension to the bid closing date?	Extension provided to June 25, 2024.
7g	7.g) Referring to the main RFSO document. Can PCA please confirm that bidders are only to submit one (1) response to Part 7 Indigenous Benefits Criteria regardless even if a bidder is submitting to multiple regions?	Please review paragraph GI 9 OVERVIEW OF SELECTION PROCESS.
7h	7.h) Regarding Appendix B1 - Price Offer, would the PCA consider including additional rows dedicated to Senior, Intermediate, and Junior Environmental Scientists specializing in Risk Assessment?	No
7i	7.i) Could PCA please confirm whether, if the locations of the projects proposed in Section 3.2.3 - Past Experience are outside the bidding region, the Offeror would incur a deduction in overall score?	In the requirements it is indicated that remote site locations are accepted.

QUESTION #	QUESTIONS	ANSWERS
7j	7.j) Could PCA kindly confirm whether including non-federal client projects in any sections of the proposal, such as Section 3.2.3 Past Experience, and Section II: Indigenous Benefits Framework, would lead to a deduction of points?	Non-federal client projects will be accepted.

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED