



RETURN OFFERS TO:

Parks Canada Agency Bid Receiving Unit
National Contracting Services

Offer Fax: 1-855-983-1808

Offer Email:

pc.soumissionsami-bidsrpc.pc@pc.gc.ca

This is the only acceptable email address for responses to the Request for Standing Offer. Offers submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

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REVISION 002 TO A

REQUEST FOR STANDING OFFER

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

Offer To: Parks Canada Agency

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Issuing Office

**Parks Canada Agency
Cornwall, ON**

Title-Sujet Request for Standing Offer - Environmental Engineering Services for National Parks and National Historic Sites	
Solicitation No. - No. de l'invitation 5P468-24-0003/A	Date: June 03, 2024
Amendment No. - N° de modification: 002	

Solicitation Closes – L'invitation prend fin :		
at – à 2:00 PM	on – le June 25, 2024	Time Zone - Fuseau horaire EDT - HAE

F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/>	Other-Autre: <input type="checkbox"/>
Address Inquiries to: - Adresser toute demande de renseignements à :		
Sheldon Lalonde sheldon.lalonde@pc.gc.ca		
Telephone No. - No de telephone (343) 585-3836		
Destination of Goods, Services, and Construction: Destinations des biens, services et construction:		
See Herein – Voir aux présentes		

**TO BE COMPLETED BY THE BIDDER
À ÊTRE COMPLÉTÉ PAR LE SOUMISSIONNAIRE**

Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Title - Titre	
Telephone No. - N° de téléphone: _____	
E-Mail Adress – Adresse E-Mail: _____	
Signature	Date

Amendment 002

This amendment is raised to:

- A. Answer questions from bidders

A. Questions and Answers

QUESTION #	QUESTIONS	ANSWERS
1	Could PCA please confirm whether, if the locations of the projects proposed in Section 3.2.4 - Senior Personnel Expertise & Experience and Curriculum Vitae are outside the bidding region, the Offeror would incur a deduction in overall score?	Yes, senior personnel located outside the bidding region may lower the overall score and thus, it is preferable that proposed personnel are within the intended region(s). Senior personnel experience gained outside the bidding region will not affect the overall score.
2	Referring to Senior Personnel Expertise & Experience and Curriculum Vitae. Could PCA please confirm whether, it will give preference to federal project experience? Or if PCA will accept project work completed for private clients (e.g., oil and gas, commercial or mining?)	Non-federal client projects will be accepted.
3	In Section 3.2.4.3.17 - For the senior key personnel, "Senior Industrial/Occupational Hygienist", can Parks Canada confirm if a certification is required (i.e., Registered Occupational Hygienist or Certified Industrial Hygienist) or if experience and other professional designation (i.e. P.Eng) is acceptable?	Experience and other professional designation can be acceptable but the onus is on the Offeror to demonstrate that key personnel are qualified.
4	Would the offeror be penalized in the technical evaluation if the senior personnel are not currently licensed for the region put forth?	Refer to Section 3.1.2 Licensing, Certification or Authorization of the SRE document.
5	In section 3.2.4 it says Senior Personnel Expertise and Experience is worth 30 points but under 3.3 Evaluation and Rating is noted to be worth 25 points. Can you clarify?	Section 3.2.4– Senior Personnel Expertise and Experience is worth 25 points.

QUESTION #	QUESTIONS	ANSWERS
6	<p>In the document Part 6 SRE – Section 3.2.3 – It is requested to demonstrate our experience in relation to the Required Services, i.e. the document Part 5 – Section 3. At the same time, Part 6 – Section 3.2.3 is requested to present 4 projects in technical disciplines i to iv listed and described in detail on page 5 of 13 of Part 6. However, we observe significant differences between the statement of technical disciplines in Part 6 and the Required Services Part 5 – Section 3. The order of presentation of the disciplines/services is not the same, but also their groupings and also their very particularities. In order to properly meet Parks Canada's requirements, would it be possible to specify that the 4 project sheets must meet the categories on page 5 of 13 of Part 6? Also, for greater clarity, is it possible to associate the activities on page 5 of 13 of Part 6 with the SRs of Part 5 – Section 3? Examples: 1.4 Archaeological assessment (SR 8) - 3.1 Stages I, II, III, environmental site assessment (SR 1.1, SR 1.2 and SR 1.3)</p>	<p>The onus is on the Offeror to satisfy requirements of this RFSO as they deem within their capacity</p>
7	<p>Referring to Section 3.2.3 Past Experience, each Technical Discipline has several Project Categories defined (as per Section 3.2). Can PCA please confirm how they will score past project experience for each Technical Discipline, for example, will more points be awarded to projects that meet more than one project category within a technical discipline?</p>	<p>No, points will be awarded based on scoring evaluation and rating criteria, and meeting all requirements as outlined.</p>
8	<p>Can PCA please provide descriptions for each of senior personnel roles?</p>	<p>The onus is on the Offeror to satisfy requirements of this RFSO as they deem within their capacity.</p>
9	<p>Would PCA consider separating the Senior Environmental Scientist - specialized in Hydrogeology/Hydrology into two separate roles (e.g., Senior Environmental Scientist specialized in Hydrogeology AND Senior Environmental Scientist specialized in Hydrology). Section 3.2.4 Senior Personnel Expertise and Experience lists 19 different categories of Senior Personnel for which Parks Canada has requested a resume. Can the same Senior Personnel be presented in more than one category, for example can we present the same person for Senior Environmental Scientist - specialized in Biology and Senior Environmental Scientist – specialized in Impact Assessment or do all 19 resources need to be unique?</p>	<p>The same resource can be identified, but the onus is on the proponent to ensure all requirements are satisfied. If this person is dedicated to one or more senior personnel, a backup will be required in case there is conflict where the person cannot satisfy both requirements due to scheduling/resource constraints.</p>

QUESTION #	QUESTIONS	ANSWERS
10	Under Part 6 - Submission Requirements and Evaluation: Sec 2.1 - it is indicated to include three attachments in the final submission. But on Page 11 (Submission Checklist), instruction is to attach two separate files. Please confirm the number of attachments to include with our submission?	Canada requests that the offer be gathered per separate electronic document (attachment) as follows: Section I: Technical Offer; Section II: Indigenous Benefits Framework Section III: Price Offer The electronic attachment should be labelled with the name of the section and the Solicitation Number.
11	Minimum font size - 11 point Times or equal, is Franklin Gothic font (11 point) acceptable?	Accepted fonts are Arial 10pt, Calibri 11pt and Times New Roman 11pt.
12	RFSO Part 2 General Instructions Section GI 1 Definition defines "Offeror" as: "Offeror" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting an offer to provide services under a call-up resulting from a standing offer. It does not include the parent, subsidiaries or other affiliates of the Offeror, or its sub-consultants. Part 6 Submission Requirements and Evaluation (SRE) Section 3.2.4 Senior Personnel Expertise and Experience (30 points) subsection 4. states: The Offeror must identify Senior Personnel that are within the Proponent Firm and/or Joint Venture and further identify all positions, individuals and firms that would be sub-contracted. Given the large number of Senior Personnel (19) with different, and some highly rare specialties, required to fulfill the Standing Offer, would it be possible to extend the definition of the "Offeror" to include sub-consultants whose CVs will count in the evaluation?	To satisfy the requirements of this RFSO, offerors are encouraged to review paragraph GI 17 JOINT VENTURE. The "offeror" does not include the parent, subsidiaries or other affiliates of the Offeror, or its sub-consultants.
13	Can you please clarify if the Offeror (as defined as the person or entity (or, in the case of a joint venture, the persons or entities) submitting an offer to provide services under a call-up resulting from a standing offer. It does not include the parent, subsidiaries or other affiliates of the Offeror, or its sub-consultants) is to have all senior personnel listed in item 3.2.4.3 (ie if the Offeror doesn't have them in-house, a JV would be required with other companies to fulfil this requirement) or if any of the senior personnel listed in item 3.2.4.3 can be identified as sub-consultants (ie no JV required).	Refer to question 12.

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED