



Date: May 21, 2024

Title: Architectural & Engineering (A&E) Services for the Relocation of the High Commission of Canada in Guyana, in Georgetown

Solicitation Number: 25-265399

 The following supplements and/or supersedes the solicitation document. This addendum forms part of the contract documents and is to be read, interpreted, and coordinated with all other parts. Any change to the cost of the work as a result of this addendum is to be included in the price proposal.

Addendum # 1

1. Invitation to Qualify, Section “II” – Background & Requirement Description, 4. PROPOSED SCHEDULE AND KEY MILESTONES

DELETE:

“4.1. The project has an expected substantial completion date of 21 months after contract award. Respondents should note, below, the anticipated key milestone dates for this project. These timelines are subject to change at the sole discretion of DFATD.

Stage 1 – Invitation to Qualify

Issuance of Stage 1	May 2024
Closing of Stage 1	May 2024
Evaluation of Submissions Stage 1	May 2024
Notification of results for Stage	June 2024

(Note: Stage 2 will be by invitation only to firms prequalified in Stage 1.)

Stage 2 - Request for Proposal

Issuance of Stage 2	June 2024
Closing of Stage 2	July 2024
Evaluation of Submissions Stage 2	July 2024
Contract Award	July 2024”

INSERT:

“4.1. The project has an expected substantial completion date of 21 months after contract award. Respondents should note, below, the anticipated key milestone dates for this project. These timelines are subject to change at the sole discretion of DFATD.

Stage 1 – Invitation to Qualify

Issuance of Stage 1	May 2024
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(Note: Stage 2 will be by invitation only to firms prequalified in Stage 1.)

Stage 2 - Request for Proposal

Issuance of Stage 2	June 2024
Closing of Stage 2	July 2024
Evaluation of Submissions Stage 2	July 2024
Contract Award	July/August 2024”



2. Invitation to Qualify, Section “III” – Pre-Qualification Requirements, 2. Mandatory Requirements for Pre-qualification

DELETE:

M1	<p>Licensing:</p> <p>The Respondent responsible for the provision of architectural and engineering services must be capable of providing professional services to the full extent that may be required by the local laws in Guyana and meet the Canadian code standards.</p>	<p>The Respondent is required:</p> <ul style="list-style-type: none"> to submit a valid copy of their corporate architectural and engineering certificate(s) of practice in their jurisdiction; and to provide written statement in their bid indicating how they will provide professional services in Guyana to meet local laws requirements and how their work will meet the Canadian code standards.
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INSERT:

M1	<p>Licensing:</p> <p>The Respondent responsible for the provision of architectural and engineering services must be capable of providing professional services to the full extent that may be required by the local laws in Guyana and meet the Canadian code standards.</p> <p>Note: The prime consultant must be an architecture firm.</p>	<p>The Respondent is required:</p> <ul style="list-style-type: none"> to submit a valid copy of their corporate architectural certificate(s) of practice in their jurisdiction; and to provide written statement in their bid indicating how they will provide professional services in Guyana to meet local laws requirements and how their work will meet the Canadian code standards.
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3. Invitation to Qualify, Section “III” – Pre-Qualification Requirements, 2. Mandatory Requirements for Pre-qualification

DELETE:

M3	<p>Past Project Experience:</p> <p>Respondents must submit three (3) projects completed as a Prime Consultant of similar size and scope to Section “II”, Article 1.1 and the current requirements*. The experience provided must have been gained in the past ten (10) years to ITQ closing date.</p> <p>To be considered, each project must have included a minimum of three (3) of the following works performed by the Respondent:</p> <ul style="list-style-type: none"> Interior renovation project of the existing building; A “security component”, (meaning of “Security Component” can include but not limited to Access Control Systems, Security CCTV cameras, secure doors and windows); Project had a multi-disciplinary design team of professional subconsultants including engineers and interior designers. 	<p>The Respondent must provide the following information:</p> <ul style="list-style-type: none"> Title of project; Client name and contact information; Project description (scope of work); Project location (city, country); Final construction cost in USD dollars (\$); Start and completion date (month, year); Location of the Respondent’s main office during the project (city, country); Narrative describing how the project is similar in nature to the Work described in Section 2 – Outline of Tasks Description of services provided by the Respondent;
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	<ul style="list-style-type: none"> • Minimum construction value of \$5,000,000 USD**; • Project delivered internationally outside of the firms headquarter location. <p>Note 1: If more than three (3) projects are submitted, only the first three (3) will be used for evaluation purposes. Additional projects submitted will not be considered.</p> <p>Note 2: The following are not considered of similar function: residential, hotel, multi-use commercial, retail, other interior renovation projects with engineering emphasis and limited architectural design and planning requirements.</p> <p>* Current requirements such as: Embassies, Class A offices, Bank headquarters, Courthouses, or institutional projects.</p> <p>** The Respondent's project value is calculated on the basis of the monthly average exchange rate for the month in which the Respondent completed its project, as provided by [the Universal Currency Converter (<https://www.ofx.com/en-ca/currency-converter/>)].</p>	<ul style="list-style-type: none"> • Confirmation that the Respondent was Prime Consultant on the project; • Identification of multi-disciplinary design team disciplines; • Project photos (if applicable); and • Reference letters (if applicable).
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INSERT:

M3	<p>Past Project Experience:</p> <p>Respondents must submit three (3) projects completed as a Prime Consultant of similar size and scope to Section "II", Article 1.1 and the current requirements*. The experience provided must have been gained in the past fifteen (15) years to ITQ closing date.</p> <p>To be considered, each project must have included a minimum of three (3) of the following works performed by the Respondent:</p> <ul style="list-style-type: none"> • Interior renovation project of the existing building; • A "security component", (meaning of "Security Component" can include but not limited to Access Control Systems, Security CCTV cameras, secure doors and windows); • Project had a multi-disciplinary design team of professional subconsultants including engineers and interior designers. • Minimum construction value of \$5,000,000 USD**; • Project delivered internationally outside of the firms headquarter location. <p>Note 1: If more than three (3) projects are submitted, only the first three (3) will be used for evaluation purposes. Additional projects submitted will not be considered.</p> <p>Note 2: The following are not considered of similar function: residential, hotel, multi-use commercial, retail, other interior renovation projects with engineering emphasis and limited architectural design and planning requirements.</p>	<p>The Respondent must provide the following information:</p> <ul style="list-style-type: none"> • Title of project; • Client name and contact information; • Project description (scope of work); • Project location (city, country); • Final construction cost in USD dollars (\$); • Start and completion date (month, year); • Location of the Respondent's main office during the project (city, country); • Narrative describing how the project is similar in nature to the Work described in Section 2 – Outline of Tasks • Description of services provided by the Respondent; • Confirmation that the Respondent was Prime Consultant on the project; • Identification of multi-disciplinary design team disciplines; • Project photos (if applicable); and • Reference letters (if applicable).
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	<p>* Current requirements such as: Embassies, Class A offices, Bank headquarters, Courthouses, or institutional projects.</p> <p>** The Respondent's project value is calculated on the basis of the monthly average exchange rate for the month in which the Respondent completed its project, as provided by [the Universal Currency Converter (<https://www.ofx.com/en-ca/currency-converter/>)].</p>	
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All other conditions and requirements remain unchanged.