



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Matthew.Yaraskovitch@forces.gc.ca

**Proposal To: National Defence Canada**

We hereby offer to sell to His Majesty the King in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition à : Défense nationale Canada**

Nous offrons par la présente de vendre à Sa Majesté le Roi du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-

<b>Title/Titre</b> Gooseneck Recovery Trailer	<b>Solicitation No – N° de l'invitation</b> W6399-24-LQ28/A
<b>Date of Solicitation – Date de l'invitation</b> May 08, 2024	
<b>Address Enquiries to – Adresser toutes questions à</b>  Matthew Yaraskovitch	
<b>Telephone No. – N° de telephone</b> (613) 945-2762	<b>FAX No – N° de fax</b>
<b>Destination</b>  See Herein – Voir ci-inclus	

**Instructions:**

**Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.**

**Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.**

<b>Solicitation Closes – L'invitation prend fin</b>
At – à : 1400 EDT
On - le : June 10, 2024

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

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## **PART 1 – GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement applicable to this bid solicitation.

### **1.2 Statement of Work**

The requirement is detailed in Annex A - Purchase Description for Gooseneck Recovery Trailer.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Trade Agreements**

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

### **1.5 Canadian Content**

The requirement is subject to a preference for Canadian goods.

## PART 2 – BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Standard Acquisition Clauses and Conditions Manual(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditionsmanual>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2023-06-08), Standard Instructions – Goods and Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 02, Procurement Business Number is deleted in its entirety.
- b) Section 20(2), Further Information is deleted in its entirety.
- c) Subsection 2.d. of Section 05, Submission of Bids, is deleted in its entirety and replaced with the following:

Send its bid only to the address specified in the bid solicitation.

- d) Section 06, Late Bids, Is deleted in its entirety;
- e) The text under Section 07, Delayed Bids, is deleted in its entirety and replaced with the following:

It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.
- f) Section 08, Transmission by Facsimile or by epost Connect, is deleted in its entirety.

### 2.2 Electronic Submission of Bids

- a) Bids must be submitted only to the Department of National Defence by the date, time and place indicated on page 1 of the bid solicitation. Bids must be received electronically as noted in subparagraph b).
- b) **Electronic Submissions: Individual e-mails exceeding five (5) megabytes, or that includes other factors such as embedded macros and/or links, may be rejected by the DND e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority.** Larger bids may be submitted through more than one e-mail. The Contracting Authority will confirm receipt of documents. It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Bidders should not assume that all documents have been received unless the Contracting Authority confirms receipt of each document. In order to minimize the potential for technical issues, Bidders are requested to allow sufficient time before the closing time and date to confirm receipt. Technical and financial documents received after the closing time and date will not be accepted.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 7 (seven) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **PART 3 – BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid: 1 soft copy in PDF format by e-mail;

Section II: Financial Bid: 1 soft copy in PDF format by e-mail;

Section III: Certifications: 1 soft copy in PDF format by e-mail;

Section IV: Additional Information: 1 soft copy in PDF format by email; and

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Bidders may use Annex B to indicate their prices. If Bidders choose to use Annex B to indicate their prices, Bidders must include Annex B in their financial bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

(a) use a numbering system that corresponds to the bid solicitation.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid as follows:

Bidders must submit firm prices, Delivered Duty Paid (DDP) at destinations indicated in Annex B – Pricing Schedule, Incoterms 2010, Applicable Taxes excluded. The total amount of Applicable Taxes must be shown separately.

Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

#### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex D Electronic Payment Instruments, to identify which ones are accepted.

If Annex D Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### **3.1.2 Exchange Rate Fluctuation**

SACC Manual clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

### **Section IV: Additional Information**

#### **3.1.3 Warranty Period**

##### **3.1.3.1 Manufacturer's Standard Warranty Period**

1. Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the equipment and components that exceeds the minimum warranty period of 12 months. Any additional manufacturer's standard warranty such as those derived from the Original Equipment Manufacturer (OEM) for component/subassemblies will form part of the proposed contract.



## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and the financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada and contractors from Calian Inc. will evaluate the bids.
- (c) The evaluation team will determine if there are two (2) or more bids with a valid Canadian content certification with the bids coming from two or more Bidders that are not affiliated within the meaning used in the [Competition Act](#), R.S.C., 1985, c. C-34. In that event, only those bids with a valid certification will be eligible to be awarded a contract; otherwise, all bids will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that bids are non-responsive or withdrawal of bids by Bidders, that there are no longer two (2) or more responsive bids with a valid certification, then all responsive bids will be eligible to be awarded a contract. Canada may conduct the validation of Canadian content certifications at any time in the evaluation process including doing so concurrently with other steps.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Bidders must meet all mandatory technical evaluation criteria detailed in Annex C – Technical Information Questionnaire.

##### **4.1.2 Financial Evaluation**

The price of the bid will be evaluated in Canadian dollars, Delivered Duty Paid (DDP) at destination of the goods as noted in Annex B Incoterms 2010, Canadian customs duties and excise taxes included, Applicable Taxes excluded.

### **4.2 Basis of Selection**

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### **5.1.2 Additional Certifications Required with the Bid**

##### **5.1.2.1 Canadian Content Certification**

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

( ) the good(s) offered are Canadian goods as defined in paragraph 1 of clause [A3050T](#)

**5.1.3.1.1** SACC *Manual* clause [A3050T](#) (2020-07-01) Canadian Content Definition

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969#afed](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## PART 6 – RESULTING CONTRACT CLAUSES

*The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.*

### 6.1 Security Requirement

6.1.1 There is no security requirement applicable to this Contract.

### 6.2 Requirement

The Contractor must provide the item(s) detailed under the requirement at Annex A.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

[2010A](#) (2022-12-01), General Conditions – Goods (Medium Complexity), apply to and form part of the Contract.

a. Definition of Minister is modified as follows:

"Canada", "Crown", "His Majesty" or "the Government" means His Majesty the King in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

##### 6.3.1.1 Compliance with on-site measures, standing orders, policies, and rules

The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

##### 6.3.1.2 Suspension of the work

1. The Contracting Authority may at any time, by written notice, order the Contractor to suspend or stop the Work or part of the Work under the Contract for a period of up to 180 days. The Contractor must immediately comply with any such order in a way that minimizes the cost of doing so. While such an order is in effect, the Contractor must not remove any part of the Work from any premises without first obtaining the written consent of the Contracting Authority. Within these 180 days, the Contracting Authority must either cancel the order or terminate the Contract, in whole or in part, under section(s) *[insert section entitled "Default by the Contractor"]* or *[insert section entitled "Termination for convenience"]* of general conditions .

2. When an order is made under subsection 1, unless the Contracting Authority terminates the Contract by reason of default by the Contractor or the Contractor abandons the Contract, the Contractor will be entitled to be paid its additional costs incurred as a result of the suspension plus a fair and reasonable profit.

3. When an order made under subsection 1 is cancelled, the Contractor must resume work in accordance with the Contract as soon as practicable. If the suspension has affected the Contractor's ability to meet any delivery date under the Contract, the date for performing the part of the Work affected by the

suspension will be extended for a period equal to the period of suspension plus a period, if any, that in the opinion of the Contracting Authority, following consultation with the Contractor, is necessary for the Contractor to resume the Work. Any equitable adjustments will be made as necessary to any affected conditions of the Contract.

## 6.4 Term of Contract

### 6.4.1 Delivery Date

All the deliverables must be received on or before *(as specified by the bidder in its bid)*.

### 6.4.2 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods described at Annex A of the Contract under the same conditions and at the price stated in the Contract. The options may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the options within twelve (12) months after contract award by sending a written notification to the Contractor.

### 6.4.3 Shipping Instructions

Goods must be consigned and delivered to the destination specified in the contract:

1. Incoterms 2010 "DDP Delivered Duty Paid" at destinations indicated in Annex B
2. The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the Technical Authority. The consignee may refuse shipments when prior arrangements have not been made.

## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Matthew Yaraskovitch  
Title: Material Acquisition and Support Officer  
Organization: Department of National Defence  
Email: matthew.yaraskovitch@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Technical Authority:

The Technical Authority for the Contract is:

Name: \_\_\_\_\_ *(Contact information to be detailed in the resulting contract)*  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_

Email: \_\_\_\_\_

Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the Scope of Work. Changes to the Scope of Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

Name: \_\_\_\_\_ *(To be completed by the bidder)*

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### 6.5.4 After Sales Service

A. The following dealer(s) and/or agent(s) is(are) authorized to provide after sales service, maintenance, and warranty repairs; and a full range of repair parts for the vehicle/equipment offered:

*(To be completed by the bidder)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price as specified in Annex B – Pricing Schedule for a cost of *\$(amount to be detailed in the resulting contract)*. Custom duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

### 6.6.3 Multiple Payments

SACC Manual clause [H1001C](#) (2008-05-12) Multiple Payments

### 6.6.4 SACC Manual Clauses

SACC Manual clause [B7500C](#) (2006-06-16), Excess Goods

SACC *Manual* clause [A1009C](#) (2008-05-12) Work Site Access  
SACC *Manual* clause [A9049C](#) (2011-05-16) Vehicle Safety

### **6.6.5 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

*(List to be updated in the resulting contract)*

- a. Direct Deposit (Domestic and International);
- b. Electronic Data Interchange (EDI);

### **6.7 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each Invoice must contain or be supported by the applicable documents:

- (a) A copy of the release document and any other documents as specified in the Contract;
2. Invoices must be distributed as follows:
    - (a) The original must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

### **6.8 Certifications**

#### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

#### **6.8.2 SACC Manual Clauses**

SACC *Manual* clause [A3060C](#) (2008-05-12) Canadian Content Certification

### **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

### **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) Articles of Agreement;

- (b) [2010A](#) (2022-12-01), General Conditions : Goods (Medium Complexity);
- (c) Annex A – Purchase Description
- (d) Annex B – Basis of Payment;
- (e) Contractors bid dated (*date to be specified in the resulting contract*)

#### **6.11 Defence Contract**

SACC Manual clause [A9006C](#) (2012-07-16), Defence Contract

#### **6.12 Insurance**

SACC Manual clause [G1005](#) (2016-01-28), Insurance – No Specific Requirement

#### **6.13 Packaging Requirement**

The methods used for preservation and packaging must be in conformity with the Contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment as below deck cargo.

SACC Manual clause [D2000C](#) (2007-11-30), Markings

SACC Manual clause [D2001C](#) (2007-11-30), Labelling

SACC Manual clause [D9002C](#) (2007-11-30), Incomplete Assemblies

#### **6.14 Quality Assurance**

SACC Manual clause [D5545C](#) (2019-05-30), ISO 9001:2015 – Quality Management Systems - Requirement (Quality Assurance Code C)

#### **6.15 Post-Contract Award/Pre-Production Meeting**

Within ten (10) calendar days from the effective date of the Contract, the Contractor must contact the Contracting Authority to determine if a post-contract award meeting is required. A meeting will be convened at the discretion of the Technical Authority after contract award to review technical and contractual requirements. The Contractor shall be responsible for the preparation and distribution of the minutes of meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Contractor's facilities or at a Government facility or via teleconference, at Canada's discretion and at no additional cost to Canada, with representatives of the Contractor and the Department of National Defence.

#### **6.16 Inspection and Acceptance**

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.



**ANNEX A**  
**PURCHASE DESCRIPTION FOR GOOSENECK RECOVERY TRAILER**

**1.0 SCOPE**

**1.1 Purpose**

This purchase description covers the requirements for a towable Gooseneck Recovery Trailer with a fixed angled rear section (beavertail) for transporting commercial vehicles up to 9,090 kg (20,000 lbs).

**1.2 Instructions**

The following instructions apply to the interpretation of this Purchase Description:

- (a) Requirements, which are identified by the word “must”, are mandatory;
- (b) Requirements identified with a “will” define actions to be performed by Canada and require no action/obligation on the Contractor’s part;
- (c) Where “must”, or “will” are not used, the information provided is for guidance only;
- (d) In this document “provided” means “provided and installed”;
- (e) Where a technical certification is referred to in this purchase description, a copy of the certification or an acceptable Proof of Compliance must be supplied for the vehicle when requested by the Technical Authority;
- (f) Metric measurements are used to define the requirement. Other measurements are for reference only and may not be exact conversions;
- (g) Where a standard is specified and the Bidder has offered an equivalent, that equivalent standard must be supplied by the Bidder; and
- (h) Dimensions stated as nominal are to be treated as approximate dimensions. Nominal dimensions reflect a method by which materials or products are generally identified for sale commercially, but which differ from the actual dimensions.

**1.3 Definitions**

The following definitions apply to the interpretation of this Purchase Description:

- (a) “Equivalent” - Substitutes and alternatives that are equivalent in product, performance or a standard will be considered for acceptance by the Technical Authority where Proof of Compliance for equivalency for the respective requirement is provided for evaluation;
- (b) “Vehicle” – The entire vehicle including all systems and sub-systems, in a complete manufactured state in accordance with the requirements in this Purchase Description;
- (c) “Technical Authority” - The government official responsible for technical content of this requirement;
- (d) “Proof of Compliance” - A document such as a brochure, a third party test report, a report generated by third party software, or a certificate of attestation signed by a senior representative of the Original Equipment Manufacturer (such as a certified engineer) indicating the performance and/or feature specified;

- (e) "Gross Vehicle Weight Rating" (GVWR) - Maximum operating weight of the vehicle as stated by the manufacturer;
- (f) "Gross Axle Weight Rating" (GAWR) - The value specified by the vehicle manufacturer as the load-carrying capacity of a single axle system, as measured at the tire-ground interfaces;
- (g) "Curb Weight" - Empty weight (no payload included) of a fully equipped vehicle. Curb weight includes the Gooseneck Recovery Trailer and all Contractor supplied equipment; and
- (h) "Payload" - The unencumbered carrying capacity of the vehicle (i.e., GVWR less Curb Weight).

#### 1.4 Technical Information Questionnaire and Proposed Layout

The Bidder must complete the Technical Information Questionnaire at Annex C. Failure to provide specified brochures, performance analysis, drawings, curves or tables may render the proposal non-compliant. A nil response to a Technical Information Questionnaire question may be considered non-compliant. Any deviation from the exact wording of this purchase description, but still satisfies the mandatory requirement, must be listed in the Conformance Certificate.

#### 1.5 Applicable Documents

The following documents form part of this Purchase Description. Canada will not be supplying any reference documents. Sources are as shown:

##### Motor Vehicle Safety Regulations (MVSR)

Government of Canada, Transport Canada,  
<http://www.tc.gc.ca/eng/act-regulations/regulations-crc-c1038htm>

##### Hazardous Products Act

Government of Canada  
<http://laws-lois.justice.gc.ca/eng/acts/H-3/>

##### Canadian Occupational Health and Safety Regulations

Government of Canada  
<http://laws-lois.justice.gc.ca/eng/acts/H-3/>

##### SAE Handbook

[www.sae.org](http://www.sae.org)

## **2.0 REQUIREMENTS**

### 2.1 Standard Design

The Gooseneck Recovery Trailer must:

- (a) Be the latest model from a manufacturer who has demonstrated acceptability by selling this type and size class of vehicle for at least five (5) years;
- (b) Include all components and accessories normally supplied for this application, although they may not be specifically described in this Purchase Description;
- (c) Have engineering certification available for this application from the original manufacturers of major equipment, systems and assemblies;
- (d) Conform to all applicable laws, regulations and industrial standards in effect in Canada at the time of manufacture. The regulatory areas may include but are not necessarily limited to manufacturing, health and safety, noise levels, environment and emissions; and

- (e) Not have system and component capacities increased above published ratings (i.e., product or component brochures).

## 2.2 Operating Conditions

The Gooseneck Recovery Trailer, at GVWR, must operate safely and efficiently on paved roads, gravel roads and dirt roads with severe washboard, pot holes and off-road terrain in year round conditions including mud, sand, snow and ice in the temperature range of -46°C to 43°C.

## 2.3 Safety Standards

### 2.3.1 Vehicle Safety Regulation

The Gooseneck Recovery Trailer must:

- (a) Meet the provisions of the Motor Vehicle Safety Regulations (MVSR); and
- (b) Have a Safety Compliance Certification Label with a National Safety Mark (NSM) as a seal of compliance or be accompanied by a Vehicle Import Form containing proof of Inspection by the Registrar of Imported Vehicles.

### 2.3.2 Hazardous Materials

The Contractor must minimize or eliminate the use of hazardous materials, ozone depleting substances, polychlorinated biphenyls, asbestos and heavy metals (as described in the Hazardous Products Act of Canada) on the Gooseneck Recovery Trailer at time of delivery.

### 2.3.3 Human Engineering and Safety

The Gooseneck Recovery Trailer systems and components must:

- (a) Comply with the relevant sections of the Canadian Occupational Health and Safety Regulations;
- (b) Be safe and easy to use by a 95th percentile male to 5th percentile female (as per SAE Rule B3.9.3) under all operating conditions;
- (c) Be equipped, where required for operator safety, with safety features such as warning and instruction plates, heat shields and protective covers over rotating/moving parts; and
- (d) Be equipped with non-slip walking surfaces.

## 2.4 Maintainability

All maintenance and repair tasks, especially routine operator maintenance, must:

- (a) Be designed for easy performance of all tasks utilizing standard tools (i.e., no special tools); and
- (b) Be designed to permit a 95th percentile male to 5th percentile female (as per SAE Rule B3.9.3) to perform tasks including:
  - i. Easy access to all items that require service or maintenance; and
  - ii. Not have access panels permanently attached (i.e., no riveted plates);

## 2.5 General Description

The Gooseneck Recovery Trailer must have the following:

- (a) A main deck and beavertail with integral folding ramps designed to load, unload and transport commercial vehicles up to the following:
  - i. Length: 9.14 m (30 ft);
  - ii. Width: 2.39 m (94 in);
  - iii. Height: 2.74 m (9 ft); and

- iv. Weight: 8,636 kg (19,000 lbs);
- (b) Dual tandem rear axles; and
- (c) An integral electric winch to assist in loading.

## 2.6 Dimensions and Performance

### 2.6.1 Dimensions

The Gooseneck Recovery Trailer must have the following dimensions:

- (a) Minimum Deck Length: 7.62 m (25 ft);
- (b) Minimum Beavertail Length: 1.83 m (6 ft);
- (c) Minimum Deck and Beavertail Width: 2.4 m (94 in);
- (d) Maximum Overall Length: 12.19 m (40 ft);
- (e) Maximum Exterior Width (including wheels and fender flare): 274 cm (108 in);
- (f) Maximum Overall Height: 3.6 m (142 in) (ground to highest point);
- (g) Maximum Deck Height (above ground, unladen): 91 cm (36 in); and
- (h) Minimum Swing Clearance: 2.3 m (90 in).

### 2.6.2 Performance

The Gooseneck Recovery Trailer, at GVWR, must be capable of being towed at a speed of at least 105 km/h (65 mph) on a hard packed road surface.

## 2.7 Weight Ratings

The Gooseneck Recovery Trailer must have the following minimum weight ratings:

- (a) Payload of at least 9,090 kg (20,000 lbs);
- (b) GVWR of no less than 13,363 kg (30,000 lbs) and no more than 18,182 kg (40,000 lbs); and
- (c) GAWR of no less than 6,818 kg (15,000 lbs).

## 2.8 Construction

The Gooseneck Recovery Trailer must have the following features:

- (a) Structural steel main frame rails and cross-members capable of supporting the Gooseneck Recovery Trailer up to its maximum GVWR; and
- (b) Aluminum fenders and mud guards as appropriate to prevent damage to the Gooseneck Recovery Trailer from flying road debris.

## 2.9 Main Deck

The Gooseneck Recovery Trailer main deck must:

- (a) Have a floor as follows:
  - i. Be nominal 38 mm (1.5 in) thickness kiln dried hardwood floor treated with Linseed oil;
  - ii. Be strong enough to support the payload; and

- iii. Not have any openings above the wheels;
- (b) Have two (2) rows of five (5) tie-down rings as follows:
  - i. Evenly spaced along the length of the left and right sides of the main deck and beavertail;
  - ii. D-shaped, bolted into the frame; and
  - iii. A minimum capacity of 454 kg (1000 lbs) each;
- (c) Include two (2) channel iron lace rub rails as follows:
  - i. Length of the trailer;
  - ii. Mounted to the left and right side of the deck in a way that does not interfere with loading/unloading vehicles; and
  - iii. Include stake pockets and pipe spools evenly spaced along the length of the rail;
- (b) Include a slide track on the passenger side as follows:
  - i. Full length of the main deck and beavertail;
  - ii. Located below the lace rub rails; and
  - iii. Include four (4) sliding 10 cm (4 in) ratchets;
- (d) Include retractable steps as follows:
  - i. Located on the outer sides (left and right) as follows:
    - a. Front corner; and
    - b. Rear just forward of the wheel assemblies;
  - ii. Retract for transport to prevent damage in low clearance situations;
- (e) Include two (2) lockable storage boxes as follows:
  - i. Underslung, one (1) on each side;
  - ii. Minimum size as follows:
    - a. Width: 35.5 cm (14 in);
    - b. Length: 35.5 cm (14 in); and
    - c. Depth: 106.7 cm (42 in);
  - iii. Doors swing open in the downward direction as follows:
    - a. Hydraulic (gas) assist open/close and swing limiting to vertical; and
    - b. Equipped with flush-mounted, lockable slam-action latches;
  - iv. Have a floor covered with DRI decking; and
  - v. Have drain holes with evacuation valves.

#### 2.10 Gooseneck

The Gooseneck Recovery Trailer gooseneck must:

- (a) Have an engineered steel I-beam construction;
- (b) Have a minimum 13,636 kg (30,000 lbs) coupler; and
- (c) Include the following:
  - i. A minimum 8,636 kg (19,000 lbs) winch in an enclosed lockable box with an integral battery that can be charged when coupled to the tow vehicle or via an included 100 VAC plug-in charger;
  - ii. A locking chain rack (minimum 40 cm (16 in) in length);
  - iii. A lockable storage box as follows:
    - a. Located on the gooseneck at the front of the main deck;
    - b. Constructed from heavy-duty diamond plate;
    - c. Hydraulic (gas) assist open/close; and
    - d. Expanded steel or aluminium floor to permit drainage;
  - iv. 106.7 cm (42 in) long king pin adapter to permit towing by a semi-tractor;

- (d) Include a winch cable roller built into the rear of the main deck between the deck and the beavertail to prevent the cable from rubbing against the deck and beavertail when loading.

#### 2.11 Beavertail

The Gooseneck Recovery Trailer must have a beavertail as follows:

- (a) Have a floor as follows:
  - i. Be nominal 38 mm (1.5 in) thickness kiln dried hardwood floor treated with Linseed oil; and
  - ii. Include a traction control system to assist loading in wet/cold conditions;
- (b) Full width of the main deck and minimum 1.8 m (6 ft) in length;
- (c) Permanently attached to the rear of the main deck;
- (d) Include fold-down vehicle loading ramps at the rear of the beavertail as follows:
  - i. Rated capacity to permit loading a vehicle with nominal dimensions and weight as follows:
    - a. Length: 9.14 m (30 ft); and
    - b. Weight: 8,636 kg (19,000 lbs);
  - ii. Length of the ramps designed to facilitate an approach/departure angle (in conjunction with the beavertail) of no more than 15 degrees (i.e., for a deck height of 0.91 m (3 ft) and a beavertail of 1.83 m (6 ft), the minimum ramp length would be 1.83 m (6 ft));
  - iii. Include attachment points to secure the ramps to the rear of the beavertail that permit sliding the ramps left and right from the centreline to the outer edges of the beavertail to facilitate loading vehicles with varying wheelbase widths;
  - iv. Permit manual transition from the upright (stowed) position to the lowered (loading) position as follows:
    - a. Spring or hydraulic cylinder assist to permit operation by a single individual; and
    - b. Include a locking mechanism in the upright (stowed) position to secure the ramps during transport;
  - v. Have a surface designed to permit vehicle tire grip in both dry and wet conditions.

#### 2.12 Stabilization

The Gooseneck Recovery Trailer must have the following stabilization and levelling system:

- (a) Simple to operate such that it permits a single trained individual to couple/uncouple the Gooseneck Recovery Trailer from the towing vehicle and prepare for loading in no more than one (1) hour; and
- (b) Stabilizer jacks on each front corner of the Gooseneck Recovery Trailer to provide stability during loading (prevents tilting and rolling) as follows:
  - i. Minimum 5,454 kg (12,000 lbs) capacity each;
  - ii. Include a removable displacement pad for use on soft surfaces (such as sand) that mounts on the Gooseneck Recovery Trailer when not in use and is attached to the Gooseneck Recovery Trailer with a tether cable; and
  - iii. Removable or retractable or have a feature that protects them from damage due to road contact when the Gooseneck Recovery Trailer is being towed.

#### 2.13 Suspension

The Gooseneck Recovery Trailer must have a dual tandem suspension as follows:

- (a) Heavy duty independent suspension system with adjustable alignment;
- (b) Dual wheels on each axle;

- (c) Tandem greased axles, each with a GAWR of no less than 6,818 kg (15,000 lbs) or with a combined rated capacity of no less than the GVWR of the Gooseneck Recovery Trailer, whichever is greater; and
- (d) Have each wheel equipped with a hub with an external grease fitting.

#### 2.14 Brakes

The Gooseneck Recovery Trailer must:

- (a) Be equipped with self-adjusting electric brakes on all wheels appropriate to the GVWR of the Gooseneck Recovery Trailer;
- (b) Have applicable wiring for connection to the tow vehicle with a 7-pin spade connector;
- (c) Have a break-away switch to engage the Gooseneck Recovery Trailer brakes in case of dislocation from the towing vehicle; and
- (d) Have brakes powered from the hydraulic system battery or a dedicated battery mounted on the gooseneck in a weather protective enclosure.

#### 2.15 Wheels and Tires

The Gooseneck Recovery Trailer must:

- (a) Be equipped with all-season radial tires that are sized and rated for the load capacity for the GVWR of the Gooseneck Recovery Trailer;
- (b) Not have any interference with any component of the suspension or other part of the Gooseneck Recovery Trailer when loaded to GVWR and the Gooseneck Recovery Trailer is being towed over uneven ground; and
- (c) Have an external spare tire carrier with a full-size spare tire, a locking device to secure the tire to the carrier, and all equipment required to change a tire.

#### 2.16 Electrical and Lighting

The Gooseneck Recovery Trailer must have a 12 VDC negative ground electrical and lighting system as detailed in the following sections.

##### 2.16.1 Power Sources

The Gooseneck Recovery Trailer must be capable of receiving power from the towing vehicle (12 VDC) for charging the battery for the brake and hydraulic system.

##### 2.16.2 Exterior Lighting

The Gooseneck Recovery Trailer must:

- (a) Utilize LED external lights for all body lighting including warning lights, clearance lights, backup, turn-signal and brake lights in compliance with Transport Canada requirements; and
- (b) Include two (2) exterior 500 Watt quartz halogen (or equivalent LED) flood lights as follows:
  - i. Located on the gooseneck, positioned to illuminate the deck of the trailer; and;
  - ii. Controlled by a single switch connected to a 15 Amp (minimum) breaker located on the gooseneck;
- (c) Wiring to be protected and positioned in order to prevent damage including insulating grommets when passing through metal; and

(d) All components of the electric system to be easily accessible for servicing.

#### 2.17 Paint

The following paint procedure must be followed for the Gooseneck Recovery Trailer:

- (a) The exterior painted in accordance with the paint manufacturer's recommendations, rendering a durable finish and a smooth appearance free from runs, sag and orange peel;
- (b) The final paint color will be black (including wheels) or as otherwise agreed after Contract Award;
- (c) Non-ferrous metals (e.g., aluminum) anodized where exposed to the environment; and
- (d) A phosphate treatment plus primer or an E-coat system on all ferrous metals, followed by a minimum of one coat of paint and a clear coat.

#### 2.18 Corrosion Protection System

The following must be provided for the Gooseneck Recovery Trailer:

- (a) Aftermarket rust proofing provided in addition to standard factory rust proofing. The treatment date will be directed by the Technical Authority to optimize seasonal rust prevention benefits. If not demanded prior to delivery, a pre-paid certificate authorizing treatment at an aftermarket outlet must be provided with the Gooseneck Recovery Trailer;
- (b) Metal surfaces treated with a rust preventive oily film product having the following properties;
  - i. Moisture displacing;
  - ii. Creeping (capillary action);
  - iii. Low solvent content;
  - iv. Compatibility with rubbers, plastics and all other materials used in automotive construction;
  - v. Nontoxic; and
  - vi. Minimal dripping;
- (c) The application includes, but is not limited to, enclosed and boxed-in sections, seams, mouldings, crevices, weld points, underbody and exposed exterior brackets.

#### 2.19 Corrosion Resistant Materials

The Gooseneck Recovery Trailer must:

- (a) Be provided with stainless steel, zinc plated, hot dipped galvanized or aluminium rivets; and
- (b) Be designed to prevent galvanic corrosion.

#### 2.20 Lubricants and Hydraulic Fluids

The Gooseneck Recovery Trailer must be serviced with the manufacturer's standard lubricants compatible with the delivery location and season.

#### 2.21 Mud Flaps

Rubber mud flaps must be provided on the rearmost axle.

#### 2.22 Conspicuity Tape

Strips of reflective tape (such as 3M Scotchlite Diamond Grade 980) must be applied in accordance with the CMVSS regulations.



**2.23 Warning and Instruction Plates**

The Gooseneck Recovery Trailer must be equipped with warning and equipment operation instruction plates as follows:

- (a) Be in bilingual (English and French) format and within easy view of the operator;
- (b) Make use of graphic symbols as much as possible; and
- (c) Include instructions for hydraulic system operation and any other special procedures to be followed.

**2.24 Identification**

The following information must be permanently affixed on an attached plaque in a conspicuous and protected location on the tongue of the Gooseneck Recovery Trailer:

- (a) The manufacturer's name, model number, serial number and model year; and
- (b) The GVWR and GAWR ratings (as applicable).

**2.25 Vehicle Delivery Condition**

The Gooseneck Recovery Trailer must be delivered to destination in a fully operational condition (serviced and adjusted) and the exterior must be cleaned. If the Gooseneck Recovery Trailer requires assembly at destination, the Contractor is responsible for all manpower and equipment to perform assembly. The consignee will provide the area required for assembly. For shipment verification, all items such as wheel wrenches, jacks, and all other tools, equipment and accessories, which are shipped loose with the Gooseneck Recovery Trailer, must be listed on the shipping certificate or to an attached packing note.

**2.26 License Plate Holder**

A rear license plate holder must be provided.

**2.27 Manual Storage**

The following must be provided:

- (a) A dedicated weather protected storage location within the Gooseneck Recovery Trailer for the operator and maintainer manuals; and
- (b) A plastic document holder for the Gooseneck Recovery Trailer registration document.

**2.28 Training**

The Contractor must provide a one (1) day (8-hour maximum) familiarization instruction at the delivery destination for up to eight (8) DND personnel, no later than one (1) month after delivery of the trailer. The instruction must include the detailed operation and normal servicing of the trailer. The final dates are to be arranged with the DND Technical Authority (TA).

**3.0 DELIVERABLE INFORMATION**

The Contractor must provide the following Deliverable Information:

Element	Format	TA	Each vehicle
Manuals	Digital	X	X
	Paper		X
Data Summary	Digital	X	
Photographs	Digital	X	
Dimensioned Drawing	Digital	X	X

Preventive Maintenance Replacement Parts Kit List	Digital	X	
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- (a) Manuals – The following manuals in both hard copy and electronic (MS Word or PDF) bilingual (English and French) format must be provided:
- i. Operator's Manual – Gooseneck Recovery Trailer operator's manual including the following information:
    - a. General overview of the Gooseneck Recovery Trailer including features;
    - b. Instructions for the safe operation of the Gooseneck Recovery Trailer including electrical systems and braking systems;
    - c. Safe towing practices and Gooseneck Recovery Trailer towing specifications;
    - d. Safe tire changing procedures;
    - e. Daily operator maintenance instructions/checks (including lubrication);
    - f. Safety Warnings; and
    - g. Any other operator familiarity items required;
  - ii. Maintenance (Shop Repair) Manual - Maintenance (Shop Repair) Manual including the following information:
    - a. Overview and illustrations showing all components of the Gooseneck Recovery Trailer including fitted equipment, suspension system and accessories from other manufacturers that are supplied against the requirements of the Contract. The illustrations must have numbers for the itemization of the parts;
    - b. A listing for all itemized parts showing the manufacturer's part numbers (including Original Equipment Manufacturer's) of the illustration, the part name and a brief description of the item;
    - c. Cross reference relating all part numbers (including Original Equipment Manufacturer's) to the correct figure and item number;
    - d. Scheduled preventive maintenance requirements;
    - e. A trouble shooting guide, showing the steps and tests required to determine the exact cause of a problem and an explanation of what steps would be required to correct a problem; and
    - f. A listing of the necessary tolerances, torque levels, fluid volumes required;
  - iii. Fitted Equipment Manuals - OEM user manuals for all fitted equipment;
- (b) Data Summary - Data Summary for each vehicle by completing the Technical Authority's template;
- (c) Photographs - Photographs of each vehicle delivered to include:
- i. Photographs in colour, taken against a plain background, and in digital JPEG format with a minimum 10-megapixel resolution;
  - ii. One left front three-quarter view; and
  - iii. One right rear three-quarter view;
- (d) Dimensioned Drawing - A drawing in all three views that gives dimensions of vehicle components, sizes, etc. with the vehicle part number and manufacturer's name;
- (e) Preventive Maintenance Replacement Parts Kit List - A list detailing the parts that are required to perform preventive maintenance on the vehicle for a period of twelve (12) months including:
- i. Item name;
  - ii. Manufacturer's part number (OEM);
  - iii. Quantity; and
  - iv. Unit price;
- (f) Safety Recalls and Servicing Data - The following information must be provided to the Customer location, on a continuing basis, throughout the life expectancy of the vehicle (10 years):
- i. Safety recalls;

- ii. Manufacturer's technical service bulletins; and
- iii. This service can be made available as an Internet Service.

**ANNEX B  
PRICING SCHEDULE**

The Firm Unit Price(s) include(s) associated specifications, training, and deliverables as per Annex A, Purchase Description, Delivered Duty Paid (DPP) specified Delivery Point, Incoterms 2010:

Firm Quantity						
Item No.	Description	Quantity	Delivery Address	Delivery Date	Firm Unit Price	Extended Price
01	Gooseneck Recovery Trailer	1	Petawawa, ON <i>(complete address to be provided at contract award)</i>	_____ DD/MM/YYYY		
02	Training	1	Petawawa, ON	_____ DD/MM/YYYY		
					<b>Sub-Total</b>	
					<b>HST (13%)</b>	
					<b>TOTAL</b>	

Optional Quantity – Can be exercised within twelve (12) months after contract award						
Item No.	Description	Quantity	Delivery Address	Delivery Date	Firm Unit Price	Extended Price
03	Gooseneck Recovery Trailer	3	Within 300km of the National Capital Region <i>(complete address to be provided in the resulting contract amendment)</i>	<i>Date to be detailed in resulting contract amendment</i>		
04	Training	3	To be provided in resulting contract amendment	<i>Date to be detailed in resulting contract amendment</i>		
					<b>Sub-total</b>	
					<b>HST (13%)</b>	
					<b>TOTAL</b>	

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**ANNEX C**  
**MANDATORY TECHNICAL INFORMATION QUESTIONNAIRE**

**1.1 Purpose**

This Annex covers technical information to be supplied by each Bidder. This information is required by the Technical Authority for technical assessment of equipment offered.

**1.2 Instructions**

Bidders will be assessed in accordance with the criteria detailed in this Annex. In the Compliance Matrix (Table 1), the Bidder must indicate compliance (Yes/No) for each item and provide a reference (e.g., page number, section, etc.) in the bid where information pertaining to compliance can be found. Note that by circling "No" to any one compliance item will result in the bid being deemed non-compliant and given no further consideration unless a deviation from the requirement has been noted in the Conformance Certificate and is deemed acceptable to the Technical Authority.

**PURCHASE DESCRIPTION PARAGRAPHS**

The paragraph numbers referenced refer to the paragraphs in the Purchase Description (Annex A) and not to those within this Annex.

Table 1: Compliance Matrix

<b>Annex A Para</b>	<b>Description</b>	<b>Compliant Circle One</b>	<b>Bid Reference</b>
2.1	Standard Design: Make/Model: Model Year:	Yes / No	
2.2	Operating Conditions	Yes / No	
2.3.1	Vehicle Safety Regulations Origin of Manufacture: (Canada or foreign)	Yes / No	
2.3.2	Hazardous Materials	Yes / No	
2.3.3	Human Engineering and Safety	Yes / No	
2.4	Maintainability	Yes / No	

2.6.1	<p>Dimensions:</p> <p>Main Deck Length:</p> <p>Beavertail Length:</p> <p>Deck and Beavertail Width:</p> <p>Overall Length:</p> <p>Exterior Width (including wheels and fender flare):</p> <p>Overall Height:</p> <p>Deck Height:</p> <p>Swing Clearance:</p>	Yes / No	
2.6.2	<p>Performance:</p> <p>Hard Packed Road Towing Speed:</p>	Yes / No	
2.7	<p>Weight Ratings:</p> <p>Payload:</p> <p>GVWR:</p> <p>GAWR (each axle):</p>	Yes / No	
2.8	Construction	Yes / No	
2.9	Main Deck	Yes / No	
2.10	<p>Gooseneck:</p> <p>Coupler Rating:</p> <p>Winch Capacity:</p>	Yes / No	

2.11	Beavertail: Load Capacity:	Yes / No	
2.12	Stabilization Stabilizer Jack Capacity (each):	Yes / No	
2.13	Suspension: GAWR (each):	Yes / No	
2.14	Brakes	Yes / No	
2.15	Wheels and Tires Tire Size and Load Rating:	Yes / No	
2.16	Electrical and Lighting	Yes / No	
2.16.1	Power Sources	Yes / No	
2.16.2	Exterior Lighting	Yes / No	
2.17	Paint	Yes / No	
2.18	Corrosion Protection System	Yes / No	
2.19	Corrosion Resistant Materials	Yes / No	
2.20	Lubricants and Hydraulic Fluid	Yes / No	
2.21	Mud Flaps	Yes / No	
2.22	Conspicuity Tape	Yes / No	
2.23	Warning and Instruction Plates	Yes / No	
2.24	Identification	Yes / No	
2.26	License Plate Holder	Yes / No	
2.27	Manual Storage	Yes / No	



**Conformance Certificate** - If the vehicle and equipment offered do not conform exactly to the requirements of the purchase description, any deviation must be listed below.

If there are no deviations, the Bidder must indicate below by checking the box:

**NO DEVIATIONS**

Firm Name:

Address:

Bidder Representative:

Title:

Telephone Number:

Signature and Date:

**ANNEX D**  
**ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);