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**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

Proposal To: Department of Foreign Affairs Trade and Development.

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

Proposition aux: Ministère des Affaires étrangères, commerce et développement

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toutes feuilles ci-annexées, au(x) prix indiqué(s).

Comments - Commentaires

Issuing Office – Bureau de distribution

Foreign Affairs, Trade and Development / Affaires étrangères, commerce et développement, SPBC
200 Promenade du Portage,
Gatineau, QC

Title / Titre Field Support Services Project (FSSP) – Ukraine Projet de services d'appui sur le terrain (PSAT) – Ukraine		Date Mai 10, 2024
Amendment 2 – June 10, 2024 Solicitation No. / N° de l'invitation 23-223666		
Client Reference No. / No. de référence du client(e) 23-223666		
Solicitation Closes / L'invitation prend fin At / à : 02:00 P.M. / 14H00 EDT (Eastern Daylight Time) / HAE (Heure Avancée de l'Est) On / le : June 26, 2024 / 26 juin 2024		
F.O.B. / F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Destination of Goods and Services / Destinations des biens et services Department of Foreign Affairs, Trade and Development (DFATD)/ Ministère des Affaires étrangères, commerce et développement (MAECD)		
Address Inquiries to : / Adresser toute demande de renseignements à : Senior Procurement Management Services Officer Development Contracting and Management Services (SPBC) Email / Courriel: Henri.Thibault@international.gc.ca		
Delivery Required / Livraison exigée See herein — Voir en ceci	Delivery Offered / Livraison proposée	
Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur		
Telephone No. / No. de téléphone	Facsimile No. / No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



AMENDMENT 2

1. Under **Solicitation Closes – L'invitation prend fin** of the **REQUEST FOR PROPOSALS** cover page, **DELETE:**

“On / le : June 19, 2024 / 19 juin 2024” and

INSERT :

“On / le : June 26, 2024 / 26 juin 2024”

2. **DELETE:**

RTC7 of **BIDDER EXPERIENCE** under **ANNEX “D” – EVALUATION CRITERIONS** in its entirety; and

INSERT:

BIDDER EXPERIENCE	
RTC7	<p>Experience Providing Services similar to the FSSP (Maximum of 40 points)</p> <p>The Bidder should provide two (2) different projects with examples of the activities performed clearly demonstrating the experience overseeing all aspects of the project through its tasks and the delivery of:</p> <ul style="list-style-type: none"> ➤ administrative, logistical and project coordination services, ➤ supporting policy dialogue and knowledge sharing, and <p>To be eligible, any project describing the Bidder's experience should:</p> <ol style="list-style-type: none"> i. in the case of a completed project, it will have started on or after January 1st, 2014; OR ii. in the case of a current ongoing project, be at least 70% completed in terms of total value regardless of when it started, but only the experience acquired on or after January 1st, 2014, will be considered for evaluation; AND iii. have lasted for a minimum period of twelve (12) consecutive months; AND <p>No points will be awarded unless each project submitted meets the above listed criteria.</p> <p>For the purpose of this requirement, the term ‘project’ is defined as a contract, agreement or arrangement signed by the Bidder individually or in a consortium to provide the services.</p> <p>The projects should be listed in chronological order, including the start-dates (MM-YYYY) and end-dates (MM-YYYY), duration, and number of months counted - for each Project.</p>



QUESTIONS AND ANSWERS (Document 1)

QUESTION 1.

Given the challenging operating environment in Ukraine and the difficulty of recruiting part-time positions, would DFATD consider a 2-week extension to allow bidders sufficient time to provide DFATD with the strongest possible technical tender?

ANSWER 1.

DFATD has granted a 1-week extension. Please refer to Amendment 1 above.

QUESTION 2.

For RTC 1.1 (Academic qualifications for the FSS Project Manager), it is noted that the maximum score is **10 points**. However, it is also noted that if the candidate has 2 undergraduate degrees, the scoring would be 6 points per degree with a maximum of 2 degrees, which would be a **total of 12 points**. Can GAC clarify this scoring?

ANSWER 2.

6 points is awarded for 1 demonstrated undergraduate degree. A full **10 points** is awarded when a second undergraduate degree is demonstrated (NOT 12).

10 points remains the maximum for a demonstrated Post-graduate degree (i.e., higher than bachelor). Therefore; even if undergraduate degrees are presented in addition to the Post-graduate degree, no additional points can be awarded beyond the **10 point** maximum.