



REQUEST FOR PROPOSAL (RFP)

AMENDEMENT 001

CHILLER MAINTENANCE SERVICE

**Bid Submission Deadline:
May 30, 2024 at 2:00 pm (EDT)**



Submit Bids to:
Canada Post Corporation's (CPC) Connect service
Or
By Fax 819-997-9776

Reference: CSA File No. **9F030-24-0026**

Note: Please read this Request for Proposal carefully for further details on the requirements and bid submission instructions.

May 21, 2024



The purpose of Amendment 001 is to modify :

- The duration of the initial contract period indicated in Part 1 and Part 6 of the Request for Proposal.
- Annex B - Basis of Payment

DELETE :

- **Period of the Contract**

From July 1st, 2024 to June 30, 2026.

- **Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three (3) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this or any option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

DELETE :

- The entirety of Annex B – Basis of payment

INSERT :

- **Period of the Contract**

From July 1st, 2024 to June 30, 2027.

- **Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this or any option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

**INSERT :****ANNEX B – BASIS OF PAYMENT**

During the period of the Contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract.

The Bidder must respond to this pricing schedule by inserting in its financial bid **firm unit price, all inclusive (\$CDN)** for each items.

The prices quoted below, when submitted by the bidder, include the total estimated cost of all expenses that may be incurred for:

(a) all travel expenses that may be incurred within the National Capital Region (NCR) and the Canadian Space Agency in St-Hubert. The National Capital Region is defined in the National Capital Act, R.S. 1985, c. N-4 1985, s. 2, which can be consulted on the Department of Justice Web site at the following address: <https://laws-lois.justice.gc.ca/fra/lois/n-4/TexteComple.html>

(b) all travel expenses that may be incurred between the contractor's place of business and the NCR; and CSA and

(c) all travel and living expenses to relocate resources to meet the terms of any subsequent contract. These costs may not be charged directly and separately from professional fees to any resulting contract that may arise from the solicitation.

Table 1 : Annual Firm price for maintenance, repairs and service calls						
		Initial period			Year 1	Year 2
		From July 1st 2024 to June 30 2025	From July 1st 2025 to June 30 2026	From July 1st 2026 to June 30 2027	From July 1st 2027 to June 30 2028	From July 1st 2028 to June 30 2029
A	Firm price * (\$)	\$	\$	\$	\$	\$
B	Chiller maintenance option price 3 **	\$				
C	TOTAL (C) = (A) + (B)	\$	\$	\$	\$	\$

*Important: Please indicate firm prices rounded to the unit (no decimal places). This price must include service on Chiller 3 from March 1, 2025. Price must include transport, administration and profit.

**Important note:

Chiller 6-RFC-003 (commonly known as Chiller 3) is currently under warranty following work by a contractor until the last day of February 2025. For this reason, we are requesting a separate option price for the service of Chiller 3 for the period from the date of contract issue to the last day of February 2025.

Irrespective of this separate price request, Chiller 3 is to be included in the contract from March 1, 2025. The Agency reserves the right not to apply the option (also indicated in Annex A). Price must include transport, administration and profit.



Table 2 : Hourly rate for special work						
	Initial period			Year 1	Year 2	
	From July 1st 2024 to June 30 2025	From July 1st 2025 to June 30 2026	From July 1st 2026 to June 30 2027	From July 1st 2027 to June 30 2028	From July 1st 2028 to June 30 2029	
Hourly rate*	<u>\$/hour</u>	<u>\$/hour</u>	<u>\$/hour</u>	<u>\$/hour</u>	<u>\$/hour</u>	
Percentage of profit on parts**	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>	

*Important: Please indicate firm prices rounded to the unit (no decimal places). Price must include transport, administration and profit.

**Percentage added to the contractor's invoice in relation to the price paid by their supplier (invoice to be presented).

Evaluations

For the purposes of evaluating bids received under this bid solicitation, the estimated value of each bid will be determined by summing:

- the total (C) of the five years in Table 1;
- 50 hours of overtime at the rate shown in Table 2;
- 20,000 x percentage of profit based on the rate in Table 2

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME